CHULA VISTA ELEMENTARY SCHOOL DISTRICT

A G E N D A

REGULAR MEETING – SEPTEMBER 11, 2019 – 6 P.M.

BOARD OF EDUCATION

LESLIE RAY BUNKER • ARMANDO FARÍAS
LAURIE K. HUMPHREY • EDUARDO REYES, ED.D.
FRANCISCO TAMAYO

FRANCISCO ESCOBEDO, ED.D.
SECRETARY/SUPERINTENDENT

THIS MEETING IS BEING RECORDED

In accordance with the Brown Act, all public Board meeting recordings are available for review for 30 days following the meeting, after which they are recycled. Audio recordings are available on the District website at www.cvesd.org. Please contact the Superintendent's Office, (619) 425-9600, Extension 1311, if you wish to schedule an appointment to review a recording.

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IF YOU WISH TO ADDRESS THE BOARD OF EDUCATION

Persons wishing to address the Board of Education on any agenda item should complete a "Request to Be Heard" card and submit it to the Recording Secretary before the start of the meeting. Under Oral Communications, individuals may also speak to any item not appearing on the agenda. This may include feedback or criticism of programs, policies, or District personnel. Board Policy 1312.1 stipulates the formal District process to file official complaints against District personnel. No action or discussion shall be undertaken on any item not appearing on the posted agenda, except the Board of Education or its District staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code Section 54954.3. Speakers are requested to limit remarks to five minutes.

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COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

The Chula Vista Elementary School District, in compliance with the Americans with Disabilities Act and Government Code Section 54953.2, provides special accommodations to individuals who may need assistance with access, attendance, and/or participation in Board meetings, including alternative formats for agendas, documents constituting agenda packets, and materials distributed during public meetings. Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at (619) 425-9600, Extension 1300, for specific information on resources or programs that may be available for such accommodations. Please call at least 48 hours in advance of meetings and five days in advance of scheduled services and activities. Translation and services for the Hearing Impaired are also available.

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AGENDA AND DISTRIBUTION OF WRITINGS TO MEMBERS OF THE PUBLIC

In compliance with Government Code Section 54957.5, nonexempt writings that are distributed to a majority or all of the Board of Education in advance of a meeting may be reviewed at our website by clicking on the following link: http://www.cvesd.org/DISTRICT/Pages/Meetings.aspx or at the scheduled meeting.

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EQUAL OPPORTUNITY EMPLOYER

The Chula Vista Elementary School District is committed to providing equal educational, contracting and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. The District's programs, activities, and practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics, or association with a person or group with one or more of these actual or perceived characteristics. (CVESD Board Policy 0410.) The District office that monitors compliance is the Human Resource Services and Support Office, 84 East J Street, Chula Vista, CA 91910, phone (619) 425-9600, Ext 1340. Any individual who believes s/he has been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District's Human Resource Office.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

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AGENDA
BOARD OF EDUCATION

Regular Meeting
September 11, 2019
6 P.M.
Dr. Lowell J. Billings Board Room
Education Service and Support Center

ORDER OF BUSINESS

1. OPENING PROCEDURES *Opening Procedures*

A. Call to Order

B. Roll Call
Members Present:
Members Absent:
Others Present:

C. Pledge of Allegiance

2. APPROVE AGENDA (Action) *Approve Agenda*

Motion:_____, Second:_____, Vote:_____

3. SPECIAL RECOGNITION, ORAL PRESENTATIONS, WRITTEN REPORTS, AWARDS, AND HONORS *Presentations/ Awards*

A. Presentation of Newly Hired and Promoted Employees

B. Report on Multi-Tiered Systems of Support

C. Report on Results of Voter and Staff Surveys

4. COMMUNICATIONS TO THE BOARD OF EDUCATION *Communications to the Board*

A. Chula Vista Classified Employees Organization

B. Chula Vista Educators

5. ORAL COMMUNICATIONS

Oral Communications

Oral Communications provides the public with an opportunity to address the Board on non-agenda items. Speakers are requested to limit their remarks to five minutes. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation depending on the topic and the number of persons wishing to be heard. No Board action can be taken.

6. APPROVE CONSENT CALENDAR (Action)

Consent Calendar

The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Motion:_____, Second:_____, Vote:_____

A. Adopt Board of Education Meeting Minutes: Regular Meeting August 14, 2019

B. Adopt Resolution Regarding Absence of Board Member Francisco Tamayo from the August 14, 2019, Regular Board Meeting Due to Illness

C. Adopt Resolution in Support of South Bay Community Services' "Change Their Lives 2019" Fundraising Event

D. Approve and/or Ratify Human Resources Items A Through I

E. Adopt Resolution Endorsing the 2019 *RED RIBBON CAMPAIGN*

F. Adopt Resolution Proclaiming October 13-19, 2019, as *Week of the School Administrator* in the Chula Vista Elementary School District

G. Ratify Agreement with the City of Chula Vista for the 2020 Census Outreach and Education Project for the 2019-20 School Year

H. Ratify Memorandum of Understanding with Family Forces, Inc., for the Period of July 1, 2019, Through June 30, 2020

I. Ratify Memorandum of Understanding with Jacobs & Cushman San Diego Food Bank for the Food 4 Kids Backpack Program for the 2019-20 School Year

J. Ratify Memorandum of Understanding with Sweetwater Union High School District on Behalf of Arroyo Vista, Chula Vista Learning

Community, Mae L. Feaster, and Howard Gardner Community Charter Schools for Participation in Middle School Sports League for the 2019-20 School Year

K. Ratify Nonpublic, Nonsectarian Individual Services Agreement with ACES Academy for Student No. 304158 for the 2019-20 School Year

L. Adopt Resolution Establishing Appropriations Limits for Fiscal Years 2018-19 and 2019-20 Pursuant to Article XIIIB (Gann Amendment) of the California State Constitution

M. (1) Approve Renewal of Two-Year Terms for Members of the Chula Vista Elementary School District Independent Citizens Oversight Committee; and

(2) Appoint New Members to the Chula Vista Elementary School District Independent Citizens Oversight Committee

N. Adopt Resolution Regarding the State Allocation Board's "Applications Received Beyond Bond Authority List" and Acknowledging the State's School Facility Program Funding Limitations

O. Approve Acceptance of Work and Notice of Completion for Chambers, Inc., dba Roof Construction for Roofing Replacement at Greg Rogers Elementary School

P. Approve Partial Retention Release for All Prime Contractors for Modernization/Renovation of Sunnyside Elementary School

Q. Adopt Resolution Authorizing Utilization of the Irvine Unified School District Bid No. 19/20-01FA, Furniture and Equipment for the Period of September 12, 2019, Through June 30, 2020

R. Approve Overnight Study Trip for Fourth Grade Students from Ella B. Allen Elementary School to the Star of India on April 9-10, 2020

S. Approve Overnight Study Trip for Fourth Grade Students from Loma Verde Elementary School to the Star of India on March 17-18, 2020

T. Approve Overnight Study Trips for Fourth Grade Students from Corky McMillin Elementary School to the Star of India on January 16-17 and January 23-24, 2020

U. Ratify Purchase Orders, Warrants, and Checks Written/Issued Through August 30, 2019

V. Approve and/or Ratify Inservice/Travel Requests

7. PUBLIC HEARINGS

Public Hearings

A. (1) Conduct Public Hearing Regarding Sufficiency of Instructional Materials and the *Williams* Class Action Settlement; and

(2) Adopt Resolution for the 2019-20 School Year Regarding Sufficiency of Instructional Materials and the *Williams* Class Action Settlement with the State of California

Motion:_____, Second:_____, Vote:_____

B. (1) Conduct Public Hearing Pertaining to Proposed Agreement for Lighting Retrofit Project with ENGIE Services U.S., Inc.; and

(2) Adopt Resolution Approving Agreement for Lighting Retrofit Project with ENGIE Services, U.S., Inc., for the Implementation of Lighting Retrofits at Enrique S. Camarena, Joseph Casillas, Chula Vista Hills, Clear View, Hazel Goes Cook, EastLake, Myrtle S. Finney, Halecrest, Heritage, Juarez-Lincoln, Liberty, Loma Verde, Thurgood Marshall, Olympic View, Otay, Palomar, Parkview, Fred H. Rohr, Silver Wing, Burton C. Tiffany, Valle Lindo, Valley Vista, Veterans, and Wolf Canyon Elementary Schools and Maxwell Corporate Bus Yard

Motion:_____, Second:_____, Vote:_____

8. ADMINISTRATIVE ACTION ITEMS

Administrative Action Items

A. Nominations for California School Boards Association Directors-at-Large: African American and American Indian

Motion:_____, Second:_____, Vote:_____

B. Approve Submittal of 2018-19 Year-End Summary of Revenues, Expenditures, and Changes in Fund Balances

Motion:_____, Second:_____, Vote:_____

9. FIRST AND SECOND READINGS, BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS

First and Second Readings

A. First Reading/Possible Adoption/Approval: Board Policy and Administrative Regulation 3250 (New), Business and Noninstructional Operations, Transportation Fees

Motion:_____, Second:_____, Vote:_____

B. First Reading/Possible Adoption: Board Policy 3513.4 (New), Business and Noninstructional Operations, Drug- and Alcohol-Free Schools

Motion:_____, Second:_____, Vote:_____

C. First Reading/Possible Adoption: Board Policy 3515.21 (New), Business and Noninstructional Operations, Unmanned Aircraft Systems

Motion:_____, Second:_____, Vote:_____

D. First Reading/Possible Revision: Board Policy 3540, Business and Noninstructional Operations, Transportation

Motion:_____, Second:_____, Vote:_____

E. (1) Delete Board Policy 3541.1, Business and Noninstructional Operations, School Related Trips; and

(2) First Reading/Possible Revision: Administrative Regulation 3541.1, Business and Noninstructional Operations, School Related Trips

Motion:_____, Second:_____, Vote:_____

F. First Reading/Possible Adoption: Board Policy 3541.2 (New), Business and Noninstructional Operations, Transportation for Students with Disabilities

Motion:_____, Second:_____, Vote:_____

G. Delete Board Policy 3541.5, Business and Noninstructional Operations, Alternative Transportation Arrangements

Motion:_____, Second:_____, Vote:_____

H. First Reading/Possible Revision: Board Policy 3542, Business and Noninstructional Operations, School Bus Drivers

Motion:_____, Second:_____, Vote:_____

I. First Reading/Possible Approval: Administrative Regulation 3543 (New), Business and Noninstructional Operations, Transportation Safety and Emergencies

Motion:_____, Second:_____, Vote:_____

J. First Reading/Possible Revision: Board Policy and Administrative Regulation 5020, Students, Parent/Guardian Rights and Responsibilities

Motion:_____, Second:_____, Vote:_____

10. GENERAL INFORMATION ITEMS/REPORTS

Information Items/Reports

A. Report Calendar to Board of Education

B. Report on Solar Feasibility Study

11. BOARD COMMUNICATIONS *Board Communications*

12. SUPERINTENDENT'S COMMUNICATION *Superintendent's Communication*

13. ADJOURN TO CLOSED SESSION *Closed Session*

Government Code Sections 3549.1(d) and 54957.6: Collective Bargaining/Employee Negotiations; Agency Negotiators: Fagen Friedman & Fulfrost, LLP and Adams Silva & McNally LLP; Employee Organizations: Chula Vista Classified Employees Organization (CVCEO); Chula Vista Educators (CVE); Nonrepresented Employees

Government Code Section 54957: Public Employee Discipline/ Dismissal/Release

14. RECONVENE TO OPEN SESSION *Open Session*

15. ADJOURNMENT *Adjournment*

THE NEXT REGULAR MEETING OF THE BOARD OF EDUCATION OF THE CHULA VISTA ELEMENTARY SCHOOL DISTRICT IS SCHEDULED ON WEDNESDAY, OCTOBER 16, 2019, AT 6 P.M.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

ITEM TITLE:

Report on Multi-Tiered System of Supports

_____ Action **____X____ Information**

BACKGROUND INFORMATION:

The District is committed to providing a successful, safe, challenging, and nurturing educational experience, while promoting the joy and importance of learning for all children. Our strategic goal for equity is that all students have access to programs and resources that will enable all children to reach their potential. In order to meet the behavioral and social-emotional as well as academic needs of all students, the District has adopted a Multi-Tiered System of Supports (MTSS) approach.

A consultation subcommittee comprised of District leaders and Chula Vista Educators was started in November 2017 with the purpose of ensuring high-fidelity implementation of MTSS Districtwide. In November 2018, the District hired an MTSS Director who, along with the subcommittee, collaborated to create a five-year MTSS implementation plan.

ADDITIONAL DATA:

Tonight, District staff will report on the current state of MTSS, including accomplishments thus far, examples of work that have been done, and next steps.

Additional information is available for review in the Office of the Executive Director of Student, Family, Community, and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

The MTSS Director is funded through the Local Control and Accountability Plan.

STAFF RECOMMENDATION:

This is an information item.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

Report on Results of Voter and Staff Surveys

_____Action **____X____Information**

BACKGROUND INFORMATION:

The next statewide election is the March 3, 2020, Presidential Primary Election. In order to determine if there is support in the Chula Vista Elementary School District community for a potential general obligation bond, the District requested Financial Advisor Dale Scott and Company to conduct a voter survey. During the period of August 11 through August 13, 2019, a telephone survey was conducted, which resulted in 403 completed surveys.

Additionally, a separate staff survey was conducted to determine interest for potential District-constructed staff housing at below-market rent.

ADDITIONAL DATA:

Tonight, District staff, along with Dale Scott of Dale Scott and Company, will report on the results of the voter and staff surveys. Additional information is available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

This is an information item.

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MINUTES
BOARD OF EDUCATION

Regular Meeting
August 14, 2019
6 P.M.
Dr. Lowell J. Billings Board Room
Education Service and Support Center

ORDER OF BUSINESS

UNADOPTED

1. OPENING PROCEDURES *Opening Procedures*

A. Call to Order

President Humphrey called the meeting to order at 6 P.M.

B. Roll Call

Members Present:
Mrs. Laurie K. Humphrey, President
Mr. Armando Farías, Vice President
Dr. Eduardo Reyes, Clerk
Mrs. Leslie Ray Bunker, Member

Members Absent:
Mr. Francisco Tamayo, Member

Others Present:
Mr. Oscar Esquivel, Deputy Superintendent
Dr. Jeffrey Thiel, Asst. Supt., Human Resources
Dr. Matthew Tessier, Asst. Supt., Innovation and Instruction
Mr. Anthony Millican, Director, Communications and Community Development
Ms. Laura Casas, Communications Supervisor
Mrs. Soreli M. Norton, Asst. to the Supt. and Board of Education
Mrs. Araceli Vargas, Administrative Assistant II

C. Pledge of Allegiance

Mr. Esquivel led the Pledge of Allegiance.

2. APPROVE AGENDA (Action) *Approve Agenda*

Motion: FARÍAS, Second: BUNKER
Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES
Absent: TAMAYO

3. SPECIAL RECOGNITION, ORAL PRESENTATIONS, WRITTEN REPORTS, AWARDS, AND HONORS *Presentations/ Awards*

A. Presentation of Newly Hired and Promoted Employees

Dr. Thiel introduced and welcomed new employee Social Worker Alicia Arambula (Castle Park).

B. Recognition of Winners of Otay Water District's 2019 Student Poster Contest, "Water Is Life"

Dr. Escobedo said that earlier this year, Otay Water District launched a poster contest for Grades 3-6 in their boundary areas, which includes the District. He introduced the six contest winners in the two categories.

Primary-Grade Category
First Place – Jeeanna Mendoza, Grade 3, Camarena
Second Place – Amerie Constantino, Grade 1, Wolf Canyon
Third Place – Miguel-Angel Gonzalez, Grade 2, Wolf Canyon

Upper-Grade Category
First Place – Maya Santana, Grade 5, Wolf Canyon
Second Place – Malayiah Williams, Grade 5, Wolf Canyon
Third Place – Rin Smith, Grade 5, Wolf Canyon

President Humphrey congratulated the students and presented each of them with a Certificate of Recognition and a stylus pen engraved with the District's name.

C. Recognition of 2019 Premier SuperCopa Co-Champion Albion SC South Boys 2009 Academy Team

Dr. Escobedo said he did not know about this tournament until President Humphrey told him. He added that only the best teams are invited to this national tournament that includes Mexico. He said the team placed in the quarter finals last year and this year, after playing teams from all over, they advanced to the finals but were not able to play due to a tornado that cancelled the final game. They were consequently named co-champions.

He introduced team members: Jordan Camacho (Valle Vista), Dan Casas (Heritage), Alberto Cisneros (Hedenkamp), Dylan Gueriña (Heritage), Joaquin Jackson (St. Rose of Lima), Kaisei Korytoski (Camarena), Angel Miranda (Veterans), Lucas Petersen (Crown Point Junior), Maximo Piancone (St. Rose of Lima), Esteban Villalpando Jr. (Valley Vista), Emilio Ybarra (St. Rose of Lima). He also introduced and honorary member of the team "Assistant Coach" Jiovany Jackson Coach Ziggy Korytoski and Manager Ilse Guido-Jackson.

ADOPTED

President Humphrey said her son played soccer from when he was very young until college, and now he is the general manager for a new soccer stadium in Salt Lake City. She added that soccer is near and dear to her heart and that she can relate to team parents and commended them for encouraging this passion in the children. President Humphrey thanked parents for the support they offer and congratulated the team. She provided the coach with Certificates of Recognition and a stylus pen engraved with the District's name for team members.

D. Recognition of 2020 GRAMMY Music Educator Award Quarterfinalist

Dr. Escobedo explained that in June, 189 from 3,000 teachers were selected as quarterfinalists for the 2020 GRAMMY Music Educator Award and that one of them is District Music Teacher Crystal Pridmore (Finney), adding that being selected is a great honor. He said that Ms. Pridmore specializes in teaching music through the Orff method. Dr. Escobedo remarked that Ms. Pridmore is one of four music teachers who created and launched a podcast called "Chaotic Harmony Classroom" that shares the journey of starting a music program from scratch in the District. He introduced Ms. Pridmore, adding that she is not only a leader in the District but also nationally and that she serves as president for the San Diego Chapter of the American Orff Schulwerk Association.

President Humphrey congratulated Ms. Pridmore and presented her with a Certificate of Recognition.

E. Recognition of 2019-20 Leadership Kickoff Award Recipients

Dr. Escobedo said it is great the District is able to recognize amazing students, teachers, and leaders and that it takes that type of synergy to make this a stellar District. He added that in July, he recognized some amazing leaders, who are exceptional in what they do. Dr. Escobedo introduced the employees, said which award they received and providing a brief description of why they were selected.

Above and Beyond	Principal Marissa Allan (Vista Square)
Be the Bridge	Professional Development and Academic Coaching Director Rochelle Carroll
Collaborate	Visual and Performing Arts Coordinator Lauren Shelton
Discipline	Physical Education, Health, and Wellness Coordinator Heather Cruz
Leadership	Principal Veronica Konkoly (Rice)
Make it Happen	Transportation Director Theron Neal
Service	Administrative Assistant Nancy Teahan
Strength	Principal Monica Ruiz (Montgomery)

UNAPPROVED

Dr. Escobedo also announced three other recipients who could not attend the meeting, Student Placement Manager Lisa Butler (Commitment), Social Worker Leticia Rodriguez (Gratitude), and Director of Maintenance and Operations Rudy Valdez-Romero (Teamwork).

President Humphrey congratulated the employees and presented each with a Certificate of Recognition. She said she is a big proponent of recognition and thanked not only the employees honored but everyone else who works with children in the District.

F. Report on Visual and Performing Arts Program

Dr. Tessier said it is pretty amazing to see all the accolades the District is receiving and to see students in front of the District office every year, "wowing" the audience with their musical talent. He introduced Visual and Performing Arts (VAPA) Coordinator Lauren Shelton, who said the District's VAPA Strategic Plan is in its fifth year of implementation and ready for a revision. Mrs. Shelton provided an update on the plan's areas of professional development, communications to all stakeholders, funding, equipment, and partnerships. She introduced Ms. Pridmore, who provided information on the Orff Schulwerk method of teaching music and showed a clip of students playing with Switchfoot at the Bro-Am event. Mrs. Shelton also introduced Grade 6 Student Kisha Gomez (Castle Park), who shared her experience singing along Switchfoot at Bro-Am. Mrs. Shelton acknowledged VAPA teachers in the audience and thanked VAPA Music Teacher Hans Chamberlain for arranging the piece that students performed with Switchfoot.

President Humphrey thanked the presenters and gave Kisha a Certificate of Appreciation and a stylus pen engraved with the District's name. Board Members expressed how happy they are with the program and how it helps students, stated their appreciation to VAPA teachers for their commitment and passion, and shared observations when visiting schools and seeing VAPA programs in action.

G. Report on New Principal Academy and Associate Principal Academy

Dr. Tessier said the District strongly supports new principals and associate principal because, after teachers, they directly affect student learning. He added the District is lucky to have Dr. Toni Faddis, who helps with San Diego State curriculum and the Wallace Foundation leadership support system and who leads the academies. Dr. Faddis provided a report on how the District is building the principal pipeline, guiding the Board through a graphic that displayed the process used to systematically develop leadership's knowledge, skills, and dispositions that ultimately impact student achievement. She explained how this system includes the New Principal and Associate

APPROVED

Principal Academies, provided information on topics covered during these sessions, and invited the Board to attend any of the sessions.

President Humphrey thanked Dr. Faddis for the report and for her efforts. Board Members asked questions, commented on the importance of the academies, and made other remarks on the information presented. Following a question by Clerk Reyes, Dr. Escobedo announced that Dr. Faddis has published a book on ethical leadership.

4. COMMUNICATIONS TO THE BOARD OF EDUCATION

Communications to the Board

A. Chula Vista Classified Employees Organization

Chula Vista Classified Employees Organization (CVCEO) President Peter Zeitler thanked leadership for taking the VAPA program to the next level. He commented that Theron Neal has been an inspiration for bus drivers. Mr. Zeitler also remarked on the need to have school technology support at District expense and called Technology Equipment Technician Jerry Lor to the podium to talk about the issues he encounters when he makes service calls to schools.

B. Chula Vista Educators

Chula Vista Educators (CVE) Vice President Rosa Martinez, who said the Board meeting was wonderful. She spoke on behalf of President Susan Skala to convey CVE's excitement about the Memorandum of Understanding on collaboration. Ms. Martinez also said CVE is very disappointed that there was no counterproposal on health benefits and wages in spite of the budget being positive.

5. ORAL COMMUNICATIONS

Oral Communications

Oral Communications provides the public with an opportunity to address the Board on non-agenda items. Speakers are requested to limit their remarks to five minutes. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation depending on the topic and the number of persons wishing to be heard. No Board action can be taken.

None.

6. APPROVE CONSENT CALENDAR (Action)

Consent Calendar

The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to

UNADOPTED

the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Motion: FARÍAS, Second: REYES
Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES
Absent: TAMAYO

A. Adopt Board of Education Meeting Minutes: Regular Meeting July 17, 2019

B. Approve and/or Ratify Human Resources Items A Through J **2019-20.011**

C. Ratify Travel Costs and Related Travel Expenses for District Parents Participating in California Association for Bilingual Education Professional Development, Conferences, and Events for the 2019-20 School Year

D. Ratify Agreement with the Tariq Khamisa Foundation for the Safe School Model for the Period of August 1, 2019, Through July 31, 2021

E. Ratify Agreement with San Diego County Superintendent of Schools for Project Cal-Well for the Period of July 26 Through September 30, 2019

F. Ratify Memorandum of Understanding with WestEd to Conduct an Efficacy Study of an Integrated Science and Literacy Curriculum for First Grade During the 2019-20 and 2020-21 School Years

G. Adopt Resolution Declaring September 2019 as *Attendance Awareness Month* in the Chula Vista Elementary School District **2019-20.012**

H. Adopt Resolution Designating September 2019 as *National Preparedness Month* in the Chula Vista Elementary School District **2019-20.013**

I. Adopt Resolution Authorizing the Purchase of One 72' x 40' Modular Building (Three Classrooms), and One 60' x 40' Modular Building (Two Classrooms, a Restroom, an Electrical Room, and Two Offices) at Mae L. Feaster Charter School in the Amount of $639,142 from Silver Creek Industries, Inc., Pursuant to Bid No. 14/15-3 **2019-20.014**

J. Approve Award of Bid No. 19/20-2 to Kirk Paving, Inc., for New Harborside Elementary School Parking Lot in the Amount of $138,800 for the Period of August 15, 2019, Through Completion of the Project

K. Adopt Resolution Authorizing Utilization of the State of California Contract No. 1-19-70-19B-2 with Presidio Networked Solutions Group LLC for Cisco SmartNet Technology Support Services in an Amount Not to Exceed $58,551 for the Period of October 1, 2019, Through September 30, 2020 **2019-20.015**

ADOPTED

L. Accept Donation **2019-20.016**

M. Ratify Purchase Orders, Warrants, and Checks Written/Issued Through July 31, 2019 **2019-20.017**

N. Approve and/or Ratify Inservice/Travel Requests **2019-20.018**

O. Approve and/or Ratify Requests for Use of District Facilities **2019-20.019**

After approval to the Consent Calendar Dr. Thiel congratulated employees who were promoted: Associate Principal Kristin Baltierra (Hedenkamp), Transportation Associate Director Jason Gambrell, and Coordinator Jason Bruder (Instructional Services).

7. PUBLIC HEARINGS

Public Hearings

None.

8. ADMINISTRATIVE ACTION ITEMS

Administrative Action Items

A. Report on 2019-20 State Budget and Approve Revisions to the 2019-20 District Adopted Budget

Mr. Esquivel presented the District's Revised Budget, highlighting State Budget Act education budget changes since the May Revise. He provided a summary of the 2019-20 General Fund and explained the major revenue changes. Mr. Esquivel described multiyear projections for the 2019-20 through 2021-22 school years, spoke about the District's Reserve for Economic Uncertainties for those same school years, covered multiyear assumptions for the 2019-20 Revised Budget, and touched on items the District is watching.

Board Members thanked Mr. Esquivel for the report, commented on different portions of the budget information, and asked questions that Mr. Esquivel and Dr. Thiel answered.

Motion: BUNKER, Second: FARÍAS,
Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES
Absent: TAMAYO

B. (1) Conduct the Second Reading of Ordinance Dissolving Community Facilities District No. 2 and Directing Related Actions by Title Only; and

Mr. Esquivel said that an information item was presented at the July meeting for the ordinance to dissolve Community Facilities District No. 2. (CFD No. 2). He added the ordinance was being presented for second reading and adoption.

ADOPTED

President Humphrey said the Board of Education would act as the Legislative Body of Community Facilities District No. 2 of the Chula Vista Elementary School District, also referred to as CFD No. 2, to consider the ordinance to dissolve CFD No. 2. She asked if there was a motion to conduct the second reading of the ordinance by title only.

Motion: REYES, Second: FARÍAS
Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES
Absent: TAMAYO

Clerk Reyes read the title of the Ordinance.

(2) Adopt Ordinance Dissolving Community Facilities District No. 2 **2019-20.020**

Motion: REYES, Second: FARÍAS
Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES
Absent: TAMAYO

President Humphrey said matters related to CFD No. 2 were complete and that the Board will no longer act as the Legislative Body of CFD No. 2 for the remaining items of the agenda.

9. FIRST AND SECOND READINGS, BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS *First and Second Readings*

A. First Reading/Possible Revision: Board Policy 3440, Business and Noninstructional Operations, Inventories

Mr. Esquivel said the revisions updated the Board Policy (BP) regarding what information needs to be included in inventories of District equipment.

Motion: REYES, Second: HUMPHREY
Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES
Absent: TAMAYO

B. (1) First Reading/Possible Revision: Board Policy 3512, Business and Noninstructional Operations, Equipment; and

(2) First Reading/Possible Approval: Administrative Regulation 3512 (New), Business and Noninstructional Operations, Equipment

Mr. Esquivel explained the BP and Administrative Regulation (AR) address how equipment is handled and who should handle it. He said it also specifies proper procedures for moving the location of equipment and for when it is used outside the District.

Motion: BUNKER, Second: HUMPHREY
Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES
Absent: TAMAYO

UNADOPTED

C. First Reading/Possible Revision: Board Policy and Administrative Regulation 3513.3, Business and Noninstructional Operations, Tobacco-Free Schools

Mr. Esquivel commented the revisions clarify the definition of "tobacco" to include smokeless and other types. He said they also specify enforcement procedures when someone is using tobacco products in the vicinity of or within District property.

Motion: REYES, Second: FARÍAS
Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES
Absent: TAMAYO

D. First Reading/Possible Revision: Board Policy 3550, Business and Noninstructional Operations, Food Service/Child Nutrition Program

Mr. Esquivel explained the BP helps clarify strategies to help students who participate in the Free and Reduced-Price meal. He said it provides direction on requirements for the Child Nutrition Program administrative compliance review conducted by the California Department of Education every three years.

Motion: BUNKER, Second: HUMPHREY
Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES
Absent: TAMAYO

E. (1) First Reading/Possible Revision: Board Policy 3551, Business and Noninstructional Operations, Food Service Operations/ Cafeteria Fund; and

(2) First Reading/Possible Approval: Administrative Regulation 3551 (New), Business and Noninstructional Operations, Food Service Operations/Cafeteria Fund

Mr. Esquivel said this BP and AR specify the process for unpaid meal charges (what the District can or cannot do), for reimbursement claims to the federal government. These also clarify the procedures for the donation of leftover food, and the process for depositing Cafeteria Fund monies in a separate account, which the District already does.

Motion: REYES, Second: HUMPHREY
Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES
Absent: TAMAYO

F. First Reading/Possible Adoption: Board Policy 3552 (New), Business and Noninstructional Operations, Summer Meal Program

Mr. Esquivel explained the District has run a Summer Meal Program for many years to provide meals to infants through 18-year-old children. He added the District collaborates with Sweetwater Union

ADOPTED

High School District and the [Chula Vista Public] Library for this effort and that the BP documents the existence of the program.

Motion: FARÍAS, Second: BUNKER
Vote: Ayes: BUNKER, FARÍAS, HUMPHREY
Abstain: REYES, Absent: TAMAYO

G. First Reading/Possible Revision: Board Policy and Administrative Regulation 6162.6, Instruction, Use of Copyrighted Materials

Dr. Thiel remarked the BP has not been updated since 2004. He explained the revisions include enhanced guidelines to ensure the District follows correct procedures, especially in the age of the Internet and social media.

Motion: BUNKER, Second: FARÍAS
Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES
Absent: TAMAYO

10. GENERAL INFORMATION ITEMS/REPORTS

Information Items/Reports

A. Report Calendar to Board of Education

Vice President Farías requested a report on legal costs, itemized by categories such as Special Education or collective bargaining. President Humphrey reminded Dr. Escobedo about the report regarding Technology Equipment Technicians' support for schools.

11. BOARD COMMUNICATIONS

Board Communications

Mrs. Bunker:

- Said the meeting was very exciting and that it is wonderful to see that the District and the community are doing so much to support students. Added it was also great to see outstanding teachers and leaders recognized.
- Shared that she visited the Energy, Hydro, and Innovation Stations and that Michael Bruder and the three teachers do an amazing job. Commented that she saw students engaged in the activities.
- Thanked everyone in the District for their efforts and said the results can be seen in the students.

Mr. Farías:

- Thanked everyone for the amazing work.
- Shared that he visited Rogers and was mesmerized with the fact that they were so ready and because it was the only the fifth day of classes but the students were already learning.
- Agreed with President Humphrey that the Board needs to continue showcasing, celebrating, and recognizing the amazing people in the District.

ADOPTED

Mrs. Humphrey:

- Said that she heard a rumor that a Cabinet Member had served as a runway model and asked Dr. Tessier to explain about it. [Dr. Tessier said he was duped into participating in a fundraiser for the National City Rotary Club].
- Shared that she stopped by the New Principal Academy, which was very exciting, and also by the first meeting of the Beginning Teacher Support and Assessment support providers, where there was a lot of energy among the many instructional leaders present.
- Remarked that she visited EastLake and watched fifth graders learning hands-only CPR. Added that she did not know there are many songs that help with CPR and that students were performing it to the song "Staying Alive." Said she also saw them learn to use the donated defibrillators and meet the donors—the parents who founded Christian's Big Heart Foundation and the Eric Paredes [Save a Life Foundation], commenting how they turned tragedy in their lives into something so positive and amazing that will spread to many other people.
- Mentioned that she toured Sunnyside, which was very exciting. Congratulated everyone involved in the effort and said it is mind-boggling to realize how much they do in such a short amount of time.

Dr. Reyes:

- Said he hopes everyone had a great beginning of the school year and wished everyone continued success the rest of the year.

12. SUPERINTENDENT'S COMMUNICATION

Superintendent's Communication

Dr. Escobedo:

- Said he can't believe the District almost completed a month of school.
- Shared that the District is looking to support the Leukemia and Lymphoma Society, an organization with the noble task of fighting cancers, especially blood cancers.
- Remarked that he attended the funeral of a student and commented that a few District employees are going through a difficult time. Commented that it is really great that the District in the business of academics but also in the business of life and that it is heartwarming to be part of such a caring organization.

13. ADJOURN TO CLOSED SESSION

Closed Session

President Humphrey adjourned to closed session at 8:10 P.M. in accordance with the following:

Government Code Sections 3549.1(d) and 54957.6: Collective Bargaining/Employee Negotiations; Agency Negotiators: Fagen Friedman & Fulfrost, LLP and Adams Silva & McNally LLP; Employee

UNADOPTED

Organizations: Chula Vista Classified Employees Organization (CVCEO); Chula Vista Educators (CVE); Nonrepresented Employees

Government Code Section 54957: Public Employee Discipline/ Dismissal/Release

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings, Case No. 2019061246 for Student No. 305451
Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Joint Powers Authority Claim No. 18-04850

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Workers' Compensation Claim No. 09249447

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Workers' Compensation Claim No. 15609308

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Workers' Compensation Claim No. 17676048

14. RECONVENE TO OPEN SESSION *Open Session*

President Humphrey reconvened to open session at 9:28 P.M. with all Board Members present except Board Member Tamayo.

Clerk Reyes announced that in closed session, the Board:

Approved a settlement agreement in Office of Administrative Hearings, Case No. 2019061246 for Student No. 305451.

Motion: FARÍAS, Second: BUNKER
Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES
Noes: NONE, Abstain: NONE, Absent: TAMAYO

Approved a settlement agreement in Workers' Compensation Claim No. 09249447.

Motion: REYES, Second: FARÍAS
Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES
Noes: NONE, Abstain: NONE, Absent: TAMAYO

Approved a settlement agreement in Workers' Compensation Claim No. 15609308.

Motion: FARÍAS, Second: HUMPHREY
Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES
Noes: NONE, Abstain: NONE, Absent: TAMAYO

ADOPTED

Approved a settlement agreement in Workers' Compensation Claim No. 17676048

Motion: HUMPHREY, Second: BUNKER
Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES
Noes: NONE, Abstain: NONE, Absent: TAMAYO

15. ADJOURNMENT *Adjournment*

President Humphrey adjourned the meeting at 9:30 P.M.

_____
Francisco Escobedo, Ed.D., Secretary

_____
Eduardo Reyes, Ed.D., Clerk

THE NEXT REGULAR MEETING OF THE BOARD OF EDUCATION OF THE CHULA VISTA ELEMENTARY SCHOOL DISTRICT IS SCHEDULED ON WEDNESDAY, SEPTEMBER 11, 2019, AT 6 P.M.

UNADOPTED

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Adopt Resolution Regarding Absence of Board Member Francisco Tamayo from the August 14, 2019, Regular Board Meeting Due to Illness

____X____ Action **_____ Information**

BACKGROUND INFORMATION:

Pursuant to Education Code Section 35120 and Board Bylaw 9250, a Board Member shall be paid for any meeting when absent if the Board, by resolution duly adopted and included in its minutes, finds that at the time of the meeting the Member was absent due to a hardship deemed acceptable by the Board.

ADDITIONAL DATA:

Board Member Tamayo was absent from the August 14, 2019, Regular Board meeting due to illness.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution Regarding Absence of Board)
Member Francisco Tamayo from the)
August 14, 2019, Regular Board)
Meeting Due to Illness)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, pursuant to Education Code Section 35120 and Board Bylaw 9250, a Board Member may be paid for a meeting from which he or she is absent if the Board, by resolution duly adopted and included in its minutes, finds that at the time of the meeting he or she was absent due to performing designated duties of the District or the absence was because of illness, jury duty, or a hardship deemed acceptable by the Board.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Chula Vista Elementary School District recognizes that Board Member Francisco Tamayo was absent from the Regular Board Meeting held August 14, 2019, due to illness and that Mr. Tamayo shall receive the maximum monthly compensation for August 2019.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 11th day of September 2019 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

- - - - - - - - - - - - - - -

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Francisco Escobedo, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at its regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

_____
Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Adopt Resolution in Support of South Bay Community Services' "Change Their Lives 2019" Fundraising Event

___X___ Action **_____ Information**

BACKGROUND INFORMATION:

The social emotional wellness of District students is one of the areas of focus for the District's Board of Education. Many times, basic physical requirements are directly connected to students' social emotional needs.

Research has demonstrated a significant connection between the development of early social emotional skills and positive outcomes in young adults across a number of areas—education, employment, criminal activity, substance abuse, and mental health. In an effort to ensure students have access to services that promote the development of early social emotional skills, the District partners with a number of nonprofit organizations that offer a variety of services to help increase students' social emotional wellness.

One of these organizations is South Bay Community Services (SBCS), a nonprofit that provides a comprehensive range of programs and services to help children, youths, and families in the southern portion of San Diego County to overcome challenges and succeed, not only in school but also in life. Many District students directly benefit from SBCS programs such as preschool and mental health services. The District's partnership with SBCS serves to enrich our shared community and to enhance the general well-being of our students and our society.

ADDITIONAL DATA:

District nonprofit partners need to acquire monies in order to finance these critical services. One of the ways in which they generate financial resources is through fundraising activities and events. SBCS hosts one such event, "Change Their Lives," each year. "Change Their Lives 2019" will be held on September 28, 2019, at the Coronado Island Marriott Resort and Spa and SBCS has invited District Board Members and other key District staff members to attend.

The Chula Vista Elementary School District is well known for its careful stewardship of public funds. Historically, and in keeping with the California State Constitution's prohibition of "gifts of public funds," the District has not financially supported any fundraising events. However, after careful consideration, it has been determined that supporting "Change Their Lives 2019" bestows a public benefit upon our community and a resolution was drafted to allow the expense.

Additional information is available for review in the Office of the Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

Cost of event tickets is $300 per person and would be paid from the General Fund.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution in Support of South Bay)
Community Services' "Change Their)
Lives 2019" Fundraising Event)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, one of the areas of focus of the Board of Education of the Chula Vista Elementary School District is the social emotional wellness of District students; and

WHEREAS, research has demonstrated a significant connection between the development of early social emotional skills and positive outcomes in young adults across a number of areas, which include education, employment, criminal activity, substance abuse, and mental health; and

WHEREAS, in an effort to ensure students have access to services that promote the development of early social emotional skills, the District partners with a number of organizations that offer a variety of such services; and

WHEREAS, one of these organizations is South Bay Community Services (SBCS), a nonprofit that provides a comprehensive range of programs and services to help South County children, youths, and families to overcome challenges and succeed not only in school, but in life; and

WHEREAS, the District's partnership with SBCS serves to enrich our shared community and enhance the general well-being of our students and our society; and

WHEREAS, SBCS relies on a number of ways to generate funds in order to provide these critical services and one of those ways is through fundraising events; and

WHEREAS, SBCS is hosting the "Change Their Lives 2019" fundraising event on September 28, 2019, and has invited Chula Vista Elementary School District Board Members to participate; and

WHEREAS, the Chula Vista Elementary School District is well known for its careful stewardship of public funds and historically the District has not supported nonprofit organization fundraising events; and

WHEREAS, SBCS programs directly benefit District students through programs such as preschool and through complementary services such as mental health that support not only their physical but also their social emotional wellness; and

WHEREAS, after careful consideration, it has been determined that attending and supporting the "Change Their Lives 2019" fundraising event bestows a public benefit upon our community.

NOW, THEREFORE, BE IT RESOLVED AND DECLARED that the District will support SBCS's "Change Their Lives 2019" fundraising event by paying for the registration cost for Board Members and other key District staff members.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 11th day of September 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

- - - - - - - - - - - - - - -

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Francisco Escobedo, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at its regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

ITEM TITLE:

Approve and/or Ratify Human Resources Items A Through I

____X____Action **_____Information**

BACKGROUND INFORMATION:

A. NEW EMPLOYMENT

Jessica Aguirre, Library Media Technician, 4 hours per day, 2 days per week, Range 23, Step 1, $18.29 per hour plus 2 percent, effective August 20, 2019

Paola Barron, Instructional Assistant (Preschool and Child Development Center), 3.5 hours per day, 5 days per week, Range 12, Step 1, $14.07 per hour, effective September 11, 2019

Jo Lynn Carrasco, Child Nutrition Services I, 2 hours per day, 5 days per week, Range 12, Step 1, $14.07 per hour, effective August 30, 2019

Catherine Carruth, Temporary Teacher (per Education Code Section 44920), 164 days, Class II, Step 1, salary $45,792.88, effective August 16, 2019, through June 4, 2020

Elena Castro, Noon Duty Supervisor, 2 hours per day, 3 days per week, Range 5, Step 1, $12.02 per hour, effective September 6, 2019

Susan Conley, School Health Clerk, 3 hours per day, 5 days per week, Range 22, Step 1, $17.77 per hour, effective August 19, 2019

Christian Coronado, Instructional Assistant-Special Education, 5.8 hours per day, 5 days per week, Range 17, Step 1, $15.89 per hour plus 2 percent, effective August 20, 2019

Nina David, Instructional Assistant, 3 hours per day, 5 days per week, Range 14, Step 1, $14.73 per hour plus 2 percent, effective August 5, 2019

Yliana Escamilla, Student Attendant, 6.3 hours per day, 5 days per week, Range 20, Step 1, $16.95 per hour, effective September 3, 2019

Monica Esqueda, Student Attendant, 6.3 hours per day, 5 days per week, Range 20, Step 1, $16.95 per hour, effective September 3, 2019

Celida Flores, Bus Attendant, 5 hours per day, 5 days per week, Range 16, Step 1, $15.43 per hour, effective September 3, 2019

Olivia Fonzi, Temporary Teacher (per Education Code Section 44920), 175 days, Class V, Step 1, salary $51,672.25, effective August 1, 2019, through June 4, 2020

Veronica Garcia, Temporary Teacher (per Education Code Section 44920), 162 days, Class IV, Step 1, salary $45,233.64, effective August 20, 2019, through June 4, 2020

Nicole Gomez, Instructional Assistant-Special Education, 5.8 hours per day, 5 days per week, Range 17, Step 1, $15.89 per hour, effective August 29, 2019

Raquel Hamori, Temporary Teacher (per Education Code Section 44920), 158 days, Class IV, Step 1, salary $44,116.76, effective August 26, 2019, through June 4, 2020

Rhonna Harris, Student Attendant, 3.5 hours per day, 4 days per week, Range 20, Step 1, $16.95 per hour, effective August 12, 2019

Annette Hernandez, Instructional Assistant (Preschool and Child Development Center), 3.5 hours per day, 5 days per week, Range 12, Step 1, $14.07 per hour, effective September 3, 2019

Elizabeth Hernandez, Permit Teacher, 173 days, Permit Teacher Class I, Step 1, salary $31,812.97, effective August 5, 2019

Molly Hoggard, Teacher, 155 days, Class I, Step 6, salary $47,008.40, effective August 29, 2019

Ivonne Jimenez, School Health Clerk, 3 hours per day, 5 days per week, Range 22, Step 1, $17.77 per hour, effective August 30, 2019

Garrett Lawson, General Maintenance-Entry Level, 8 hours per day, 5 days per week, Range 25, Step 3, $21.03 per hour, effective September 4, 2019

Erica Magana, Instructional Assistant (Preschool and Child Development Center), 3.5 hours per day, 5 days per week, Range 12, Step 1, $14.07 per hour plus 2 percent, effective July 29, 2019

Angelica Magnuson, Noon Duty Supervisor, 3 hours per day, 5 days per week, Range 5, Step 1, $12.02 per hour, effective August 7, 2019

Christine Martinez Meraz, Noon Duty Supervisor, 2 hours per day, 5 days per week, Range 5, Step 1, $12.02 per hour plus 2 percent, effective July 22, 2019

Caitlin Mehta, Temporary Music Teacher (per Education Code Section 44920), 163 days, Class III, Step 2, salary $45,636.74, effective August 19, 2019, through June 4, 2020

Maria Mendoza, Child Nutrition Services I, 3.75 hours per day, 5 days per week, Range 12, Step 1, $14.07 per hour, effective August 27, 2019

Alma Meza-Corral, Student Attendant, 3.5 hours per day, 4 days per week, Range 20, Step 1, $16.95 per hour plus 2 percent, effective September 5, 2019

Nicolle Mona, Library Technology Technician, 5 hours per day, 3 days per week, Range 25, Step 1, $19.13 per hour, effective August 27, 2019

Liliana Muñoz Benavente, Temporary Teacher (per Education Code Section 44920), 168 days, Class IV, Step 1, salary $46,908.96, effective August 12, 2019, through June 4, 2020

Maria Negron, Temporary Teacher (per Education Code Section 44920), 158 days, Class IV, Step 1, salary $44,116.76, effective August 26, 2019, through June 4, 2020

Tracy Real, Parent Engagement Liaison, 5 hours per day, 5 days per week, Range 24, Step 5, $22.48 per hour plus 2 percent, effective August 15, 2019

Jaime Rose, Special Education Teacher, 175 days, Class IV, Step 1, salary $48,863.50, effective August 1, 2019

Martha Rubio, Noon Duty Supervisor, 2 hours per day, 5 days per week, Range 5, Step 1, $12.02 per hour, effective August 13, 2019

Marian Santos-Ebriaga, Child Nutrition Services I, 2 hours per day, 5 days per week, Range 12, Step 1, $14.07 per hour, effective August 19, 2019

Samantha Tellez, Temporary Teacher (per Education Code Section 44920), 175 days, Class V, Step 1, salary $51,672.25, effective August 1, 2019, through June 4, 2020

Cristina Tsutsumi, Teacher, 185 days, Class I, Step 1, salary $51,655.00, effective July 18, 2019

Raul Valdivia, Student Attendant, 5.8 hours per day, 5 days per week, Range 20, Step 5, $20.43 per hour plus 2 percent, effective August 8, 2019

Randall Wallish, Student Attendant, 6.3 hours per day, 5 days per week, Range 20, Step 1, $16.95 per hour, effective August 28, 2019

B. REEMPLOYMENT OF TEMPORARY CERTIFICATED EMPLOYEES PREVIOUSLY EMPLOYED UNDER EDUCATION CODE SECTION 44909, 44911, OR 44920 FOR THE 2019-20 SCHOOL YEAR

Flavia Pinheiro Pisco-Contreras, Music Teacher, 173 days, Class VI, Step 2, salary $56,181.75, effective August 5, 2019

Heather Weed, Teacher, 167 days, Class VI, Step 6, salary $63,909.23, effective August 13, 2019

C. RECLASSIFICATION OF TEMPORARY TEACHER(S) EMPLOYED UNDER EDUCATION CODE SECTION 44909, 44911, OR 44920 TO PROBATIONARY/PERMANENT STATUS FOR THE 2019-20 SCHOOL YEAR

Ana Beas	Araceli Mendez-Pintado
Matthew Boardman	Martha Munoz-Diaz Rivera
Kimberly Gonzalez	Melissa Murray
Maiko Lizarraga	Jovanna Sandoval
Preston Lujan	Jacqueline Venegas

D. EMPLOYMENT OF CERTIFICATED EMPLOYEE UNDER THE PROVISIONAL INTERNSHIP PERMIT FOR THE 2019-20 SCHOOL YEAR

Andrew Gumm, Single Subject Physical Education, effective July 17, 2019

Silvia Rodriguez, Multiple Subject, effective September 9, 2019

E. LEAVE OF ABSENCE

Nicola Dacumos, Teacher, effective August 15, 2019

Courtney Green, Teacher, effective October 7, 2019

Kimberly Hale, Teacher, effective August 28, 2019

Catherine Jackson, Teacher, effective August 7, 2019

Rosyluz Jimenez, Teacher, effective August 22, 2019

Michelle Kuramoto, Teacher, effective October 7, 2019

Andrea Rose, School Nurse, effective October 7, 2019

Sandy Tadeo, Student Attendant, effective October 21, 2019

Malhia Taylor, Instructional Assistant-Special Education, effective September 5, 2019

F. PROMOTION

Ana Garcia, from School Health Clerk to Planning Technician, 3.5 hours per day, 5 days per week, Range 30, Step 3, $23.57 per hour, effective September 3, 2019

Silvia Gil, from Instructional Assistant-Special Education to School Health Clerk, 6 hours per day, 5 days per week, Range 22, Step 5, $21.47 per hour, effective August 8, 2019

Robert Gimlin, from Trades II/HVAC to Trades III/HVAC, 8 hours per day, 5 days per week, Range 39, Step 6, $33.78 per hour, effective July 1, 2019

Jeanette Gonzalez, from Noon Duty Supervisor to Student Attendant, 6.3 per hour, 5 days per week, Range 20, Step 1, $16.95 per hour, effective August 13, 2019

Alexia Lomeli, from Student Attendant to Student Attendant-Visually Impaired Student Support, 6.3 hours per day, 5 days per week, Range 21, Step 4, $20.09 per hour, effective August 12, 2019

Hilda Marquez de Pena, from Noon Duty Supervisor to Instructional Assistant-Special Education, 5.8 hours per day, 5 days per week, Range 17, Step 1, $15.89 per hour, effective September 1, 2019

Josephine Pena, from Student Attendant to Student Attendant-Visually Impaired Student Support, 6.3 hours per day, 5 days per week, Range 21, Step 6, $22.04 per hour, effective August 12, 2019

Araceli Saragosa, from Library Technology Technician to Technology Services Technician, 8 hours per day, 5 days per week, Range 37, Step 1, $25.34 per hour plus 2 percent, effective September 16, 2019

G. RESIGNATION

Donna Demott, Instructional Assistant-Special Education, effective August 24, 2019

Adan Galvan, Student Attendant, effective August 3, 2019

Veronica Garcia, Technology Services Technician, effective August 20, 2019

Tara Gonzalez, Teacher, effective August 17, 2019

Elizabeth Hernandez, Permit Teacher, effective August 3, 2019

Krystle Johnson, Resource Specialist, effective August 24, 2019

Julia Martinez, Resource Teacher, effective September 7, 2019

Elizabeth Miranda, Child Nutrition Services I, effective June 6, 2019

Ashley Oshiro, Student Attendant, effective August 16, 2019

Megan Penfield, Special Education Teacher, effective September 21, 2019

Andrea Romo, Instructional Assistant-Special Education, effective August 31, 2019

Octavio Torres Alba, Instructional Assistant-Special Education, effective August 17, 2019

Isaiah Wong, Instructional Assistant-Special Education, effective August 23, 2019

Shayna Zamora, Instructional Assistant-Special Education, effective August 31, 2019

H. RETIREMENT

Norise Andolina, Instructional Assistant-Special Education, effective November 1, 2019

Purisima Arce, Instructional Assistant (Preschool and Child Development Center), effective August 17, 2019

Chester Clement, Bus Driver, effective December 21, 2019

Douglas Gorham, Resource Teacher-Physical Education, effective August 31, 2019

Cristina Rodriguez, Credentials Officer, effective October 1, 2019

Virginia Romero, Student Attendant, effective August 31, 2019

Carol Ann Villanueva, Bus Driver, effective August 31, 2019

I. CONSULTANTS

All American Inspection Inc. will provide required Division of State Architect in-plant inspection services for the manufacturing of a 72’ x 40’ and a 60’ x 40’ classroom buildings for the replacement of Building 700 at Mae L.

Feaster Charter. Services will commence September 12, 2019. The cost not to exceed $11,000 will be paid from Measure VV funds.

Ardor Health Solutions is providing speech services. Services commenced July 1, 2019, and will continue through June 30, 2020. The sum not to exceed $113,960 will be paid from Speech and Language Services funds.

On August 14, 2019, the Board approved a contract with Arts for Learning San Diego for professional development services for VAPA Teachers in certain dance styles, lesson building, and more. An amendment is required for additional services. This amendment will increase the contract by $10,000. The sum not to exceed $18,000 will be paid from Title IV - Student Support and Academic Enrichment Grant funds.

Carmen E. Quintana Services will provide a literature and leadership program following the values of the Cesar Chavez Book Club at Castle Park. Services will commence October 1, 2019, and will continue through June 1, 2020. The sum not to exceed $10,000 will be paid from Title I funds.

Catapult Learning West, LLC, will provide Mater Dei Juan Diego Academy professional learning on the learning of the past two years related to teachers' use of formative assessments. Participants will compare and contrast the utility of different STAR reports, read and and interpret the new "State Standards Mastery Class Report" to maximize data synthesis, and reconsider the role of efficiency in their assessment practices by identifying common issues of tests and analyze one of their own assessments for those issues. Services will commence September 12, 2019, and continue through April 2020. The sum not to exceed $2,500 will be paid from Title II funds.

Center for Personal Growth, Inc., will provide educationally related mental health services to District students. Services will commence September 12, 2019, and will continue through June 30, 2020. The sum not to exceed $30,000 will be paid from Early Mental Health Services funds.

On July 17, 2019, the Board approved a contract with Coastal Speech Therapy, Inc., in the amount of $466,496 to provide language and speech services. An amendment is required for additional services. This amendment will increase the contract by $46,650. The sum not to exceed $513,146 will be paid from Speech and Language Services funds.

CYT San Diego is providing multiple professional development opportunities for theater teachers to build capacity in running a musical from the auditions, rehearsals, to the performance. Services commenced July 1, 2019, and will continue through June 30, 2020. The sum not to exceed

$800 will be paid from Title IV - Student Support and Academic Enrichment Grant funds.

EcoMotion, Inc., will provide procurement support to solicit and invite the solar market to provide actual prices for installation, guarantees, and maintenance for a Districtwide solar program. Services will commence September 12, 2019. The cost not to exceed $52,520 will be paid from the General Fund.

FranklinCovey Client Sales, Inc., provided The Leader in Me™ "7 Habits Signature 4.0." Participant Kits to Clear View. Services were provided July 18, 2019. The sum not to exceed $6,936 will be paid from Local Control and Accountability funds.

Larry Alvarado Training Solutions is providing classroom management support for six teachers at Halecrest, including observation, write-up of findings and recommendations for improvement, and debriefing session. Services commenced August 27 and will continue through October 17, 2019. The sum not to exceed $1,200 will be paid from Title I funds.

Leadership Associates will provide consultant services, to consist of planning, delivering, and following up on two (2) sessions/workshops—one for the Board of Education and one for Cabinet—as needed. Services also include consultation/advisement to the Superintendent and Cabinet as needed. Services will commence September 12, 2019, and will continue through June 30, 2020. The cost not exceed $4,700 will be paid from the General Fund.

McGrath Consulting Group is providing leadership support to Clear View, Lauderbach, Loma Verde, and Mongtomery. Services commenced July 1, 2019, and will continue through June 30, 2020. The sum not to exceed $13,714 will be paid from Local Control and Accountability, Title I, and Site Control funds.

Ruhnau Clarke, Inc. will provide architectural and engineering services for fire alarm system replacement at Chula Vista Hills. Services will commence September 12, 2019. The cost not to exceed $34,000 will be paid from Maintenance funds.

Ruhnau Clarke, Inc. will provide architectural and engineering services for fire alarm system replacement at EastLake. Services will commence September 12, 2019. The cost not to exceed $39,600 will be paid from Maintenance funds.

Ruhnau Clarke, Inc. will provide architectural and engineering services for the relocation and installation of one 24' x 40' relocatable building at Vista Square. Services will commence September 12, 2019. The cost not to exceed $22,500 will be paid from Capital funds.

San Diego Center for Vision Care – Optometry, P.C., is providing developmental vision evaluations and therapy services, including progress/status reports. Services commenced July 1, 2019, and will continue through June 30, 2020. The sum not to exceed $2,000 will be paid from Special Education, Special Day Class-Moderate/Severe funds.

On August 14, 2019, the Board approved a contract with San Diego Children's Choir for choral workshops for music teachers, as well as one-on-one coaching during choir rehearsals. An amendment is required for additional services. This amendment will increase the contract by $500. The sum not to exceed $4,000 will be paid from Title IV - Student Support and Academic Enrichment Grant funds.

San Diego Youth Symphony (SDYS) and Conservatory Community Opus Project will shift its model to support in-school music programs at VH1 Save The Music Schools. There are four main components to the new model: Eight sites will have support from SDYS to start an after-school orchestra or band; 2) SDYS Teaching Artists will rotate through all District VH1 Save The Music Schools to support instrumental instruction; 3) SDYS will provide professional development to all music teachers; and 4) SDYS will also provide music classes throughout the year for the Transitional Kindergarten program through the CHiMES program. Services commenced July 1, 2019, and will continue through June 30, 2020. The sum not to exceed $124,290 will be paid from Title I Centra, Title I SES, and Local Control and Accountability funds.

Soliant Health, Inc., is providing occupational and speech therapy. Services commenced July 1, 2019, and will continue through June 30, 2020. The sum not to exceed $344,840 will be paid from occupational and speech therapy services funds.

Wilkinson Hadley King & Co., LLP, will prepare the 2018-19 state nonprofit corporation tax returns for the Chula Vista Elementary School District Public Facilities Financing Corporation (PFFC). The PFFC facilitates District Certificates of Participation (COP) debt issuances, which provide the funding for construction of new schools paid by Community Facilities District (CFD) funds. The Board of Education serves as the Board of Directors for the PFFC, with the School Board President presiding as Chairperson. The sum not to exceed $975 will be paid primarily from Community Facilities District funds.

ADDITIONAL DATA:

Additional information is available for review in the Office of the Assistant Superintendent for Human Resources Services and Support.

STAFF RECOMMENDATION:

Recommend approval and/or ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

ITEM TITLE:

Adopt Resolution Endorsing the 2019 *RED RIBBON CAMPAIGN*

____X____ Action **_____ Information**

BACKGROUND INFORMATION:

The annual *RED RIBBON CAMPAIGN* is scheduled from October 23-31, 2019. The theme for this year is "Send A Message. Stay Drug Free™." The *RED RIBBON CAMPAIGN* originated when Drug Enforcement Administration Agent Enrique Camarena was murdered by drug traffickers in Mexico in 1985. This was the first awareness campaign to choose a red ribbon as its symbol. In 1988, Red Ribbon Week was proclaimed by Congress, and each year, the last week in October is designated Red Ribbon/Drug Awareness Week.

The *RED RIBBON CAMPAIGN* offers an excellent opportunity to unite families and communities in supporting drug- and tobacco-free lifestyles. In our schools, Red Ribbon Week offers the opportunity to strengthen students' resolve to live healthy, drug- and tobacco-free lives. This program is an outgrowth of the "Drug-Free Schools and Communities Act of 1986," which states that schools and communities throughout the nation have a responsibility to work together to combat the scourge of drug and tobacco use and alcohol abuse.

During Red Ribbon Week, ribbons are distributed to students and staff, to be worn as a symbol of drug- and tobacco-free choices and to represent a commitment to healthy, drug- and tobacco-free lives. Schools have been encouraged to promote Red Ribbon Week activities during this week. These activities include:

- Discuss the Red Ribbon Pledge: To grow up safe, healthy, and drug free.
- Promote Red Ribbon themed activities: spirit days, schoolwide assemblies, and door poster contests.
- Distribution of red ribbons to students, staff, and visitors.
- Art, poster, or essay contests sponsored by PTA, Booster Clubs, Community Partners, and/or Student Council.

ADDITIONAL DATA:

Additional information is available for review in the Office of the Executive Director of Student, Family, Community, and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

Red ribbons will be purchased and distributed to students and staff throughout the District. The cost of these ribbons is $5,600 and will be paid from the General Fund.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution Endorsing the 2019)
RED RIBBON CAMPAIGN)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, drug abuse is a serious problem which adversely affects students, family members, and the community; and

WHEREAS, schools, businesses, law enforcement agencies, health and social services organizations, sports teams, religious institutions, governmental agencies, media, and the general public can demonstrate a visible commitment to a drug- and tobacco-free society by wearing and/or displaying red ribbons during the campaign; and

WHEREAS, the choice to live a healthy and drug- and tobacco-free lifestyle enhances the individual, the family, the school, and the community; and

WHEREAS, the *RED RIBBON CAMPAIGN* will be celebrated in every community in America during Red Ribbon Week, October 23-31, 2019, with the theme "Send A Message. Stay Drug Free™;" and

WHEREAS, the Board of Education of the Chula Vista Elementary School District supports efforts to free San Diego County of drug abuse and tobacco use.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Chula Vista Elementary School District hereby officially endorses Red Ribbon Week, October 23-31, 2019, and pledges its support for the campaign.

BE IT FURTHER RESOLVED that the Board of Education encourages schools and departments to actively plan, conduct, support, and/or participate in drug and tobacco prevention activities, to encourage District employees and students to wear red ribbons, and to provide special activities in support of drug- and tobacco-free alternatives during this week.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 11th day of September 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

- - - - - - - - - - - - - - -

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Francisco Escobedo, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

_____
Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

ITEM TITLE:

Adopt Resolution Proclaiming October 13-19, 2019, as *Week of the School Administrator* in the Chula Vista Elementary School District

____X____Action **_____Information**

BACKGROUND INFORMATION:

The State of California believes that leadership is important in education and has declared the week of October 13-19 as *Week of the School Administrator* in accordance with Education Code Section 44015.1. This declaration is made in recognition of the fact that leadership matters for California's public education system and the more than 6 million students it serves.

ADDITIONAL DATA:

The future of California's public education system depends upon the quality of its leadership. Research shows that great schools are led by great principals and great districts are led by great superintendents.

In the District, site instructional leaders are supported by administrative leaders. District school administrators are passionate lifelong learners who believe in the value of quality public education and that providing quality service for student success is paramount for the profession.

Additional information is available for review in the Office of the Executive Director of Curriculum and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution Proclaiming October 13-19, 2019,)
as *Week of the School Administrator* in the)
Chula Vista Elementary School District)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, leadership matters for California's public education system and the more than 6 million students it serves; and

WHEREAS, school administrators are passionate lifelong learners who believe in the value of quality public education; and

WHEREAS, the title "school administrator" is a broad term used to define many education leadership posts. Superintendents, Assistant Superintendents, Executive Directors, Directors, Academy Directors, Principals, Associate Principals, special education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other District employees are considered administrators; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California's Superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

WHEREAS, public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing, and public administration; and

WHEREAS, school leaders depend upon a network of support from school communities—fellow administrators, teachers, parents, students, businesses, community members, boards of trustees, colleges and universities, community and faith-based organizations, elected officials, and district and county staffs and resources—to promote ongoing student achievement and school success; and

WHEREAS, research shows that great schools are led by great principals and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

WHEREAS, the State of California has declared the week of October 13-19, 2019, as *Week of the School Administrator* in accordance with Education Code Section 44015.1; and

WHEREAS, the future of California's public education system depends upon the quality of its leadership.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education commends all school leaders in the District for the contributions they make to successful student achievement and declares October 13-19, 2019, as *Week of the School Administrator* in the Chula Vista Elementary School District.

BE IT FURTHER RESOLVED that each department and school is encouraged to undertake activities to recognize and honor school administrators during this week.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 11th day of September 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

- - - - - - - - - - - - - - -

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Francisco Escobedo, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

ITEM TITLE:

Ratify Agreement with the City of Chula Vista for the 2020 Census Outreach and Education Project for the 2019-20 School Year

____X____Action **_____Information**

BACKGROUND INFORMATION:

The Chula Vista Community Collaborative (CVCC) oversees the management of five Family Resource Centers (FRCs). The FRCs assist individuals and families by providing referrals and support services. CVCC also has a network of Promotoras who support community wellness activities and build the capacity of community residents through outreach and education. The City of Chula Vista is seeking to increase participation in the 2020 Census by increasing community awareness and education about the importance and impact of the Census. CVCC Promotoras will conduct outreach in the community by providing presentations and education.

This agreement is between the City of Chula Vista and the District on behalf of the CVCC.

ADDITIONAL DATA:

Additional data is available for review in the Office of the Executive Director of Student, Family, Community, and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

The District, as the fiscal agent for CVCC, will receive funds up to $64,500 for use by the FRCs during the 2019-20 school year.

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

ITEM TITLE:

Ratify Memorandum of Understanding with Family Forces, Inc., for the Period of July 1, 2019, Through June 30, 2020

____X____ Action **_____ Information**

BACKGROUND INFORMATION:

Almost ten percent of students in the Chula Vista Elementary School District are military-connected. These students and their families have specific circumstances and needs that are very different from those of their nonmilitary-connected counterparts.

As part of District efforts to better serve military-connected students, a Memorandum of Understanding (MOU) was developed with Family Forces, Inc.

Family Forces, Inc., provides counseling services to active military personnel and military dependents who are eligible for Tricare coverage. Services are offered to adults, children, and adolescents and can be provided either in the client's home, at the child's or adolescent's school, or in an office setting. The program's licensed therapists understand the rigors of military life, how the military works, and the common stressors faced by military members and their families.

ADDITIONAL DATA:

Services provided under the MOU may include assessment; evaluation; and individual, group, and family therapy.

A copy of the MOU and additional information is available for review in the Office of the Executive Director of Student, Family, Community, and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

Family Forces, Inc., program services are funded by Tricare.

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

ITEM TITLE:

Ratify Memorandum of Understanding with Jacobs & Cushman San Diego Food Bank for the Food 4 Kids Backpack Program for the 2019-20 School Year

__X__ Action **_____ Information**

BACKGROUND INFORMATION:

Established in 2006, the Food 4 Kids Backpack Program provides weekend pre-assembled food bags to chronically hungry elementary school students from low-income households who are at risk of hunger over the weekend when free school meals are unavailable.

Every Friday afternoon, students on the program are discretely given a pre-assembled food bag which is tucked into their backpacks. Each bag contains enough food to see the students through the weekend, and the discrete distributions remove the stigma that might be attached to the program. When school staff members identify students who display signs of chronic hunger, a referral form is sent to the San Diego Food Bank, and the student's parents are sent a permission slip to enroll the student in the program.

Beginning this school year, the District Warehouse serves as a distribution hub for the Food 4 Kids Backpack Program. The cost savings for the San Diego Food Bank allows food provision to additional District students.

Schools above the 80% Free and Reduced Meal Program are give priority to participate once they complete an application process. Currently, 192 District students from five schools are enrolled in this program. Participating schools are Harborside, Calvin J. Lauderbach, John J. Montgomery, Otay, and Vista Square.

ADDITIONAL DATA:

Additional information is available for review in the Office of the Executive Director of Student, Family, Community, and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

Funding for the Food 4 Kids Backpack Program is secured by the San Diego Food Bank.

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

ITEM TITLE:

Ratify Memorandum of Understanding with Sweetwater Union High School District on Behalf of Arroyo Vista, Chula Vista Learning Community, Mae L. Feaster, and Howard Gardner Community Charter Schools for Participation in Middle School Sports League for the 2019-20 School Year

____X____ Action **_____ Information**

BACKGROUND INFORMATION:

The District has been working with Sweetwater Union High School District (SUHSD) over the past five years to support dependent charter school participation in boys and girls sports. SUHSD has requested the District enter into a Memorandum of Understanding (MOU) for all charter schools that wish to participate.

The MOU allows the four listed charter schools to participate in the SUHSD interscholastic Middle School Sports League.

ADDITIONAL DATA:

A copy of the MOU and additional information are available for review in the Office of the Executive Director of Technology and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

ITEM TITLE:

Ratify Nonpublic, Nonsectarian Individual Services Agreement with ACES Academy for Student No. 304158 for the 2019-20 School Year

____X____Action **_____Information**

BACKGROUND INFORMATION:

On July 17, 2019, the Board approved an Individual Services Agreement with ACES Academy for Student No. 304158 for 230 instructional days for the 2019-20 school year. The Individual Services Agreement has been revised from 230 to 232 instructional days.

ADDITIONAL DATA:

Additional information is available for review in the Office of the Executive Director of Special Education and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

The original estimate for Student No. 304158 to attend ACES Academy was $96,899. The addition of two instructional days results in a cost increase of $842.60. The total cost for Student No. 304158 to attend ACES Academy is as follows:

Special Education Funding (Assembly Bill 602)	$ 3,449.08
Special Education Average Daily Attendance Local Control Funding Formula	9,136.00
Other General Fund Revenues	85,156.52
Estimated Total Revenues	**$97,741.60**

Summary:

Total cost for student attending ACES Academy	$97,741.60
Estimated Total Expenditure	**$97,741.60**

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

Adopt Resolution Establishing Appropriations Limits for Fiscal Years 2018-19 and 2019-20 Pursuant to Article XIIIB (Gann Amendment) of the California State Constitution

____X____ Action **_____ Information**

BACKGROUND INFORMATION:

The Gann Initiative, which was approved by voters in November 1979, added an amendment to the State Constitution requiring all public agencies to annually determine and adopt appropriations limits. Implementation of the amendment and related calculations places a ceiling on each year's appropriations of tax dollars for the state, cities, counties, school districts, and special districts.

Using 1978-79 as a base year, subsequent years' limits have been adjusted for the following:

- An inflation increase equal to the change in the Consumer Price Index or per capita personal income, whichever is smaller.

- The change in average daily attendance.

Proposition 111, adopted in June 1990, amended the Gann limit inflation factor to be based only on the change in per capita personal income. Per Education Code Section 42132, school districts are required to report their actual appropriations limit for fiscal year 2018-19 and an estimated appropriations limit for fiscal year 2019-20 by September 11, 2019.

ADDITIONAL DATA:

The 2018-19 Appropriations Limit Recalculation and 2019-20 Estimated Appropriations Limitation Calculation forms have been completed and are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

Fiscal Year 2018-19 Actual Appropriations Limit = $185,718,692.44
Fiscal Year 2019-20 Estimated Appropriations Limit = $193,138,878.51

The District's fiscal year 2018-19 appropriations subject to the Gann limit is $185,718,692.44.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution Establishing Appropriations Limits)
for Fiscal Years 2018-19 and 2019-20 Pursuant)
to Article XIIIB (Gann Amendment) of the)
California State Constitution)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, in November 1979, the California electorate adopted Proposition 4, commonly called the Gann Amendment, which added Article XIIIB to the California Constitution; and

WHEREAS, each public agency is required to determine and adopt an actual appropriations limit for fiscal year 2018-19 as a legislative act; and

WHEREAS, each public agency is required to determine and adopt an estimated appropriations limit for fiscal year 2019-20 as a legislative act; and

WHEREAS, the appropriations limits for both fiscal years for the Chula Vista Elementary School District have been calculated in accordance with applicable constitutional and statutory law.

NOW, THEREFORE, BE IT RESOLVED as a legislative act of the Chula Vista Elementary School District Board of Education that for the purposes of Article XIIIB (Gann Amendment), there is hereby established this agency's actual appropriations limit of $185,718,692.44 for fiscal year 2018-19 and an estimated appropriations limit of $193,138,878.51 for fiscal year 2019-20.

BE IT FURTHER RESOLVED that this Board of Education hereby declares the appropriations in the budget for fiscal years 2018-19 and 2019-20 do not exceed the limitations imposed by Proposition 4.

BE IT FURTHER RESOLVED that the Superintendent provide copies of this resolution along with the appropriate attachments to interested citizens of this District.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 11th day of September 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

- - - - - - - - - - - - - - -

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Francisco Escobedo, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

	2018-19 Calculations			2019-20 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA (2017-18 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)		**2017-18 Actual**			**2018-19 Actual**	
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	180,825,783.62		180,825,783.62			185,718,692.44
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	28,613.67		28,613.67			28,348.43
ADJUSTMENTS TO PRIOR YEAR LIMIT		**Adjustments to 2017-18**			**Adjustments to 2018-19**	
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2018-19 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)		**2018-19 P2 Report**			**2019-20 P2 Estimate**	
1. Total K-12 ADA (Form A, Line A6)	22,348.19		22,348.19	22,347.92		22,347.92
2. Total Charter Schools ADA (Form A, Line C9)	6,000.24		6,000.24	6,040.17		6,040.17
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			28,348.43			28,388.09
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED		**2018-19 Actual**			**2019-20 Budget**	
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	625,273.79		625,273.79	625,273.00		625,273.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	94,344,184.93		94,344,184.93	94,417,076.00		94,417,076.00
5. Unsecured Roll Taxes (Object 8042)	2,981,455.27		2,981,455.27	2,951,626.00		2,951,626.00
6. Prior Years' Taxes (Object 8043)	(45,107.36)		(45,107.36)	0.00		0.00
7. Supplemental Taxes (Object 8044)	3,224,095.08		3,224,095.08	3,281,269.00		3,281,269.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(50,833.00)		(50,833.00)	(350,657.00)		(350,657.00)
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	13,644.77		13,644.77	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	4,014,101.12		4,014,101.12	1,383,607.00		1,383,607.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	105,106,814.60	0.00	105,106,814.60	102,308,194.00	0.00	102,308,194.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	105,106,814.60	0.00	105,106,814.60	102,308,194.00	0.00	102,308,194.00

	2018-19 Calculations			2019-20 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			3,047,632.36			3,144,773.62
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			3,047,632.36			3,144,773.62
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	162,619,015.94		162,619,015.94	173,278,698.00		173,278,698.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	94,996.00		94,996.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	162,714,011.94	0.00	162,714,011.94	173,278,698.00	0.00	173,278,698.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	358,554,434.60		358,554,434.60	350,097,521.00		350,097,521.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	1,140,650.90		1,140,650.90	486,230.32		486,230.32
D. APPROPRIATIONS LIMIT CALCULATIONS	**2018-19 Actual**			**2019-20 Budget**		
PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			180,825,783.62			185,718,692.44
2. Inflation Adjustment			1.0367			1.0385
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9907			1.0014
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			185,718,692.44			193,138,878.51
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			105,106,814.60			102,308,194.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of $120 times Line B3 or $2,400; but not greater than Line C26 or less than zero)			3,401,811.60			3,406,570.80
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			83,659,510.20			93,975,458.13
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			83,659,510.20			93,975,458.13
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			602,429.14			272,986.22
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			105,709,243.74			102,581,180.22
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			83,057,081.06			93,702,471.91
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			105,709,243.74			
b. State Subventions (Line D8)			83,057,081.06			
c. Less: Excluded Appropriations (Line C23)			3,047,632.36			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			185,718,692.44			

	2018-19 Calculations			2019-20 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
10. Adjustments to the Limit Per Government Code Section 7902.1 (Line D9d minus D4; if negative, then zero)			0.00			
If not zero report amount to: Keely Bosler, Director, State Department of Finance, Attention: School Gann Limits, State Capitol, Room 1145, Sacramento, CA 95814						
SUMMARY	**2018-19 Actual**			**2019-20 Budget**		
11. Adjusted Appropriations Limit (Lines D4 plus D10)			185,718,692.44			193,138,878.51
12. Appropriations Subject to the Limit (Line D9d)			185,718,692.44			

* Please provide below an explanation for each entry in the adjustments column.

Theresa Villanueva
Gann Contact Person

619-425-9600 x 1391
Contact Phone Number

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

(1) Approve Renewal of Two-Year Terms for Members of the Chula Vista Elementary School District Independent Citizens Oversight Committee; and

(2) Appoint New Members to the Chula Vista Elementary School District Independent Citizens Oversight Committee

____X____Action **_____Information**

BACKGROUND INFORMATION:

In November 2012, local voters in School Facilities Improvement District (SFID) No. 1 approved Proposition E, a $90 million general obligation bond to provide funds to renovate and modernize facilities and improve technology at Chula Vista Elementary School District's (CVESD) oldest schools. A key element in the Proposition E program was the creation of an Independent Citizens Oversight Committee (ICOC). The ICOC is charged with regular ongoing review of District general obligation bond sales and expenditures. In accordance with Administrative Regulation 7214 (New Construction, General Obligation Bonds) and Education Code Section 15282, the ICOC must consist of at least seven members including, but not limited to:

1. One member active in a business organization representing the business community located within the District.
2. One member active in a senior citizens organization.
3. One member active in a bona fide taxpayers organization.
4. One member who is a parent/guardian of a District student and is active in a parent-teacher organization, such as the Parent-Teacher Association or a school site council.
5. One member who is a parent/guardian of a child enrolled in the District.

Seven citizens were appointed to the Prop E ICOC and began their terms in September 2013. Those terms expired in September 2017. On September 6, 2017, the Board of Education approved a revision to the Prop E ICOC Bylaws that allowed members to serve for an additional two-year term in accordance with Education Code Section 15282. Accordingly, the following citizens were

appointed by the Board to serve on the Prop E ICOC in the fall of 2017, including four members that were originally appointed in 2013.

- Jason Hurtado-Prater (Chair), Business Community Representative
- Jolyn DePriest, Ph.D., Business Community Representative
- Sean R. Dunbar, Taxpayers Association Representative (2013)
- Dr. Diane Gerken, Business Community Representative (2013)
- Valerie Gerken-Rios, At-Large Representative
- Mary I. Helvie, Senior Citizens Organization Representative (2013)
- Martha Juarez, Parent Representative Active in PTA/School Site Council
- Karyn Koenig, At-Large Representative (2013)
- Ben Lien, Parent Representative Active in PTA
- James L. Smyth, At-Large Representative
- Floyd Strayer, At-Large Representative

In November 2018, local voters approved Measure VV, a $150 million general obligation bond that will provide funds to renovate and modernize facilities, upgrade security and safety infrastructure, implement energy saving measures and improve technology access within the Chula Vista Elementary School District's (District's) 46 schools, Education Services and Support Center, and Transportation Yard.

On January 23, 2019, the Board added oversight of the Measure VV general obligation bond to the scope of the already existing Prop E ICOC, subsequently renaming the Prop E ICOC as the Chula Vista Elementary School District Independent Citizens Oversight Committee (CVESD ICOC). The CVESD ICOC meets a minimum of four times each fiscal year, reviews bond sales, reviews expenditures to ensure they are spent as authorized under Proposition E and Measure VV, and provides an annual report to the Board of Education.

As stated in Section 5.4 (Term) of the CVESD ICOC Bylaws, each member shall serve a term of two years commencing on the date of the first meeting of the CVESD ICOC for the member. No member may serve more than three consecutive terms. Since the current CVESD ICOC members held their first meetings in September and December 2017, current terms for all members will expire in September and December 2019.

Each of the following members on the CVESD ICOC has expressed his/her interest in continuing to serve on the Committee. If approved by the Board, their first two-year term will expire in September 2019. The names of the citizens

and the roles they will serve on the CVESD ICOC for their second terms are provided in the following chart.

Member	***Role on ICOC***
Jolyn DePriest, Ph.D.	Business Community Representative
Jason Hurtado-Prater	At-Large Representative
Martha Juarez	Parent Active in School Site Council
Valerie Gerken Rios	At-Large Representative
Ben Lien	Parent Active in PTA
James Smyth	At-Large Representative
Floyd Strayer	At-Large Representative

In September 2019, ICOC members Sean R. Dunbar, Dr. Diane Gerken, Mary I. Helvie, and Karyn Koenig will complete their third and final term on the CVESD ICOC. Pursuant to State requirements, the District must replace Mr. Dunbar and Ms. Helvie on the CVESD ICOC with another San Diego County Tax Payer Association and Senior Citizens Organization representative. In accordance with Administrative Regulation 7214 (New Construction, General Obligation Bonds) and Education Code Section 15282, the ICOC will consist of at least seven members. As there will be more than seven members with the replacement of Mr. Dunbar and Ms. Helvie, Dr. Gerken and Ms. Koenig do not need to be replaced.

Pursuant to the process established by the Board on February 20, 2013, regarding the selection of new ICOC members, District staff began advertising to solicit applications for ICOC members in July 2019. Notices and application materials were posted on the District website; distributed to school sites; announced at various District and community meetings; and mailed to the San Diego County Taxpayers Association. In addition to these actions, the District published notice in The Star News on July 26, 2019.

Two applications were received during the application period. The District is recommending that Ms. Gloria McKearney be appointed as the new San Diego County Tax Payers Association representative, and Ms. Nancy Kerwin be appointed as the new Senior Citizens Organization Representative.

ADDITIONAL DATA:

Members of the CVESD ICOC serve in an advisory capacity to the Board of Education to review general obligation bond sales and expenditures as they relate to the renovation and modernization of facilities at CVESD schools and District facilities. The Committee's goal is to verify that all school general obligation bonds are expended as per the facility improvement plan proposed to

voters. Additional information is available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

Proposition E provides $90 million of bonding capacity to CVESD. The District issued $31 million in bonds in 2013 and $14 million in 2015 for Proposition E modernization projects through Summer 2015. An additional $45 million was issued on January 24, 2017, for Summer 2018 and Summer 2019 projects.

Measure VV provides a $150 million general obligation bond that will provide funds to renovate and modernize facilities, upgrade security and safety infrastructure, implement energy saving measures and improve technology access within the Chula Vista Elementary School District's (District's) 46 schools, Education Services and Support Center, and Transportation Yard.

Projects share items such as architect and engineering services, planning, program training and management, and contingencies. The final cost of each project may be affected by factors beyond CVESD's control and will be determined as plans are finalized, construction bids are awarded, and projects are completed. CVESD will complete improvements based on the prioritized projects list until all funds of the general obligation bond measures have been expended. Proposition E and Measure VV funds are audited annually by an independent Certified Public Accountant.

STAFF RECOMMENDATION:

Recommend appointment.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

Adopt Resolution Regarding the State Allocation Board's "Applications Received Beyond Bond Authority List" and Acknowledging the State's School Facility Program Funding Limitations

__X__ Action **_____ Information**

BACKGROUND INFORMATION:

The District is submitting applications for funding under the State of California's School Facility Program (Leroy F. Greene Act) for new elementary school construction and modernization of existing schools.

On November 1, 2012, the Office of Administrative Law approved emergency regulations that will impact how the Office of Public School Construction (OPSC) will process applications received after existing bond authority is no longer available for new construction and modernization applications. These regulations establish a State Allocation Board (SAB) acknowledged list for projects that are received by OPSC after bond authority is exhausted. The new list is called the "Applications Received Beyond Bond Authority List." Applications placed on this list will undergo only an intake review to ensure all required documents have been submitted and will not be fully processed by OPSC nor presented to SAB for approval.

All new construction and modernization applications received on or after November 1, 2012, are subject to the new regulations and processing procedures as approved by SAB at its September 2012 meeting.

ADDITIONAL DATA:

Additional information is available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

In the event that the SAB has additional bond authority, the District may be reimbursed for a portion of the construction of new elementary schools and modernization of existing schools.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution Regarding the State)
Allocation Board's "Applications)
Received Beyond Bond Authority List")
and Acknowledging the State's School)
Facility Program Funding Limitations)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, the Board of Education ("Board") has determined that school facilities within the Chula Vista Elementary School District (District) within San Diego County need to be constructed and existing schools need to be modernized; and

WHEREAS, the District is submitting applications to the Office of Public School Construction for School Facility Program funding for the construction of new elementary schools and modernization of existing schools; and

WHEREAS, the State Allocation Board (SAB) has established an "Applications Received Beyond Bond Authority List" for projects received after November 1, 2012.

NOW, THEREFORE, BE IT DETERMINED AND RESOLVED pursuant to Title 2, Code of California Regulations, Section 1859.95.1, that the Board of Education of the Chula Vista Elementary School District hereby:

Section 1. Acknowledges that the remaining School Facility Program bond authority is currently exhausted for the funds being requested on this application.

Section 2. Acknowledges that the State of California is not expected nor obligated to provide funding for the project, and the acceptance of the application does not provide a guarantee of future state funding.

Section 3. Acknowledges that any potential future state bond measures for the School Facility Program may not provide funds for the application being submitted.

Section 4. Acknowledges that criteria including, but not limited to, funding, qualifications, and eligibility under a future state school facility program may be substantially different than the current School Facility Program and that the District's approved application may be returned.

Section 5. Acknowledges that it is electing to commence any pre-construction or construction activities at the District's discretion and that the state is not responsible for any pre-construction or construction activities.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 11th day of September 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

- - - - - - - - - - - - - - -

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Francisco Escobedo, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

Approve Acceptance of Work and Notice of Completion for Chambers, Inc., dba Roof Construction for Roofing Replacement at Greg Rogers Elementary School

____X____ Action **_____ Information**

BACKGROUND INFORMATION:

On June 20, 2018, the Board approved award of Bid No. 17/18-9 to Chambers, Inc., dba Roof Construction for Roofing Replacement, in the amount of $986,977 for Greg Rogers Elementary School.

The Director of Maintenance and Operations has inspected the work for the roof replacement and found it to be complete and satisfactory. The final payment of funds owed will be paid no later than 60 days after the Notice of Completion has been filed.

ADDITIONAL DATA:

The Notice of Completion is attached as Exhibit "A."

FISCAL IMPACT/FUNDING SOURCE:

The total cost of the roof replacement was $986,977 and will be paid from Maintenance funds.

STAFF RECOMMENDATION:

Recommend approval.

Recording Requested By and When Recorded Mail to:	**EXHIBIT "A"**
Chula Vista Elementary School District Attention: Facilities Department 84 East "J" Street Chula Vista, CA 91910	

Space above for Recorder's use only.
Exempt from recording fee pursuant to Government Code § 6103.

NOTICE OF COMPLETION OF PUBLIC WORK

Project Owner: Chula Vista Elementary School District, 84 East "J" Street, Chula Vista, CA 91910

Project Site(s):

Greg Rogers Elementary School
510 East Naples Street
Chula Vista, CA 91911-2519

Project Owner Interest in Project Site(s): Fee Simple Ownership

Description of Public Work:

Name/Bid Package(s):	Bid No. 17/18-9-10
Direct Contractor:	Chambers, Inc., dba Roof Construction
Date of Contract:	June 20, 2018
Name of Surety:	Philadelphia Indemnity Insurance Company
Nature of Work:	Roofing Replacement

Acceptance/Completion Date: The Project Owner's Board of Education accepted the above-described public work as being complete on September 11, 2019.

Verification: The undersigned hereby declares subject to penalty for perjury that I am an officer of the Project Owner (i.e., Secretary to the Board of Education of the Chula Vista Elementary School District), I am authorized to make this verification on behalf of the Project Owner, I have read this notice and understand its contents, and I am informed and believe that the matters set forth herein are true and correct.

Executed in Chula Vista, California, on September 11, 2019.

Francisco Escobedo, Ed.D.
Secretary to the Board of Education of the
Chula Vista Elementary School District

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

Approve Partial Retention Release for All Prime Contractors for Modernization/ Renovation of Sunnyside Elementary School

_____X____Action **_____Information**

BACKGROUND INFORMATION:

On February 13, 2019, the Board approved the award of Prime Bid Package Nos. 1, 2, 4, 6, 7, 9, 10, 11, 12, 13, and 14; and on April 17, 2019, Prime Bid Package Nos. 3, 5, and 8 to various contractors for the Summer 2019 modernization/ renovation of Sunnyside Elementary School.

Work commenced on June 6, 2019, and was substantially complete on August 30, 2019. On September 3, 2019, students returned to school. All prime contractors have satisfactorily completed their work sufficient to release 50% of the 5% retention held on their progress payments.

An Acceptance of Work and Notice of Completion for all Prime Contractors will be submitted to the Board for approval when all respective closeout documents and change orders are confirmed and finalized.

ADDITIONAL DATA:

Documents are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

The Summer 2019 Sunnyside Modernization is being funded from Proposition E and Measure VV General Obligation Bond funds. Proposition E was approved by voters in November 2012, and Measure VV was approved by voters in November 2018. No additional fiscal impact was incurred since the reduction of retention amount does not change the total contract amounts.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

Adopt Resolution Authorizing Utilization of the Irvine Unified School District Bid No. 19/20-01FA, Furniture and Equipment for the Period of September 12, 2019, Through June 30, 2020

____X____ Action **_____ Information**

BACKGROUND INFORMATION:

On July 9, 2019, the Irvine Unified School District (IUSD) Board of Education awarded Bid No. 19/20-01FA, Furniture and Equipment to Concepts School & Office Furnishings, Culver-Newlin, G/M Business Interiors, Hamel Interiors, Inc., McDowell Craig Office Systems, Inc., School Specialty, Inc. and Southwest School Office Supply. The Chula Vista Elementary School District (CVESD) is eligible to use the bid per Public Contract Code Section 20118.

The IUSD evaluated the bids to ensure adherence to specifications and responsiveness according to Public Contract Code. The bid award was made by manufacturer, to the vendor who provided the highest percentage discount. The bids were reviewed, and discounts were found to be competitive.

This bid will be used, in part, to procure furniture for the Saburo Muraoka Elementary relocatable project, Mae L. Feaster Charter modernization project, and for other furnishing needs that may arise during the contract term and any extensions. The initial contract term will end on June 30, 2020, with the option to renew if mutually agreed upon.

ADDITIONAL DATA:

A copy of the bid documents are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

Purchases will be made through various funds as determined by the project.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Adopt Resolution Authorizing Utilization)
Of the Irvine Unified School District)
Bid No. 19/20-01FA, Furniture and)
Equipment for the Period of)
September 12, 2019, Through)
June 30, 2020)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, The Irvine Unified School District competitively bid furniture and equipment, allowing the Chula Vista Elementary School District ("District"), the ability to utilize this contract under Public Contract Code 20118; and

WHEREAS, the awarded contract allows the District to purchase classroom and miscellaneous support furniture and equipment using percentage discount pricing off manufacturer's list price through Concepts School & Office Furnishings, Culver-Newlin, Inc, G/M Business Interiors, Hamel Interiors, Inc., McDowell Craig Office Systems, Inc., School Specialty, Inc., and Southwest School Office Supply; and

WHEREAS, this Board has determined it to be in the best interest of the District to purchase furniture and equipment through this contract in order to support the needs of the Chula Vista Elementary School District; and

WHEREAS, the Irvine Unified School District has waived its right to require other districts to draw warrants for such purchases or contracts in favor of the Irvine Unified School District.

NOW, THEREFORE, BE IT RESOLVED, ORDERED, AND DECLARED that the contract for furniture and equipment for the Chula Vista Elementary School District to be provided Concepts School & Office Furnishings, Culver-Newlin, Inc, G/M Business Interiors, Hamel Interiors, Inc., McDowell Craig Office Systems, Inc., School Specialty, Inc., and Southwest School Office Supply, under Bid No. 19/20-01FA is hereby authorized and approved and is subject to all terms and conditions as specified in the contract documents.

BE IT FURTHER RESOLVED, ORDERED, AND DECLARED that Francisco Escobedo, Superintendent and Secretary to the Board of Education of the Chula Vista Elementary School District, or his designee, is hereby authorized

to execute the necessary contract documents with Concepts School & Office Furnishings, Culver-Newlin, Inc, G/M Business Interiors, Hamel Interiors, Inc., McDowell Craig Office Systems, Inc., School Specialty, Inc., and Southwest School Office Supply.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 11th day of September, 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

- - - - - - - - - - - - - - -

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Francisco Escobedo, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at its organizational meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

_____
Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

Approve Overnight Study Trip for Fourth Grade Students from Ella B. Allen Elementary School to the Star of India on April 9-10, 2020

___X___ Action **_____ Information**

BACKGROUND INFORMATION:

Fourth grade students from Allen Elementary School request Board approval for an overnight study trip to the Star of India on April 9-10, 2020. This trip matches the history/social studies curriculum for fourth grade. The programs provide information and hands-on experience related to exploration, colonization, and immigration/emigration. Ten parents and three teachers will accompany sixty-two students on this trip

ADDITIONAL DATA:

None.

FISCAL IMPACT/FUNDING SOURCE:

The cost of the study trip is $74 per student. This includes lodging, meals, and admission to the Star of India. Students have had opportunities to earn monies for their trip by participating in fundraisers. No child will be excluded on the basis of ability to pay.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

Approve Overnight Study Trip for Fourth Grade Students from Loma Verde Elementary School to the Star of India on March 17-18, 2020

__X__ Action **_____ Information**

BACKGROUND INFORMATION:

Fourth grade students from Loma Verde Elementary School request Board approval for an overnight study trip to the Star of India on March 17-18, 2020. This trip matches the history/social studies curriculum for fourth grade. The program provides information and hands-on experience related to exploration, colonization, and immigration/emigration.

Approximately sixty students will participate in the trip. Two teachers and fifteen parents will accompany the students.

ADDITIONAL DATA:

None.

FISCAL IMPACT/FUNDING SOURCE:

The cost of the study trip is $74 per student. This includes lodging, meals, and admission to the Star of India. Students have had opportunities to earn monies for their trip by participating in fundraisers. No child will be excluded on the basis of ability to pay.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

Approve Overnight Study Trips for Fourth Grade Students from Corky McMillin Elementary School to the Star of India on January 16-17 and January 23-24, 2020

____X____Action **_____Information**

BACKGROUND INFORMATION:

Fourth grade students from McMillin Elementary School request Board approval for overnight study trips to the Star of India on January 16-17 and January 23-24, 2020. These trips match the history/social studies curriculum for fourth grade. The programs provide information and hands-on experience related to exploration, colonization, and immigration/emigration.

One hundred twenty-four students will participate in the trips. Approximately sixty-two students will participate on January 16-17, and the remaining students will participate January 23-24. Ten parents and two teachers will accompany each group of students.

ADDITIONAL DATA:

None.

FISCAL IMPACT/FUNDING SOURCE:

The cost of the study trip is $74 per student. This includes lodging, meals, and admission to the Star of India. Students have had opportunities to earn monies for their trip by participating in fundraisers. No child will be excluded on the basis of ability to pay.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

Ratify Purchase Orders, Warrants, and Checks Written/Issued Through August 30, 2019

____X____ Action **_____ Information**

BACKGROUND INFORMATION AND FISCAL IMPACT:

The following purchase orders, warrants, and checks were written/issued through August 30, 2019.

i.	Purchase Orders: 20001310 - 20002341	$ 5,184,469.52
ii.	Alternative Revolving Cash: 1286 - 1288	$ 185 .00
iii.	Commercial Warrants: 310779 - 312002	$ 9,665,288.75
	Cafeteria Warrants: 00004724 - 00004835	$ 934,046.79
iv.	Payroll Warrants: Series 10 13245117 - 13246075, N1900619 - 1904493	$18,493,732.45
v.	Revolving Cash Checks: 007495 - 007684	$ 29,251.58

ADDITIONAL DATA:

Additional information is available for review in the Office of the Deputy Superintendent in accordance with Board Policies 3310, 3314, and 3314.2.

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

Approve and/or Ratify Inservice/Travel Requests

____X____Action **_____Information**

BACKGROUND INFORMATION:

See attached listing.

ADDITIONAL DATA:

Inservice/travel requests are available for review in the Office of the Deputy Superintendent in accordance with Board Policies 4133, 4233, and 4333.

FISCAL IMPACT/FUNDING SOURCE:

See attached listing.

STAFF RECOMMENDATION:

Recommend approval and/or ratification.

INSERVICE/TRAVEL REQUESTS

Individual	Event	Destination	From	To	Est'd Cost	Funding	CVESD Location
Dombrowski, J	Pesticide Applicators Professional Association Seminar	San Diego	09/12/19	09/12/19	$100	Operations	Business Services
Kelly, E	Pesticide Applicators Professional Association Seminar	San Diego	09/12/19	09/12/19	$100	Operations	Business Services
Ruiz, J	Pesticide Applicators Professional Association Seminar	San Diego	09/12/19	09/12/19	$100	Operations	Business Services
Stone, S	MGT904 Intermediate ICS-300 for Expanding Incidents	Rcho Cucamnga	09/17/19	09/19/19	$104	District Admin	Business Services
McLaren, D	ACSA IgnitED Leadership and Advocacy Conference	Washington, DC	09/14/19	09/18/19	$2,149	District Admin	Camarena
McLaren, D	ACSA 2019 Leadership Summit	San Francisco	11/07/19	11/10/19	$1,723	LCAP	Camarena
Gregg, E	Int'l Baccalaureate Making the PYP Happen Workshop	Los Angeles	10/19/19	10/21/19	$1,052	Title I	Cook
Martinez, R	California's Positive Outliers Event	Sacramento	09/10/19	09/10/19	$313	District Admin	Hilltop Drive
Thiel, J	California's Positive Outliers Event	Sacramento	09/09/19	09/10/19	$258	District Admin	Human Resources
Areola, T	Adaptive Behavior Assessment for Intellectual Disabilities	San Diego	10/04/19	10/04/19	$50	Psych Services	Instructional Services
Ciriza, G	California's Positive Outliers Event	Sacramento	09/10/19	09/10/19	$218	District Admin	Instructional Services
Lopez, J	Every Child California - Fall Technical Assistance	Sacramento	10/16/19	10/18/19	$1,331	Child Dev	Instructional Services
Palet, R	Every Child California - Fall Technical Assistance	Sacramento	10/16/19	10/18/19	$1,331	Child Dev	Instructional Services
Parker, L	California's Positive Outliers Event	Sacramento	09/09/19	09/10/19	$201	District Admin	Instructional Services
Robertson, S	Adaptive Behavior Assessment for Intellectual Disabilities	San Diego	10/04/19	10/04/19	$50	Psych Services	Instructional Services
Salas, N	Every Child California - Fall Technical Assistance	Sacramento	10/16/19	10/18/19	$1,331	Child Dev	Instructional Services
Tessier, M	A Salute to Teachers Annual Event	San Diego	09/07/19	09/07/19	$26	District Admin	Instructional Services
Toliver, D	Adaptive Behavior Assessment for Intellectual Disabilities	San Diego	10/04/19	10/04/19	$50	Psych Services	Instructional Services
Villanueva, E	California's Positive Outliers Event	Sacramento	09/10/19	09/10/19	$218	District Admin	Instructional Services
Villanueva, E	Apple Briefing	San Jose	09/18/19	09/19/19	$911	District Admin	Instructional Services
Walker, K	Adaptive Behavior Assessment for Intellectual Disabilities	San Diego	10/04/19	10/04/19	$50	Psych Services	Instructional Services
Desmond, E	Teachers College Phonics Institute 2019: Grades K-2	New York, NY	09/21/19	09/24/19	$2,331	Site Control	McMillin
Davis, T	Turnaround Arts Retreat	Costa Mesa	09/11/19	09/12/19	$122	Turnaround Arts	Montgomery
Keehmer, M	Turnaround Arts Retreat	Costa Mesa	09/11/19	09/12/19	$122	Turnaround Arts	Montgomery
Ramirez, E	Turnaround Arts Retreat	Costa Mesa	09/11/19	09/12/19	$122	Turnaround Arts	Montgomery
Ruiz, M	Turnaround Arts Retreat	Costa Mesa	09/11/19	09/12/19	$0	Turnaround Arts	Montgomery
Saullo, N	Turnaround Arts Retreat	Costa Mesa	09/11/19	09/12/19	$122	Turnaround Arts	Montgomery
Lines, L	ACSA IgnitED Leadership and Advocacy Conference	Washington, DC	09/14/19	09/18/19	$2,149	District Admin	Olympic View
Castillo, M	Learning and The Brain Winter Conference	San Francisco	02/14/19	02/16/19	$1,119	Title I	Otay
Gonzalez, R	Bullying Prevention and Intervention	San Diego	10/15/19	10/15/19	$25	Title I	Otay
Torres, G	Bullying Prevention and Intervention	San Diego	10/15/19	10/15/19	$25	Title I	Otay

*Estimated cost per participant. Funds may vary by site for this event
NOTE: Actual Inservice/Travel costs may differ from estimated costs as shown above.

INSERVICE/TRAVEL REQUESTS

Individual	Event	Destination	From	To	Est'd Cost	Funding	CVESD Location
Diaz, M	Arts Empower Mega Conference 2019	San Diego	10/17/19	10/17/19	$197	Title I	Palomar
Magana, P	Arts Empower Mega Conference 2019	San Diego	10/17/19	10/17/19	$75	Title I	Palomar
Maggiora, K	Arts Empower Mega Conference 2019	San Diego	10/17/19	10/17/19	$75	Title I	Palomar
Kauk, K	CABE Summer Spanish Dual Language Immersion Institute	Newport Beach	07/01/19	07/03/19	$1,380	Title I	Rice
Escobedo, F	Northern and Southern Calif Superintendent's Symposium	Napa	05/02/19	05/04/19	$1,750	District Admin	Superintendent
Escobedo, F	Leukemia and Lymphoma Society Supts' Summit (Amended)	Orlando, FL	07/24/19	07/26/19	$1,415	District Admin	Superintendent
Escobedo, F	21st Century Calif School Ldrshp Acad Advisory Group Mtg	Sacramento	08/19/19	08/20/19	$578	District Admin	Superintendent
Escobedo, F	A Salute to Teachers Annual Event	San Diego	09/07/19	09/07/19	$26	District Admin	Superintendent
Escobedo, F	California's Positive Outliers Event	Sacramento	09/10/19	09/10/19	$218	District Admin	Superintendent
Escobedo, F	Southern California Superintendents Meeting	Various Loc	09/27/19	05/01/20	$150	District Admin	Superintendent
Escobedo, F	Southwest Administrators Assoc Breakfast of Champions	Chula Vista	11/14/19	11/14/19	$35	District Admin	Superintendent
Humphrey, L	California's Positive Outliers Event	Sacramento	09/10/19	09/10/19	$113	District Admin	Superintendent
Bunker, L	A Salute to Teachers Annual Event	San Diego	09/07/19	09/07/19	$26	District Admin	Supt/Board Member
Farías, A	A Salute to Teachers Annual Event	San Diego	09/07/19	09/07/19	$26	District Admin	Supt/Board Member
Humphrey, L	A Salute to Teachers Annual Event	San Diego	09/07/19	09/07/19	$26	District Admin	Supt/Board Member
Reyes, E	A Salute to Teachers Annual Event	San Diego	09/07/19	09/07/19	$26	District Admin	Supt/Board Member
Reyes, E	2019 Leadership Chula Vista Program	Chula Vista	09/19/19	11/21/19	$950	District Admin	Supt/Board Member
Tamayo, F	A Salute to Teachers Annual Event	San Diego	09/07/19	09/07/19	$26	District Admin	Supt/Board Member
Stingl, C	Emotional and Behavioral Problems	San Diego	09/27/19	09/27/19	$199	Title I	Vista Square
Webb, R	Emotional and Behavioral Problems	San Diego	09/27/19	09/27/19	$199	Title I	Vista Square

*Estimated cost per participant. Funds may vary by site for this event
NOTE: Actual Inservice/Travel costs may differ from estimated costs as shown above.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

ITEM TITLE:

(1) Conduct Public Hearing Regarding Sufficiency of Instructional Materials and the *Williams* Class Action Settlement; and

(2) Adopt Resolution for the 2019-20 School Year Regarding Sufficiency of Instructional Materials and the *Williams* Class Action Settlement with the State of California

_____X_____Action **_____Information**

BACKGROUND INFORMATION:

The *Eliezer Williams, et al. vs. State of California, et al.* (*Williams)* case was filed as a class action in 2000 in San Francisco County Superior Court. The basis of the lawsuit was that state educational agencies failed to provide public school students with equal access to instructional materials, safe and decent school facilities, and qualified teachers.

The case was settled in 2004, resulting in the state allocating $138 million in additional funding for standards-aligned instructional materials for schools in the first and second ranks (known as Deciles) determined through the 2003 Academic Performance Index (API) Base. The purpose of the funds allocated by the *Williams* settlement is to ensure that all students at Deciles 1-3 schools have access to textbooks in the five core subject areas of reading/language arts, history/social science, mathematics, science, and English language development. The settlement includes an additional $50 million for implementation costs and other oversight-related activities for schools in Deciles 1-3 (2003 API Base). These two amounts were included in the state budget (Outside Source) signed in July 2004 by Governor Schwarzenegger. The settlement is implemented through legislation adopted in August 2004: Senate Bill (SB) 6, SB 550, Assembly Bill (AB) 1550, AB 2727, and AB 3001. AB 831 was signed on July 26, 2005, to further clarify implementation of *Williams* legislation.

Previously, schools most affected by the *Williams* case were in Deciles 1-3 as determined by the 2006 API Base. In 2012-13, the list of schools was updated and now includes schools in Deciles 1-3 as determined by the 2012 API Base. There are no District schools on the list.

Since the 2004-05 school year, the San Diego County Office of Education (SDCOE) has conducted annual visits to the API Deciles 1-3 schools to ascertain sufficiency of instructional materials in the core subject areas. If insufficient materials are determined, SDCOE prepares a report identifying and documenting areas of noncompliance. If the deficiency is not remedied by the local education agency within 20 days, SDCOE requests that the California Department of Education, with State Board of Education approval, purchase materials to comply with the sufficiency requirement. The SDCOE did not conduct site visits to any District schools.

Additionally, the Board must conduct a public hearing to make a determination and adopt a resolution, every year, that every student has sufficient core subject textbooks/instructional materials consistent with the content and cycles of the state framework. The Board is required to submit the resolution to the California Department of Education.

ADDITIONAL DATA:

Additional information is available for review in the Office of the Executive Director of Curriculum and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

Adoption of the attached resolution will provide for continued funding under Education Code Section 60119, Instructional Materials.

STAFF RECOMMENDATION:

Recommend conduct public hearing and adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution for the 2019-20 School)
Year Regarding Sufficiency of)
Instructional Materials and the)
Williams Class Action Settlement)
with the State of California)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, the Board of Education of the Chula Vista Elementary School District, in order to comply with the requirements of Education Code Section 60119, held a public hearing on September 11, 2019, at 6 p.m., which is on or before the eighth week of District schools opening (between the first day that students attend school and the eighth week from that day) and which did not take place during or immediately following school hours; and

WHEREAS, the Board of Education provided at least ten days notice of the public hearing posted in at least three public places within the District that stated the time, place, and purpose of the hearing; and

WHEREAS, the Board of Education encouraged participation by parents/ guardians, teachers, members of the community, and bargaining unit leaders in the public hearing; and

WHEREAS, information provided at the public hearing and to the Board of Education at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English Learners, in the District; and

WHEREAS, between 2008 and 2019, the definition of “sufficient textbooks or instructional materials” also means that all students who are enrolled in the same course within the District have standards-aligned textbooks or instructional materials from the same adoption cycle; and

WHEREAS, sufficient textbooks and instructional materials were provided to each student enrolled in foreign language or health classes; and

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English Learners, that are aligned to the academic

content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

1. English-Language Arts/English Language Development – Benchmark Advance/Benchmark Adelante.
2. History/Social Science – Harcourt Reflections/*Reflexiones*.
3. Mathematics – Go Math!®.
4. Science – Houghton Mifflin Science/*Ciencias*.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Chula Vista Elementary School District has provided each student with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 11th day of September 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

- - - - - - - - - - - - - - -

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Francisco Escobedo, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

(1) Conduct Public Hearing Pertaining to Proposed Agreement for Lighting Retrofit Project with ENGIE Services U.S., Inc.; and

(2) Adopt Resolution Approving Agreement for Lighting Retrofit Project with ENGIE Services U.S., Inc., for the Implementation of Lighting Retrofits at Enrique S. Camarena, Joseph Casillas, Chula Vista Hills, Clear View, Hazel Goes Cook, EastLake, Myrtle S. Finney, Halecrest, Heritage, Juarez-Lincoln, Liberty, Loma Verde, Thurgood Marshall, Olympic View, Otay, Palomar, Parkview, Fred H. Rohr, Silver Wing, Burton C. Tiffany, Valle Lindo, Valley Vista, Veterans, and Wolf Canyon Elementary Schools and Maxwell Corporate Bus Yard

____X____Action **_____Information**

BACKGROUND INFORMATION:

Over the past six years, the District has been upgrading its lighting to energy efficient light-emitting diode (LED) technology at various District sites. This lighting retrofit project will complete the lighting upgrades at all remaining sites that currently do not utilize this energy efficient lighting technology.

ENGIE Services U.S., Inc. (ENGIE) provides businesses, institutions, public entities, and utilities with a suite of energy reduction products. The company is a recognized leader in the industry in managing energy expenses and usage. Accordingly, District staff are recommending using ENGIE for the remaining lighting retrofit projects (Lighting Retrofit Project).

Government Code Section 4217.12 permits the Board to enter into an energy services agreement without competitive bidding and on terms the Board determines are in the best interests of the District if the Board finds "That the anticipated cost to the [District] for thermal or electrical energy or conservation services provided by the energy conservation facility under the contract will be less than the anticipated marginal cost to the [District] . . . in the absence of those purchases," whereby the energy savings ultimately will be greater than the cost of the Lighting Retrofit Project. However, as protection for the District, ENGIE has agreed to provide performance and payment bonds for the Lighting Retrofit Project.

District staff has undertaken a comprehensive review of the lighting systems in use at District schools and educational facilities. Based on the review, it has been determined that the cost to the District of the Lighting Retrofit Project would be less than the cost of the energy that the District would use in the absence of such Lighting Retrofit Project. This determination is based on current energy costs as well as on projections and assumptions of future increases in energy costs. Adoption of the attached Resolution will set forth a finding to this effect and approve the Lighting Retrofit Project.

ADDITIONAL DATA:

Performance contracting allows districts to negotiate costs under California Government Code, Chapter 3.2, Section 4217.10, Energy Conservation Contracts. Copies of the agreement and analysis are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

The cost of the work and services included in the Lighting Retrofit Project is $4,079,323. Costs will be paid from Measure VV funds.

School	Cost	School	Cost
Enrique S. Camarena	$ 502,419*	Maxwell Corporate Bus Yard	30,302**
Joseph Casillas	302,367*	Olympic View	354,638*
Chula Vista Hills	62,591**	Otay	84,458**
Clear View	52,669**	Palomar	60,307**
Hazel Goes Cook	64,164**	Parkview	25,142**
Eastlake	36,244**	Fred H. Rohr	45,142**
Myrtle S. Finney	55,509**	Silver Wing	38,882**
Halecrest	35,518**	Burton C. Tiffany	283,992*
Heritage	347,753*	Valley Lindo	24,467**
Juarez-Lincoln	27,806**	Valley Vista	33,522**
Liberty	381,081*	Veterans	475,022*
Loma Verde	79,529**	Wolf Canyon	375,928*
Thurgood Marshall	299,871*		
		TOTAL	**$ 4,079,323**

* Interior and Exterior
** Exterior Only

STAFF RECOMMENDATION:

Recommend conduct public hearing and adoption.

CHUL A VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution Approving Agreement	)
for Lighting Retrofit Project with	)
ENGIE Services U.S., Inc., for the	)
Implementation of Lighting Retrofits	)
at Enrique S. Camarena, Joseph	)
Casillas, Chula Vista Hills, Clear View,	)
Hazel Goes Cook, EastLake, Myrtle S.	)
Finney, Halecrest, Heritage,	)
Juarez-Lincoln, Liberty, Loma Verde,	)
Thurgood Marshall, Olympic View,	)
Otay, Palomar, Parkview, Fred H. Rohr,	)
Silver Wing, Burton C. Tiffany,	)
Valle Lindo, Valley Vista, Veterans, and	)
Wolf Canyon Elementary Schools, and	)
Maxwell Corporate Bus Yard	)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, the Chula Vista Elementary School District ("District") is a public school district organized and operating pursuant to the California Education Code; and

WHEREAS, as set forth in Public Resources Code Section 25008, the policy of the State of California is to promote all feasible means of energy conservation and all feasible uses of alternative energy supply sources; and

WHEREAS, Government Code Section 4217.10, et seq., authorizes the Governing Board of a school district, upon making findings required by Government Code Section 4217.12, to enter into agreements for the installation of energy conservation measures on such terms as the Governing Board determines are in the best interests of the school district; and

WHEREAS, consistent with Government Code Section 4217.10, et seq., District staff selected ENGIE Services U.S., Inc. ("ENGIE"), as the energy services company that would provide the best value to the District in connection with District energy conservation projects; and

WHEREAS, the District has set forth the terms and conditions for completion of the Energy Conservation Project in the proposed Agreement for Lighting Retrofit Project for the Implementation of a Lighting Retrofit Project, copies of which have been provided to the Board of Education for review; and

WHEREAS, District staff performed an in-depth review of the District's lighting systems and the potential cost savings resulting from the Energy Conservation Project, and the District has provided that information to the Board of Education; and

WHEREAS, the District has determined that implementing the Lighting Retrofit Project will cost less than the energy used in the absence of the Lighting Retrofit Project; and

WHEREAS, in accordance with Government Code Section 4217.12, the District gave public notice not less than two weeks in advance of the public hearing to be held by the Board of Education on September 11, 2019; and

WHEREAS, on September 11, 2019, in accordance with Government Code Section 4217.12, the Board of Education held the public hearing in regard to the proposed Lighting Retrofit Project.

NOW, THEREFORE, BE IT DETERMINED AND RESOLVED as follows:

Section 1. The above recitals are all true and correct.

Section 2. The Board of Education hereby finds that the District gave public notice, as required pursuant to Government Code Section 4217.12, of the public hearing opened and completed on September 11, 2019; that the Board of Education duly held the public hearing required by Government Code Section 4217.12; and that the Board of Education has considered any and all comments received during the public hearing.

Section 3. Based on the information provided to the Board of Education as described in this resolution, the Board of Education hereby finds that the anticipated cost to the District of constructing the Lighting Retrofit Project will be less than the anticipated marginal cost to the District of the energy that the District would purchase in the absence of the Lighting Retrofit Project.

Section 4. The Board of Education hereby finds that it will be in the best interests of the District to enter into the Agreement for Lighting Retrofit Project with ENGIE Services U.S., Inc., on the terms set forth therein.

Section 5. The Board of Education hereby approves the Agreement for Lighting Retrofit Project in substantially the form submitted to the Board of Education by District staff.

Section 6. The Board of Education hereby authorizes and directs the District's Deputy Superintendent or his designee to: (i) execute and deliver the Agreement for Lighting Retrofit Project in the form hereby approved; and (ii) take such actions, execute and deliver such other documents, and expend such funds as are necessary to implement the intent of this resolution and the Agreement for Lighting Retrofit Project.

Section 7. The Board of Education hereby authorizes the Deputy Superintendent or his designee, prior to execution of the Agreement for Lighting Retrofit Project as provided in Section 6 of this resolution, to make such clarifications and other nonsubstantive changes to the Agreement for Lighting Retrofit Project as the Deputy Superintendent and the District's legal counsel, Atkinson, Andelson, Loya, Ruud, & Romo, reasonably deem necessary or appropriate.

Section 8. This resolution shall take effect immediately upon adoption by the Board of Education.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 11th day of September 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

- - - - - - - - - - - - - - -

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Francisco Escobedo, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

_____
Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Nominations for California School Boards Association Directors-at-Large: African American and American Indian

____X____ Action **_____ Information**

BACKGROUND INFORMATION:

The California School Boards Association (CSBA) will accept nominations for Directors-at-Large, African American and American Indian until October 5, 2019. Any CSBA member board is eligible to nominate board members for these seats. Each nominee must serve on a CSBA member board or county office of education, and each nominating board must certify that the nominee has consented to run.

According to CSBA Bylaws, Article IV, Section 4, election of directors shall be at the Delegate Assembly meeting held prior to the Annual Education Conference of the Association. This year's Delegate Assembly meeting will be held in San Diego on December 4, 2019.

Directors-at-Large serve two-year terms on the CSBA Board of Directors. Their main responsibility is to function as an effective two-way communication link between the Board of Directors and representative board members. They are expected to attend all five Board of Directors and two Delegate Assembly meetings each year as well as other CSBA functions and events. Directors also serve on committees and task forces.

ADDITIONAL DATA:

A valid nomination includes:

- A nomination form (attached). It is the responsibility of the nominating board to obtain permission from the nominee prior to submitting his or her name. The deadline for submitting a completed nomination form is Saturday, October 5, 2019.

- A candidate form and two one-page, single-sided letters of recommendation are due on October 11, 2019. The two letters must to be either from a

CSBA-member board (as a whole) or from any individual CSBA board member. One of the letters of recommendation may be from the same board that submits the nomination. It is the responsibility of the candidate to secure the two letters.

Additional information is available for review in the Office of the Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

The Board will determine its action on this item.

2019 Director-at-Large, African American, American Indian, and County Nomination Form

Nominations for Director-at-Large must be made by a CSBA member board and the nominee must be a board member from a CSBA member district or county office of education who has consented to be nominated. It is the responsibility of the nominating board to obtain permission prior to making the nomination. *(Only a CSBA member County Board of Education may submit a nomination for the Director-at-Large, County seat.)*

The deadline for the nomination form is Saturday, October 5, 2019.

Please submit a separate nomination form for each position nominated.

The governing board of the _____School District or County Office Board of Education voted to nominate _____as a candidate for
(Nominee name)
the following Director-at-Large position:

- ❑ Director-at-Large, African American
- ❑ Director-at-Large, American Indian
- ❑ Director-at-Large, County

The nominee is a member of the _____ School District or County Office Board of Education, which is a member of CSBA. The nominee has been contacted and given permission to be nominated.

_____ _____
Signature of the Board Clerk or Board Secretary *Date*

Please submit this nomination form by choosing only ONE of the following options:

E-mail: nominations@csba.org – due by 11:59 p.m., no later than Sat. 10/5/19
FAX: Attn: Executive Office – CSBA Pres. – 916.371.3407 no later than Sat. 10/5/19
U.S. Mail Postmarked by US Postal Service no later than Sat. 10/5/19
Dr. Emma Turner, CSBA President
California School Boards Association
3251 Beacon Blvd. | West Sacramento, CA 95691

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

Approve Submittal of 2018-19 Year-End Summary of Revenues, Expenditures, and Changes in Fund Balances

____X____ Action **_____ Information**

BACKGROUND INFORMATION:

Assembly Bill 1200 requires each local educational agency to file an unaudited actuals financial report with its county office of education. The District's 2018-19 revenues, expenditures, and fund balances will be filed with the San Diego County Superintendent of Schools by September 15, 2019, on the Standardized Account Code Structure (SACS) 2018-19 unaudited actuals series of reports.

ADDITIONAL DATA:

The District's certification is attached in addition to Schedule A (Year-End Summary of Revenues, Expenditures, and Changes in Fund Balance, 2018-19). Detailed information from year-end financial reports will be available for review by September 11, 2019, in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

See attached.

STAFF RECOMMENDATION:

Recommend approval.

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2018-19 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: _____ Date of Meeting: Sept. 11, 2019
Clerk/Secretary of the Governing Board
(Original signature required)

To the Superintendent of Public Instruction:

2018-19 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: _____ Date: _____
County Superintendent/Designee
(Original signature required)

For additional information on the unaudited actual reports, please contact:

For County Office of Education:	For School District:
Zandy Macasinag	Theresa Villanueva
Name	Name
Financial Accounting & Data Support Manager	Director of Fiscal Services
Title	Title
(858)292-3668	(619)425-9600 x 1391
Telephone	Telephone
alexandre.macasinag@sdcoe.net	mariath.villanueva@cvesd.org
E-mail Address	E-mail Address

Schedule A

Chula Vista Elementary School District
Year-End Summary of Revenues, Expenditures and Changes in Fund Balance
2018-19

Description	General Fund (Unrestricted and Restricted) Estimated	General Fund (Unrestricted and Restricted) Unaudited Actuals	Building Fund (21-09) Estimated	Building Fund (21-09) Unaudited Actuals	Bond Building Fund (21-39) Estimated	Bond Building Fund (21-39) Unaudited Actuals	Capital Improvement Fund Developers' Fees (25-18) Estimated	Capital Improvement Fund Developers' Fees (25-18) Unaudited Actuals
Revenues	$279,737,548	$292,547,709	$595,288	$596,660	$380,000	$431,164	$1,146,358	$1,599,526
Expenditures	285,177,446	294,337,362	783,711	753,369	24,996,184	27,443,842	6,233,377	6,171,278
Increase/Decrease	(5,439,898)	(1,789,653)	(188,423)	(156,709)	(24,616,184)	(27,012,678)	(5,087,019)	(4,571,752)
Beginning Balance	46,034,142	46,034,142	188,423	188,423	31,203,597	31,203,597	12,160,706	12,160,706
Ending Balance	$40,594,244	$44,244,489	$0	$31,714	$6,587,413	$4,190,919	$7,073,687	$7,588,954
Reserved/Designated	5,170,163	6,219,469	0	31,714	6,587,413	4,190,919	7,073,687	7,588,954
Reserve for Economic Uncertainties	35,424,081	38,025,020	0	0	0	0	0	0

Description	SB-50 Modernization/New Construction Fund (35-00) Estimated	SB-50 Modernization/New Construction Fund (35-00) Unaudited Actuals	Pupil Transportation Equipment Fund (15-00) Estimated	Pupil Transportation Equipment Fund (15-00) Unaudited Actuals	Cafeteria Account Fund (13-00) Estimated	Cafeteria Account Fund (13-00) Unaudited Actuals	Child Development Fund (12-06) Estimated	Child Development Fund (12-06) Unaudited Actuals
Revenues	$10,000	$12,620	$5,000	$8,187	$12,120,000	$13,274,978	$4,161,055	$4,312,403
Expenditures	100,000	38,258	68,099	68,099	12,086,895	13,058,982	4,086,407	4,237,754
Increase/Decrease	(90,000)	(25,638)	(63,099)	(59,912)	33,105	215,996	74,648	74,649
Beginning Balance	305,887	305,887	409,398	409,398	3,518,608	3,518,608	581,027	581,027
Ending Balance	$215,887	$280,249	$346,299	$349,486	$3,551,713	$3,734,604	$655,675	$655,676
Reserved/Designated	215,887	280,249	346,299	349,486	3,551,713	3,734,604	655,675	655,676
Reserve for Economic Uncertainties	0	0	0	0	0	0	0	0

NOTE: Bond Building Fund (Fund 21-39) budgeted expendture for SY 2019-20 was reduced by <$2,364,780> as these expenditure were realized in SY 2018-19

Schedule A

Chula Vista Elementary School District
Year-End Summary of Revenues, Expenditures and Changes in Fund Balance
2018-19

Description	Charter Schools Fund (09-00) Estimated	Charter Schools Fund (09-00) Unaudited Actuals	Self Insurance Fund (67-00) Estimated	Self Insurance Fund (67-00) Unaudited Actuals	CFD Capital Projects Fund (49-00) Estimated	CFD Capital Projects Fund (49-00) Unaudited Actuals	CFD Debt Service Fund (52-00) Estimated	CFD Debt Service Fund (52-00) Unaudited Actuals
Revenues	$64,148,722	$66,131,617	$3,400,000	$3,515,655	$19,955,833	$20,053,622	$13,705,061	$13,705,061
Expenditures	63,611,871	64,527,588	2,946,235	3,112,865	16,702,414	15,126,450	13,705,061	13,705,061
Increase/Decrease	536,851	1,604,029	453,765	402,790	3,253,419	4,927,172	0	0
Beginning Balance	17,767,045	17,767,045	13,904,208	13,904,208	46,346,373	46,346,373	0	0
Ending Balance	$18,303,896	$19,371,074	$14,357,973	$14,306,998	$49,599,792	$51,273,545	$0	$0
Reserved/Designated	18,303,896	19,371,074	14,357,973	14,306,998	49,599,792	51,273,545	0	0
Reserve for Economic Uncertainties	0	0	0	0	0	0	0	0

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

First Reading/Possible Adoption/Approval: Board Policy and Administrative Regulation 3250 (New), Business and Noninstructional Operations, Transportation Fees

____X____ Action **_____ Information**

BACKGROUND INFORMATION:

The District continues to review and evaluate Board Policies (BPs) and Administrative Regulations (ARs) to align to current practices while ensuring alignment to applicable laws as noted in BPs and ARs created by the California School Boards Association (CSBA). During this process, a number of current BPs and ARs have been identified for creation, revision or deletion and others have been identified for adoption.
BP 3250 Business and Noninstructional Operations, Transportation, is being proposed to provide clarification regarding current practices while ensuring alignment to applicable laws.

AR 3250 Business and Noninstructional Operations, Transportation, is being proposed to provide clarification regarding current practices while ensuring alignment to applicable laws.

ADDITIONAL DATA:

Copies of proposed BP and AR 3250 are attached. Additional information is available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend adoption/approval.

Business and Noninstructional Operations

TRANSPORTATION FEES

Whenever the cost of providing student transportation exceeds funding provided by the state, the Governing Board may charge fees for home-to-school student transportation and other transportation services as expressly authorized by law.

(cf. 3260 - Fees and Charges)
(cf. 3540 - Transportation)

The Superintendent/designee shall annually submit proposed transportation fee schedules for Board approval.

The transportation fee shall be waived for students with demonstrated financial need in accordance with Education Code 39807.5. Eligibility for free transportation based on financial need shall be determined in accordance with the income eligibility scales used for the free and reduced-price lunch program.

(cf. 3553 - Free and Reduced Price Meals)

In addition, no charge shall be made for any transportation of a student with a disability whose individualized education program includes transportation as a related service necessary to receive a free appropriate public education. ***(Education Code 39807.5)***

(cf. 3541.2 - Transportation for Students with Disabilities)
(cf. 6159 - Individualized Education Program)

The Board shall certify to the County Superintendent of Schools that the District has levied fees in accordance with law and that, in the event that excess fees have been charged, the fees have been reduced and excess fee revenue eliminated. ***(Education Code 39809.5)***

Business and Noninstructional Operations

TRANSPORTATION FEES (Continued)

Legal Reference:
EDUCATION CODE
10900-10914.5 Community recreation program, especially
10913 Fees for uses of school buses for community recreation purposes
35330 Excursions or field trips
39800-39860 Transportation, especially:
39801.5 Transportation fees for adults
39807.5 Payment of transportation cost; amount of payment
39809.5 Excess fees; adjustments
39837 Fees for summer employment transportation
41850 Home-to-school and special education transportation
49014 Public School Fair Debt Collection Act
49557-49558 Applications for free and reduced-price meals
56026 Individuals with exceptional needs
CODE OF REGULATIONS, TITLE 5
350 Fees not permitted
COURT DECISIONS
Arcadia Unified School District et al v. State Department of Education, 2 Cal. 4th 251 (1992)
Hartzell v. Connell, 35 Cal.3d 899 (1984)

Management Resources:
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Pupil Fees, Deposits and Other Charges, Fiscal Management Advisory 17-01, July 28, 2017
WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://www.cde.ca.gov

Business and Noninstructional Operations

TRANSPORTATION FEES

When approved by the Governing Board, the District may charge transportation fees for students traveling to and from school. (Education Code 39807.5)

(cf. 3540 - Transportation)
(cf. 3541 - Transportation Routes and Services)

With Board approval, the District may also charge transportation fees for participants in a community recreation program offered pursuant to Education Code 10900-10914.5 ***(Education Code 10913, 39835)***

The total amount received by the District from the state and parent/guardian fees shall not exceed the actual operating cost of home-to-school transportation during the fiscal year. If excess fees are collected due to errors in estimated costs, fees shall be reduced in succeeding years. ***(Education Code 10913, 39801.5, 39809.5, 39837)***

Exemption from Fees

Upon enrollment and at the beginning of each school year, parents/guardians shall receive information about income eligibility standards and application procedures for a waiver of the transportation fee. All applications and related records shall be confidential and used only for the purpose of determining a student's eligibility for a fee waiver.

(cf. 3553 - Free and Reduced Price Meals)
(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5125 - Student Records)

Students receiving free transportation shall not be identified by the use of special bus passes, tickets, lines, seats, or any other means. They shall in no way be treated differently from other students, nor shall their names be published, posted, or announced in any manner or used for any purpose other than the transportation program.

Regulation CHULA VISTA ELEMENTARY SCHOOL DISTRICT
Approved: Chula Vista, California

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

First Reading/Possible Adoption: Board Policy 3513.4 (New), Business and Noninstructional Operations, Drug- and Alcohol-Free Schools

____X____Action **_____Information**

BACKGROUND INFORMATION:

The District continues to review and evaluate Board Policies (BPs) and Administrative Regulations (ARs) to align to current practices also while ensuring alignment to applicable laws as noted in BPs and ARs created by the California School Boards Association (CSBA). During this process, a number of current BPs and ARs have been identified for revision or deletion and others have been identified for adoption.

BP 3513.4, Business and Noninstructional Operations, Drug- and Alcohol-Free Schools, is being proposed to enhance the District's drug- and alcohol-free schools policies and practices. While reviewing CSBA's BPs and ARs, the District felt these revisions would provide clarification regarding current practices while ensuring alignment to applicable laws.

ADDITIONAL DATA:

A copy of proposed BP 3513.4 is attached. Additional information is available for review in the Office of the Deputy Superintendent and in the Emergency Preparedness and Security Department.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend adoption.

Business and Noninstructional Operations

DRUG- AND ALCOHOL FREE SCHOOLS

The Governing Board recognizes the need to keep District schools free of drugs and alcohol in order to create a safe and healthy environment conducive to learning and promote student health and well-being. The Board prohibits the possession, use, or sale of drugs and alcohol at any time in District-owned or leased buildings, on District property, and in District vehicles, unless otherwise permitted by law.

(cf. 1325 - Advertising and Promotion)
(cf. 4020 - Drug and Alcohol-Free Workplace)

The following substances are prohibited on all District property:

1. **Any substance which may not lawfully be possessed, used, or sold in California.**
2. **Cannabis or cannabis products (Health and Safety Code 11362.3; 21 USC 812, 844).**
3. **Alcoholic beverages, unless approved by the Superintendent/designee for limited purposes specified in Business and Professions Code 25608.**

(cf. 1330 - Use of District Facilities)

Prescription medication, except for prescribed cannabis, may be administered at school in accordance with law, District policy and regulations, and written statements by the parent/guardian and the student's authorized health care provider as applicable.

(cf. 5141.21 - Administering Medications and Monitoring Health Conditions)

Information about the District's drug- and alcohol-free schools policy and the consequences for violations shall be communicated clearly to employees, parents/guardians, students, and the community.

Enforcement/Discipline

The Superintendent/designee shall take appropriate action to eliminate the possession, use, or sale of alcohol and other drugs and related paraphernalia in District facilities, on District property, in District vehicles, or at school-sponsored activities. As appropriate, he/she may direct anyone violating this policy to leave school property and/or refer the matter to law enforcement.

Business and Noninstructional Operations

DRUG- AND ALCOHOL FREE SCHOOLS (continued)

(cf. 1250 - Visits to the School)
(cf. 3515.2 - Disruptions)
(cf. 5145.11 - Questioning and Apprehension by Law Enforcement)
(cf. 5145.12 - Search and Seizure)

Students and employees who violate the terms of this policy may be subject to discipline and/or referred to assistance programs in accordance with Board Policy, State law, and/or applicable collective bargaining agreements.

(cf. 4112.41- Health Examinations)
(cf. 4117.4 - Dismissal)
(cf. 4212.42 - Controlled Substances and Alcohol Testing Program)
(cf. 4218 - Termination of Employment)
(cf. 5131 - Conduct)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
(cf. 6145.2 - Athletic Competition)

Legal Reference:

EDUCATION CODE
44940 Compulsory leave of absence for certificated persons
44940.5 Procedures when employees are placed on compulsory leave of absence
45123 Employment after conviction of controlled substance offense
45304 Compulsory leave of absence for classified persons
48900 Suspension or expulsion (grounds)
48900.5 Suspension, limitation on imposition; exception
48901 Smoking or use of tobacco prohibited
48901.5 Prohibition of electronic signaling devices
48902 Notification of law enforcement authorities; civil or criminal immunity
48909 Narcotics or other hallucinogenic drugs
48915 Expulsion; particular circumstances
BUSINESS AND PROFESSIONS CODE
25608 Alcohol on school property; use in connection with instruction
GOVERNMENT CODE
8350-8357 Drug-free workplace
HEALTH AND SAFETY CODE
11053-11058 Standards and schedules
11353.6 Juvenile Drug Trafficking and Schoolyard Act
11362.1 Possession and use of cannabis, persons age 21 and over
11362.3 Limitations on possession and use of cannabis
11362.79 Limitations on medical use of cannabis
104559 Tobacco use prohibition

Business and Noninstructional Operations

DRUG AND ALCOHOL FREE SCHOOLS (continued)

PENAL CODE
13860-13864 Suppression of drug abuse in schools
VEHICLE CODE
13202.5 Drug and alcohol related offenses by person under age of 21, but aged 13 or over;
UNITED STATES CODE, TITLE 20
7101-7122 Student Support and Academic Enrichment Grants
UNITED STATES CODE, TITLE 21
812 Schedules of controlled substances
844 Penalties for possession of controlled substance
UNITED STATES CODE, TITLE 41
8101-8106 Drug-Free Workplace Act
COURT DECISIONS
Ross v. RagingWire Telecommunications, Inc., 42 Cal. 4th 920 (2008)

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

First Reading/Possible Adoption: Board Policy 3515.21 (New), Business and Noninstructional Operations, Unmanned Aircraft Systems

____X____Action **_____Information**

BACKGROUND INFORMATION:

The District continues to review and evaluate Board Policies (BPs) and Administrative Regulations (ARs) to align to current practices also while ensuring alignment to applicable laws as noted in BPs and ARs created by the California School Boards Association (CSBA). During this process, a number of current BPs and ARs have been identified for revision or deletion and others have been identified for adoption.

BP 3515.21, Business and Noninstructional Operations, Unmanned Aircraft Systems, is being proposed to enhance the District's policies and practices. This addition will ensure District procedures are in accordance with state and federal guidelines and requirements and provide clarification regarding current practices.

ADDITIONAL DATA:

A copy of proposed BP 3515.21 is attached. Additional information is available for review in the Office of the Deputy Superintendent and in the Emergency Preparedness and Security Department.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend adoption.

Business and Noninstructional Operations

UNMANNED AIRCRAFT SYSTEMS

The Governing Board recognizes that unmanned aircraft or aerial systems (drones) may be a useful tool to enhance the instructional program and assist with District operations. In order to avoid disruption and maintain the safety, security, and privacy of students, staff, and visitors, any person or entity desiring to use a drone on or over District property shall submit a written request for permission to the Superintendent/designee.

(cf. 1330 - Use of School Facilities)
(cf. 1330.1 - Joint Use Agreements)
(cf. 5142 - Safety)

A small unmanned aircraft system or drone is an aircraft weighing less than 55 pounds that is operated remotely without the possibility of direct human intervention from within or on the aircraft and the associated elements, including communication links and controls, required for the pilot to operate the aircraft safely and efficiently. It does not include model aircraft or rockets such as those which are radio controlled and used only for hobby or recreational purposes. (49 USC 40101 Note; 14 CFR 107.3)

The Superintendent/designee may grant permission to District employees and students for the use of drones only if the planned activity supports instructional, co-curricular, extracurricular, athletic, or operational purposes. Such uses may include, but are not limited to, instruction in science, technology, engineering, and math (STEM), the arts, or other subjects; maintenance of grounds and facilities; and campus security. When used for instructional purposes, there shall be a clear and articulable connection between drone technology and the course curriculum. Students shall only operate a drone on or over District property under the supervision of a District employee as part of an authorized activity.

The Superintendent/designee may grant permission to other persons or entities under terms and conditions to be specified in a memorandum of understanding.

Any person or entity requesting to operate a drone on or over District property, including a District employee, shall provide a description of the type of operation requested, flight location, date and time of the planned flight, anticipated duration, and whether photos and/or video will be taken. As applicable, the applicant shall also present a copy of his/her Certificate of Waiver or

Business and Noninstructional Operations

UNMANNED AIRCRAFT SYSTEMS (continued)

Authorization or exemption issued by the Federal Aviation Administration.

Any person or entity, other than a District employee or student, who is requesting or operating a drone on or over district property shall agree to hold the district harmless from any claims of harm to individuals or property resulting from the operation of the drone and provide proof of adequate liability insurance covering such use.

(cf. 3530 - Risk Management/Insurance)

In determining whether to grant permission for the requested use of a drone, the Superintendent/designee shall consider the intended purpose of the activity and its potential impact on safety, security, and privacy. The decision of the Superintendent/designee shall be final.

Any person authorized to use a drone on District property shall sign an acknowledgment that he/she understands and will comply with the terms and conditions of the District's policy, federal law and regulations, state law, and any local ordinances related to the use of drones.

When any use of drones is authorized, the Superintendent/designee shall notify the drone operator of the following conditions:

1. **The operator is responsible for complying with applicable federal, state, and/or local laws and regulations, including federal safety regulations pursuant to 14 CFR 107.15-107.51 which include, but are not limited to, requirements that the drone not be flown at night, above 400 feet in altitude, or over any people unless they are in a covered structure or stationary vehicle. The operator shall maintain the visual line of sight with the drone at all times.**

2. **The drone shall be kept away from any area reasonably considered private, including, but not limited to, restrooms, locker rooms, and individual homes.**

3. **The District reserves the right to rescind the authorization for use of drones at any time.**

Business and Noninstructional Operations

UNMANNED AIRCRAFT SYSTEMS (continued)

The Superintendent/designee may remove any person engaged in unauthorized drone use on District property and/or may confiscate the drone. He/she may also shut down the operation of any authorized drone use whenever the operator fails to comply with the terms of the authorization or the use interferes with District activity, creates electronic interference, or poses unacceptable risks to individuals or property.

(cf. 3515.2 - Disruptions)

Any student or staff member violating this policy shall be subject to disciplinary action in accordance with Board Policy, State law, and/or applicable collective bargaining agreements.

(cf. 4117.4 - Dismissal)
(cf. 4218 - Termination of Employment)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Legal Reference:

UNITED STATES CODE, TITLE 49
40101 Note Unmanned aircraft systems
CODE OF FEDERAL REGULATIONS, TITLE 14
107.1-107.205 Small unmanned aircraft systems, especially:
107.12 Requirement for a remote pilot certificate with a small UAS rating
107.15-107.51 Operating rules; safety
107.53-107.79 Remote pilot certification

Management Resources:

FEDERAL AVIATION ADMINISTRATION PUBLICATIONS
Educational Use of Unmanned Aircraft Systems (UAS), Memorandum, May 4, 2016
WEB SITES
Federal Aviation Administration: http://www.faa.gov/uas

Policy Adopted: **CHULA VISTA ELEMENTARY SCHOOL DISTRICT**
Chula Vista, California

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

First Reading/Possible Revision: Board Policy 3540, Business and Noninstructional Operations, Transportation

____X____ Action **_____ Information**

BACKGROUND INFORMATION:

The District continues to review and evaluate Board Policies (BPs) and Administrative Regulations (ARs) to align to current practices while ensuring alignment to applicable laws as noted in BPs and ARs created by the California School Boards Association (CSBA). During this process, a number of current BPs and ARs have been identified for creation, revision or deletion and others have been identified for adoption.

BP 3540 Business and Noninstructional Operations, Transportation, is being revised to ensure that District procedures are in accordance with state and federal guidelines and requirements.

ADDITIONAL DATA:

A copy of BP is attached. Additional information is available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend revision.

Business and Noninstructional Operations

TRANSPORTATION

~~The Governing Board provides transportation for eligible students in accordance with Board policy, administrative regulations, and state and federal law. Transportation services shall depend upon student needs and a continuing assessment of financial resources, including district funds and state reimbursements.~~

~~The goals of our transportation service are:~~

~~1. To provide maximum safety for students between home and school and on school-sponsored trips.~~

~~2. To promote desirable student behavior and respect for traffic safety.~~

~~3. To provide assistance and transportation for handicapped students.~~

~~4. To provide transportation for field trips.~~

~~All school buses shall comply with inspection requirements specified in the Vehicle Code and administered by the California Highway Patrol.~~

The Governing Board desires to provide for the safe and efficient transportation of students to and from school as necessary to ensure student access to the educational program, promote regular attendance, and reduce tardiness. In determining the extent to which the District will provide transportation services, the Board shall weigh student and community needs against the cost of providing such services.

(cf. 3100 - Budget)
(cf. 3541 - Transportation Routes and Services)
(cf. 3541.1 - Transportation for School-Related Trips)
(cf. 3541.2 - Transportation for Students with Disabilities)
(cf. 5116.1- Intradistrict Open Enrollment)
(cf. 5117 - Interdistrict Attendance)
(cf. 6178.2 - Regional Occupational Center/Program)

The Superintendent/designee shall recommend to the Board economical, environmentally sustainable, and appropriate means of providing transportation services.

(cf. 3510 - Green School Operations)

Business and Noninstructional Operations

TRANSPORTATION (continued)

The Board may purchase, rent, or lease vehicles; contract with a common carrier or municipally owned transit system; contract with responsible private parties including the parent/guardian of the student being transported; and/or contract with the County Superintendent of Schools. ***(Education Code 35330, 39800, 39801)***

In contracting for transportation services, the District shall comply with all applicable laws related to bids and contracts. ***(Education Code 39802-39803)***

(cf. 3311 - Bids)
(cf. 3312 - Contracts)

In lieu of providing transportation in whole or in part, the District may pay the student's parents/guardians either their actual and necessary expenses in transporting the student or the cost of the student's food and lodging at a place convenient to the school. In either case, the amount of the payment shall not exceed the cost that would be incurred by the District to provide for the transportation of the student to and from school. ***(Education Code 39806-39807)***

The Board may charge a transportation fee to parents/guardians of transported students in accordance with Education Code 39807.5 and BP/AR 3250, Transportation Fees.

(cf. 3250 - Transportation Fees)

No student shall be required to be transported for any reason without the written permission of the student's parent/guardian, except in emergency situations involving illness or injury to the student pursuant to Education Code 35350 or the evacuation of students as necessary for their safety.

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

The Superintendent/designee shall develop procedures to promote safety for students traveling on school buses.

(cf. 3543 - Transportation Safety and Emergencies)
(cf. 5131.1 - Bus Conduct)

Business and Noninstructional Operations

TRANSPORTATION (continued)

The District may install a global positioning system (GPS) on school buses and/or student activity buses in order to enhance student safety and provide real-time location data to District and school administrators and parents/guardians.

The Superintendent/designee shall ensure the qualifications of bus drivers and related staff employed by the district, provide for the maintenance and operation of District-owned school buses and other equipment, and ensure adequate facilities for equipment storage and maintenance.

(cf. 3542 - School Bus Drivers)

In-Lieu Payment for Student Transportation

At the beginning of each school year, upon approval by the Superintendent/designee, the District will establish a yearly reimbursement rate for in-lieu transportation.

Legal Reference:
EDUCATION CODE
35330 Excursions and field trips
35350 Authority to transport pupils
39800-39860 Transportation, especially:
39800 Powers of governing board to provide transportation for pupils to and from school; definition of "municipally owned transit system"
39801 Contract with County Superintendent of Schools to provide transportation
39802-39803 Bids and contracts for transportation services
39806 Payments to parents in lieu of transportation
39807 Food and lodging payments in lieu of transportation
39807.5 Transportation fees
39808 District transportation of private school students
41850-41854 Allowances for transportation
41860-41862 Supplemental allowances for transportation
45125.1 Criminal background checks for contractors
52311 Regional occupational centers, transportation
GOVERNMENT CODE
3540-3549.3 Educational Employment Relations Act
PENAL CODE
637.7 Electronic tracking devices
VEHICLE CODE
2807 School bus inspection
CODE OF REGULATIONS, TITLE 5
14100-14103 Use of school buses and school pupil activity buses

Business and Noninstructional Operations

TRANSPORTATION (continued)

15240-15343 Allowances for student transportation, especially:
15253-15272 District records related to transportation
CODE OF REGULATIONS, TITLE 13
2025 Retrofitting of diesel school buses
COURT DECISIONS
Arcadia Unified School District et. al. v. State Department of Education, 2 Cal. 4th 251 (1992)

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

(1) Delete Board Policy 3541.1, Business and Noninstructional Operations, School Related Trips; and

(2) First Reading/Possible Revision: Administrative Regulation 3541.1, Business and Noninstructional Operations, School Related Trips

____X____Action **_____Information**

BACKGROUND INFORMATION:

The District continues to review and evaluate Board Policies (BPs) and Administrative Regulations (ARs) to align to current practices while ensuring alignment to applicable laws as noted in BPs and ARs created by the California School Boards Association (CSBA). During this process, a number of current BPs and ARs have been identified for creation, revision or deletion and others have been identified for adoption.

BP 3541.1 Business and Noninstructional Operations, School Related Trips, is obsolete and recommended for deletion. Information that is still relevant is addressed in AR 3541.1, Transportation for School Related Trips.

AR 3541.1 Business and Noninstructional Operations, School Related Trips, is being proposed for revision to ensure that District procedures are in accordance with state and federal guidelines and requirements. While reviewing BPs and ARs, the District determined that the AR revisions would provide clarification regarding current practices while ensuring alignment to applicable laws.

ADDITIONAL DATA:

Copies of BP and AR 3541.1 are attached. Additional information is available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend deletion and revision.

Business and Noninstructional Operations

SCHOOL RELATED TRIPS

Trips by School Vehicles

Besides taking students to and from school, school vehicles shall provide transportation for study trips and for special activities approved by the Governing Board. Such trips may be taken in buses or other school transportation vehicles owned, leased, or rented by the district. All vehicles shall meet federal and state standards.

The Superintendent or designee shall maintain procedures to regulate the use of the vehicles for approved school-related activities. Study trips occurring outside of school hours shall be subject to the rules and policies regulating educational study trips. Student councils, parent-teacher associations, and any other organizations requesting transportation shall be fully responsible for the costs of the trip. To the extent that funding has been approved by the Board, such costs may be charged to the district.

Transportation by Private Automobile

The Superintendent or designee may authorize the transportation of students by private automobile for approved study trips and activities when the vehicle is driven by an adult who has an "Employee/Volunteer Personal Automobile Use Permission Form" on file with the school. All student passengers shall provide permission slips signed by their parents/guardians.

When a district employee or volunteer is using a personal automobile to transport students, the liability coverage on the personal automobile is primary (pays first) and the district's auto coverage is excess (as a secondary source.) Only personal vehicles with insurance coverage may be used for district activities. The district's liability program will not cover the personal automobile for comprehensive or collision damages, except as provided in Board Policy and/or the bargaining agreement.

The District requires evidence of insurance by one of the following:

1. A photocopy of the face sheet of the insurance policy;
2. A Certificate of Insurance from the agent or company;
3. A photocopy of "Proof of Insurance" form presently being provided by automobile insurance companies in California.

DRAFT

Business and Noninstructional Operations

SCHOOL RELATED TRIPS

Owners furnishing private vehicles shall not accept reimbursement from passengers.

Legal Reference:

EDUCATION CODE
35330 Excursions and field trips
39830 School bus
39835 Use for community recreation
39837 Transportation of pupil to places of summer employment
39860 Transportation to special activities by district

DELETE

Business and Noninstructional Operations

TRANSPORTATION FOR SCHOOL-RELATED TRIPS

~~Guidelines for Use of Personal Cars~~

~~1. Driver must possess:~~

~~(a) Valid driver's license.~~

~~(b) Minimum liability insurance as required by the State of California.~~

~~2. Number of passengers (including driver) may not exceed the number of permanently attached seats. In no case can the number of passengers, including driver, exceed the number of available working seat belts. The driver and all other passengers must wear seat belts as required by the California Vehicle Code. At no time shall the driver's vision be obstructed.~~

~~3. Transporting students in the bed of a truck is strictly prohibited.~~

~~4. Drivers must be adults (21 years or older).~~

~~5. Drivers must follow the route designated by the principal and unnecessary stops must be avoided.~~

~~6. Consent slips from parents must be on file prior to a trip (Form #A 120 17).~~

~~7. Use of "Employee/Volunteer Personal Automobile Use Permission Form" (Exhibit A) must be completed and on file before a trip is taken.~~

~~8. It is suggested that when using a personal vehicle to transport students, drivers should confirm with the highway patrol that road and weather conditions are safe.~~

The District may provide transportation for students, employees, and other individuals for field trips and other school-related trips approved according to Board Policy and Administrative Regulation.

(cf. 3312.2 - Educational Travel Program Contracts)
(cf. 3540 - Transportation)
(cf. 3541 - Transportation Routes and Services)
(cf. 6153 - School-Sponsored Trips)

Business and Noninstructional Operations

TRANSPORTATION FOR SCHOOL**-**RELATED TRIPS **(continued)**

The Superintendent/designee shall determine the most appropriate and cost-effective mode of transportation for each approved trip. He/she may authorize the use of District vehicles, contract to provide transportation, or arrange transportation by the use of other vehicles.

The Superintendent/designee shall ensure that the District or contractor has sufficient liability insurance for transportation on school-related trips.

(cf. 3530 - Risk Management/Insurance)

When District transportation is provided, students may be released from using District transportation only with the advance written permission of their parents/guardians.

School-related organizations requesting transportation shall be fully responsible for the costs of their trips unless funding has been approved by the Governing Board.

(cf. 1230 - School-Connected Organizations)

Transportation by Private Vehicle

The Superintendent/designee may authorize the transportation of students by private vehicle when the vehicle is driven by an adult age 21 or older who possesses a valid California driver's license or, if he/she is a nonresident on active military duty in California, possesses a valid license from his/her state of residence. To be approved, a driver shall have a good driving record and possess at least the minimum insurance required by law. Any person providing transportation to District students in a private vehicle shall register with the District annually, and have an approved District Private Vehicle Use Form on file.

(cf. 1240 - Volunteer Assistance)

Drivers shall receive safety and emergency instructions which shall be kept in their vehicle.

Business and Noninstructional Operations

TRANSPORTATION FOR SCHOOL-RELATED TRIPS **(continued)**

All student passengers shall submit permission slips signed by their parents/guardians. Teachers shall ensure that each driver has a copy of the permission slip for each student riding in his/her vehicle.

The number of passengers, including the driver, shall not exceed the capacity for which the vehicle was designed. Trucks may not transport more persons than can safely sit in the passenger compartment. The driver shall ensure that the manufacturer's recommendations for his/her vehicle are followed regarding the seating of children in seats equipped with airbags.

The driver or any other person shall not smoke or have in his/her immediate possession a lighted pipe, cigar, or cigarette containing tobacco or any other plant when there is a minor in the motor vehicle, whether the motor vehicle is in motion or at rest. (Health and Safety Code 118948)

Passenger Restraint Systems

All drivers shall wear safety belts and shall ensure that all passengers are properly secured in seat belts or child passenger restraint systems in accordance with law. (Vehicle Code 27315, 27360, 27360.5, 27363)

A child who is under age 8 years shall be properly secured in a rear seat in an appropriate child passenger restraint system meeting federal safety standards, except under any of the following circumstances: (Vehicle Code 27360, 27363)

1. **The child is four feet nine inches or taller, in which case a safety belt may be used.**
2. **Use of a child passenger restraint system would be impractical by reason of physical unfitness, medical condition, or size and an appropriate special needs child passenger restraint system is not available.**
3. **There is no rear seat, the rear seats are side-facing jump seats or rear-facing seats, the child passenger restraint system cannot be installed properly in the rear seat, all rear seats are already occupied by children under age 8 years, or medical reasons necessitate that the child not ride in the rear seat.**
4. **The child is otherwise exempted by law.**

Business and Noninstructional Operations

TRANSPORTATION FOR SCHOOL-RELATED TRIPS **(continued)**

Legal Reference:

EDUCATION CODE
35330 Excursions and field trips
35332 Transportation by air
39830 School bus
39830.1 School pupil activity bus
39860 Transportation to special activities by district
44808 Liability when students not on school property
HEALTH AND SAFETY CODE
118947-118949 Prohibition against smoking in motor vehicle with minor
PUBLIC UTILITIES CODE
5384.2 District not liable for charter-party carrier
VEHICLE CODE
545 School bus, definition
12814.6 Limitations of provisional driver's license
27315 Mandatory use of seat belts in private passenger vehicles
27360-27360.5 Child passenger restraint systems
27363 Child passenger restraint systems, exemptions

Management Resources:

WEB SITES
California Department of Motor Vehicles: http://www.dmv.ca.gov
California Highway Patrol: http://www.chp.ca.gov
California Office of Traffic Safety: http://www.ots.ca.gov
National Highway Traffic Safety Administration: http://www.nhtsa.dot.gov

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

First Reading/Possible Adoption: Board Policy 3541.2 (New), Business and Noninstructional Operations, Transportation for Students with Disabilities

____X____ Action **_____ Information**

BACKGROUND INFORMATION:

The District continues to review and evaluate Board Policies (BPs) and Administrative Regulations (ARs) to align to current practices while ensuring alignment to applicable laws as noted in BPs and ARs created by the California School Boards Association (CSBA). During this process, a number of current BPs and ARs have been identified for creation, revision or deletion and others have been identified for adoption.

BP 3541.2 Business and Noninstructional Operations, Transportation for Students with Disabilities, is being proposed to provide clarification regarding current practices while ensuring alignment to applicable laws.

ADDITIONAL DATA:

A copy of proposed BP 3541.2 is attached. Additional information is available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend adoption.

Business and Noninstructional Operations

TRANSPORTATION FOR STUDENTS WITH DISABILITIES

The Governing Board desires to meet the transportation needs of students with disabilities to enable them to benefit from special education and related services. The District shall provide appropriate transportation services for a student with disabilities when the District is the student's District of residence and the transportation services are required by his/her individualized education program *(IEP) or Section 504 accommodation plan.*

(cf. 0430 - Comprehensive Local Plan for Special Education)
(cf. 3540 - Transportation)
(cf. 6159 - Individualized Education Program)
(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)
(cf. 6164.6 - Identification and Education Under Section 504)

The specific needs of the student shall be the primary consideration when an IEP team is determining the student's transportation needs. Considerations may include, but are not limited to, the student's health needs, travel distances, physical accessibility and safety of streets and sidewalks, accessibility of public transportation systems, midday or other transportation needs, extended-year services, and, as necessary, implementation of a behavioral intervention plan.

The Superintendent/designee shall provide IEP teams with information about District transportation services in order to assist them in making decisions as to the mode, schedule, and location of transportation services that may be available to each student with disabilities. The IEP team may communicate with District transportation staff and/or invite transportation staff to attend IEP team meetings where the student's transportation needs will be discussed.

Transportation services specified in a student's IEP or Section 504 plan shall be provided at no cost to the student or his/her parent/guardian.

(cf. 3250 - Transportation Fees)

If a student whose IEP or accommodation plan specifies transportation needs is excluded from school bus transportation for any reason, such as suspension, expulsion, or other reason, the District shall provide alternative transportation at no cost to the student or parent/guardian. (Education Code 48915.5)

Business and Noninstructional Operations

TRANSPORTATION FOR STUDENTS WITH DISABILITIES (Continued)

(cf. 5131.1 - Bus Conduct)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

When contracting with a nonpublic, nonsectarian school or agency to provide special education services, the Superintendent/designee shall ensure that the contract includes general administrative and financial agreements related to the provision of transportation services if specified in the student's IEP. (Education Code 56366)

(cf. 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education)

The Superintendent/designee shall arrange transportation schedules so that students with disabilities do not spend an excessive amount of time on buses compared to other students. Arrivals and departures shall not reduce the length of the school day for these students except as may be prescribed on an individual basis.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 3541 - Transportation Routes and Services)

The Superintendent/designee shall ensure that any mobile seating devices used on District buses are compatible with bus securement systems required by 49 CFR 571.222. (Education Code 56195.8)

(cf. 3542 - School Bus Drivers)

As necessary, a student with disabilities may be accompanied on school transportation by a service animal, as defined in 28 CFR 35.104, including a specially trained guide dog, signal dog, or service dog.
(Education Code 39839; Civil Code 54.1-54.2; 28 CFR 35.136)

(cf. 6163.2 - Animals at School)

When transportation is not specifically required by the IEP or Section 504 plan of a student with disabilities, the student shall be subject to the rules and policies regarding regular transportation offerings within the District.

Business and Noninstructional Operations

TRANSPORTATION FOR STUDENTS WITH DISABILITIES (Continued)

Legal Reference:
EDUCATION CODE
39807.5 Payment of transportation cost
39839 Guide dogs, signal dogs, and service dogs on bus
41850-41854 Allowances for transportation
48300-48315 Alternative interdistrict attendance program
48915.5 Expulsion of students with exceptional needs
56040 No cost for special education and related services
56195.8 Adoption of policies
56327 Assessment for special education and related services
56345 Individualized education program
56365-56366.1 Nonpublic nonsectarian schools or agencies
CIVIL CODE
54.1-54.2 Service animals
CODE OF REGULATIONS, TITLE 5
15243 Physically handicapped minors
15271 Exclusion from report
UNITED STATES CODE, TITLE 20
1400-1482 Individuals with Disabilities Education Act
UNITED STATES CODE, TITLE 29
794 Section 504 of the Rehabilitation Act of 1973
CODE OF FEDERAL REGULATIONS, TITLE 28
35.104 Definitions
35.136 Service animals
CODE OF FEDERAL REGULATIONS, TITLE 34
104.4 Equal opportunity under the Rehabilitation Act of 1973, Section 504
300.1-300.818 Individuals with Disabilities Education Act, especially:
300.34 Transportation defined as related service
CODE OF FEDERAL REGULATIONS, TITLE 49
571.222 Federal requirements for bus securement systems
Management Resources:
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Special Education Transportation Guidelines
Pupil Fees, Deposits and Other Charges, Fiscal Management Advisory 12-02, April 24, 2013
U.S. DEPARTMENT OF EDUCATION PUBLICATIONS
Protecting Students with Disabilities: Frequently Asked Questions About Section 504 and the Education of Children with Disabilities, 2009
Questions and Answers on Serving Children with Disabilities Eligible for Transportation, 2009
WEB SITES
California Department of Education: http://www.cde.ca.gov
U.S. Department of Education: http://www.ed.gov
U.S. Department of Education, Office for Civil Rights: http://www.ed.gov/ocr

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

Delete Board Policy 3541.5, Business and Noninstructional Operations, Alternative Transportation Arrangements

____X____ Action **_____ Information**

BACKGROUND INFORMATION:

The District continues to review and evaluate Board Policies (BPs) and Administrative Regulations (ARs) to align to current practices while ensuring alignment to applicable laws as noted in BPs and ARs created by the California School Boards Association (CSBA). During this process, a number of current BPs and ARs have been identified for creation, revision or deletion and others have been identified for adoption.

BP 3541.5 Business and Noninstructional Operations, Alternative Transportation Arrangements, is obsolete and recommended for deletion. Information that is still relevant is addressed in AR 3540, Transportation Routes and Services.

ADDITIONAL DATA:

A copy of BP 3541.5 is attached. Additional information is available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend deletion.

Business and Noninstructional Operations

ALTERNATIVE TRANSPORTATION ARRANGEMENTS

Transportation by private carrier may be provided whenever such practice is more economical than using school district-owned vehicles.

Where it is more practical or economical to do so, the Superintendent or his designees is authorized to pay parents/guardians for transporting their children to and from school in lieu of providing transportation. The parent/guardian shall be compensated at the current rate paid for mileage to employees. Mileage will be based on two (2) round trips per day, under normal circumstances, for days the child actually attends school.

DELETE

Legal References:

EDUCATION CODE

39800 Powers of governing board to provide transportation for pupils to and from school; definition of "municipally-owned transit system."
39806 Payments to parents in lieu of transportation
39807 Food and lodging payments in lieu of transportation
39807.5 Payment of transportation costs
41850 et seq. Allowances for transportation

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

First Reading/Possible Revision: Board Policy 3542, Business and Noninstructional Operations, School Bus Drivers

____X____ Action **_____ Information**

BACKGROUND INFORMATION:

The District continues to review and evaluate Board Policies (BPs) and Administrative Regulations (ARs) to align to current practices while ensuring alignment to applicable laws as noted in BPs and ARs created by the California School Boards Association (CSBA). During this process, a number of current BPs and ARs have been identified for creation, revision or deletion and others have been identified for adoption.

BP 3542 Business and Noninstructional Operations, School Bus Drivers, is being proposed for revision to ensure that District procedures are in accordance with state and federal guidelines and requirements.

ADDITIONAL DATA:

A copy of BP 3542 is attached. Additional information is available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend revision.

Business and Noninstructional Operations

~~RULES AND DUTIES OF EMPLOYEES~~ **SCHOOL BUS DRIVERS**

Authority of School Bus Drivers

Students transported in a school bus shall be under the authority of, and responsible directly to, the driver of the bus. The driver shall be held responsible for the orderly conduct of the students while they are on the bus or being escorted across a street, highway, or road. A bus driver shall not require any student to leave the bus en route between home and school or other destinations.

(cf. 5131.1 - Bus Conduct)

School Bus Drivers

The Superintendent/designee shall ensure that all school bus drivers employed by the District comply, at a minimum, with the following requirements for the transportation of students:

1. Possession of a proper license issued by the State Department of Motor Vehicles.

2. **Possession of a Special School Bus Certificate certified by the California Highway Patrol and issued by the Department of Motor Vehicles**

3. Possession of a current Red Cross First Aid Certificate or certified completion of the first aid test given by the California Highway Patrol.

4. Possession of a current medical certificate as required by law.

All bus drivers shall also be required to attend driver training programs mandated by law and shall be familiar with and adhere to District policies and regulations relating to the transportation of students.

All school bus accidents shall be reported immediately to the California Highway Patrol, the District, and the driver's employer (if other than District). *(Code of Regulations, Title 13, 1219)*

Business and Noninstructional Operations

SCHOOL BUS DRIVERS (CONTINUED)

Legal Reference:

EDUCATION CODE
39833 Operating bus in violation of order or regulation or without operator's qualification
CODE OF REGULATIONS, TITLE 5
14103 Authority of the driver
CODE OF REGULATIONS, TITLE 13
1202 General provisions
1219(a) School bus regulations
1227 School bus stops

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

First Reading/Possible Approval: Administrative Regulation 3543 (New), Business and Noninstructional Operations, Transportation Safety and Emergencies

____X____Action **_____Information**

BACKGROUND INFORMATION:

The District continues to review and evaluate Board Policies (BPs) and Administrative Regulations (ARs) to align to current practices while ensuring alignment to applicable laws as noted in BPs and ARs created by the California School Boards Association (CSBA). During this process, a number of current BPs and ARs have been identified for creation, revision or deletion and others have been identified for adoption.

AR 3543 Business and Noninstructional Operations, Transportation Safety and Emergencies, is being proposed to provide clarification regarding current practices while ensuring alignment to applicable laws.

ADDITIONAL DATA:

A copy of AR 3540 is attached. Additional information is available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend approval.

Business and Noninstructional Operations

TRANSPORTATION SAFETY AND EMERGENCIES

Each day, prior to driving a school bus, each school bus driver shall inspect the bus to ensure that it is in safe operating condition and equipped as required by law and that all equipment is in good working order. At the completion of each day's work, the driver shall prepare and sign a written report of the condition of the equipment specified in 13 CCR 1215. The report shall indicate any defect or deficiency discovered by or reported to the driver which would affect safe operation or result in mechanical breakdown of the bus. If no defect or deficiency is discovered or reported, the driver shall so indicate on the report. Any defect or deficiency that would affect safe operation shall be repaired prior to operating the bus. ***(13 CCR 1215)***

(cf. 3540 - Transportation)
(cf. 3541.1 - Transportation for School-Related Trips)
(cf. 3542 - School Bus Drivers)

Passenger Restraint Systems

The Superintendent/designee shall ensure that any school bus or student activity bus which is purchased or leased by the District is equipped with a combination pelvic and upper torso passenger restraint system at all designated seating positions if that bus: ***(Vehicle Code 27316, 27316.5; 13 CCR 1201)***

1. **Is a Type 1 school bus designed for carrying more than 16 passengers and the driver, and was manufactured on or after July 1, 2005.**

2. **Is a Type 2 school bus or student activity bus designed for carrying 16 or fewer passengers and the driver, or for carrying 20 or fewer passengers and the driver if the bus has a manufacturer's vehicle weight rating of 10,000 pounds or less, and was manufactured on or after July 1, 2004.**

When a school bus or student activity bus is equipped with a passenger restraint system, all passengers shall use the passenger restraint system.

(5 CCR 14105)

Business and Noninstructional Operations

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

Bus drivers shall be instructed regarding procedures to enforce the proper use of the passenger restraint system. Students who fail to follow instructions of the bus driver may be subject to discipline, including suspension of riding privileges, in accordance with Board policy and administrative regulations.

(cf. 5131.1 - Bus Conduct)
(cf. 5144 - Discipline)

Fire Extinguishers

Each school bus shall be equipped with at least one fire extinguisher, located in the driver's compartment, which meets the standards specified in law. In addition, a wheelchair school bus shall have another fire extinguisher placed at the wheelchair loading door or emergency exit. All fire extinguishers shall be regularly inspected and serviced in accordance with regulations adopted by the State Fire Marshal. ***(Education Code 39838; 13 CCR 1242; 19 CCR 574-575.3)***

Child Safety Alert System

In accordance with Vehicle Code 28160, each school bus or student activity bus shall be equipped with an operational child safety alert system at the interior rear of the bus that requires the driver to either manually contact or scan the device, thereby prompting the driver to inspect the entirety of the interior of the vehicle before exiting.

A student activity bus that does not have a child safety alert system may be used only if all of the following apply: ***(Vehicle Code 28160)***

1. **The student activity bus is not used exclusively to transport students.**

2. **When the student activity bus is used to transport students, the students are accompanied by at least one adult chaperone selected by a school official. If an adult chaperone is not a school employee, chaperone shall meet the requirements for a school volunteer.**

(cf. 1240 - Volunteer Assistance)

Business and Noninstructional Operations

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

3. **One adult chaperone has a list of every student and adult chaperone, including a school employee, who is on the student activity bus at the time of departure.**

4. **The driver has reviewed all safety and emergency procedures before the initial departure, and the driver and adult chaperone have signed a form, with the time and date, acknowledging that the safety plan and procedures were reviewed.**

5. **Immediately before departure from any location, the adult chaperone shall account for each student on the list of students, verify the number of students to the driver, and sign a form indicating that all students are present or accounted for.**

6. **After students have exited a student activity bus, and before driving away, the driver shall check all areas of the bus, including, but not limited to, overhead compartments and bathrooms, to ensure that the bus is vacant.**

7. **The driver shall sign a form with the time and date verifying that all required procedures have been followed.**

8. **The information required to be recorded pursuant to items Nos. 4, 5, and 7 may be recorded on a single form and shall be retained by the District for a minimum of two years.**

Electronic Communications Devices

A bus driver is prohibited from driving a school bus or student activity bus while using a wireless telephone or other electronic wireless communications device except for work-related or emergency purposes, including, but not limited to, contacting a law enforcement agency, health care provider, fire department, or other emergency service agency or entity. In any such permitted situation, the driver shall only use a wireless telephone or device that is specifically designed and configured to allow voice-operated and hands-free operation or a function that requires only a single swipe or tap of the driver's finger provided the device is mounted on the dashboard, or center console of the bus. ***(Vehicle Code 23123.5, 23125)***

Business and Noninstructional Operations

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

Safe Bus Operations

School buses and student activity buses shall not be operated whenever the number of passengers exceeds bus seating capacity, except when necessary in emergency situations which require that individuals be transported immediately to ensure their safety.
(Education Code 39834)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

School bus operations shall be limited when atmospheric conditions reduce visibility on the roadway to 200 feet or less during regular home-to-school transportation service. Bus drivers for school activity trips may discontinue bus operation whenever they determine that it is unsafe to continue operation because of reduced visibility.
(Vehicle Code 34501.6)

Unauthorized Entry

The Superintendent/designee may place a notice at bus entrances that warns against unauthorized entry. The driver or another school official may order any person to disembark if that person enters a bus without prior authorization. ***(Education Code 39842; 13 CCR 1256.5)***

(cf. 3515.2 - Disruptions)

Transportation Safety Plan for Boarding and Exiting Buses

The Superintendent/designee shall develop a transportation safety plan containing procedures for school personnel to follow to ensure the safe transport of students. The plan shall address all of the following:
(Education Code 39831.3)

1. **Determination of whether students in grades prekindergarten through 8 require an escort to cross a private road or highway at a bus stop pursuant to Vehicle Code 22112**

2. **Procedures for all students in grades prekindergarten through 8 to follow as they board and exit the bus at their bus stops**

Business and Noninstructional Operations

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

3. **Boarding and exiting a school bus at a school or other trip destination**

4. **Procedures to ensure that a student is not left unattended on a school bus, student activity bus, or, if applicable, youth bus**

5. **Procedures and standards for designating an adult chaperone, other than the driver, to accompany students on a school activity bus**

A copy of the plan shall be kept at each school site and made available upon request to the California Highway Patrol (CHP). *(Education Code 39831.3)*

Parental Notifications

The Superintendent/designee shall provide written safety information to the parents/guardians of all students in grades prekindergarten through 6 who have not previously been transported in a District school bus or student activity bus. This information shall be provided upon registration and shall contain: *(Education Code 39831.5)*

1. **A list of school bus stops near each student's home**

2. **General rules of conduct at school bus loading zones**

3. **Red light crossing instructions**

4. **A description of the school bus danger zone**

5. **Instructions for safely walking to and from school bus stops**

(cf. 5145.6 - Parental Notifications)

Student Instruction

Students who are transported in a school bus or student activity bus shall receive instruction in school bus emergency procedures and passenger safety as follows: *(Education Code 39831.5; 5 CCR 14102*)

1. **Each year, all students who receive home-to-school transportation in a school bus shall be provided appropriate instruction in safe riding practices and emergency evacuation drills.**

Business and Noninstructional Operations

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

2. At least once each school year, all students in grades prekindergarten through 8 who receive home-to-school transportation shall receive safety instruction which includes, but is not limited to:

a. Proper loading and unloading procedures, including escorting by the driver

b. How to safely cross the street, highway, or private road

c. In school buses with passenger restraint systems, instruction in the use of such systems as specified in 5 CCR 14105, including, but not limited to, the proper fastening and release of the passenger restraint system, acceptable placement of passenger restraint systems on students, times at which the passenger restraint systems should be fastened and released, and acceptable placement of the passenger restraint systems when not in use.

d. Proper passenger conduct

e. Bus evacuation procedures

f. Location of emergency equipment

As part of this instruction, students shall evacuate the school bus through emergency exit doors. Instruction also may include responsibilities of passengers seated next to an emergency exit.

Each time the above instruction is given, the following information shall be documented:

a. District name

b. School name and location

c. Date of instruction

d. Names of supervising adults

e. Number of students participating

Business and Noninstructional Operations

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

f. Grade levels of students

g. Subjects covered in instruction

h. Amount of time taken for instruction

i. Bus driver's name

j. Bus number

k. Additional remarks

This documentation shall be kept on file at the District office or the school for one year and shall be available for inspection by the CHP.

(cf. 3580 - District Records)

3. Before departing on a school activity trip, all students riding on a school bus or student activity bus shall receive safety instruction which includes, but is not limited to, the location of emergency exits and the location and use of emergency equipment. This instruction also may include responsibilities of passengers seated next to an emergency exit.

Bus Accidents

In the event of a school bus accident, the driver shall immediately notify the CHP and the Superintendent/designee. The driver shall not leave the immediate vicinity of the bus to seek aid unless necessary. ***(13 CCR 1219)***

The Superintendent/designee shall maintain a report of each accident that occurred on public or private property involving a school bus with students aboard. The report shall contain pertinent details of the accident and shall be retained for 12 months from the date of the accident. If the accident was not investigated by the CHP, the Superintendent/designee shall forward a copy of the report to the local CHP within five work days of the date of the accident. ***(13 CCR 1234)***

Business and Noninstructional Operations

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

The Superintendent/designee shall review all investigations of bus incidents and accidents to develop preventative measures.

(cf. 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers)

Legal Reference:
EDUCATION CODE
39830-39843 Transportation, school buses
39860 Contract for transportation; requirement that student not be left unattended
51202 Instruction in personal and public health and safety
PENAL CODE
241.3 Assault against school bus driver
243.3 Battery against school bus driver
VEHICLE CODE415 Definition of motor vehicle
545-546 Definition of school bus and student activity bus
22112 Loading and unloading passengers
23123.5 Use of wireless telephone or communications device while driving; exceptions
23125 Use of wireless telephone prohibited while driving school bus
27316-27316.5 Passenger restraint systems
28160 Child safety alert system
34500 California Highway Patrol responsibility to regulate safe operation of school buses
34501.5 California Highway Patrol responsibility to adopt rules re: safe operation of school buses
34501.6 School buses; reduced visibility
34508 California Highway Patrol responsibility to adopt rules re: equipment and bus operations
CODE OF REGULATIONS, TITLE 5
14100-14105 School buses and student activity buses
CODE OF REGULATIONS, TITLE 13
1200-1294 Motor carrier safety
2480 Airborne toxic control measure; limitation on bus idling
CODE OF REGULATIONS, TITLE 19
574-575.3 Inspection and maintenance of fire extinguishers
CODE OF FEDERAL REGULATIONS, TITLE 49
571.1-571.500 Motor vehicle standards, including school buses

Management Resources:
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Passenger Restraints Frequently Asked Questions
WEB SITES
American School Bus Council: http://www.americanschoolbuscouncil.org
California Association of School Business Officials: http://www.casbo.org
California Association of School Transportation Officials: http://www.castoways.org
California Department of Education, Office of School Transportation: http://www.cde.ca.gov/ls/tn

Business and Noninstructional Operations

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

California Highway Patrol: http://www.chp.ca.gov
National Transportation Safety Board: http://www.ntsb.gov
U.S. Department of Transportation, National Highway Traffic Safety Administration: http://www.nhtsa.dot.gov

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

ITEM TITLE:

First Reading/Possible Revision: Board Policy and Administrative Regulation 5020, Students, Parent/Guardian Rights and Responsibilities

____X____ Action **_____ Information**

BACKGROUND INFORMATION:

Board Policy (BP) and Administrative Regulation (AR) 5020, Students, Parent/Guardian Rights and Responsibilities, is being revised to align with current Education Code 51101. BP 5020 recognizes that parents/guardians of District students have certain rights as well as responsibilities related to the education of their children. The Parents Rights and Responsibilities Administrative Regulation outlines how parents/guardians, school staff, and students may share the responsibility for continuing the intellectual, physical, emotional, and social development and well-being of students at each school site.

ADDITIONAL DATA:

Proposed revisions to Board Policy and Administrative Regulation 5020, Students, Parent/Guardian Rights and Responsibilities, are attached. Additional information is available for review in the office of the Executive Director of Language Development and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend revision.

Students

PARENT/GUARDIAN RIGHTS AND RESPONSIBILITIES

The Governing Board recognizes that parents/guardians of District students have rights as well as responsibilities related to the education of their children.

The Board believes that the education of District students is a shared responsibility. The Superintendent/designee shall work with parents/guardians, **including parents/guardians of English Learners, Students with Disabilities and other designated target groups,** ~~of all students~~ to determine appropriate roles and responsibilities of parents/guardians, school staff, and students for continuing the intellectual, physical, emotional, and social development and the well-being of students at each school site, including the means by which the schools and parents/guardians can help students achieve academic, social, and emotional goals and other school standards.

The District will ensure students engage in relevant, motivating, personalized learning experiences that integrate critical thinking, collaborating, creativity, and technology.

Within this framework, the school's primary responsibility shall be to provide a high-quality curriculum and instructional program that includes a supportive and effective learning environment in order to enable all students to meet the academic expectations of the school. Schools shall monitor progress and provide timely interventions that support learning.

Parents/guardians shall have the opportunity to work with schools in a mutually supportive and respectful partnership and to help their children succeed in school. (Education Code 51100)

(cf. 5022 - Student and Family Privacy Rights)
~~(cf.5131.2 - Bullying)~~
(cf. 6020 - Parent-Guardian Involvement)
(cf. 6714 - Education for English Learners)

The Superintendent/designee shall ensure that District staff members understand the rights of parents/guardians afforded by law and Board Policy and follow acceptable practices that respect those rights.

(cf. 4131 - Staff Development)

Students

PARENT/GUARDIAN RIGHTS AND RESPONSIBILITIES (continued)

The Superintendent/designee shall ensure that parents/guardians receive notification regarding their rights in accordance with law.

The Superintendent/designee shall take all reasonable steps to ensure that all parents/guardians who speak a language other than English are properly notified in English, and in their home language of the rights and opportunities available to them pursuant to Education Code 48985. (Education Code 51101.1)

Legal Reference:
EDUCATION CODE
33126 School accountability report card
35291 Disciplinary rules
48070.5 Promotion and retention of students
48985 Notice to parent in language other than English
49091.10-49091.19 Parental review of curriculum and instruction
49602 Confidentiality of pupil information
51100-51102 Parent/guardian rights
51513 Personal Beliefs
60510 Disposal of surplus instructional materials
UNITED STATES CODE, TITLE 20
1232g Family Educational Rights and Privacy Act
1232h Protection of pupil services
Management Resources:
WEB SITES
CSBA: **http://**www.csba.org
C**alifornia** D**epartment of** E**ducation**: **http://**www.cde.ca.gov

Students

PARENT/GUARDIAN RIGHTS AND RESPONSIBILITIES

The rights of parents/guardians of District students include, but are not limited to, the following:

1. To observe, within a reasonable period of time after making the request, the classroom(s) in which their child is enrolled or for the purpose of selecting the school in which their child will be enrolled. (Education Code 51101)

Parents/guardians may observe instructional and other school activities that involve their child in accordance with Board Policy and Administrative Regulations adopted to ensure the safety of students and staff, prevent undue interference with instruction or harassment of school staff, and provide reasonable accommodation to parents/guardians. Upon written request by a parent/guardian, the Superintendent/designee shall arrange for parental observation of a class or activity in a reasonable time frame and in accordance with Board Policy and Administrative Regulations. (Education Code 49091.10)

(cf.6116 - Classroom Interruptions)

2. To meet, within a reasonable time of their request, with their child's teacher(s), the principal, and any other certificated or licensed staff pertinent to the child's education. (Education Code 51101)

3. Under the supervision of District employees, to volunteer their time and resources for the improvement of school facilities and school programs, including, but not limited to, providing assistance in the classroom with the approval, and under the direct supervision, of the teacher. (Education Code 51101)

4. To be notified on a timely basis if their child is absent from school without permission. (Education Code 51101)

(cf. 5113 - Absences and Excuses)

5. To receive and have access to the results of their child's performance and the school's performance on standardized tests, statewide tests, and any other assessments. (Education Code 51101)

Students

PARENT/GUARDIAN RIGHTS AND RESPONSIBILITIES (continued)

For parents/guardians of English **L**earners, this right shall include the right to receive the results of their child's performance on the English language development test. (Education Code 51101.1)

(cf. 0500 - Accountability)
(cf. 0510 - School Accountability Report Card)
(cf. 6162.51 - Standardized Testing and Reporting Program)
(cf. 6174 - Education for English ~~Language~~ Learners)

6. To request a particular school for their child and to receive a response from the District. (Education Code 51101)

(cf. 5117 - Transfer Between Schools and Between School Districts)

7. To have a school environment for their child that is safe and supportive of learning. (Education Code 51101)

(cf. 0450 - Comprehensive Safety Plan)
(cf. 5131 - Conduct)
(cf. 5142 - Safety)
(cf.5131.2 - Bullying)

8. To examine the curriculum materials of the class(es) in which their child is enrolled. (Education Code 51101; 20 USC 1232h)

Parents/guardians may inspect, in a reasonable time frame, all primary supplemental instructional materials and assessments stored by the classroom teacher, including textbooks, teacher's manuals, films, audio and video recordings, and software. (Education Code 49091.10)

Each school site shall make available to parents/guardians and others, upon request, a copy of the prospectus for each course, including titles, descriptions, and instructional aims of the course. (Education Code 49091.14)

The school may charge an amount not to exceed the cost of duplication. (Education Code 49091.14)

Students

PARENT/GUARDIAN RIGHTS AND RESPONSIBILITIES (continued)

(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 6141 - Curriculum Development and Design)
(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

9. To be informed in a timely manner of their child's progress in school. Jointly develop a plan of action to improve student achievement, and social and emotional well-being that includes the appropriate school staff, who communicates with parents/guardians if problems arise with their child. (Education Code 51101)

(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 6020 - Parent/Guardian Involvement)

10. For parents/guardians of English **L**earners, to support their child's advancement toward language and literacy. (Education Code 51101.1)

The Superintendent/designee may make available, to the extent possible, surplus undistributed instructional materials to parents/guardians pursuant to Education Code 60510. (Education Code 51101.1)

(cf. 3270 - Sale and Disposal of Books, Equipment and Supplies)

11. For parents/guardians of English **L**earners, to have access and be trained on the school accountability report card, about statewide and local academic standards, testing programs, accountability measures, and school improvement efforts. (Education Code 51101.1)

~~*(cf. 0520.2 - Title I Program Improvement Schools)*~~

12. To have access to the school records of their child. (Education Code 51101)

(cf. 5125 - Student Records; Confidentiality)

Students

PARENT/GUARDIAN RIGHTS AND RESPONSIBILITIES (continued)

13. To receive information in a timely manner concerning the academic performance standards, proficiencies, or skills their child is expected to accomplish. (Education Code 51101)

14. To be informed in advance about school rules, including disciplinary rules and procedures in accordance with Education Code 48980, attendance policies, dress codes, and procedures for visiting the school. (Education Code 51101)

(cf. 1250 - Visits to the Schools)
~~(cf. 5111 - Admission)~~
(cf. 5132 - Dress and Grooming)
(cf. 5144 - Discipline)

15. To be notified in a timely manner pursuant to Education Code 48070.5, if a student is at risk of being retained. Parents/guardians shall have the right to consult with school staff responsible for a decision to promote or retain their child, and to appeal such decision. (Education Code 51101)

(cf. 5123 - Acceleration/Retention/Adjustment to Grade/Delayed Admission to School)

16. To receive information in a timely manner regarding access to any psychological testing the school administers involving their child and to deny permission to give the test. (Education Code 51101)

(cf. 6164.4 - Identification of Individuals for Special Education)
(cf. 6164.6 - Identification and Education Under Section 504)

17. **To refuse to submit or to participate in any assessment, analysis, evaluation, or monitoring of the quality or character of the student's home life, any form of parental screening or testing, any nonacademic home-based counseling program, parent training, or any prescribed family education service plan and to inspect any survey collecting personal information. (Education Code 49091.18; 20 USC 1232h)**

(cf. 5022 - Student and Family Privacy Rights)

Students

PARENT/GUARDIAN RIGHTS AND RESPONSIBILITIES (continued)

18. To participate as a member of a parent advisory committee, school site council or site-based management leadership team in accordance with any rules and regulations governing membership in these organizations. (Education Code 51101)

For parents/guardians of English **L**earners, this right shall include the right to participate in school and district advisory bodies in accordance with federal and state laws and regulations. (Education Code 51101.1)

(cf. 0420 - School Plans/Site Councils)
(cf. 1220 - Citizen Advisory Committees)
(cf. 6171 - Title I Programs)

19. To question anything in their child's record that the parent/guardian feels is inaccurate or misleading or is an invasion of privacy and to receive a response from the school, as soon as possible. (Education Code 51101)

20. To provide informed, written parental consent before their child is tested for a behavioral, mental, or emotional evaluation. A general consent, including medical consent used to approve admission to or involvement in a special education or remedial program or regular school activity, shall not constitute written consent for these purposes. (Education Code 49091.12)

(cf. 5121.6 - Alcohol and Other Drugs)
(cf. 5141.3 - Health Examinations)

Parent Responsibilities

Parents/guardians ~~shall~~ **may** support the learning environment of their child by: (Education Code 51101)

1. Monitoring attendance and tardiness of their child.

2. Ensuring that homework is completed and turned in on time.

(cf. 6154 - Homework/Make-up Work)

Students

PARENT/GUARDIAN RIGHTS AND RESPONSIBILITIES (continued)

3. Encouraging their child to participate in extracurricular and co-curricular activities.

4. Monitoring and regulating television viewing and technology use by their child.

~~*(cf. 6162.7 - Use of Technology in Instruction)*~~

5. Working with their child at home in learning activities that extend the classroom learning.

6. Volunteering in their child's classroom(s) or for other school activities.

(cf. 1240 - Volunteer Assistance)

7. Participating in decisions related to the education of their own child or the total school program as appropriate.

8. Encouraging healthy eating and regular physical activity.

9. Promoting appropriate conduct that does not infringe upon the rights of others or interfere with the school program.

(cf. 5030 - Wellness)
(cf. 5131 - Conduct)

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Report Calendar to Board of Education

_____Action **____X____Information**

BACKGROUND INFORMATION:

TOPIC	REPORT BY	TENTATIVE DATE
Report on Learning Choice Academy Charter for the 2018-19 School Year	Instructional Services and Support	October 2019
Report on Results of 2019 California Assessment for Student Performance and Progress, Local Measures Assessments, and English Language Proficiency Assessments for California	Instructional Services and Support	October 2019
Approve Report on Statutory Fees and Mitigation Payments for Fiscal Year 2018-19	Business Services and Support	October 2019
Report on Leonardo da Vinci Health Sciences Charter School	Instructional Services and Support	November 2019
Report on District Charter Schools: Arroyo Vista, Chula Vista Learning Community, Discovery, Mae L. Feaster, and Robert L. Mueller	Instructional Services and Support	November 2019
Report on District Resource Teachers	Instructional Services and Support	November 2019
Report on District Cohort Schools: Ella B. Allen, Joseph Casillas, Harborside, Anne and William Hedenkamp, Juarez-Lincoln, Karl H. Kellogg, and Loma Verde for the 2018-19 School Year	Instructional Services and Support	December 2019

TOPIC	REPORT BY	TENTATIVE DATE
Report on Howard Gardner Community Charter School for the 2018-19 School Year	Instructional Services and Support	December 2019
Report on Dual Language Immersion Instructional Program	Instructional Services and Support	December 2019
Approve Revisions to Fiscal Year 2019-20 Budget; Approve First Interim Financial Report at October 31, 2019; and Certify District's Financial Status for Fiscal Year 2019-20	Business Services and Support	December 2019

ADDITIONAL DATA:

None.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

This is an information item.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

ITEM TITLE:

Report on Solar Feasibility Study

_____Action **____X____Information**

BACKGROUND INFORMATION:

At its April 11, 2018, meeting, the Board approved the consulting services of Eric Hall & Associates (EH&A) which provide, among other things, facilities advisory services to the District related to revenue generation and resource maximization to ensure resources are allocated in an efficient and effective manner consistent with the Board's direction. With the District's authorization, EH&A subcontracted with EcoMotion, Inc., to undertake a third-party, independent feasibility study of the District's solar and storage options.

ADDITIONAL DATA:

Tonight, District staff along with Ted Flanigan, President and Michael Ware, Senior Solar Specialist, from EcoMotion, Inc., will report on the results of the solar feasibility study. Additional information is available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

This is an information item.