

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

AGENDA

ORGANIZATIONAL MEETING – DECEMBER 18, 2019 – 6 P.M.

BOARD OF EDUCATION

LESLIE RAY BUNKER • ARMANDO FARÍAS
LAURIE K. HUMPHREY • EDUARDO REYES, Ed.D.
FRANCISCO TAMAYO

FRANCISCO ESCOBEDO, Ed.D.
SECRETARY/SUPERINTENDENT



THIS MEETING IS BEING RECORDED

In accordance with the Brown Act, all public Board meeting recordings are available for review for 30 days following the meeting, after which they are recycled. Audio recordings are available on the District website at www.cvesd.org. Please contact the Superintendent's Office, (619) 425-9600, Extension 1311, if you wish to schedule an appointment to review a recording.

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IF YOU WISH TO ADDRESS THE BOARD OF EDUCATION

Persons wishing to address the Board of Education on any agenda item should complete a "Request to Be Heard" card and submit it to the Recording Secretary before the start of the meeting. Under Oral Communications, individuals may also speak to any item not appearing on the agenda. This may include feedback or criticism of programs, policies, or District personnel. Board Policy 1312.1 stipulates the formal District process to file official complaints against District personnel. No action or discussion shall be undertaken on any item not appearing on the posted agenda, except the Board of Education or its District staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code Section 54954.3. Speakers are requested to limit remarks to five minutes.

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COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

The Chula Vista Elementary School District, in compliance with the Americans with Disabilities Act and Government Code Section 54953.2, provides special accommodations to individuals who may need assistance with access, attendance, and/or participation in Board meetings, including alternative formats for agendas, documents constituting agenda packets, and materials distributed during public meetings. Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at (619) 425-9600, Extension 1300, for specific information on resources or programs that may be available for such accommodations. Please call at least 48 hours in advance of meetings and five days in advance of scheduled services and activities. Translation and services for the Hearing Impaired are also available.

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AGENDA AND DISTRIBUTION OF WRITINGS TO MEMBERS OF THE PUBLIC

In compliance with Government Code Section 54957.5, nonexempt writings that are distributed to a majority or all of the Board of Education in advance of a meeting may be reviewed at our website by clicking on the following link: <http://www.cvesd.org/DISTRICT/Pages/Meetings.aspx> or at the scheduled meeting.

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EQUAL OPPORTUNITY EMPLOYER

The Chula Vista Elementary School District is committed to providing equal educational, contracting and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. The District's programs, activities, and practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics, or association with a person or group with one or more of these actual or perceived characteristics. (CVESD Board Policy 0410.) The District office that monitors compliance is the Human Resource Services and Support Office, 84 East J Street, Chula Vista, CA 91910, phone (619) 425-9600, Ext 1340. Any individual who believes s/he has been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District's Human Resource Office.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

84 EAST "J" STREET • CHULA VISTA, CALIFORNIA 91910 • (619) 425-9600
EACH CHILD IS AN INDIVIDUAL OF GREAT WORTH

AGENDA BOARD OF EDUCATION

Organizational Meeting
December 18, 2019
6 P.M.
Dr. Lowell J. Billings Board Room
Education Service and Support Center

ORDER OF BUSINESS

1. OPENING PROCEDURES

*Opening
Procedures*

- A. Call to Order
- B. Roll Call
Members Present:
Members Absent:
Others Present:
- C. Pledge of Allegiance Led by Students from Ella B. Allen, Joseph Casillas, Harborside, Anne and William Hedenkamp, Juarez-Lincoln, Karl H. Kellogg, and Loma Verde Elementary Schools and from Howard Gardner Community Charter School

2. APPROVE AGENDA (Action)

Approve Agenda

*Motion:*_____, *Second:*_____, *Vote:*_____

- A. Conduct Annual Organizational Business of the Chula Vista Elementary School District Board of Education to:
 - (1) Elect Officers;
 - (2) Appoint Superintendent as Secretary; and
 - (3) Adopt Dates, Time, and Place for Regular Board Meetings in 2020

*Motion:*_____, *Second:*_____, *Vote:*_____

3. SPECIAL RECOGNITION, ORAL PRESENTATIONS, WRITTEN REPORTS, AWARDS, AND HONORS

*Presentations/
Awards*

- A. Presentation of Newly Hired and Promoted Employees

- B. Presentation of District Winners of the Holiday Greeting Card Competition
- C. Recognition by Members of the Board of Education
- D. Recognition of District Employees Who Serve in the Military Reserve Forces
- E. Report on District Cohort Schools: Ella B. Allen, Joseph Casillas, Harborside, Anne and William Hedenkamp, Juarez-Lincoln, Karl H. Kellogg, and Loma Verde Elementary for the 2018-19 School Year
- F. Report on Howard Gardner Community School for the 2018-19 School Year
- G. Presentation on "RUTH: Remember Us The Holocaust" Exhibit at the Chula Vista Civic Center Branch Library

4. COMMUNICATIONS TO THE BOARD OF EDUCATION

*Communications
to the Board*

- A. Chula Vista Classified Employees Organization
- B. Chula Vista Educators

5. ORAL COMMUNICATIONS

*Oral
Communications*

Oral Communications provides the public with an opportunity to address the Board on non-agenda items. Speakers are requested to limit their remarks to five minutes. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation depending on the topic and the number of persons wishing to be heard. No Board action can be taken.

6. APPROVE CONSENT CALENDAR (Action)

*Consent
Calendar*

The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Motion: _____, Second: _____, Vote: _____

- A. Adopt Board of Education Meeting Minutes: Special and Regular Meetings November 13, 2019

- B. Adopt Resolution Recognizing the Importance of the 2020 Census and Supporting a Complete, Fair, and Accurate Count of All Californians
- C. Approve and/or Ratify Human Resources Items A Through H
- D. Approve Change Requests to Bid No. 17/18-5 with Convergence Consulting Group for Leadership Development System
- E. Ratify Agreement with San Ysidro Health for Chula Vista Community Collaborative Services for the Period of December 1, 2019, Through March 31, 2020
- F. Ratify Amendment to Memorandum of Agreement with the YMCA of San Diego County for the After-School Education and Safety Program for the 2019-20 School Year
- G. Ratify Memorandum of Understanding with National University, Sanford College of Education, to Conduct a Research Study at Enrique S. Camarena Elementary School on the *Harmony* and *Inspire* Social-Emotional Learning Platforms for the 2019-20 School Year
- H. Ratify Memorandum of Understanding with The Elizabeth Hospice for the Period of October 1, 2019, Through June 30, 2022
- I. Ratify Nonpublic, Nonsectarian Individual Services Agreement with The Institute for Effective Education for Student No. 374825 for the Period of November 4, 2019, Through June 30, 2020
- J. Approve Award of Bid No. 19/20-6 to AAA Network Solutions, Inc., for the Purchase of Network Hardware Equipment for the Period of April 1, 2020, Through March 31, 2021
- K. Approve Award of Bid No. 19/20-8 to O.T. Electric for Fire Alarm Replacement at Chula Vista Hills and EastLake Elementary Schools in the Amount of \$480,000 for the Period of December 19, 2019, Through Completion of the Project
- L.
 - (1) Approve Award of Contracts for Prime Bid Package Nos. 2, 4, 5, and 7 Through 14 to Various Contractors for the Modernization/Renovation of Mae L. Feaster Charter School in the Total Amount of \$13,157,514;
 - (2) Approve Rejection of All Bids on Prime Bid Package Nos. 3 and 6;
 - (3) Deny Bid Protest Submitted by T3 Contractors Corp. Regarding Prime Bid Package No. 1; and
 - (4) Approve Award of Contract for Prime Bid Package No. 1 to Clauss Construction in the Amount of \$1,281,822

M. Approve Overnight Study Trip for Fifth Grade Students from Sunnyside Elementary School to the Star of India on January 31 Through February 1, 2020

N. Accept Donations

O. Ratify Purchase Orders, Warrants, and Checks Written/Issued Through November 29, 2019

P. Approve and/or Ratify Inservice/Travel Requests

7. PUBLIC HEARINGS

Public Hearings

None

8. ADMINISTRATIVE ACTION ITEMS

*Administrative
Action Items*

A. Approve Comprehensive School Safety Plans for the 2019-20 School Year

*Motion:*_____, *Second:*_____, *Vote:*_____

B. (1) Approve Revisions to Fiscal Year 2019-20 Budget;

(2) Approve First Interim Financial Report at October 31, 2019; and

(3) Certify District's Financial Status for Fiscal Year 2019-20

*Motion:*_____, *Second:*_____, *Vote:*_____

9. FIRST AND SECOND READINGS, BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS

*First and Second
Readings*

A. First Reading/Possible Revision: Board Policy 3312, Business and Noninstructional Operations, Contracts

*Motion:*_____, *Second:*_____, *Vote:*_____

B. (1) First Reading/Possible Revision: Board Policy 3400, Business and Noninstructional Operations, Management of District Assets/Accounts; and

(2) First Reading/Possible Approval: Administrative Regulation 3400 (New), Business and Noninstructional Operations, Management of District Assets/Accounts

*Motion:*_____, *Second:*_____, *Vote:*_____

- C. First Reading/Possible Adoption/Approval: Board Policy and Administrative Regulation 3515 (New), Business and Noninstructional Operations, Campus Security

*Motion:*_____, *Second:*_____, *Vote:*_____

10. GENERAL INFORMATION ITEMS/REPORTS

*Information
Items/Reports*

- A. Report Calendar to Board of Education
- B. Report on Investigation Regarding Arroyo Vista Charter School Meeting the Criteria to Continue Its Charter Status

11. BOARD COMMUNICATIONS

*Board
Communications*

12. SUPERINTENDENT'S COMMUNICATION

*Superintendent's
Communication*

13. ADJOURN TO CLOSED SESSION

Closed Session

Government Code Sections 3549.1(d) and 54957.6: Collective Bargaining/Employee Negotiations; Agency Negotiators: Fagen Friedman & Fulfrost, LLP and Adams Silva & McNally LLP; Employee Organizations: Chula Vista Classified Employees Organization (CVCEO); Chula Vista Educators (CVE); Nonrepresented Employees

Government Code Section 54957: Public Employee Discipline/Dismissal/Release

Education Code Section 48900(a)(1): Student Suspension/Expulsion

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings, Case No. 2019101002 for Student No. 911980

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings, Case No. 2019071086 for Student No. 862905

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Workers' Compensation Claim No. 16613107

Government Code Section 54957: Public Employee Performance Evaluation – Superintendent

14. RECONVENE TO OPEN SESSION

Open Session

15. ADJOURNMENT

Adjournment

THE NEXT REGULAR MEETING OF THE BOARD OF EDUCATION OF THE CHULA VISTA ELEMENTARY SCHOOL DISTRICT IS TENTATIVELY SCHEDULED ON WEDNESDAY, JANUARY 22, 2019, AT 6 P.M.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Pledge of Allegiance Led by Students from Ella B. Allen, Joseph Casillas, Harborside, Anne and William Hedenkamp, Juarez-Lincoln, Karl H. Kellogg, and Loma Verde Elementary Schools and from Howard Gardner Community Charter School

_____ **Action**

_____ **X** _____ **Information**

BACKGROUND INFORMATION:

The following students will lead the Pledge of Allegiance at the December 18, 2019, Board of Education meeting.

- Arlette Diaz Barocio (Harborside)
- Jacob Gonzalez (Juarez-Lincoln)
- Cara King (Hedenkamp)
- Mark Mejia (Casillas)
- Pepper Perkes (Kellogg)
- Eduardo Plummer (Gardner)
- Camila Quintero (Loma Verde)
- Sydney Shatwell (Allen)

School administrators will accompany the students to the meeting.

ADDITIONAL DATA:

None.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

This is an information item.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Conduct Annual Organizational Business of the Chula Vista Elementary School District Board of Education to:

- (1) Elect Officers;
- (2) Appoint Superintendent as Secretary; and
- (3) Adopt Dates, Time, and Place for Regular Board Meetings in 2020

 X **Action**

 Information

BACKGROUND INFORMATION:

- (1) Elect Officers

The election of President, Vice President, and Clerk of the Board shall take place at the Annual Organizational Meeting.

- (2) Appoint Superintendent as Secretary

The appointment of the Superintendent as Secretary to the Board shall take place at the Annual Organizational Meeting.

- (3) Adopt Dates, Time, and Place for Regular Board Meetings

The Board shall adopt dates for regular meetings for the period of January through December 2020 and set the time and place of these meetings. Staff recommends that the following dates, time, and place be adopted for regular meetings of the Chula Vista Elementary School District Board of Education.

<u>Dates:</u>	January 22, 2020	July 15, 2020
	February 12, 2020	August 12, 2020
	March 4, 2020	September 9, 2020
	April 22, 2020	October 14, 2020
	May 27, 2020	November 18, 2020
	June 17, 2020	December 16, 2020

Time: 6 P.M.

Place: Chula Vista Elementary School District
Education Service and Support Center
84 East J Street
Chula Vista, California 91910

ADDITIONAL DATA:

None.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend (1) elect officers; (2) appoint secretary; and (3) adopt dates, time, and place for regular Board meetings in 2020.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services
and Support

ITEM TITLE:

Presentation of District Winners of the Holiday Greeting Card Competition

_____ **Action**

_____ **X** _____ **Information**

BACKGROUND INFORMATION:

A Holiday Greeting Card Competition was conducted at the schools during November to encourage student artists to provide artwork for the District's official holiday greeting card.

ADDITIONAL DATA:

Judging of the entries by District staff and community members took place on December 9, 2019. The First Place card has been professionally printed and mailed/emailed to the District's key communicators.

Winners of the competition are:

Place	Name	Grade	School
First	Katerina Wright	5	Arroyo Vista Charter
Second	Leanne Balangan	4	Wolf Canyon
Third	Leona Eva Martinez	6	Hilltop Drive

FISCAL IMPACT/FUNDING SOURCE:

District partners Copy Link and California Coast Credit Union (Cal Coast) sponsored the competition. Copy Link donated services for printing the cards. Cal Coast provided funding for the following cash prizes:

\$100 – First Place \$75 – Second Place	\$55 – Third Place \$25 – Each School Winner
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STAFF RECOMMENDATION:

On behalf of the Board of Education, the President will present Certificates of Recognition to District winners.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Recognition by Members of the Board of Education

_____ **Action**

_____ **X** _____ **Information**

BACKGROUND INFORMATION:

Board of Education President Laurie Humphrey believes in the power of recognizing individuals for a myriad of reasons such as "above and beyond" work, overcoming special circumstances, volunteering, etc. President Humphrey asked her fellow Board Members to each choose an individual who they think deserves Board recognition.

ADDITIONAL DATA:

The following individuals will be recognized tonight:

- Yolanda Abrenica, nominated by Board Clerk Dr. Eduardo Reyes.

Mrs. Abrenica is a teacher at Palomar, where she is accomplishing amazing things. She has almost singlehandedly kept Palomar's garden going and runs the garden club. She and her husband stop by the school on weekends and tend to the garden. Mrs. Abrenica is humble and does the work because she wants to provide this opportunity for the kids. So far, Mrs. Abrenica has completed 30 garden and cooking lessons. The students absolutely love the lessons, where they learn while having fun, and where they try new fruits and vegetables. Parents send Mrs. Abrenica pictures and ask her for recipes prepared in class. She is currently growing zucchini, passion fruit, kale, blueberries, bok choy, tomatoes, cucamelons, bitter melons, watermelons, a variety of herbs, and other fruits and vegetables. Mrs. Abrenica is also in charge of composting and with her husband's help, the students produce about a cubic yard of "black gold" every two weeks.

- Robert Hemingway, nominated by Board President Laurie K. Humphrey.

Mr. Hemingway is a Navy veteran and community volunteer at Loma Verde Elementary. He began volunteering while on active duty in 2003 with the Saturday Scholars program, a partnership with Surface Warfare Medical

Institute that facilitates and organizes 30 Grades 4-6 students to work one-on-one with Navy mentors to learn about medical careers. Mr. Hemingway also has volunteered as an after-school "Math 24" instructor for 12 years, not only at Loma Verde but also at Dorseman Elementary in San Diego Unified. He serves as classroom math tutor in Grade 3 twice per week and provides other classroom presentations. Mr. Hemingway received the Navy Volunteer Service Award in 2005 for 3,000 hours of community service. Besides his services at school, Mr. Hemingway also volunteers with Meals on Wheels. His hobbies are photography and videography.

- Patricia Montoy, nominated by Board Member Bunker.

Ms. Montoy is the School Secretary at Harborside Elementary. She started as an Instructional Assistant and Noon Duty Supervisor at Lauderbach. After seven years, she moved to Rohr and worked as a Limited English Proficient Assistant. In 1999, Ms. Montoy became the secretary at Harborside. She is the first person that people meet when they enter the school. As such, she is the face of the school with her friendly, helpful, and professional manner. Her passion for the school shows in her dedication. Ms. Montoy frequently works late, on weekends, and during school breaks and she contributes to a fun school climate. The first Harborside Turkey Trot was instituted by Ms. Montoy.

- Elena Valles, nominated by Board Vice President Armando Farías.

Ms. Valles is the Cafeteria Manager at EastLake Elementary School. On a daily basis, Mrs. Valles feeds nearly 600 children within a 90-minute lunch period, and does much more. She has served the children of Chula Vista for over 10 years. She provides not only warm meals, but also a warm, caring heart that nourishes the spirit of EastLake Elementary. Ms. Valles is generous with her smiles, extremely kind when assisting students and parents, and always eager to be at the service of others. She deserves recognition and praise for supporting the EastLake community and for contributing to the overall growth and development of students.

- Bill Willis, nominated by Board Member Francisco Tamayo.

Mr. Willis is the Principal at Hilltop Drive Elementary. Mr. Willis is the principal representative on the Multi-Tiered Systems of Support (MTSS) Subcommittee and as such, he has been integral in bringing MTSS to the District. Thanks to the leadership and guidance of the subcommittee, several things have been accomplished: (1) All District students benefit from at least 15 minutes of social-emotional learning each school day. (2) The District hired MTSS Director Elizabeth Gianulis. (3) A total of 30 District schools received silver and bronze medals from the California PBIS Coalition for their Positive Behavioral Intervention and Supports implementation. Currently the committee continues to work diligently to implement MTSS across the District.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

On behalf of the Board of Education, the President will present the honorees with Certificates of Recognition.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Recognition of District Employees Who Serve in the Military Reserve Forces

_____ **Action**

_____ **X** _____ **Information**

BACKGROUND INFORMATION:

A military reserve force is a military organization that comprises citizens of a country who combine a military role or career along with a civilian career. These individuals are not normally on active duty. Their main responsibility is to be available for when their country requires their service. Reserve forces are generally considered part of a permanent standing body of armed forces and they allow nations to reduce its peacetime military expenses while maintaining a force that is prepared for war. In the United States, members of the military reserve forces are civilians with regular jobs who at the same time maintain military skills through by training—typically one weekend per month.

Board President Laurie Humphrey requested the Board recognize District employees who serve in the military reserve force.

ADDITIONAL DATA:

The District is proud of its two employees who are members of the reserve force:

- Rosebank Elementary School Teacher/Commander Virgil M. Parayno: CDR Parayno was commissioned through the Naval Reserve Officer Training Corps at the University of California, Los Angeles (UCLA) in December 2001. While on active duty, CDR Parayno served aboard the *USS Juneau* (LPD 10) as the Air Department Division Officer where he qualified as Helicopter Control Officer. In May 2006, he affiliated with the Navy Reserve and was assigned to Naval Reserve (NR) Carrier Pacific 0294, serving as Training Officer and Personnel Officer. He accepted Active Duty for Special Work orders in October 2008 to work as the Installation Training and Readiness Officer for Naval Air Facility Misawa, Japan. In October 2009, CDR Parayno mobilized to Camp Arifjan, Kuwait, in support of Operation Iraqi Freedom and Operation Enduring Freedom as the Officer-in-Charge of the Tactical Operations Center for Navy Expeditionary Logistics Support Group Forward. In December 2010, he mobilized to Baghdad, Iraq to support the Secretary of the Joint Staff of United

States Forces – Iraq, serving as a Distinguished Visitor Trip Planner and Country Clearance Coordinator. CDR Parayno previously served as Manpower Department Head and Operations Department Head while attached to NR Commander, U.S. THIRD Fleet (C3F) Maritime Air Operations and as Operations Officer of NR Tactical Air Control Squadron 11. He reported to NR C3F Joint Forces Maritime Component Commander, Detachment Las Vegas in December 2017, first serving as Operations Officer and currently serving as Executive Officer. CDR Parayno's education includes a Bachelor of Arts in Economics from the UCLA and a Multiple Subject Teaching Credential from San Diego State University. His personal awards include the Joint Commendation Medal, Navy Commendation Medal (two awards), and Navy Achievement Medal (three awards).

- Chula Vista Learning Community Charter/Hilltop Drive Elementary School Psychologist/U.S. Army Reserves Civil Affairs Battalion Major Soledad Salgado: MAJ Salgado currently serves in the Functional Specialty Cell with the 457th Civil Affairs Battalion, Grafenwoehr, Germany. MAJ Salgado completed her basic training at Fort Jackson South Carolina in June 2000. She served in Operation Iraqi Freedom in 2003. Upon her return from Iraq, MAJ Salgado completed her degree at California State Polytechnic University, Pomona in Psychology and Military Science. In 2012, she attended Military Intelligence Officer Basic Course in Fort Huachuca Arizona. In 2014, MAJ Salgado attended Civil Affairs Qualifications course and Captain Career Course in Fort Bragg, North Carolina. Her assignments include 223rd MI Company Platoon Leader, 416th Civil Affairs Battalion S-2 Army Intelligence Officer, 416th Civil Affairs Team Leader, 416th Civil Affairs Company Commander and 416th Civil Military Operations Chief.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

On behalf of the Board of Education, the President will present CDR Parayno and MAJ Salgado with Certificates of Recognition.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services
and Support

ITEM TITLE:

Report on District Cohort Schools: Ella B. Allen, Joseph Casillas, Harborside, Anne and William Hedenkamp, Juarez-Lincoln, Karl H. Kellogg, and Loma Verde Elementary for the 2018-19 School Year

_____ **Action**

_____ **X** _____ **Information**

BACKGROUND INFORMATION:

The District views the cohort school support model as an opportunity for research and development of innovative educational practices. The District's expectation is communication and collaboration amongst school sites will support leadership practices, teacher development, and student achievement. The District cohort model is guided by "Principal Leads" who support cohorts of seven schools. In collaboration with Executive Directors, Principal Leads nurture, support, and sustain the interdependence that defines our District.

ADDITIONAL DATA:

Tonight, Principal Lead Chris Vickers and Principals Maria E. Garcia, Lisa Forehand, Gina Mazeau, Robert Pollack, Christopher Houck, and Bree Watson will provide an oral overview of how their cohort works interdependently with school site staffs, community members, and District staff to support Local Control and Accountability Plan (LCAP) goals. They will share the cohort work towards two priority areas within the LCAP:

- Pupil Achievement.
- English Learner Progress.

A copy of the report is attached as Exhibit A.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

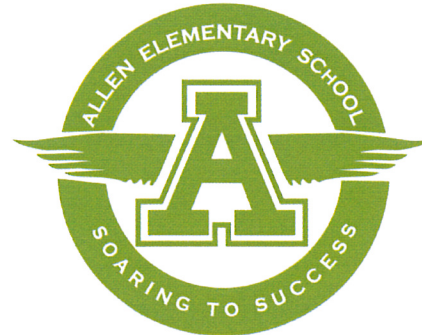
This is an information item.

Agenda Item 3.E.
December 18, 2019
Exhibit A



Ella B. Allen, Joseph Casillas,
Harborside, Anne & William Hedenkamp,
Juarez-Lincoln,
Karl H. Kellogg, and Loma Verde
Elementary Schools

Presentation to the Board of Education
December 18, 2019



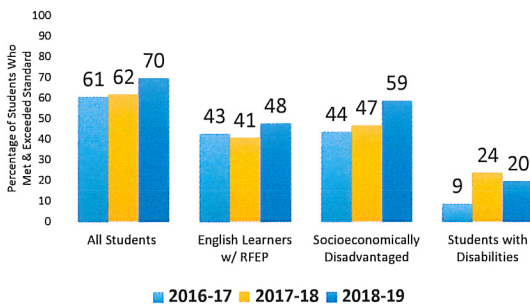
Allen Elementary
English Language Arts

LEVEL	Declined Significantly by more than 15 points	Declined by 3 to 15 points	Maintained Declined by less than 3 points or increased by less than 3 points	Increased by 3 to less than 15 points	Increased Significantly by 15 points or more
Very High +45 points or higher					
High +10 to +44.9 points					ALL SED
Medium -5 to +9.9 points					EL w/ RFEP
Low -5 to -70 points					
Very Low -70.1 points or lower					

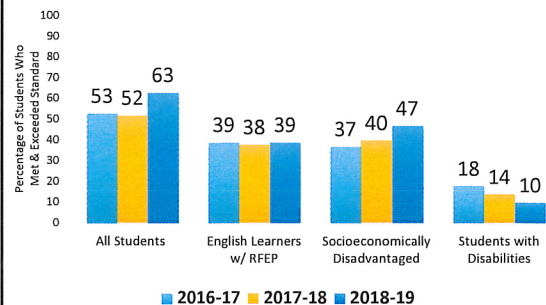
Allen Elementary
Mathematics

LEVEL	Declined Significantly by more than 15 points	Declined by 3 to 15 points	Maintained Declined by less than 3 points or increased by less than 3 points	Increased by 3 to less than 15 points	Increased Significantly by 15 points or more
Very High +35 points or higher					
High 0 to +34.9 points					ALL
Medium -25 to less than 0 points					SED
Low -25.1 to -95 points					EL w/ RFEP
Very Low -95.1 points or lower					

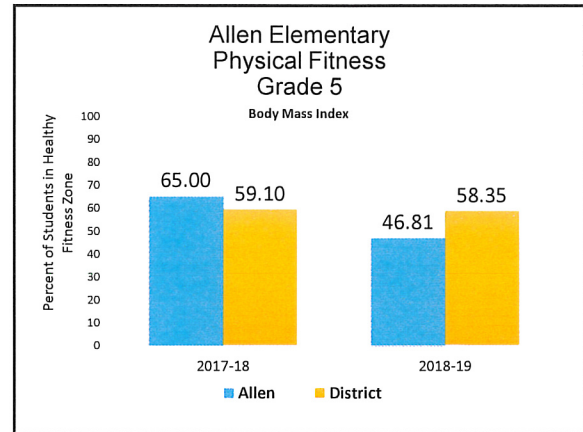
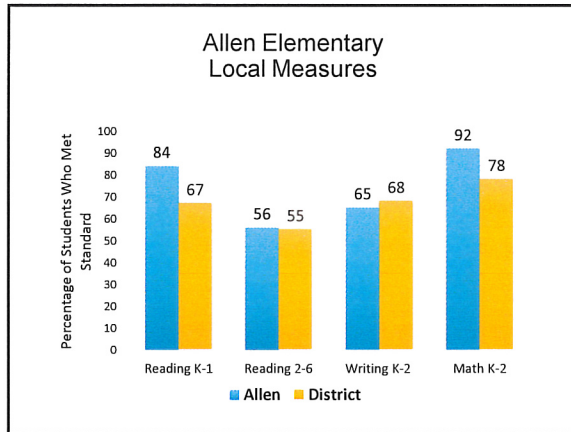
Allen Elementary
CAASPP ELA Year-To-Year Comparison



Allen Elementary
CAASPP Math Year-To-Year Comparison



Agenda Item 3.E.
December 18, 2019
Exhibit A

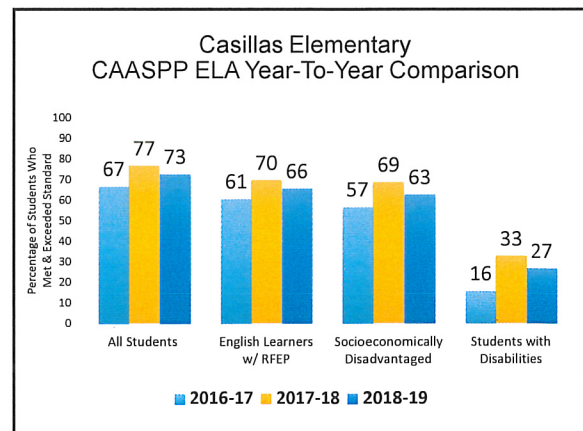


Casillas Elementary
English Language Arts

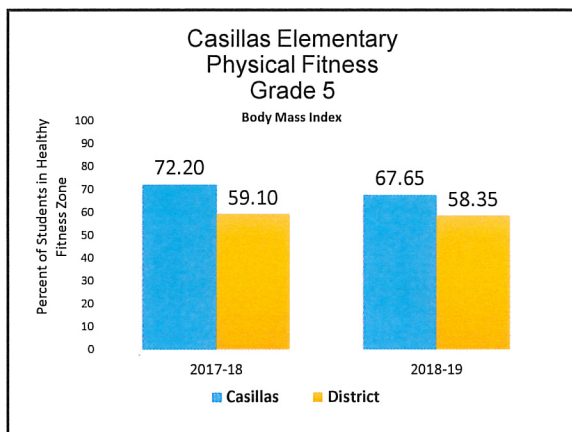
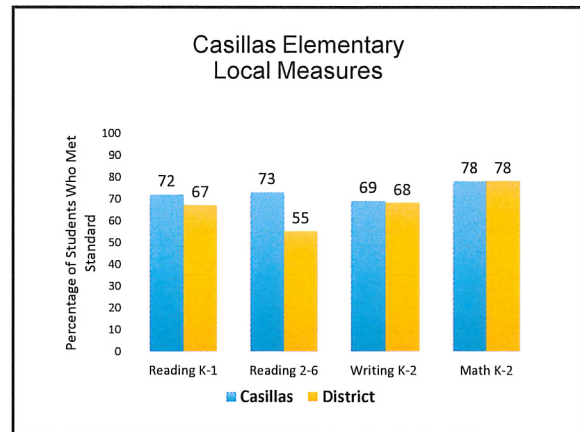
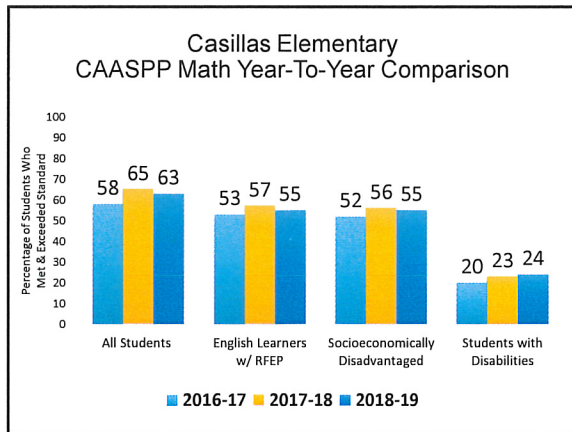
LEVEL	Declined Significantly by more than 15 points	Declined by 3 to 15 points	Maintained Declined by less than 3 points or increased by less than 3 points	Increased by 3 to less than 15 points	Increased Significantly by 15 points or more
Very High +45 points or higher		ALL			
High +10 to +44.9 points		SED	EL w/ RFEP		
Medium -5 to +9.9 points					
Low -5 to -70 points				SWD	
Very Low -70.1 points or lower					

Casillas Elementary
Mathematics

LEVEL	Declined Significantly by more than 15 points	Declined by 3 to 15 points	Maintained Declined by less than 3 points or increased by less than 3 points	Increased by 3 to less than 15 points	Increased Significantly by 15 points or more
Very High +35 points or higher					
High 0 to +34.9 points		ALL	SED	EL w/ RFEP	
Medium -25 to less than 0 points					
Low -25.1 to -95 points				SWD	
Very Low -95.1 points or lower					



Agenda Item 3.E.
December 18, 2019
Exhibit A



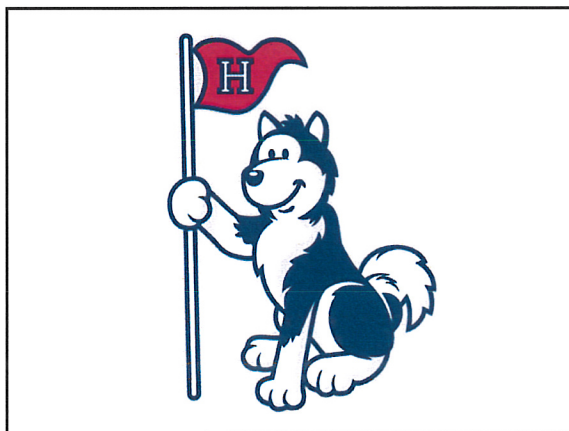
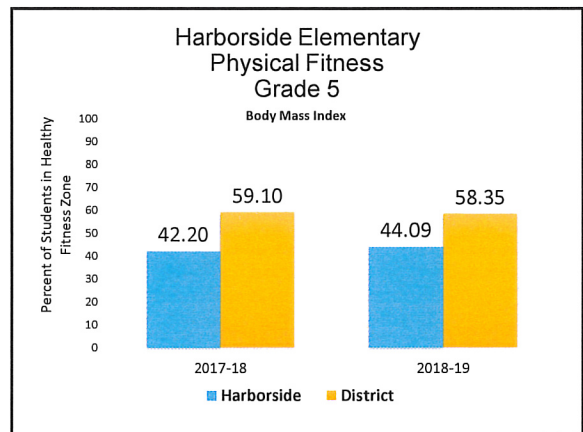
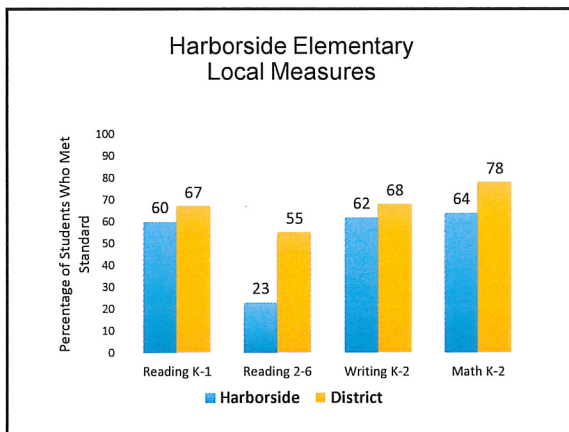
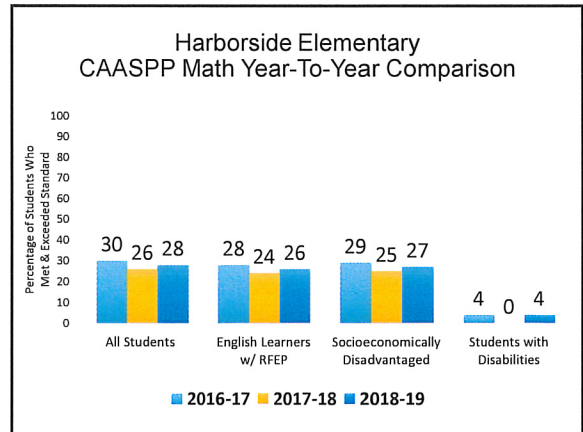
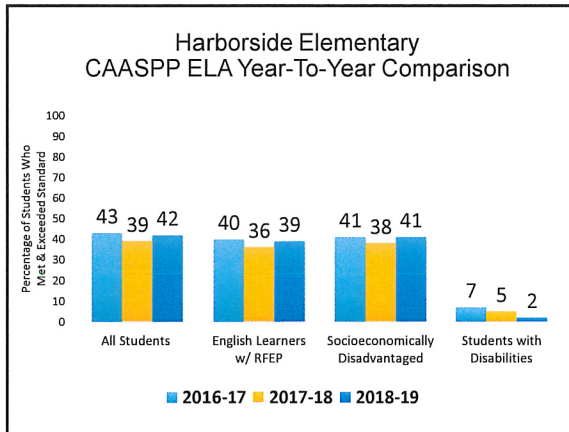
**Harborside Elementary
English Language Arts**

LEVEL	Declined Significantly by more than 15 points	Declined by 3 to 15 points	Maintained Declined by less than 3 points or Increased by less than 3 points	Increased by 3 to less than 15 points	Increased Significantly by 15 points or more
Very High +45 points or higher					
High +10 to +44.9 points					
Medium -5 to +9.9 points					
Low -5 to -70 points				ALL EL w/ RFEP SED	
Very Low -70.1 points or lower				SWD	

**Harborside Elementary
Mathematics**

LEVEL	Declined Significantly by more than 15 points	Declined by 3 to 15 points	Maintained Declined by less than 3 points or Increased by less than 3 points	Increased by 3 to less than 15 points	Increased Significantly by 15 points or more
Very High +35 points or higher					
High 0 to +34.9 points					
Medium -25 to less than 0 points					
Low -25.1 to -95 points				ALL EL w/ RFEP SED	
Very Low -95.1 points or lower					SWD

Agenda Item 3.E.
December 18, 2019
Exhibit A

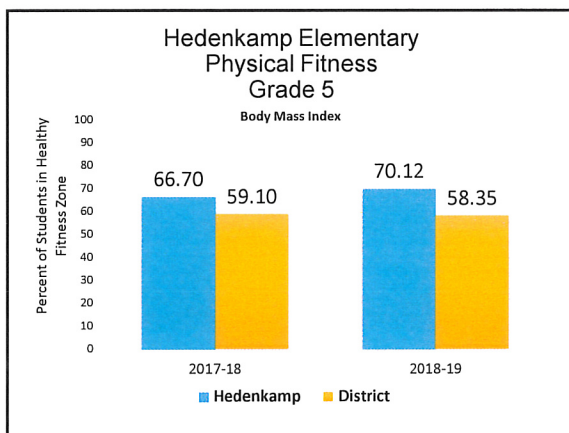
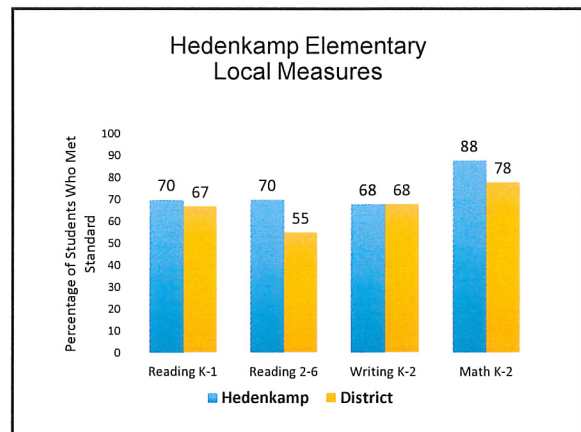
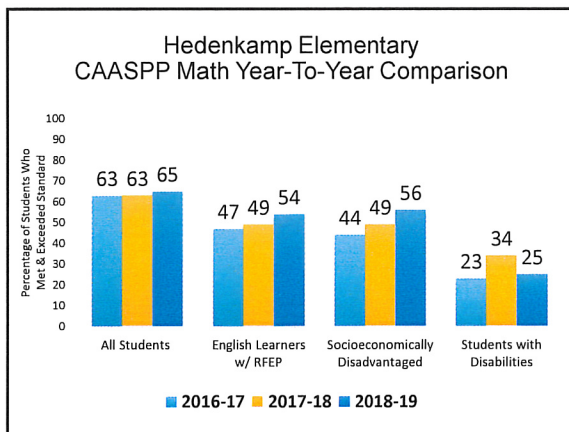
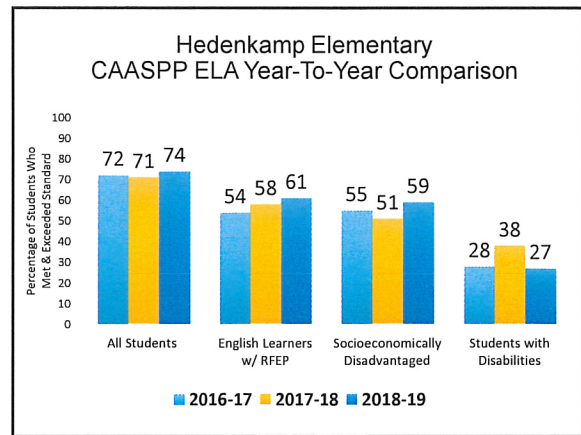


Hedenkamp Elementary
English Language Arts

LEVEL	Declined Significantly by more than 15 points	Declined by 3 to 15 points	Maintained Declined by less than 3 points or increased by less than 3 points	Increased by 3 to less than 15 points	Increased Significantly by 15 points or more
Very High +45 points or higher					
High +10 to +44.9 points			ALL	EL w/ RFEP	
Medium -5 to +9.9 points				SED	
Low -5 to -70 points		SWD			
Very Low -70.1 points or lower					

Agenda Item 3.E.
December 18, 2019
Exhibit A

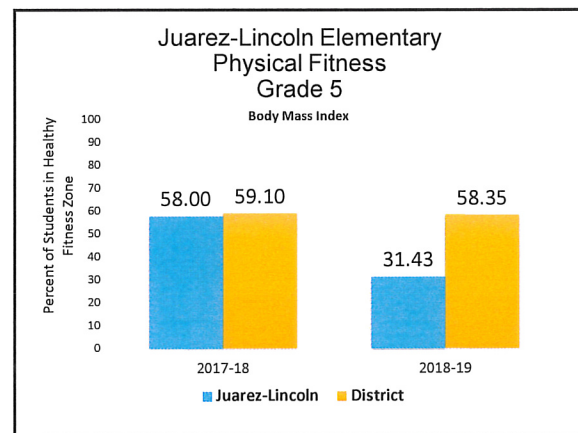
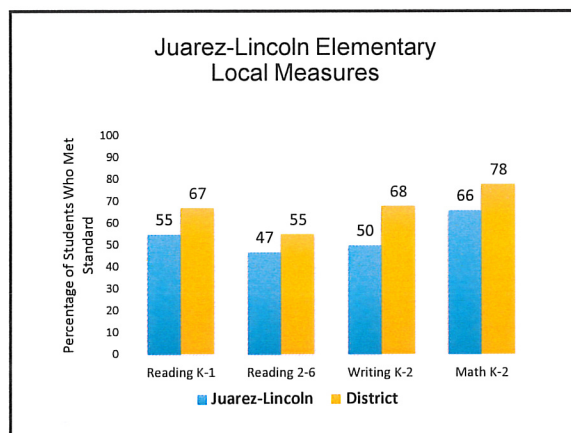
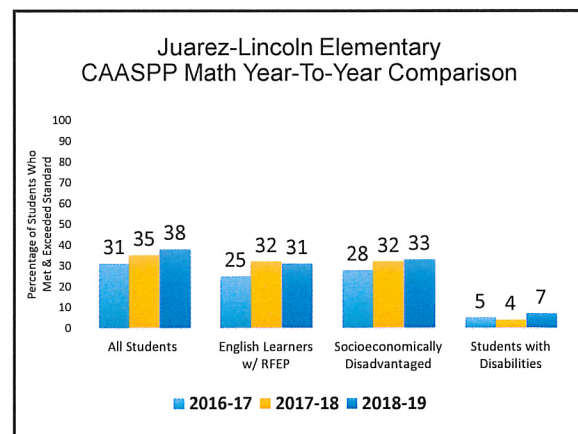
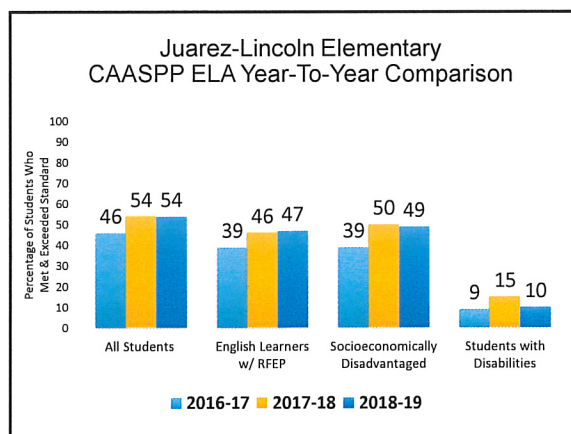
Hedenkamp Elementary Mathematics					
LEVEL	Declined Significantly by more than 15 points	Declined by 3 to 15 points	Maintained Declined by less than 3 points or increased by less than 3 points	Increased by 3 to less than 15 points	Increased Significantly by 15 points or more
Very High +35 points or higher					
High 0 to +24.9 points			ALL	EL w/ RFEP	
Medium -25 to less than 0 points				SED	
Low -25.1 to -95 points		SWD			
Very Low -95.1 points or lower					



Agenda Item 3.E.
December 18, 2019
Exhibit A

Juarez-Lincoln Elementary English Language Arts					
LEVEL	Declined Significantly by more than 15 points	Declined by 3 to 15 points	Maintained Declined by less than 3 points or increased by less than 3 points	Increased by 3 to less than 15 points	Increased Significantly by 15 points or more
Very High +45 points or higher					
High +10 to +44.9 points					
Medium -5 to +9.9 points			ALL SED		
Low -5 to -70 points			EL w/ RFEP		
Very Low -70.1 points or lower		SWD			

Juarez-Lincoln Elementary Mathematics					
LEVEL	Declined Significantly by more than 15 points	Declined by 3 to 15 points	Maintained Declined by less than 3 points or increased by less than 3 points	Increased by 3 to less than 15 points	Increased Significantly by 15 points or more
Very High +35 points or higher					
High 0 to +34.9 points					
Medium -25 to less than 0 points					
Low -25.1 to -95 points				ALL EL w/ RFEP SED SWD	
Very Low -95.1 points or lower					



Agenda Item 3.E.
December 18, 2019
Exhibit A

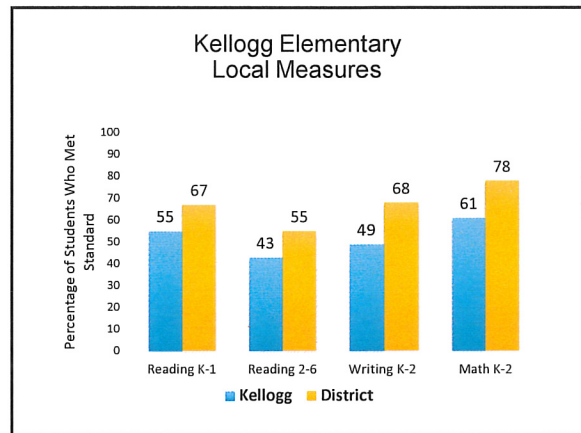
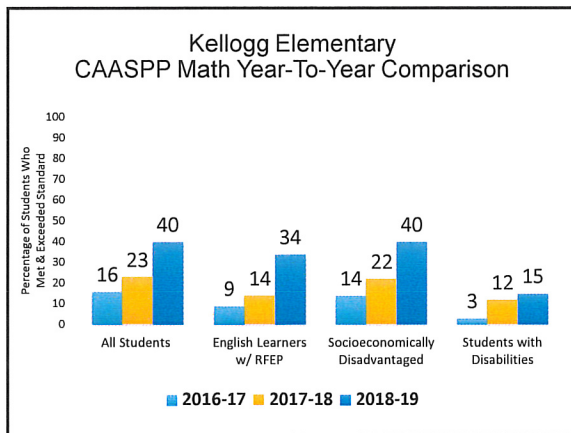
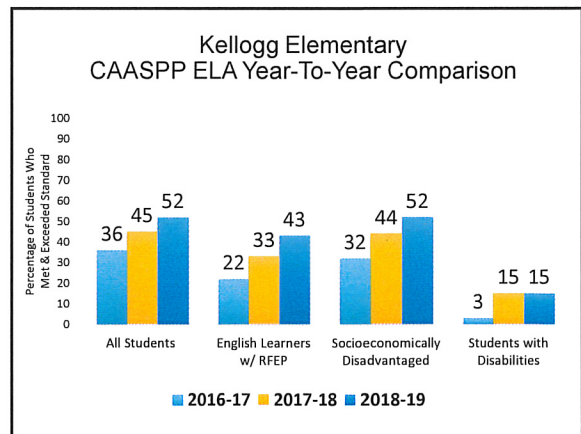


Kellogg Elementary
English Language Arts

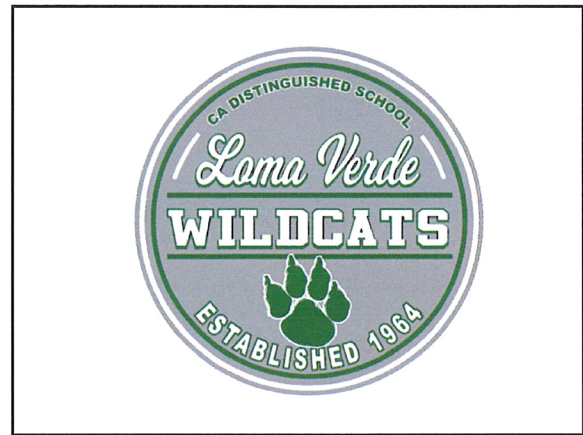
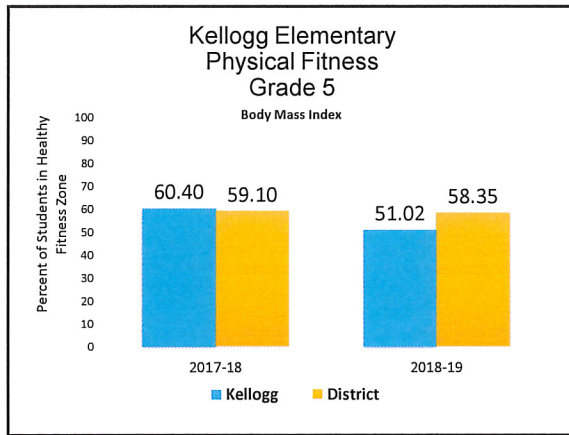
LEVEL	Declined Significantly by more than 15 points	Declined by 3 to 15 points	Maintained Declined by less than 3 points or increased by less than 3 points	Increased by 3 to less than 15 points	Increased Significantly by 15 points or more
Very High +45 points or higher					
High +10 to +44.9 points					
Medium -5 to +9.9 points					ALL SED
Low -5 to -70 points					EL w/ RFEP
Very Low -70.1 points or lower					

Kellogg Elementary
Mathematics

LEVEL	Declined Significantly by more than 15 points	Declined by 3 to 15 points	Maintained Declined by less than 3 points or increased by less than 3 points	Increased by 3 to less than 15 points	Increased Significantly by 15 points or more
Very High +35 points or higher					
High 0 to +34.9 points					
Medium -25 to less than 0 points					ALL SED
Low -25.1 to -95 points					EL w/ RFEP
Very Low -95.1 points or lower					



Agenda Item 3.E.
December 18, 2019
Exhibit A

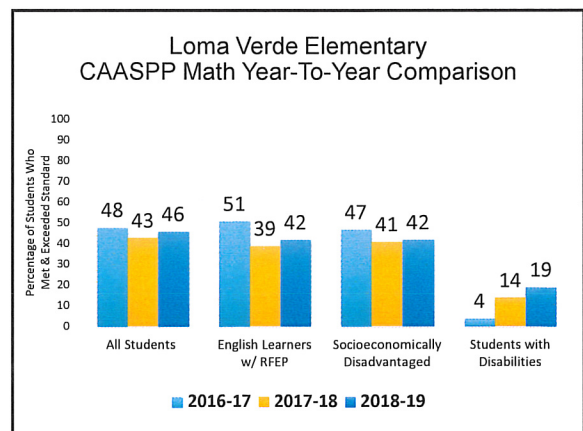
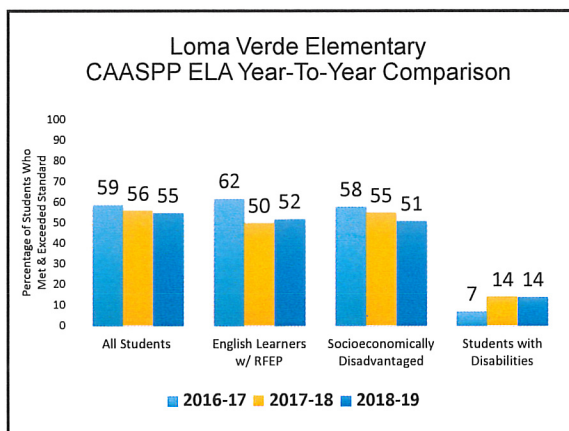


Loma Verde Elementary
English Language Arts

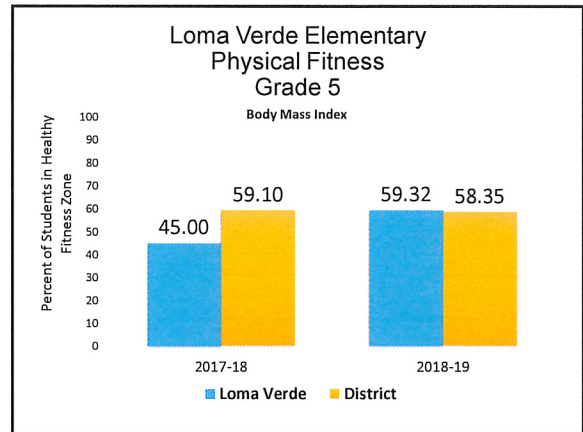
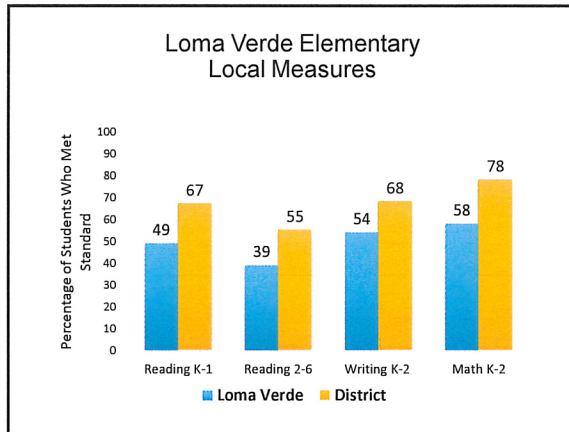
LEVEL	Declined Significantly by more than 15 points	Declined by 3 to 15 points	Maintained Declined by less than 3 points or increased by less than 3 points	Increased by 3 to less than 15 points	Increased Significantly by 15 points or more
Very High +45 points or higher					
High +10 to +44.9 points			ALL		
Medium +5 to +9.9 points		SED	EL w/ RFEP		
Low -5 to -70 points					
Very Low -70.1 points or lower					

Loma Verde Elementary
Mathematics

LEVEL	Declined Significantly by more than 15 points	Declined by 3 to 15 points	Maintained Declined by less than 3 points or increased by less than 3 points	Increased by 3 to less than 15 points	Increased Significantly by 15 points or more
Very High +35 points or higher					
High 0 to +34.9 points					
Medium -25 to less than 0 points		ALL EL w/ RFEP SED			
Low -25.1 to -95 points					
Very Low -95.1 points or lower					



Agenda Item 3.E.
December 18, 2019
Exhibit A



CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services
and Support

ITEM TITLE:

Report on Howard Gardner Community School for the 2018-19 School Year

_____ **Action**

_____ **X** _____ **Information**

BACKGROUND INFORMATION:

The District views charter schools as an opportunity for research and development of innovative educational practices. The District's expectation is that freedom from California Education Code rules and restrictions will foster higher academic achievement for students at charter schools than at similar schools. In fact, these are the premises on which charter school law was written. With the implementation of the Local Control Funding Formula and the Local Control and Accountability Plan, authorizing agencies (and charter boards) are provided with a means to annually monitor the outcomes of the charter school based on the school's own plan.

ADDITIONAL DATA:

The Executive Director of Technology and Instruction Services and Support conducts walkthroughs at Howard Gardner Community School throughout the school year. In addition, District staff provides ongoing monitoring to ensure charter stipulations and provisions are met in accordance with Local Control and Accountability Plan goals. Howard Gardner Community School is a nonprofit, 501(c)3 entity that operates independently of the District.

Tonight's report will focus on the progress of Howard Gardner Community School's student achievement goals and financials.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

This is an information item.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services
and Support

ITEM TITLE:

Presentation on "RUTH: Remember Us The Holocaust" Exhibit at the Chula Vista Civic Center Branch Library

_____ **Action**

_____ **X** _____ **Information**

BACKGROUND INFORMATION:

On January 12, 2020, "RUTH: Remember Us The Holocaust" will be on display at the Chula Vista Civic Center Branch Library until December 2020. The exhibit will feature the stories of Holocaust survivors that eventually settled in the South Bay. With the support of philanthropists and community members, transportation will be provided for District students to explore the display at the Civic Center Branch Library.

Sandra Scheller is the exhibit curator. Her parents, Ruth and Kurt Sax, both survived the Holocaust. Mrs. Sax gave her time in the community by teaching the Holocaust throughout schools and colleges. She was honored as a Woman of the Year in San Diego, a Woman of Valor in San Diego County, a Mother of the Year by Senator Ben Hueso, and inducted into the San Diego Women's Hall of Fame. Mrs. Sax received an honorary degree from Southwestern College as a humanitarian and educator. Her dream is about to be fulfilled by having a Holocaust museum in the South Bay. Other Holocaust survivors were also able to tell Sandra their stories and how they came to the South Bay; five survivors are still with us today.

ADDITIONAL DATA:

Tonight, Ms. Scheller will provide a presentation about the exhibit. Additional information is available for review in the Office of the Assistant Superintendent of Innovation and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

This is an information item.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

84 EAST "J" STREET • CHULA VISTA, CALIFORNIA 91910 • (619) 425-9600

EACH CHILD IS AN INDIVIDUAL OF GREAT WORTH

MINUTES BOARD OF EDUCATION

Special Meeting
November 13, 2019
5:30 P.M.

Dr. Lowell J. Billings Board Room
Education Service and Support Center

ORDER OF BUSINESS

1. OPENING PROCEDURES

*Opening
Procedures*

A. Call to Order

President Humphrey called the meeting to order at 5:35 P.M.

B. Roll Call

Members Present:

Mrs. Laurie K. Humphrey, President

Mr. Armando Farías, Vice President

Dr. Eduardo Reyes, Clerk

Mrs. Leslie Ray Bunker, Member

Mr. Francisco Tamayo, Member

Members Absent:

None.

Others Present:

Dr. Francisco Escobedo, Superintendent

Mr. Oscar Esquivel, Deputy Superintendent

Dr. Jeffrey Thiel, Asst. Supt., Human Resources

Dr. Matthew Tessier, Asst. Supt., Innovation and Instruction

Mrs. Soreli M. Norton, Asst. to the Supt. and Board of Education

C. Pledge of Allegiance

Vice President Farías led the Pledge of Allegiance.

2. APPROVE AGENDA (Action)

Approve Agenda

Motion: FARÍAS, Second: BUNKER, Vote: UNANIMOUS

3. ORAL COMMUNICATIONS

*Oral
Communications*

Oral Communications provides the public with an opportunity to address the Board on non-agenda items. Speakers are requested to limit their remarks to five minutes. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation depending on the topic and the number of persons wishing to be heard. No Board action can be taken.

None.

4. APPROVE CONSENT CALENDAR (Action)

*Consent
Calendar*

The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Motion: TAMAYO, Second: FARÍAS, Vote: UNANIMOUS

A. Approve Human Resources Item A

5. CLOSED SESSION

Closed Session

President Humphrey adjourned to closed session at 5:37 P.M. in accordance with the following:

Government Code Section 54957: Public Employee Appointment:

Principal – Otay Elementary School

6. RECONVENE TO OPEN SESSION

Open Session

President Humphrey reconvened to open session at 6:04 p.m. with all Board Members present.

President Humphrey announced that in closed session, the Board had interviewed a principal candidate for Otay Elementary School. She asked if there was a motion to hire Veronica Delgado as Otay Elementary principal.

Motion: TAMAYO, Second: REYES

Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES, TAMAYO

Noes: NONE, Abstain: NONE

Dr. Thiel welcomed and congratulated Ms. Delgado.

7. ADJOURNMENT

Adjournment

President Humphrey adjourned the meeting at 6:05 P.M.

Francisco Escobedo, Ed.D., Secretary

Eduardo Reyes, Ed.D., Clerk

UNAPPORTED

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

84 EAST "J" STREET • CHULA VISTA, CALIFORNIA 91910 • (619) 425-9600
EACH CHILD IS AN INDIVIDUAL OF GREAT WORTH

MINUTES BOARD OF EDUCATION

Regular Meeting
November 13, 2019
6 P.M.
Dr. Lowell J. Billings Board Room
Education Service and Support Center

ORDER OF BUSINESS

1. OPENING PROCEDURES

*Opening
Procedures*

A. Call to Order

President Humphrey called the meeting to order at 6:05 P.M.

B. Roll Call

Members Present:

Mrs. Laurie K. Humphrey, President
Mr. Armando Farías, Vice President
Dr. Eduardo Reyes, Clerk
Mrs. Leslie Ray Bunker, Member
Mr. Francisco Tamayo, Member

Members Absent:
None.

Others Present:

Dr. Francisco Escobedo, Superintendent
Mr. Oscar Esquivel, Deputy Superintendent
Dr. Jeffrey Thiel, Asst. Supt., Human Resources
Dr. Matthew Tessier, Asst. Supt., Innovation and Instruction
Mr. Anthony Millican, Director, Communications and Community Development
Mrs. Maria Mayela Couturier, Translator/Interpreter
Mrs. Soreli M. Norton, Asst. to the Supt. and Board of Education
Mrs. Araceli Vargas, Administrative Assistant II

C. Pledge of Allegiance Led by Students from Leonardo da Vinci Health Sciences Charter School

Students Angelica Cantu and Julianna Gastelum led the Pledge of
Allegiance and shared their experiences with the school.

School administrators accompanied the students to the meeting. The artwork displayed in the Dr. Lowell J. Billings Board Room was prepared by da Vinci Charter.

2. APPROVE AGENDA (Action)

Motion: BUNKER, Second: FARÍAS, Vote: UNANIMOUS

Approve Agenda

3. SPECIAL RECOGNITION, ORAL PRESENTATIONS, WRITTEN REPORTS, AWARDS, AND HONORS

Presentations/
Awards

A. Presentation of Newly Hired and Promoted Employees

Dr. Thiel introduced and congratulated Teacher Dr. Karon Schnitzer (Veterans), who was promoted to Associate Principal (Heritage).

B. Recognition of Winners of the District's Red Ribbon Week Visual Arts Contest

Dr. Escobedo said the District has honored fallen [Drug Enforcement Administration Agent] Enrique "Kiki" Camarena for many years and in fact, named a school after him. He added that due to his sacrifice, a whole week is dedicated to Red Ribbon celebrations that focus on saying 'no' to drugs and foster health and wellness and that North Island Credit Union has done a great job of sponsoring a Red Ribbon Week art contest. Dr. Escobedo provided a PowerPoint highlighting the three winning pieces of art and introduced the winners: First Place, Areyna Macomb (Wolf Canyon); Second Place, Sabrina Loy (Parkview); and Third Place, Arianni Benitez (Hedekamp). Dr. Escobedo also introduced Jennifer Walker from North Island, who presented Areyna with a basket of arts supplies and Wolf Canyon Elementary with a \$500 check.

President Humphrey presented Areyna, Sabrina, and Arianni with Certificates of Recognition and a gift card. She also provided Areyna with a framed poster featuring her artwork.

C. Recognition of Schools for Implementation of Positive Behavioral Interventions and Support

Dr. Tessier said he was reflecting on this item and wanted to convey the District's appreciation of the Board's vision, leadership, and support of Multi-Tiered Systems of Support (MTSS). He added that, in speaking with MTSS Director Elizabeth Gianulis, it really struck him that 30 District schools in their first year of Positive Behavioral Intervention and Supports (PBIS) implementation were recognized by the state, which far surpasses the five-year plan set forth. He introduced Ms. Gianulis, who provided information on the process schools go through to be considered for recognition from the California

PBIS Coalition as well as recognition criteria that includes a Tiered Fidelity Inventory (TFI) rating scale with evidence.

Dr. Tessier introduced the bronze recipients—those with a Tier I TFI of 40 percent or higher:

- EastLake
- Hilltop Drive
- Karl H. Kellogg
- John J. Montgomery
- Otay
- Palomar
- Parkview
- Fred H. Rohr
- Sunnyside
- Burton C. Tiffany
- Veterans
- Wolf Canyon

Dr. Tessier introduced the silver medal recipients—those with a Tier I TFI of 70 percent or higher.

- Chula Vista Hills
- Clear View
- Hazel Goes Cook
- Myrtle S. Finney
- Halecrest
- Harborside
- Anne and William Hedenkamp
- Juarez-Lincoln
- J. Calvin Lauderbach
- Loma Verde
- Thurgood Marshall
- Corky McMillin
- Olympic View
- Lilian J. Rice
- Greg Rogers
- Rosebank
- Salt Creek
- Vista Square

President Humphrey presented school representatives with Certificates of Recognition.

D. Report on Leonardo da Vinci Health Sciences Charter School for the 2018-19 School Year

Dr. Tessier introduced Leonardo da Vinci Director Joshua Stepner. Mr. Stepner gave an update on the school that included demographics, mission and vision, partnership with Kellogg, the Western Association of Schools and Colleges accreditation process, budget, academic program and its health focus, social emotional learning, progress on the California Assessment for Student Performance and Progress, English Learner support, parent participation, Response to Intervention, and action plans in place this school year. Mr. Stepner also answered a variety of questions from Board Members. President Humphrey thanked him for the report.

4. COMMUNICATIONS TO THE BOARD OF EDUCATION

*Communications
to the Board*

A. Chula Vista Classified Employees Organization

Chula Vista Classified Employees Organization (CVCEO) President Peter Zeitler shared information related to a concern brought up by two School Attendance Secretary/Health Specialists. Mr. Zeitler said the two employees notified him that the nurses at their schools refuse

to assist them with students needing medical assistance. He added that the nurses' said they received direction from a supervisor/District nurse that they are not required to see students with medical issues. Mr. Zeitler also said Instructional Assistants are being left in charge of classrooms for up to two hours. He thanked Dr. Thiel and Human Resources for increasing the substitute custodian pay, saying there are still several schools with unfilled positions, an issue that impacts regular custodians. Commented that the District only received 100 bikes this year [from the Bikes for Kids Foundation].

Board Member Tamayo asked Dr. Escobedo to look into the school nurse issue. President Humphrey said Instructional Assistants should not be left alone with students, mentioning liability issues as well as missed instructional time.

B. Chula Vista Educators

Chula Vista Educators (CVE) President Susan Skala said students are at the center of everything teachers do and that CVE members are deeply committed to the success of every student. She added that CVE members work tirelessly during the school day and after hours to ensure students have the public education they deserve and they must be compensated for the work they do supporting students after the school day. Ms. Skala said students deserve the best educators and the District needs to attract and retain the best teachers to ensure every child can learn to his or her fullest potential and that in order to do so, it must offer competitive compensation packages. She added that great teachers are attracted to stay if they feel appreciated and supported and that the District has been declared a positive outlier district in terms of achievement but that its educators struggle to make ends meet. She ended by saying you cannot put students first if you do not put educators first.

5. ORAL COMMUNICATIONS

Oral Communications

Oral Communications provides the public with an opportunity to address the Board on non-agenda items. Speakers are requested to limit their remarks to five minutes. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation depending on the topic and the number of persons wishing to be heard. No Board action can be taken.

Parents Enrique Manzo and Veronica Reyes (Loma Verde) expressed concerns regarding bullying.

President Humphrey requested Dr. Escobedo look into the issue and Board Member Tamayo requested an update on the situation.

President Humphrey recessed the meeting at 7:26 P.M. and reconvened at 7:40 P.M.

6. APPROVE CONSENT CALENDAR (Action)

The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Prior to approval of the Consent Calendar, Clerk Reyes asked that Item 6.F., be pulled for discussion. Board Member Bunker motioned for approval of the Consent Calendar with the exception of Item 6.F. and Vice President Farias seconded.

Clerk Reyes then clarified that he did not mean to pull Item 6.F., but rather Section F [Resignations] of Item 6.B. [Human Resources Items A Through I]. Specifically, he asked if the Social Worker position at Castle Park would be posted. Dr. Thiel said he believed that yes, the position would be posted but that he would investigate and confirm the information via the Board update.

President Humphrey said the Consent Calendar would be approved, including Item 6.B., Section F, and asked for a motion. Board Member Tamayo motioned, and Board Member Bunker seconded.

Motion: TAMAYO, Second: BUNKER, Vote: UNANIMOUS

- A. Adopt Board of Education Meeting Minutes: Regular Meeting October 16, 2019
- B. Approve and/or Ratify Human Resources Items A Through I
- C. Approve Increase of Hourly Rate for Noon Duty Supervisor Effective January 1, 2020
- D. Approve Increase of Hourly Rates for Classified Substitutes: Bus Attendant, Child Nutrition Assistant, Clerk, Instructional Assistant, Instructional Assistant-Special Education, and Noon Duty Supervisor Effective January 1, 2020
- E. Approve Increase of Hourly Rate for Classified Substitute Custodian Effective January 1, 2020
- F. Ratify Agreement with University of California, San Francisco, School of Pharmacy for Chula Vista Community Collaborative Poison Exposure Awareness Services for the Period of October 15, 2019, Through August 15, 2020

Consent
Calendar

2019-20.037

- G. Ratify Memorandum of Understanding with Centro de Salud de la Comunidad de San Ysidro, Inc., dba San Ysidro Health, for School-Based Dental Services for the 2019-20 School Year
- H. Ratify Memorandum of Understanding with Jewish Family Services for the Positive Parenting Program for the Period of November 1, 2019, Through June 30, 2021
- I. Ratify Memorandum of Understanding with National University, Sanford College of Education, to Conduct a Research Study at Hazel Goes Cook Elementary School on the *Harmony* and *Inspire* Social-Emotional Learning Platforms for the 2019-20 School Year
- J. Ratify Nonpublic, Nonsectarian Individual Services Agreement with The Institute for Effective Education for Student No. 306358 for the Period of September 3, 2019, Through June 30, 2020
- K. Approve Single Plans for Student Achievement for the 2019-20 School Year
- L. Approve Contract with School Services of California, Inc., for Fiscal Information Services for the Period of December 1, 2019, Through November 30, 2020
- M. Approve Extension of Memorandum of Agreement with the County of San Diego for Foster Care Student Transportation Services
- N. Approve Award of Bid No. 19/20-3 to A.B. Hashmi, Inc., for the Demolition and Preparation of Existing Area to Receive and Install a New Lunch Shelter, Hardscape, and Landscape at Valley Vista Elementary School in the Amount of \$284,245 for the Period of November 14, 2019, Through Completion of the Project
- O. Approve Award of Bid No. 19/20-4 Transportation Service to HopSkipDrive, Inc., Sol Transportation, Inc., and Zum Services, Inc., for the Period of November 14, 2019, Through November 13, 2020
- P. Approve Rejection of All Bids for the Demolition and Preparation of Existing Area to Receive and Install a New Walk-In Freezer/Refrigerator and Extension of Existing Loading Dock at the Education Service and Support Child Nutrition Services Department and Authorize Staff to Rebid Bid Package No. 19/20-5
- Q. Approve Acceptance of Work and Notice of Completion for Southcoast Heating and Air Conditioning, L.P., to Provide and Replace Heating, Ventilating, and Air Conditioning Cafeteria Equipment at Joseph Casillas, Clear View, Hilltop Drive, Los Altos, and Otay Elementary Schools

R. Adopt Resolution Authorizing Utilization of Glendale Unified School District Bid No. P-13 18/19 for Apple Computer Products, Services, and Related Items with Apple Inc. for the Period of November 14, 2019, Through October 15, 2020 **2019-20.038**

S. Approve Overnight Study Trips for Fourth Grade Students from Halecrest Elementary School to the Star of India on February 10-11 and 11-12, 2020

T. Accept Donation **2019-20.039**

U. Ratify Purchase Orders, Warrants, and Checks Written/Issued Through October 31, 2019 **2019-20.040**

V. Approve and/or Ratify Inservice/Travel Requests **2019-20.041**

W. Ratify Requests for Use of District Facilities **2019-20.042**

7. PUBLIC HEARINGS

Public Hearings

A. (1) Conduct Public Hearing Regarding Short-Term Classified Employee; and

Dr. Thiel said a public hearing is required to receive input on hiring of a short-term classified employee who will serve as a garden consultant to set up and deliver inquiry-based, hands-on garden and nutrition. He added the person will be paid through a Sage Garden Project grant that Otay Elementary secured.

President Humphrey opened the public hearing and asked if anyone wished to be heard.

Mr. Zeitler said this is a great program and that he supports it. He suggested that some of the Instructional Assistants who work in the school gardens be trained to do this kind of work.

(2) Adopt Resolution Regarding Short-Term Classified Employee to Perform Specified Service for the Period of November 16, 2019, Through June 4, 2020 **2019-20.043**

Motion: TAMAYO, Second: FARIAS, Vote: UNANIMOUS

B. (1) Conduct Public Hearing Regarding Material Revisions to the Arroyo Vista Charter School Charter; and

Dr. Tessier explained Arroyo Vista Charter School is requesting the Board approve material revisions to its existing charter. He said the proposed changes memorialize the decision of the teachers at the charter school to unionize and become members of the District's bargaining unit. He added the Board is required to consider whether to approve the material revisions at an open

public meeting, following a public hearing. Dr. Tessier listed the elements that were revised – Element B, Measurable Pupil Outcomes; Element D, Governance Structure and Operations; Element E, Employee Qualifications; Element M, Description of Employees' Rights; Element N, Dispute Resolution Process; and Addendum 1, Arroyo Vista Charter School's Teacher Evaluation.

President Humphrey posed the question if it is necessary to continue operating Arroyo Vista as a charter school. Dr. Escobedo said he would conduct an investigation on that topic.

President Humphrey opened the public hearing and asked if anyone wished to be heard.

Teachers Yvonne Dawson, Brandi Denn, and Xochitl Mercado (Arroyo Vista Charter) spoke in support of approval of the material revisions to the charter. Regarding President Humphrey's question, one of the teachers expressed that although the teachers wish to join CVE, they do not want to lose the school's charter status. Ms. Skala thanked the Board for ensuring the process progressed smoothly.

- (2) Approve Material Revisions to the Arroyo Vista Charter School Charter

Motion: REYES, Second: FARÍAS, Vote: UNANIMOUS

8. ADMINISTRATIVE ACTION ITEMS

*Administrative
Action Items*

- A. Adopt December 18, 2019, at 6 P.M., as the Date and Time for the Annual Organizational Meeting of the Board of Education of the Chula Vista Elementary School District

Dr. Escobedo explained that in California, the annual organizational meeting of school districts must be held within a 15-day period established by Education Code. This year, the period is December 13 through December 27; two Wednesdays fall during that time frame, December 18 and December 25. December 18 at 6 pm is the most appropriate for the organizational meeting.

Motion: REYES, Second: BUNKER, Vote: UNANIMOUS

- B. Nominate Candidates for the 2020 Election of the California School Boards Association's Delegate Assembly, Region 17

Dr. Escobedo said the Delegate Assembly of the California School Boards Association (CSBA) is a vital link to the governance structure and provides a connection to the legislative body to support changes to school law. He added the term for seven members of Region 17

[San Diego] will expire in 2020 and said that CSBA has requested nominations for the open seats.

President Humphrey nominated Board Member Tamayo.

Motion: REYES, Second: FARÍAS

Vote: Ayes: BUNKER, FARÍAS, HUMPHREY

Noes: NONE, Abstain: TAMAYO

Board Member Tamayo nominated Vista Unified School District Board of Education Member Cipriano Vargas.

Motion: TAMAYO, Second: REYES, Vote: UNANIMOUS

President Humphrey nominated Vice President Farías.

Motion: HUMPHREY, Second: TAMAYO, Vote: UNANIMOUS

C. (1) Report on i-Ready Online Diagnostic Assessment; and

Dr. Tessier invited Executive Director of Curriculum and Instruction Dr. Gloria Ciriza to the podium. Dr. Ciriza provided information on the work completed by the Joint CVE/District Math Committee to select a mathematics diagnostic assessment. Her report included committee member composition and names, meeting dates, and goal; assessment criteria; results of a teacher math survey; and available math resources. Dr. Ciriza also touched on specific details regarding the iReady program. She introduced committee members—Principal Veronica Konkoly (Rice), and Teachers Daishanna Caul (Hilltop Drive) Sandra Pembleton (McMillin), and Mariys Williamson (Wolf Canyon), who presented their perspectives on the program. The presenters also answered a variety of questions from the Board.

(2) Approve Agreement with Curriculum Associates for the i-Ready Online Diagnostic Assessment for the Period of January 1 Through June 30, 2020

Motion: BUNKER, Second: HUMPHREY

Vote: Ayes: BUNKER, FARÍAS, HUMPHREY

Noes: NONE, Abstain: TAMAYO

D. Adopt Resolution of the Board of Education of the Chula Vista Elementary School District Ordering an Election and Establishing Specifications of the Election Order of the Chula Vista Elementary School District

2019-20.044

Mr. Esquivel explained the District is requesting authorization for a \$300 million general obligation bond for the March 2020 election. He added that a 2019 District facilities needs assessment identified approximately \$243 million in facilities needs over and above prior needs in the amount of \$52 million that were not covered by Measure VV. Mr. Esquivel said the \$240 million amount also includes

new projects such as solar energy Districtwide, staff housing, and early years facilities improvements in addition to playgrounds and fields. He also answered a question from President Humphrey.

Motion: TAMAYO, Second: FARÍAS, Vote: UNANIMOUS

9. FIRST AND SECOND READINGS, BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS

First and Second Readings

- A. Second Reading/Possible Adoption/Approval: Board Policy and Administrative Regulation 1114 (New), Community Relations, District-Sponsored Social Media

Dr. Tessier said this is the second reading on this Board Policy (BP) and Administrative Regulation (AR) and added that, in collaboration with CVE, it has been agreed to follow the same process for all BPs and ARS—that CVE will submit a “demand to bargain” new BPs and ARs or revisions to existing BPs and ARs. This will allow them to bargain the effects the BPs and ARs will have on the employees.

Motion: TAMAYO, Second: FARÍAS, Vote: UNANIMOUS

- B. Second Reading/Possible Revision: Board Policy and Administrative Regulation 3516, Business and Noninstructional Operations, Emergency Procedures Plan

Motion: BUNKER, Second: TAMAYO, Vote: UNANIMOUS

- C. Second Reading/Possible Approval: Administrative Regulation 3516.2 (New), Business and Noninstructional Operations, Bomb Threats

Motion: FARÍAS, Second: TAMAYO, Vote: UNANIMOUS

- D. Second Reading/Possible Approval: Administrative Regulation 3516.3 (New), Business and Noninstructional Operations, Earthquake Emergency Procedures System

Motion: REYES, Second: TAMAYO, Vote: UNANIMOUS

- E. First Reading/Possible Revision: Board Policy 3220.1, Business and Noninstructional Operations, Lottery Funds

Mr. Esquivel said revisions to the BP serve to ensure the District spends lottery funds in accordance with state requirements.

Motion: BUNKER, Second: REYES, Vote: UNANIMOUS

- F. (1) First Reading/Possible Revision: Board Policy 3270, Business and Noninstructional Operations, Sale and Disposal of Books, Equipment and Supplies (Personal Property); and

- (2) First Reading/Possible Approval: Administrative Regulation 3270 (New), Business and Noninstructional Operations, Sale and Disposal of Books, Equipment, and Supplies

Mr. Esquivel explained revisions to the BP update language regarding state requirements on sale or disposition of materials. He also said the new AR specifically addresses the sale or disposition of materials acquired with federal funds.

Motion: HUMPHREY, Second: FARÍAS, Vote: UNANIMOUS

- G. (1) First Reading/Possible Revision: Board Policy 3280, Business and Noninstructional Operations, Sale or Lease of District-Owned Real Property; and
- (2) First Reading/Possible Approval: Administrative Regulation 3280 (New), Business and Noninstructional Operations, Sale or Lease of District-Owned Real Property

Mr. Esquivel said revisions to the BP bring it current and align it to CSBA guidelines. He added the new AR addresses appointment of a District advisory committee for possible sale/disposition of District real property. Mr. Esquivel added that language regarding the advisory committee was moved from BP 3280 to AR 3280.

Motion: TAMAYO, Second: HUMPHREY, Vote: UNANIMOUS

- H. First Reading/Possible Revision: Board Policy 3290, Business and Noninstructional Operations, Gifts, Grants, and Bequests

Mr. Esquivel said revisions to the language primarily provide guidance for proper procedures when using online fundraising.

Motion: REYES, Second: TAMAYO, Vote: UNANIMOUS

- I. First Reading/Possible Revision: Board Policy 3300, Business and Noninstructional Operations, Expenditures/Expending Authority

Mr. Esquivel explained revisions ensure the expending authority is in accordance with state public contract order requirements and that purchasing procedures are maintained.

Motion: HUMPHREY, Second: REYES, Vote: UNANIMOUS

- J. Approve Deletion of Board Policy 3310, Business and Noninstructional Operations, Purchasing Procedures

Mr. Esquivel explained the BP is obsolete, therefore recommended for deletion. He added that information that is still relevant has been included in BP 3300.

Motion: REYES, Second: FARÍAS, Vote: UNANIMOUS

- K. First Reading/Possible Revision: Board Policy and Administrative Regulation 3311, Business and Noninstructional Operations, Bids

Mr. Esquivel said revisions update the BP and AR and align them to state and federal guidelines, specifically as they relate to the District's

use of the previously adopted California Uniform Public Construction Cost Account procedures under Public Contract Code.

Motion: HUMPHREY, Second: TAMAYO, Vote: UNANIMOUS

- L. (1) First Reading/Possible Revision: Board Policy 3314, Business and Noninstructional Operations, Payment for Goods and Services; and
- (2) First Reading/Possible Approval: Administrative Regulation 3314 (New), Business and Noninstructional Operations, Payment for Goods and Services

Mr. Esquivel explained that revisions to the BP address proper documentation of warrants and authorization of goods and services. He said the new AR provides clarification regarding payment of construction contracts.

Motion: TAMAYO, Second: REYES, Vote: UNANIMOUS

- M. First Reading/Possible Revision: Board Policy 3314.2, Business and Noninstructional Operations, District Revolving Fund

Mr. Esquivel said revisions serve to update the BP according to CSBA recommendations and state requirements.

Motion: BUNKER, Second: TAMAYO, Vote: UNANIMOUS

10. GENERAL INFORMATION ITEMS/REPORTS

*Information
Items/Reports*

A. Report Calendar to Board of Education

President Humphrey requested a report related to the location of students with the most serious behavioral issues. Asked that the report include not only the schools but also classrooms. Vice President Farías asked for prompt communication with parents who have concerns. Trustee Bunker asked for a status report regarding progress on the District's Technology Plan.

11. BOARD COMMUNICATIONS

*Board
Communications*

Mrs. Bunker:

- Thanked everyone and wished everyone a Happy Thanksgiving.

Mr. Farías:

- Asked if everyone was ready for a break and thanked everyone.

Mrs. Humphrey:

- Shared that she attended the Veterans Day Parade, where she made the acquaintance of a World War II Veteran. Said their conversation was fascinating and enriched her experience.

- Shared that she visited Hedenkamp, Loma Verde, and Muraoka. Added that she likes to see what teachers are doing, because it is pretty phenomenal stuff going on. Said the rigor and engagement of students was pretty prevalent throughout and that she is proud of what the District is doing.

Dr. Reyes:

- Thanked everyone.

Mr. Tamayo:

- Echoed wishes for a Happy Thanksgiving and encouraged everyone to enjoy time with family.

12. SUPERINTENDENT'S COMMUNICATION

*Superintendent's
Communication*

Dr. Escobedo:

- Remarked that WestEd sponsored him, Dr. Ciriza, and Dr. Tessier for a trip to the ACSA Conference in San Francisco to discuss the case study WestEd conducted on the District. Said there was a great response and a lot of questions and that the District has done quite a bit with special education and behavior. Added that the number of mental health issues happening in society has reached epidemic proportions throughout the nation and that there is a lot of work yet to be done.
- Commented that it is great to see so many schools receiving the silver and bronze medals and that we know that is part of a larger picture that we are still exploring. Added that the District is also considering how to help staff—because sometimes our greater strength can be a liability. Explained that absorbing trauma can really affect educators.
- Said the District sent a team to an outstanding San Diego County Office of Education workshop on how to thrive that included sessions focused on staff wellness. Remarked the District is definitely looking at the arena of staff wellness to hopefully improve on how we interact with very difficult situations. Said when the team figures out a plan for next year, it will be presented to the Board.

13. ADJOURN TO CLOSED SESSION

Closed Session

President Humphrey adjourned to closed session at 9:09 P.M., in accordance with the following:

Government Code Sections 3549.1(d) and 54957.6: Collective Bargaining/Employee Negotiations; Agency Negotiators: Fagen Friedman & Fulfroft, LLP and Adams Silva & McNally LLP; Employee Organizations: Chula Vista Classified Employees Organization (CVCEO); Chula Vista Educators (CVE); Nonrepresented Employees

Government Code Section 54957: Public Employee Discipline/Dismissal/Release

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings, Case No. 2019070985 for Student No. 702146

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings, Case No. 2019090768 for Student No. 134588

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation, Public Employment Relations Board Case No. LA-CE-6497-E

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation, Public Employment Relations Board Case No. LA-UM-982-E

Government Code Section 54956.9 (d)(2): Conference with Legal Counsel – Anticipated Litigation in Joint Powers Authority Claim No. 19-05351

14. RECONVENE TO OPEN SESSION

Open Session

President Humphrey reconvened to open session at 10:45 P.M. with all Board Members present.

Clerk Reyes announced that in closed session, the Board:

Approved a settlement agreement in Office of Administrative Hearings, Case No. 2019070985 for Student No. 702146.

Motion: REYES, Second: BUNKER

Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES, TAMAYO

Noes: NONE, Abstain: NONE

Approved a settlement agreement in Office of Administrative Hearings, Case No. 2019090768 for Student No. 134588.

Motion: HUMPHREY, Second: FARÍAS

Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES, TAMAYO

Noes: NONE, Abstain: NONE

Approved a settlement agreement in Public Employment Relations Board Case No. LA-CE-6497-E.

Motion: TAMAYO, Second: FARÍAS

Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES, TAMAYO

Noes: NONE, Abstain: NONE

Approved a settlement agreement in Public Employment Relations Board Case No. LA-UM-982-E.

Motion: HUMPHREY, Second: TAMAYO

Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES, TAMAYO

Noes: NONE, Abstain: NONE

Rejected Joint Powers Authority Claim No. 19-05351.

Motion: TAMAYO, Second: HUMPHREY

Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, TAMAYO

Noes: NONE, Abstain: REYES

15. ADJOURNMENT

President Humphrey adjourned the meeting at 10:46 P.M.

Francisco Escobedo, Ed.D., Secretary

Eduardo Reyes, Ed.D., Clerk

THE NEXT REGULAR MEETING OF THE BOARD OF EDUCATION OF THE
CHULA VISTA ELEMENTARY SCHOOL DISTRICT IS SCHEDULED ON
WEDNESDAY, DECEMBER 18, 2019, AT 6 P.M.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Adopt Resolution Recognizing the Importance of the 2020 Census and Supporting a Complete, Fair, and Accurate Count of All Californians

 X Action

 Information

BACKGROUND INFORMATION:

The State of California Finance Department released its latest demographic report on May 1, 2019. The report estimates that California only added 186,807 residents in 2019. This number translates to a population growth rate of 0.47 percent. This lower growth is attributed to a sharp decline in births, a significant decrease in the number of people moving to the state, and an increase in deaths—as California Baby Boomers continue to age. Data released by the Census Bureau in December 2018 also documented a population slowdown in California.

This decline in California's population could result in the state losing not only one congressional seat in 2020 but also one vote in the electoral college, which determines who is president.

It has been noted that in the past three censuses, California has experienced greater undercounts than the rest of the nation. This is believed to be due to the state's large number of residents who are hard to count. These populations include immigrants and refugees, households with limited English proficiency, and individuals and families experiencing homelessness, to name a few. Plans to conduct the 2020 Census mostly online could aggravate the expected undercount.

Another negative effect of a census undercount is that it could result in lower federal funding for the state.

ADDITIONAL DATA:

The 2020 Census is a considerable task that will require cross-sector collaboration. To help prevent a census undercount, efforts must concentrate on disseminating factual information. Reaching out to the community, especially the hard-to-count populations, to familiarize them with the census and to communicate its significance could have an extensive, positive outcome.

Districts and schools are among a variety of organizations that can play a powerful role in reaching out to the community at large and to hard-to-count populations. For the District, adopting the attached resolution to recognize the importance of the 2020 Census and to support a complete, fair, and accurate count for all Californians is a first step in this vital undertaking.

FISCAL IMPACT/FUNDING SOURCE:

The 2020 Census will be used, in part, to allocate state and federal funding for California. If the count is inaccurate, California may lose millions, if not billions, of dollars in federal funding. Because this funding includes monies for education, school districts and schools across the state would see much of their revenue decline. This would translate into budget cuts and decreases in the ancillary services offered to families, especially underserved populations.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution Recognizing the Importance)
of the 2020 Census and Supporting a)
Complete, Fair, and Accurate Count of)
All Californians)

On motion of Member _____, seconded by Member _____,
the following resolution is adopted:

WHEREAS, the Census Bureau is required by the Constitution to conduct a count of the population and provides a historic opportunity to help shape American democracy; and

WHEREAS, the information collected by the census is confidential and protected by law;

WHEREAS, the next enumeration will be April 1, 2020, and will be the first to rely heavily on online responses; and

WHEREAS, the primary and perpetual challenge facing the Census Bureau is the undercount of certain population groups; and

WHEREAS, that challenge is amplified in California, given the size of the state and the diversity of its communities; and

WHEREAS, California has a large percentage of individuals that are considered traditionally hard to count; and

WHEREAS, these diverse communities and demographic populations are at risk of being missed in the 2020 Census; and

WHEREAS, federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data; and

WHEREAS, California receives nearly \$77 billion in federal funding that relies, in part, on census data; and

WHEREAS, census data helps determine how many seats each state will have in the House of Representatives and the data is also used in the redistricting of state legislatures, city councils, and school boards; and

WHEREAS, a complete and accurate count of California's population is essential; and

WHEREAS, the decennial census is a massive undertaking that requires cross-sector collaboration and partnership in order to achieve a complete and accurate count; and

WHEREAS, this includes coordination between tribal, city, county, and state governments; community-based organizations; school districts and schools; and other organizations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Chula Vista Elementary School District hereby recognizes the importance of the 2020 U.S. Census and supports helping to ensure a complete, fair, and accurate count of all Californians.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 18th day of December 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Francisco Escobedo, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

ITEM TITLE:

Approve and/or Ratify Human Resources Items A Through H

 X **Action**

 Information

BACKGROUND INFORMATION:

A. NEW EMPLOYMENT

Heather Bravence, Temporary Teacher (per Education Code Section 44920), 110 days, Class IV, Step 1, salary \$30,714.20, effective November 18, 2019, through June 4, 2020

Angelica Buder, Noon Duty Supervisor, 2.5 hours per day, 5 days per week, Range 5, Step 1, \$12.02 per hour, effective November 12, 2019

Catalina Casillas, Student Attendant, 3.5 hours per day, 4 days per week, Range 20, Step 1, \$16.95 per hour, effective December 9, 2019

Jennifer Creeden, Resource Specialist, 111 days, Class IV, Step 1, salary \$30,993.42, effective November 15, 2019

Patricia De La Torre, Instructional Assistant-Special Education, 5.8 hours per day, 5 days per week, Range 17, Step 1, \$15.89 per hour, effective November 15, 2019

Thomas Dougherty, Bus Attendant, 5 hours per day, 5 days per week, Range 16, Step 1, \$15.43 per hour, effective November 13, 2019

Luz Echeverria Garcia, Noon Duty Supervisor, 2.25 hours per day, 5 days per week, Range 5, Step 1, \$12.02 per hour, effective December 9, 2019

Juan Flores, Bus Driver, 5.17 hours per day, 5 days per week, Range 26, Step 4, \$22.48 per hour, effective November 8, 2019

Bertha Garcia, Child Nutrition Services, 2 hours per day, 5 days per week, Range 12, Step 1, \$14.07 per hour, effective December 9, 2019

Brian Garcia, Bus Driver, 5 hours per day, 5 days per week, Range 26, Step 3, \$21.47 per hour, effective November 12, 2019

Jesus Geraldo, Bus Driver, 5.85 per hour, 5 days per week, Range 26, Step 3, \$21.47 per hour, effective November 4, 2019

Sarah Hawatmeh, Noon Duty Supervisor, 2 hours per day, 5 days per week, Range 5, Step 1, \$12.02 per hour, effective November 4, 2019

Dulce Hunt, Student Attendant, 6.3 hours per day, 5 days per week, Range 20, Step 1, \$16.95 per hour, effective December 9, 2019

Libni Lopez, Bus Driver, 5.60 hours per day, 5 days per week, Range 26, Step 3, \$21.47 per hour, effective November 1, 2019

Debra Medalla, Noon Duty Supervisor, 2 hours per day, 5 days per week, Range 5, Step 1, \$12.02 per hour, effective December 2, 2019

Ana Medina, Instructional Assistant (Preschool and Child Development Center), 3.5 hours per day, 5 days per week, Range 12, Step 1, \$14.07 per hour, effective November 18, 2019

Leah Mora, Instructional Assistant-Special Education, 5.8 hours per day, 5 days per week, Range 17, Step 2, \$16.61 per hour plus 2 percent, effective December 6, 2019

Claudia Rosas Maldonado, Noon Duty Supervisor, 2.25 hours per day, 5 days per week, Range 5, Step 1, \$12.02 per hour, effective November 19, 2019

Rosarito Silvestry Sepulveda, Noon Duty Supervisor, 2.25 hours per day, 5 days per week, Range 5, Step 1, \$12.02 per hour, effective November 6, 2019

Stephanie Torresdey, Instructional Assistant-Special Education, 3.5 hours per day, 5 days per week, Range 17, Step 1, \$15.89 per hour, effective November 12, 2019

Sequoia Twesigye, School Attendance Secretary/Health Specialist, 8 hours per day, 5 days per week, Range 28, Step 1, \$20.43 per hour, effective December 10, 2019

June Wong, Library Media Technician, 4.75 hours per day, 4 days per week, Range 23, Step 3, \$20.09 per hour plus 2 percent, effective December 10, 2019

B. LEAVE OF ABSENCE

Sara Baldwin, Visual Arts Teacher, effective December 16, 2019

Lisa Clookie, Teacher, effective December 2, 2019

Briana Escobar, Special Education Teacher, effective December 9, 2019

Perla Herrera, Licensed Mental Health Clinician, effective November 19, 2019

Sarah Martinson, Resource Specialist, effective December 2, 2019

Patricia Perez, Teacher, effective November 18, 2019

Priscilla Ruiz-Meave, Instructional Assistant-ELL, effective December 6, 2019

Claudia Tamayo, Teacher, effective December 3, 2019

Vicky Toscano, Teacher, effective December 5, 2019

Ruth Valenzuela, School Psychologist, effective December 19, 2019

Meghan Whitney, LSH Specialist Lead, effective December 9, 2019

Erin Williamson, Principal, effective December 9, 2019

C. PROMOTION

Maria Garcia, from Principal to Director of Special Education and Pupil Services Instruction and Support, 8 hours per day, 5 days per week, Management Range A, effective date to be determined

Corina Mitchell, from School Secretary to Student Placement Lead, 8 hours per day, 5 days per week, Range 38, Step 2, \$27.19 per hour, effective January 2, 2020

Felicitas Rayray, from Resource Teacher to Associate Principal at Rice, 8 hours per day, 5 days per week, \$454.22 per day, effective January 13, 2020

D. CHANGE OF TITLE AND RANGE

Joseph Ruiz, from Lead Irrigation Specialist, Range 30 to Lead Irrigation/Central Control Specialist, Range 32, effective July 1, 2018

E. JOB DESCRIPTION

Associate Principal
Principal

F. RESIGNATION

Cirpriana Adair, Library Technology Technician, effective December 14, 2019

Diana Beach, Instructional Assistant-Parent Implementation Program Behavior Support, effective November 20, 2019

Kayla Bisbal, School Nurse, effective November 16, 2019

Sergio Conriquez Mireles, Custodian I, effective December 21, 2019

Jacqueline Contreras, Instructional Assistant-Special Education, effective November 23, 2019

Mayara Eckhout, Student Attendant, effective December 13, 2019

Rosemary Gonzalez, Counselor, effective November 23, 2019

Arturo Hoyos-Olvera, Clerk-Typist III, effective December 24, 2019

Junia Mancillas-Martinez, Instructional Assistant-Special Education, effective December 21, 2019

Kharen Marcos, Student Attendant, effective December 21, 2019

Ivonne Monzon, Noon Duty Supervisor, effective November 16, 2019

Yolanda Pena, Noon Duty Supervisor, effective November 2, 2019

Amy Rivera, Instructional Assistant-Special Education, effective December 21, 2019

Nubia Santiago Ramos, Noon Duty Supervisor, effective November 13, 2019

Miriam Scott, Noon Duty Supervisor, effective November 16, 2019

G. RELEASE

Employee No.: 2010719278

H. CONSULTANTS

Alliance for African Assistance is providing document translating and interpretation services. Services commenced November 14, 2019, and will continue through June 30, 2020. The sum not to exceed \$3,000 will be paid from Pupil Services Administration-Other funds.

On January 23, 2019, the Board approved a contract with Atkinson, Andelson, Loya, Ruud & Romo (AALRR) for general legal services, including, but not limited to, general school matters, dispute resolution and litigation, school fees, mitigation agreements, real property acquisition, environmental matters, Community Facilities Districts, construction of school facilities, and construction and contracts. AALRR's hourly rates for Partners and Associates have increased by \$10 per hour for 2020, all other rates remain the same as 2019, as listed below.

	<u>2019</u>	<u>2020</u>
Senior Partner	\$280	\$280
Partner	\$270	\$280
Senior Associates	\$260	\$260
Associates	\$250	\$260
Electronic Technology Litigation Specialist	\$225	\$225
Non-Legal Consultants	\$225	\$225
Senior Paralegals/Law Clerks	\$150	\$150
Paralegals	\$125	\$125

Services will continue to be provided beginning January 1, 2020, through December 31, 2020. Fees will be paid, as applicable, from the General Fund, Community Facilities District funds, and other Capital funds.

Chris Rubio Productions provided a musical motivational presentation at Salt Creek. Services were provided November 12, 2019. The sum not to exceed \$950 will be paid from Parent Teacher Group funds.

On August 14, 2019, the Board approved a contract with Diane Lapp Consulting in the amount of \$9,000 to provide professional development in literacy instruction that includes whole group Grades 3-6, and an intense focus on modeling and coaching around knowing readers, guided reading instruction, and assessment at Harborside. An amendment is required for additional services. This amendment will increase the contract by \$1,800. The sum not to exceed \$10,800 will be paid from Local Control and Accountability Plan funds.

Educational Based Services is providing speech services. Services commenced July 1, 2019, and will continue through June 30, 2020. The sum not to exceed \$1,049,616 will be paid from Speech and Language Services funds.

Elizabeth Gallardo will provide speech and language assessment services. Services will commence December 19, 2019, and will continue through June 30, 2020. The sum not to exceed \$1,200 will be paid from Special Education-Speech Services funds.

FranklinCovey Client Sales Inc. is providing professional development trainings and coaching at Clear View. Services commenced October 23, 2019, and will continue through October 22, 2020. The sum not to exceed \$10,350 will be paid from Local Control and Accountability Plan funds.

FranklinCovey Client Sales Inc. is providing professional development trainings and coaching to teachers supporting the Leader in Me program at Olympic View. Services commenced August 23, 2019, and will continue through June 30, 2020. The sum not to exceed \$36,048.37 will be paid from Title I, Site Control, and Local Control and Accountability Plan funds.

Kagan Professional Development will provide a Cooperative Learning workshop at Vista Square. Services will be provided on January 13, 2020. The sum not to exceed \$5,569 will be paid from Title I funds.

On July 17, 2019, the Board approved a contract with Kelly Johnson Consulting in the amount of \$9,000 to provide professional development in literacy instruction with intense focus on modeling and coaching around knowing readers, guided reading instruction, and assesement at Harborside. An amendment is required for additional services. This amendment will increase the contract by \$1,800. The sum not to exceed \$10,800 will be paid from Local Control and Accountability Plan funds.

On June 19, 2019, the Board approved a contract with Larry Alvarado Training Solutions in the amount of \$2,000 to provide CPR training to intramural sports coaches throughout the District. An amendment is required for additional services. This amendment will increase the contract by \$1,000. The sum not to exceed \$3,000 will be paid from the General Fund.

Larry Alvarado Training Solutions provided classroom management support for two teachers at Palomar. Services were provided November 7 through December 12, 2019. The sum not to exceed \$500 will be paid from Local Control and Accountability Plan funds.

Maria D Ceja Marquez provided educational parent workshops at Lauderbach. Services were provided October 22 through December 3, 2019. The sum not to exceed \$2,000 will be paid from Title I-Parent Participation funds.

On May 8, 2019, the Board approved a contract with PT in Motion, Inc., in the amount of \$25,000 to provide physical therapy services, including evaluations, treatment, consultation, and IEP meeting attendance. An amendment is required for additional services. This amendment will

increase the contract by \$15,000. The sum not to exceed \$40,000 will be paid from Special Education, Occupational Therapy Services funds.

TERI, Inc., is providing speech and language assessment services. Services commenced May 23, 2019, and will continue through June 30, 2020. The sum not to exceed \$10,000 will be paid from Special Education-Speech Services funds.

The Regents of the University of California will provide two Mindfulness workshops for child development teachers. Services will commence January 1 and continue through June 20, 2020. The sum not to exceed \$2,500 will be paid from California State Preschool Program funds.

The Solis Group, Inc. will provide Project Labor Coordinator Services for fire alarm replacement at Chula Vista Hills and EastLake. Services will commence December 19, 2019. The cost not to exceed \$11,187 will be paid from Measure VV funds.

University of California, San Diego is providing training to teachers for Reading Foundation Skills at Vista Square. Services commenced November 15, 2019, and will continue through June 1, 2020. The sum not to exceed \$8,640 will be paid from Local Control and Accountability Plan funds.

ADDITIONAL DATA:

Additional information is available for review in the Office of the Assistant Superintendent for Human Resources Services and Support.

STAFF RECOMMENDATION:

Recommend approval and/or ratification.

MANAGEMENT JOB DESCRIPTION

ASSOCIATE PRINCIPAL

JOB SUMMARY:

Under the supervision of the principal and in accordance with the identified California Professional Standards for Educational Leaders (CPSEL) described below, serves as the educational leader in the absence of the principal.

ESSENTIAL JOB FUNCTIONS:

STANDARD 1: DEVELOPMENT AND IMPLEMENTATION OF A SHARED VISION

- 1A-3: Address achievement and opportunity disparities between student groups, with attention to those with special needs; cultural, racial, and linguistic differences; and disadvantaged socio-economic backgrounds.
- 1B-2: Communicate the vision so that staff and the school community understand it and use it for decision-making.
- 1C-2: Use evidence (including, but not limited to, student achievement, attendance, behavior and school climate data, research, and best practices) to shape and revise plans, programs, and activities that advance the vision.

STANDARD 2: INSTRUCTIONAL LEADERSHIP

- 2A-4: Strengthen staff trust, shared responsibility, and leadership by instituting structures and processes that promote collaborative inquiry and problem solving.
- 2B-4: Guide and monitor the alignment of curriculum, instruction, assessment, and professional practice.
- 2C-4: Use professional expectations and standards to guide, monitor, support, and supervise to improve teaching and learning.

STANDARD 3: MANAGEMENT AND LEARNING ENVIRONMENT

- 3A-4: Work with stakeholders and experts to plan and implement emergency and risk management procedures for individuals and the site.
- 3B-4: Engage stakeholders in using problem-solving and decision-making processes and distributed leadership to develop, monitor, evaluate, and revise plans and programs.
- 3C-2: Implement a positive and equitable student responsibility and behavior system with teaching, intervention and prevention strategies and protocols that are clear, fair, incremental, restorative, culturally responsive, and celebrate student and school achievement.
- 3D-1: Provide a clear rationale for decisions and distribute resources equitably to advance a shared vision and goals focused on the needs of all students.

- 3D-5: Conduct personnel evaluations to improve teaching and learning, in keeping with District and state policies.

STANDARD 4: FAMILY AND COMMUNITY ENGAGEMENT

- 4A-1: Establish a welcoming environment for family participation and education by recognizing and respecting diverse family goals and aspirations for students.
- 4B-3: Treat all stakeholder groups with fairness and respect, and work to bring consensus on key issues that affect student learning and well-being.
- 4C-1: Seek out and collaborate with community programs and services that assist students who need academic, mental health, linguistic, cultural, social-emotional, physical, or other support to succeed in school.

Standard 5: ETHICS AND INTEGRITY

- 5A-1: Examine personal assumptions, values, and beliefs to address students' various academic, linguistic, cultural, social-emotional, physical, and economic assets and needs and promote equitable practices and access appropriate resources.
- 5A-2: Reflect on areas for improvement and take responsibility for change and growth.
- 5B-4: Continuously improve cultural proficiency skills and competency in curriculum, instruction, and assessment for all learners.
- 5C-4 Encourage and inspire others to higher levels of performance, commitment, and motivation by modeling transparent and accountable behavior.

STANDARD 6: EXTERNAL CONTEXT AND POLICY

- 6A-1: Operate consistently within the parameters of federal, state, and local laws, policies, regulations, and statutory requirements.
- 6A-3: Welcome and facilitate conversations with the local community about how to improve learning and achievement for all students, including English Learners and students needing additional support.
- 6B-1: Advocate for equity and adequacy in providing for students' and families' educational, linguistic, cultural, social-emotional, legal, physical, and economic needs, so that every student can meet education expectations and goals.
- 6C-3: Collaborate with community leaders and stakeholders with specialized expertise to inform District and school planning, policies, and programs that respond to cultural, economic, social, and other emerging issues.
- Perform other duties as assigned, including test coordination and assistance with the development of the site budget.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- **Credentials:**
Elementary, Single Subject
Eligibility for California Preliminary Administrative Services Credential
- **Education and Experience:**
Master's Degree in Educational Leadership highly desirable. Evidence of successful experience as an elementary teacher.

MANAGEMENT JOB DESCRIPTION

PRINCIPAL

JOB SUMMARY:

Under the supervision of the Superintendent and in accordance with the California Professional Standards for Educational Leaders (CPSEL), serves as the educational leader and chief executive of the school.

ESSENTIAL JOB FUNCTIONS:

STANDARD 1: Development and Implementation of a Shared Vision

- 1A: Student-Centered Vision: Shape a collective vision that uses multiple measures of data and focuses on equitable access, opportunities, and outcomes for all students.
- 1B: Developing Shared Vision: Engage others in a collaborative process to develop a vision of teaching and learning that is shared and supported by all stakeholders.
- 1C: Vision Planning and Implementation: Guide and monitor decisions, actions, and outcomes using the shared vision and goals.

STANDARD 2: INSTRUCTIONAL LEADERSHIP

- 2A: Professional Learning Culture: Promote a culture in which staffs engage in individual and collective professional learning that results in their continuous improvement and high performance.
- 2B: Curriculum and Instruction: Guide and support the implementation of standards-based curriculum, instruction, and assessments that address student expectations and outcomes.
- 2C: Assessment and Accountability: Develop and use assessment and accountability systems to monitor, improve, and extend educator practice, program outcomes, and student learning.

STANDARD 3: MANAGEMENT AND LEARNING ENVIRONMENT

- 3A: Operations and Facilities: Provide and oversee a functional, safe, and clean learning environment.
- 3B: Plans and Procedures: Establish structures and employ policies and processes that support students to graduate ready for college and career.
- 3C: Climate: Facilitate safe, fair, and respectful environments that meet the intellectual, linguistic, cultural, social-emotional, and physical needs of each learner.
- 3D: Fiscal and Human Resources: Align fiscal and human resources and manage policies and contractual agreements that build a productive learning environment.

STANDARD 4: FAMILY AND COMMUNITY ENGAGEMENT

- 4A: Parent and Family Engagement: Meaningfully involve all parents and families, including underrepresented communities, in student learning and support programs.
- 4B: Community Partnerships: Establish community partnerships that promote and support students to meet performance and content expectations and graduate ready for college and career.
- 4C: Community Resources and Services: Leverage and integrate community resources and services to meet the varied needs of all students.

Standard 5: ETHICS AND INTEGRITY

- 5A: Reflective Practice: Act upon a personal code of ethics that requires continuous reflection and learning.
- 5B: Ethical Decision Making: Guide and support personal and collective actions that use relevant evidence and available research to make fair and ethical decisions.
- 5C: Ethical Action: Recognize and use their professional influence with staff and the community to develop a climate of trust, mutual respect, and honest communication, necessary to consistently make fair and equitable decisions on behalf of all students.

STANDARD 6: EXTERNAL CONTEXT AND POLICY

- 6A: Understanding and Communicating Policy: Actively structure and participate in opportunities that develop greater public understanding of the education policy environment.
- 6B: Professional Influence: Use their understanding of social, cultural, economic, legal, and political contexts to shape policies that lead to all students graduating ready for college and career.
- 6C: Policy Engagement: Engage with policymakers and stakeholders to collaborate on education policies focused on improving education for all students.
- Perform other duties as assigned.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- **Credentials:**
Elementary, Single Subject
California Administrators Tier 1 Credential
- **Education and Experience:**
Master's Degree in Educational Leadership highly desirable. Evidence of successful experience as an elementary teacher.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

ITEM TITLE:

Approve Change Requests to Bid No. 17/18-5 with Convergence Consulting Group for Leadership Development System

 X Action

 Information

BACKGROUND INFORMATION:

At its meeting of April 11, 2018, the Board of Education approved the award of Bid No. 17/18-5 to Convergence Consulting Group for the Leadership Development System. The original scope of work was completed on December 13, 2018.

Two Change Requests are being put forth for approval:

- Change Request 06 – To enhance School Profile Dashboards by providing Ending Budget Balance and Emergency Drills information.
- Change Request 07 – To enhance Leader Fit Dashboards by providing additional mapping of data elements to school needs indexes by incorporating 2019 Hanover data, parent complaints, teacher mobility, student mobility, social-emotional learning, and California Assessment of Student Performance and Progress scores. This change request also enhances Leader Fit Dashboards by providing additional mapping of data elements to leader strengths indexes by incorporating 2019 Hanover data, manager assessment, self-assessment, and development areas.

ADDITIONAL DATA

Copies of pertinent documentation are available for review in the Office of the Assistant Superintendent for Human Resources.

FISCAL IMPACT/FUNDING SOURCE:

The cost of the change requests, \$9,000 for Change Request 06 and \$36,000 for Request 07, will be paid with Wallace Foundation Grant funding.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services
and Support

ITEM TITLE:

Ratify Agreement with San Ysidro Health for Chula Vista Community Collaborative Services for the Period of December 1, 2019, Through March 31, 2020

 X **Action**

 Information

BACKGROUND INFORMATION:

The Chula Vista Community Collaborative (CVCC) has a network of *Promotoras* who support community wellness activities and build the capacity of community residents through outreach and education. San Ysidro Health (SYH) is a Federally Qualified Health Center and provides medical, dental, and behavioral health services including health education and promotion. SYH is contracting with CVCC to assist in increasing awareness of Title X programs in the South Bay through outreach and education activities geared toward parents.

ADDITIONAL DATA:

Additional information is available for review in the Office of the Executive Director of Student, Family, Community, and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

The District, as the fiscal agent for CVCC, will receive funds up to \$10,000 for use by the CVCC.

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services
and Support

ITEM TITLE:

Ratify Amendment to Memorandum of Agreement with the YMCA of San Diego County for the After-School Education and Safety Program for the 2019-20 School Year

 X Action

 Information

BACKGROUND INFORMATION:

The District, as part of the San Diego Regional After-School Consortium, receives funding from the California Department of Education to operate the After-School Education and Safety (ASES) Program at 20 Title I school sites. School districts are strongly encouraged to implement the ASES Program through collaborative agreements with community-based organizations.

For many years, the YMCA of San Diego County has demonstrated commitment to providing safe and nurturing after-school programs, both licensed childcare and the ASES Program. These programs, including Safe Time for Recreation and Tutoring of Children (STRETCH), support academic achievement, offer opportunities for cultural and artistic enrichment, and provide organized recreational opportunities. STRETCH will provide before and/or after-school services for a minimum of three hours every school day. The YMCA of San Diego County is prepared to continue operation of the STRETCH Program at 20 sites.

- | | |
|--|-----------------------------|
| • Castle Park | • Los Altos |
| • Chula Vista Learning Community Charter | • John J. Montgomery |
| • Hazel Goes Cook | • Robert L. Mueller Charter |
| • Mae L. Feaster Charter | • Otay |
| • Myrtle S. Finney | • Palomar |
| • Harborside | • Lilian J. Rice |
| • Hilltop Drive | • Fred H. Rohr |
| • Juarez-Lincoln | • Silver Wing |
| • J. Calvin Lauderbach | • Valle Lindo |
| • Loma Verde | • Vista Square |

ADDITIONAL DATA:

A Memorandum of Agreement was approved at the June 19, 2019 Board of Education meeting. Effective July 1, 2019, Governor Newsom approved the state budget allocating an additional fifty million dollars to the ASES grant. This will result in an 8.4 percent increase in the daily reimbursement rate per student.

Additional information is available for review in the Office of the Executive Director of Student, Family, Community, and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

The District receives \$3,433,715.71 from the California Department of Education to provide the ASES Program for the 2019-20 school year. The San Diego County Office of Education, which provides technical, fiscal, and evaluative services to districts implementing the ASES Program, retains two (2) percent of the grant or \$68,674.31. The District retains three (3) percent or \$103,011.47. The YMCA of San Diego County will receive 95 percent of the ASES grant, or \$3,262,029.93, to provide before-school, after-school, and supplemental services to the 20 sites. The YMCA of San Diego County will be reimbursed each month for eligible expenses, provided the reports are received by the District within ten days after the end of each month.

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services
and Support

ITEM TITLE:

Ratify Memorandum of Understanding with National University, Sanford College of Education, to Conduct a Research Study at Enrique S. Camarena Elementary School on the *Harmony* and *Inspire* Social-Emotional Learning Platforms for the 2019-20 School Year

 X **Action**

 Information

BACKGROUND INFORMATION:

Sanford College of Education programs, *Harmony* and *Inspire*, are social-emotional learning platforms designed to build healthy relationships and strong schoolwide learning communities among Grades TK-6 students. These two free programs have been implemented at most District sites.

Harmony strategies promote connection, communication, collaboration, and problem solving. The goal is to build awareness of commonalities and to celebrate differences among diverse students. The positive and meaningful relationships between students, teachers, and parents are at the heart of the educational experience. *Harmony* is structured to be incorporated into lesson plans and is aligned with Common Core State Standards.

Inspire philosophy and approach link academic achievement to an effective integration of social-emotional and cognitive strategies. The result is to inspire students' academic pursuits while ensuring they thrive personally. Every learner should be continually surrounded, supported, and sustained by an educational community that is dedicated to inspiring teaching and learning.

ADDITIONAL DATA:

Johns Hopkins University, on behalf of Sanford College, designed a study of the *Harmony* and *Inspire* programs to identify exemplary curricular and pedagogical practices that can be integrated at school sites throughout the District. The Board previously approved Memorandums of Understanding (MOUs) for the study to be conducted at Hazel Goes Cook, Thurgood Marshall, and Valle Lindo Elementary Schools.

Sanford College has requested to expand the research study to Camarena Elementary and a new MOU was developed for this purpose. A copy of the MOU and additional information are available for review in the Office of the Assistant Superintendent of Innovation and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

The study includes the following at no cost to the schools:

- Initial professional development sessions provided by certified *Harmony* trainers.
- Teacher toolkits (valued at \$150 per kit).
- Access to resources that support Sanford Education Programs.
- Access to digital resources/mobile app (valued at \$35 per student).

National University, Sanford College of Education has committed to providing the District a total of \$25,000. The funds would be used to support the research study at Camarena Elementary.

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services
and Support

ITEM TITLE:

Ratify Memorandum of Understanding with The Elizabeth Hospice for the Period of
October 1, 2019, Through June 30, 2022

 X Action

 Information

BACKGROUND INFORMATION:

Since 1978, nonprofit The Elizabeth Hospice has provided support to individuals and their families in San Diego and Riverside counties. Elementary, middle, and high school students are provided grief support assistance by trained professionals from The Elizabeth Hospice.

The District wishes to continue its partnership with The Elizabeth Hospice to provide on-campus grief counseling for students affected by a death. A Memorandum of Understanding (MOU) has been created for this purpose. Services consist of a counselor who would meet with eight to ten students one hour per week over a two-month period. The goals of the onsite support group are to increase students' coping skills, decrease isolation, and increase school personnels' understanding of the grieving process and how to support students. The work will be performed under the direction of the Executive Director of Special Education and Instruction Services and Support.

ADDITIONAL DATA:

A copy of the MOU and additional information are available for review in the Office of the Executive Director of Special Education and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

Grief counseling and support services are funded by The Elizabeth Hospice.

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services
and Support

ITEM TITLE:

Ratify Nonpublic, Nonsectarian Individual Services Agreement with The Institute for Effective Education for Student No. 374825 for the Period of November 4, 2019, Through June 30, 2020

 X Action

 Information

BACKGROUND INFORMATION:

Contracting for the provision of Special Education and/or related services for a child with exceptional needs in a California nonpublic school (NPS) is made under three basic provisions of the law:

1. An eligible pupil is one for whom an Individualized Education Program (IEP) Team determines that there are no other appropriate public school programs available that meet the pupil's needs as specified by the IEP, or a student moves into the District from another school district with an existing IEP.
2. Each placement is made through a contract between the placing local education agency and the appropriate NPS/agency.
3. The NPS must be certified by the California Department of Education.

The Department of Special Education and Instruction Services and Support has complied with the provisions listed above and contracted with The Institute for Effective Education for Student No. 374825 for the period of November 4, 2019, through June 30, 2020.

ADDITIONAL DATA:

Additional information is available for review in the Office of the Executive Director of Special Education and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

The cost for Student No. 374825 to attend The Institute for Effective Education for 146 days at a daily rate of \$316.88, plus intensive individual services at a daily rate of \$127, is as follows:

Special Education Funding (Assembly Bill 602)	\$ 3,449.08
Special Education Average Daily Attendance	
Local Control Funding Formula	9,136.00
Other General Fund Revenues	<u>52,221.40</u>
Estimated Total Revenues	\$64,806.48

Summary:

Total cost for Student No. 374825 to attend the above-mentioned NPS is:

The Institute for Effective Education	<u>\$64,806.48</u>
Estimated Total Expenditures	\$64,806.48

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Approve Award of Bid No. 19/20-6 to AAA Network Solutions, Inc., for the Purchase of Network Hardware Equipment for the Period of April 1, 2020, Through March 31, 2021

 X Action

 Information

BACKGROUND INFORMATION:

Bid No. 19/20-6 for Network Hardware was advertised and distributed to twenty-three (23) vendors. Bids were received from eleven (11) vendors at the bid opening held on November 6, 2019.

The purpose of this bid is to provide a source for the Chula Vista Elementary School District (District) to purchase ethernet switches and wireless access points at Ella B. Allen, Enrique S. Camarena, Joseph Casillas, Castle Park, EastLake, Anne and William Hedenkamp, Heritage, Hilltop Drive, Liberty, Thurgood Marshall, Corky McMillin, Olympic View, Lilian J. Rice, Rosebank, Salt Creek, Veterans, Vista Square, and Wolf Canyon Elementary Schools; Arroyo Vista and Discovery Charter Schools; and Chula Vista Learning Community Charter High School (CVLCC HS) where equipment has reached end-of-life; and/or, is eligible for E-Rate funding. This bid will allow the District to apply for E-Rate funding through the Universal Service Administrative Company, Schools and Libraries Division. If funded, the District will be able to upgrade the equipment at the designated sites. This bid may also be used to obtain equipment for other projects that may arise throughout the District during the term of the contract.

ADDITIONAL DATA:

In 2001, the District established its network using Cisco Local Area Network and Wide Area Network equipment and has continued to use Cisco equipment as the basis for our projects and upgrade installations.

Copies of the bid documents are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

The lowest responsive, responsible bidder meeting all requirements is AAA Network Solutions, Inc. Results of the bid are provided in the following chart.

VENDOR	TOTAL BID AMOUNT
AAA Network Solutions, Inc.	\$ 537,042.60
GigaKOM	\$ 539,727.98
NTT America Solutions, Inc.	\$ 544,353.64
Logicalis, Inc.	\$ 545,220.72
Datel Systems Incorporated	\$ 553,122.00
NetXperts Inc.	\$ 557,124.88
SHI International Corp.	\$ 559,501.72
Netsync Network Solutions	\$ 560,692.32
Presidion Networked Solutions Group, LLC	\$ 582,887.74
ePlus Technology Inc.	\$ 610,174.00
VectorUSA	\$ 615,688.56

Funding will be as follows:

- Sites applied for through E-Rate will receive an approximate 80% discount, if approved. Remaining costs will be paid by the General Fund and/or Capital Funds.
- Other projects paid through various sources

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Approve Award of Bid No. 19/20-8 to O.T. Electric for Fire Alarm Replacement at Chula Vista Hills and EastLake Elementary Schools in the Amount of \$480,000 for the Period of December 19, 2019, Through Completion of the Project

 X **Action**

 Information

BACKGROUND INFORMATION:

Bid No. 19/20-8 was prepared for the fire alarm replacement at Chula Vista Hills and EastLake Elementary Schools.

The District advertised the bid package by: (i) publishing on November 8, 2019 and November 15, 2019, in The Star News, a newspaper of general circulation; and (ii) emailing it to construction trade journals and to contractors on the contractor list compiled by the District for this type of work. Three contractors submitted bids at the bid opening on December 4, 2019. Results of the bid are provided in the following chart.

Name of Contractor	Bid Amount
O.T. Electric	\$480,000
G. A. Abell, Inc., dba Precision Electric Co.	\$516,400
Southland Electric, Inc.	\$757,000

Based on the foregoing, District staff have determined that O.T. Electric is the lowest responsive, responsible bidder, and recommends that the Board of Education award the contract for Bid No. 19/20-8 to O.T. Electric.

ADDITIONAL DATA:

Copies of bid documents are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

Funding for this project will be paid from Measure VV General Obligation Bond funds.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

- (1) Approve Award of Contracts for Prime Bid Package Nos. 2, 4, 5, and 7 Through 14 to Various Contractors for the Modernization/Renovation of Mae L. Feaster Charter School in the Total Amount of \$13,157,514;
- (2) Approve Rejection of All Bids on Prime Bid Package Nos. 3 and 6;
- (3) Deny Bid Protest Submitted by T3 Contractors Corp. Regarding Prime Bid Package No. 1; and
- (4) Approve Award of Contract for Prime Bid Package No. 1 to Clauss Construction in the Amount of \$1,281,822

 X **Action**

 Information

BACKGROUND INFORMATION:

In November 2012, local voters in School Facilities Improvement District (SFID) No. 1 approved Proposition E, a \$90 million general obligation bond, to provide funds to renovate and modernize facilities and improve technology at the Chula Vista Elementary School District's (District) oldest schools, which are located mostly in the western portion of the District. Modernization priority was placed on the oldest eleven school sites Ella B. Allen (Allen), Castle Park, Harborside, Hilltop Drive, Karl H. Kellogg (Kellogg), John J. Montgomery (Montgomery), Lilian J. Rice (Rice), Rosebank, Sunnyside, and Vista Square Elementary Schools, and Mae L. Feaster Charter School (Feaster Charter) (together, Proposition E Projects).

During the summers of 2014, 2015, 2018, and 2019, modernization/renovation was completed as follows: Summer 2014 - Castle Park, Rice, Rosebank; Summer 2015 - Allen, Hilltop Drive, Vista Square; Summer 2018 - Harborside, Kellogg, Montgomery; and Summer 2019 - Sunnyside. With the modernization of Sunnyside, all Proposition E General Obligation bond funds were expended.

In November 2018, local voters approved Measure VV, a \$150 million general obligation bond to provide funds to renovate and modernize facilities, upgrade security and safety infrastructure, implement energy savings measure and improve technology access within all District schools, the Education Services and Support Center and Transportation Yard in order to provide equitable resources for all

students and staff. Measure VV General Obligation bond funds will be used to fund the modernization/renovation of Feaster Charter, which was originally included in the Proposition E projects list.

The District is now ready to proceed with the modernization/renovation of Feaster Charter scheduled for Summer 2020. Accordingly, on October 9 and October 14, 2019, fourteen Prime Bid Packages were published and noticed seeking bids. Bids were opened on November 21, 2019. Work will commence on approximately June 5, 2020, with an estimated completion date of September 4, 2020.

Prior to the bid opening, it was determined the award of a contract would be based on the following method of determining the lowest bid: the lowest bid shall be the lowest bid price on the Total Bid Amount, with consideration of the prices on the additive or deductive items. In each case, the lowest responsive, responsible bidder was determined based on the total bid, for comparative purposes.

Prime Bid Package Nos. 2, 4, 5, and 7 through 14 are being recommended by District staff for award based on review of bids submitted, pricing, and responsiveness. However, all bids on Prime Bid Package Nos. 3 (Concrete) and 6 (Finish Carpentry) are being recommended for rejection because they did not receive a sufficient number of bids from responsive, responsible contractors and/or the lowest responsive and responsible bid was in excess of ten percent (10%) of the engineer's estimate. Bid Package Nos 3 and 6 are being re-advertised and re-bid without the application of the PLA pursuant to Section 4.3(a) of the PLA. The intent is to bring Prime Bid Package Nos. 3 and 6 to the February 2020 Board of Education meeting for approval.

The District received four bids for Prime Bid Package No. 1. Clauss Construction (Clauss) was the apparent low bidder, having submitted a bid in the amount of \$1,281,822, and T3 Contractors Corp. (T3) was the apparent second low bidder, having submitted a bid in the amount of \$1,592,700. However, T3 has protested the bid submitted by Clauss on the bases that: (i) Clauss failed to include its and its surety's corporate seals on the bid bond accompanying Clauss's bid; and (ii) Clauss failed to include with its bid a printout from the website of the California Department of Industrial Relations (DIR) to evidence that Clauss is currently registered with the DIR and, therefore, eligible to perform public work.

District legal counsel has advised that the Board of Education may waive the alleged failures by Clauss to strictly adhere to the bid requirements, and deny T3's bid protest in its entirety, based on: (i) the corporate seals actually are embossed on Clauss's bid bond, but they did not show up when the District copied the bid for distribution to other bidders; and (ii) the District reviewed information on the DIR website and confirmed that Clauss is duly registered and eligible to perform public work, the failure by Clauss to include a printout of the DIR website page did not make Clauss's bid materially different from what Clauss intended, and the waiver

of such failure by the Board of Education will not give Clauss an advantage that isn't available to other bidders.

Thus, the Board of Education may: (i) waive, as a minor irregularity, the failure by Clauss to include the required printout of the DIR website page with its bid; (ii) deny T3's bid protest in its entirety; and (iii) award a contract for Prime Bid Package No. 1 to Clauss, the responsible bidder with the lowest total bid amount of \$1,281,822.

ADDITIONAL DATA:

Recommended bid awards are provided on the attached Exhibit "A." Bid documents are available for review in the Office of the Deputy Superintendent. In the event that a Prime Bid is duly withdrawn by the respective contractor, the next lowest bid will be substituted.

FISCAL IMPACT/FUNDING SOURCE:

Funding will be provided from Measure VV General Obligation Bond and other Capital Funds.

STAFF RECOMMENDATION:

Recommend:

- (i) Award contracts for Prime Bid Package Nos. 2, 4, 5, and 7 through 14
- (ii) Reject all bids for Prime Bid Package Nos. 3 and 6;
- (iii) Deny, in its entirety, T3 Contractors Corp's protest of Clauss Construction's bid for Prime Bid Package No. 1; and
- (iv) Award contract for Prime Bid Package No. 1 to Clauss Construction in the amount of \$1,281,822.

EXHIBIT "A"
Recommended Contract Awards
For Mae L. Feaster Charter School Summer 2020 Modernization

DESCRIPTION	PRIME CONTRACTOR	TOTAL BID
BID PACKAGE #1 - DEMOLITION AND HAZMAT	Clauss Construction	\$1,281,822
BID PACKAGE #2 - ASPHALT AND PAVING	RAP Engineering, Inc.	594,768
BID PACKAGE #3 - CONCRETE		
BID PACKAGE #4 - LANDSCAPE AND IRRIGATION	Marina Landscape, Inc.	378,215
BID PACKAGE #5 – ROUGH CARPENTRY	Core Contracting, Inc.	694,000
BID PACKAGE #6 – FINISH CARPENTRY		
BID PACKAGE #7 - ROOFING AND SHEET METAL	Chambers, Inc., dba Roof Construction	590,950
BID PACKAGE #8 - FLOORING	A&A Flooring, Inc., dba A&S Flooring	609,730
BID PACKAGE #9 – GLAZING AND WINDOWS	Long Glazing & Doors, Inc.	262,595
BID PACKAGE #10 & #11 COMBO – FINISHES, INCLUDING DOORS, FRAMES AND HARDWARE AND SPECIALTIES	Brady SoCal, Inc.	4,175,500
BID PACKAGE #12 - HVAC AND CONTROLS	Able Heating & Air Conditioning, Inc.	1,160,106
BID PACKAGE #13 - PLUMBING	ACCO Engineered Systems, Inc.	1,331,650
BID PACKAGE #14 - ELECTRICAL	Baker Electric, Inc	3,360,000
TOTAL BID PACKAGE COSTS**		\$ 14,439,336

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Approve Overnight Study Trip for Fifth Grade Students from Sunnyside Elementary School to the Star of India on January 31 Through February 1, 2020

 X Action

 Information

BACKGROUND INFORMATION:

Fifth grade students from Sunnyside Elementary School request Board approval for an overnight study trip to the Star of India on January 31 through February 1, 2020. The trip matches the history/social studies curriculum for fifth grade. The program will provide information and hands-on experience related to what life was like traveling to California and experiencing the 13 colonies and American Revolution.

Thirty students will participate in this trip. Two teachers and five parents will accompany the students on this trip.

ADDITIONAL DATA:

None.

FISCAL IMPACT/FUNDING SOURCE:

The cost of the study trips is \$74 per student. This includes lodging, meals, and admission to the Star of India. Students have had opportunities to earn monies for their trips by participating in fundraisers. Financial arrangements are available for children in need of financial assistance. No child will be excluded on the basis of ability to pay.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Accept Donations

 X Action

 Information

BACKGROUND INFORMATION:

In October 2019, Enrique S. Camarena Elementary School received a donation of ten ukuleles from Mr. Joshawa Elsas. Each ukulele comes with a soft case and is customized with a laser engraving of an island tribal design. The ukulele is valued at \$289 for a total value of \$2,890. The ukuleles are to benefit Camarena's music program.

ADDITIONAL DATA:

District staff will write a letter of appreciation for the above donations.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend acceptance.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Ratify Purchase Orders, Warrants, and Checks Written/Issued Through
November 29, 2019

 X Action

 Information

BACKGROUND INFORMATION AND FISCAL IMPACT:

The following purchase orders, warrants, and checks were written/issued through
November 29, 2019.

- | | |
|---|-----------------|
| i. Purchase Orders: 20003938 - 20004611 | \$ 4,138,916.91 |
| ii. Alternative Revolving Cash: 1293 - 1300 | \$ 1,061.00 |
| iii. Commercial Warrants: 314146 - 315053 | \$ 4,066,593.74 |
| Cafeteria Warrants: 00006285 - 00006383 | \$ 936,753.82 |
| iv. Payroll Warrants: Series 10 | \$18,366,781.93 |
| 13259140 - 13260220, N203516 - 2041591 | |
| v. Revolving Cash Checks: 007973 - 008106 | \$ 16,871.25 |

ADDITIONAL DATA:

Additional information is available for review in the Office of the Deputy
Superintendent in accordance with Board Policies 3310, 3314, and 3314.2.

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Approve and/or Ratify Inservice/Travel Requests

 X Action

 Information

BACKGROUND INFORMATION:

See attached listing.

ADDITIONAL DATA:

Inservice/travel requests are available for review in the Office of the Deputy Superintendent in accordance with Board Policies 4133, 4233, and 4333.

FISCAL IMPACT/FUNDING SOURCE:

See attached listing.

STAFF RECOMMENDATION:

Recommend approval and/or ratification.

INSERVICE/TRAVEL REQUESTS

Individual	Event	Destination	From	To	Est'd Cost	Funding	CVESD Location
Stone, S	EDUDATA Conference 2020	Temecula	02/09/20	02/11/20	\$88	District Admin	Business Services
Vazquez, M	Natural Gas Vehicle and CNG Fuel System Inspector Training	Riverside	12/03/19	12/06/19	\$2,209	Operations	Business Services
Seligman, J	American Orff-Schulwerk Association National Conference	Slt Lake City, UT	11/20/19	11/24/19	\$309	VAPA LCAP	Casillas
Rabine, M	Franklin Covey Leader in Me Community Coaching Day	San Diego	11/06/19	11/06/19	\$122	LCAP	Clear View
Batista, R	Learning and The Brain: Educating Anxious Brains	San Francisco	02/13/20	02/16/20	\$1,099	Title I	Halecrest
Cordova, A	Learning and The Brain: Educating Anxious Brains	San Francisco	02/13/20	02/16/20	\$1,099	Title I	Halecrest
Duenas, C	Learning and The Brain: Educating Anxious Brains	San Francisco	02/13/20	02/16/20	\$1,099	Title I	Halecrest
MacDonald, A	Learning and The Brain: Educating Anxious Brains	San Francisco	02/13/20	02/16/20	\$1,549	Title I	Halecrest
Meyer, L	Learning and The Brain: Educating Anxious Brains	San Francisco	02/13/20	02/16/20	\$1,099	Title I	Halecrest
Mora, J	Mental Hlth Technology Trnsfr Ctr Winter 2020 Learning Instit	Long Beach	01/14/20	01/16/20	\$713	District Admin	Human Resources
Bruder, M	Chamber of Commerce First Friday Breakfast Meeting	Chula Vista	08/02/19	08/02/19	\$20	District Admin	Instructional Services
Bystrak, C	Blue Tech Week 2019 Gala Dinner	San Diego	11/20/19	11/20/19	\$157	District Admin	Instructional Services
Casey, S	Charter School Special Eduation Conference	Temecula	01/28/20	01/28/20	\$220	Pupil Services	Instructional Services
Geyer, C	Learning and The Brain®: Educating Anxious Brains Conference	San Francisco	02/14/20	02/16/20	\$1,488	CalWell/Preschl	Instructional Services
Godoy, S	Learning and The Brain®: Educating Anxious Brains Conference	San Francisco	02/14/20	02/16/20	\$1,488	CalWell/Preschl	Instructional Services
Gould, C	Learning and The Brain®: Educating Anxious Brains Conference	San Francisco	02/13/20	02/16/20	\$1,929	Child Devlpmnt	Instructional Services
Parker, L	Learning and The Brain®: Educating Anxious Brains Conference	San Francisco	02/14/20	02/16/20	\$1,488	CalWell/Preschl	Instructional Services
Rodriguez, L.	Learning and The Brain®: Educating Anxious Brains Conference	San Francisco	02/14/20	02/16/20	\$1,488	CalWell/Preschl	Instructional Services
Rojas, N	National Association for Bilingual Education Conference 2020	Las Vegas, NV	02/25/20	02/27/20	\$1,217	Title III	Instructional Services
Shelton, L	The Kennedy Center Partners in Education Annual Meeting	Washington, DC	02/17/20	02/21/20	\$1,477	District Admin	Instructional Services
Tessier, M	Blue Tech Week 2019 Gala Dinner	San Diego	11/20/19	11/20/19	\$157	District Admin	Instructional Services
Dawson, E	American Orff-Schulwerk Association National Conference	Slt Lake City, UT	11/20/19	11/24/19	\$309	VAPA LCAP	Juarez-Lincoln
Ruiz, M	Equity Conf 2020 - Where There is Vision, There is Hope	San Diego	01/16/20	01/17/20	\$380	Title I	Montgomery
Figueroa, C	Mental Hlth Issues in the Classroom: Practical Strategies	San Diego	01/14/20	01/14/20	\$220	CalWell Grant	Palomar
Magana, P	Mental Hlth Issues in the Classroom: Practical Strategies	San Diego	01/14/20	01/14/20	\$220	CalWell Grant	Palomar
Robertson, S	Mental Hlth Issues in the Classroom: Practical Strategies	San Diego	01/14/20	01/14/20	\$220	CalWell Grant	Palomar
Williams, A	Lesson Study Facilitator and Commentator Training	Rcho Cucamnga	11/06/19	11/07/19	\$586	UCSD Create	Rice
Kumagai, Z	American Orff-Schulwerk Association National Conference	Slt Lake City, UT	11/20/19	11/24/19	\$299	SSAE	Rosebank
Lische, S	Learning and The Brain: Educating Anxious Brains	San Francisco	02/14/20	02/16/20	\$868	Title I	Rosebank
Cronauer, J	Positive Discipline in the Classroom 2-Day Workshop	San Diego	01/11/20	01/12/20	\$454	LCAP	Silver Wing
Escobedo, F	Albondigas South County	Chula Vista	11/22/19	11/22/19	\$16	District Admin	Superintendent
Escobedo, F	Nat'l Assoc of State Directors Teacher Education and Certification	San Diego	01/09/20	01/09/20	\$126	District Admin	Superintendent

*Estimated cost per participant. Funds may vary by site for this event

NOTE: Actual Inservice/Travel costs may differ from estimated costs as shown above.

INSERVICE/TRAVEL REQUESTS

Individual	Event	Destination	From	To	Est'd Cost	Funding	CVESD Location
Escobedo, F	Carnegie Foundation Summit	San Francisco	04/01/20	04/03/20	\$2,325	District Admin	Superintendent
Humphrey, L	Albondigas South County	Chula Vista	11/22/19	11/22/19	\$16	District Admin	Supt and Board
Rugo, J	Restorative Discipline Workshop	San Diego	12/16/19	12/16/19	\$401	Title I	Valley Lindo
Allan, M	How to Communicate With Tact, Professionalism and Diplomacy	San Diego	12/11/19	12/11/19	\$233	Title I	Vista Square
Gil, S	The Extraordinary Administrative Professional Workshop	San Diego	12/02/19	12/02/19	\$180	LCAP	Vista Square
Gonzalez, J	How to Communicate With Tact, Professionalism and Diplomacy	San Diego	12/11/19	12/11/19	\$233	Title I	Vista Square
Gutierrez, N	The Extraordinary Administrative Professional Workshop	San Diego	12/02/19	12/02/19	\$180	LCAP	Vista Square
Rodriguez, M	The Extraordinary Administrative Professional Workshop	San Diego	12/02/19	12/02/19	\$180	LCAP	Vista Square

*Estimated cost per participant. Funds may vary by site for this event

NOTE: Actual Inservice/Travel costs may differ from estimated costs as shown above.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Approve Comprehensive School Safety Plans for the 2019-20 School Year

 X Action

 Information

BACKGROUND INFORMATION:

California Education Code Section 32286 requires each school district to be responsible for the overall development of comprehensive school safety plans for every school site in the district. Each school site is required by law to review and update its Comprehensive School Safety Plan annually in cooperation with local law enforcement agencies, fire agencies, community leaders, parents, staff, students, administrators, and others interested in site safety.

The sections of the Comprehensive School Safety Plan with site specific components are:

- Assessment of Current Status of School Crime
- Appropriate Programs and Strategies that Provide School Safety
- School-Wide Dress Code
- Safe Ingress and Egress Procedures
- Ensuring a Safe and Orderly Environment Conducive to Learning.
(This section is the school site's goals and objectives for the year which will improve the safety, security and preparedness of people, programs, physical assets, and the school environment.)
- Disaster Procedures:
 - Emergency Response Team Personnel
 - Hazard and Vulnerability Assessment Summary
 - Emergency Facilities and Supplies
 - Evacuation and Emergency Maps
- School Fire Protection and Evacuation Plan
 - Campus Overview and Maps
- Cardiac Emergency Response Plan
 - Cardiac Emergency Response Team Members

The District-wide components of the Comprehensive School Site Safety Plan are:

- Child Abuse Reporting Procedures
- Disaster Procedures:
 - General Response Procedures
 - Emergency Response Procedures, including procedures for conducting tactical responses to criminal incidents and procedures related to individuals with guns on school campuses.
- Policies for Suspension and Expulsion
- Procedures to Notify Teachers of Dangerous Students
- Discrimination and Harassment Policy
- Rules and Procedures of School Discipline
- Special Needs Planning Annex
- Site Reunification Plan Annex
- School Fire Protection and Evacuation Plan Annex
- Cardiac Emergency Response Plan Annex

ADDITIONAL DATA:

Per California Education Code, certain elements of the Comprehensive School Safety Plan are confidential and not subject to public review.

Each Comprehensive School Safety Plan, as written and updated by the School Principal, with input from the School Site Council and/or School Safety Planning Committee, a law enforcement officer, fire department personnel and the District Emergency Preparedness and Security Manager, requires annual Board approval by administrative action in open session at a public Board meeting. Copies of the public portion of each school site's Comprehensive School Safety Plan are available for review at each site, and in the Office of the District Emergency Preparedness and Security Manager.

Complete copies of each Comprehensive School Safety Plan, including confidential sections, are available for review by the Board and approved District officials in the Office of the District Emergency Preparedness and Security Manager.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

- (1) Approve Revisions to Fiscal Year 2019-20 Budget;
- (2) Approve First Interim Financial Report at October 31, 2019; and
- (3) Certify District's Financial Status for Fiscal Year 2019-20

 X **Action**

 Information

BACKGROUND INFORMATION:

On June 19, 2019, the District adopted its 2019-20 Budget based on the Governor's 2019-20 May Revise. On June 27, 2019, Governor Newsom signed the 2019-20 State Budget Bill (Assembly Bill 74) that included the following major Education Budget changes.

- One-Time Special Education Early Intervention Preschool Grant – Included a one-time unrestricted special education early intervention preschool grant of \$645.8 Million.

On August 14, 2019, District staff provided a Revised 2019-20 Budget Report to the Board of Education that revised the 2019-20 Adopted Budget for the unrestricted One-Time Special Education Early Intervention Preschool Grant included in the 2019-20 State Budget. The District's 2019-20 Revised Budget did not change Adopted Budget expenditures.

The District's 2019-20 First Interim Budget is based on the 2019-20 State Budget Bill. Following are the major items included in the First Interim Budget:

- Local Control Funding Formula (LCFF).
 - Revised Unduplicated English Learner (EL), free/reduced price meal eligible student (LI), and Foster Youth (FY) three-year average pupil count of 59.54% for the Supplemental and Concentration Grants based on October 2019 student counts. At Adopted Budget, the unduplicated rate was 60.05% based on October 2018 student counts.
 - Cost-of-living adjustment (COLA) of 3.26% remains same as Adopted Budget.

- Local Control and Accountability Plan (LCAP) funding/expenditures of approximately \$26,664,777 from the Supplemental and Concentration Grants are budgeted same as Adopted Budget.
- One-time unrestricted Special Education Early Intervention Preschool Grant of approximately \$5.6 million which was included in the Revised Budget.

Attached is an analysis of the District's 2019-20 First Interim Budget Report. The First Interim Report is based on the financial data as of October 31, 2019, with projections through June 30, 2020. Additionally, the First Interim Budget includes multi-year financial projections through fiscal year 2021-22. Discussion in this section reflects the General Fund unrestricted and restricted funds. All other funds of the District, including the charter schools financial data, are included in Attachments III and IV.

The District's 2019-20 ending fund balance is projected to be \$35,443,045, and the Reserve for Economic Uncertainties (REU) is projected to be \$34,358,045, providing an 11.65% REU, and represents a \$1,353,519 increase in the REU from the Revised Budget. The major reason for the increase was primarily due to changes in the unrestricted revenues, expenditures, and contributions as noted in the sections below. Even though the REU is projected to increase at the First Interim Budget, the District's unrestricted expenditure costs exceed unrestricted revenues by <\$6,412,748> in the 2019-20 school year.

Based on enrollment data as of the First Interim Budget, projected 2019-20 ADA is being increased by 75 Average Daily Attendance (ADA) from the Adopted Budget for the District less charter schools. No additional growth beyond the 2019-20 ADA increase is included in the District's multiyear projection. The District continues to review future housing developments within the District boundaries in order to determine future enrollment growth and impact on multi-year ADA projections

While the 2019-20 First Interim REU is expected to increase by \$1,353,519 from the 2019-20 Revised Budget, the District projects the 2019-20 REU will decrease by <\$3,666,975> when compared to the District's 2018-19 REU, which represents a decrease in the REU percentage from 12.92% in 2018-19 to 11.65% in 2019-20. Education Code (EC) Section 42127 requires the Board of Education to have a fiduciary obligation to the District to meet its financial obligations in the current fiscal year and two subsequent fiscal years. The District believes it will be able to meet its fiscal commitments for the current and subsequent two years and is filing a positive certification with the San Diego County Office of Education (SDCOE). In order to meet its fiscal commitments with the 2019-20 First Interim District Budget Adoption, the District's multi-year projection for the 2020-21 and 2021-22 fiscal years includes projected ongoing budget reductions of \$7,500,000 and \$10,000,000, respectively, in order to meet the required minimum 3% reserve level. The District's 2019-20 Budget includes approximately \$6.2 million in budget

reductions. A detailed plan of budget reductions for 2020-21 will be submitted to the SDCOE along with the 2019-20 First Interim Budget.

Unrestricted Revenues

General Fund unrestricted revenue changes since the District's Revised Budget reflect a total increase of \$826,406, as shown on Attachment I. Following are the major areas of change affecting revenues.

1. LCFF \$ 40,984

The major cause of the increase is due to an estimated increase of 75 ADA in 2019-20 representing about \$609,495 in base LCFF revenue that was mostly offset by the <\$568,511> decrease in Supplemental and Concentration (S&C) Grant revenue. The S&C revenue decreased due to the reduction of Unduplicated EL, LI, and Foster Youth three-year average pupil count from 60.05% to 59.54%. The reduction in the unduplicated count was primarily due to a reduction number of students classified as EL.

2. Federal Revenues \$ 627,127

The projected increase in the Medical Administrative Activities (MAA) funds and Impact Aid revenues account for the majority of the increase in this category.

3. Other State Revenues \$ 117,076

An increase in the unrestricted lottery rate from \$151 to \$153 per ADA and receipt of prior year unrestricted lottery revenue is the major reason for the increase.

4. Other Local Revenues \$ 41,219

The increase in local revenues was caused by the inclusion of \$520,050 in interest revenue due primarily to the receipt of the 2019-20 Tax Revenue Anticipation Note interest income that was mostly offset by the decrease in charter schools chargeback revenue of <\$424,081.>

Restricted Revenues and Expenditures

Attachment II is a summary of restricted program funds that the District estimates it will receive in 2019-20 at the First Interim Report, as compared with the amount anticipated in the Revised Budget. There is an overall increase of \$632,276 in grants and entitlements from the Adopted Budget to this report. Carryover from the prior year(s) and year-end deferred revenue are also reflected as expenditures in 2019-20. Except for special education and routine maintenance restricted resources, other restricted program revenues and expenditures are budgeted as revenue and expenditure neutral, therefore having no impact on the District's

ending balance. All amounts in the Designated Ending Balance that pertain to restricted program funds are also expended in this report. Following is a list of the largest increases and decreases in restricted funds.

LCFF Sources

Special Education Tax	\$ 63,592
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Total LCFF Sources	\$ 63,592
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Federal

Head Start	\$ <310,180>
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Title III LEP	123,018
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Title II Teacher Quality	53,757
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Title I Compensatory	45,878
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All Other Federal	4,978
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Total Federal	\$ <82,549>
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State

Lottery (restricted)	\$ 125,097
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Special Education: Mental Health Services	<15,377>
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Total State	\$ 109,720
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Local

After School Learning & Safe Neighborhoods	\$ 222,418
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University Principal Preparation Initiative (Wallace Foundation)	113,412
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Family Resource Center Support	104,589
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Special Education - SELPA	<88,631>
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Eastlake Educational Foundation	62,359
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Project Cal-Well	54,044
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Microsoft Technology Voucher	27,836
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All Other Local	45,486
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Total Local	\$ 541,513
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TOTAL RESTRICTED PROGRAMS	\$ 632,276
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Changes to the unrestricted General Fund contribution to restricted special education and restricted routine maintenance are noted in the Unrestricted Other Financing Sources/Uses section on the following page.

Unrestricted Expenditures

General fund unrestricted expenditures changes since the Adopted Budget reflect an increase of \$487,406. Following is a summary by the major object of expenditure of the most significant of these total changes.

1. Certificated Salaries \$ 546,835

The major cause of the increase in certificated salaries was mainly due to the increase of \$321,428 for 3.53 FTE Language Speech Hearing Specialists; \$197,845 reallocation of School Site Control and LCAP site budget amounts to this category from Books/Supplies and Services/Other Operating Expenses; \$169,033 increase in administrative costs; \$151,039 for additional 3.2 FTE for District nurses previously filled by agency personnel; \$120,928 addition for 2.0 FTE for K-6 teachers; and \$118,000 increase in substitute costs. The increases were partially offset by savings of <\$634,353> for replacements of additional retired teachers at lower salary steps and savings for partial year vacancies.

2. Classified Salaries \$ 71,188

The increase in classified salaries was mainly due to the \$122,115 reallocation of School Site Control and LCAP site budgets to this category from Books/Supplies and Services/Other Operating Expenses and \$100,000 increase in custodian substitute costs. The increases were partially offset by <\$155,844> for the reduction of 2.94 FTE for Bus drivers and replacement of Bus drivers at lower salary steps.

3. Employee Benefits \$ 600,287

The increased cost in employee benefits is primarily related to the increase in estimated salaries which increases statutory benefit costs, and an increase in employees acquiring health benefits, in addition to the increase in the CalSTRS pension rates from 16.7% to 17.1% included in the final state budget.

4. Books and Supplies \$ <459,730>

The major reason for the decrease is the <\$528,658> reallocation of School Site Control and LCAP budgets from this budget category account to Certificated and Classified Salaries and Benefits.

5. Services and Other Operating Expenses \$ <346,628>

The majority of the change in this category are due to a <\$418,076> decrease in projected utilities costs; a <\$209,709> decrease in independent contractor costs for nurses; and a <\$262,222> reallocation of School Site Control and LCAP site allocation budget from this category account to Certificated and

Classified Salaries and Benefits. The decreases were partially offset by the reporting of the \$585,836 TRANS borrowing cost.

Unrestricted Other Financing Sources/Uses

The primary change in the unrestricted Other Financing Sources/Uses section is the decrease in the District's Contributions as described below.

1. Contributions \$ <917,047>

A \$<917,047> decrease in contribution from the unrestricted General Fund to the restricted special education program is primarily due to the <\$710,203> decrease of 12 FTE for Instructional Aide/Student Attendant and the savings for partial year vacancies. In addition, savings of <\$274,915> are projected for the replacements of retired Special Education certificated staff at lower salary steps and for partial year vacancies and late hires.

Fund Balance

The 2019-20 total projected ending balance is estimated at \$35,443,045. The Reserve for Economic Uncertainties (REU) amount is projected at \$34,358,045, which provides a 11.65% reserve and meets the State's recommended minimum of 3%. The REU is embedded in the projected ending balance and is held in order for the District to meet its required minimum reserves over a three-year period; to offset future year deficits, potential negative impacts from local, state, or federal economic uncertainties; increasing pension costs, special education costs, and to protect from potential declining enrollment in 2020-21 and 2021-22.

Also included in the ending balance are accounts for the following items.

1. Revolving Cash Fund \$ 135,000
Current maximum amount available in local banks for issuance of reimbursement checks or advances.
2. Stores \$ 700,000
Estimated cash value of warehouse inventory at June 30, 2020.
3. School Gift/United Way Accounts \$ 250,000
Designated for School Gift/United Way accounts that can only be spent by the school site.

Negotiations

Fiscal negotiations have not been completed with the Chula Vista Educators (CVE) and the Chula Vista Classified Employees Organization (CVCEO) for 2019-20.

The cost of 1 percent in salaries and statutory benefits for CVE is \$1,299,638 and for CVCEO is \$499,805. The cost of 1 percent for all employees is \$2,021,450. Charter schools negotiate employee salaries separate from the District's negotiations, and the cost of their salary increases is not included in any of these amounts.

Cash Position

The cash flow analyses (Attachment V) indicate a positive cash position during the remainder of fiscal year 2019-20 and for fiscal year 2021-22. For the subsequent fiscal years, appropriate steps will be taken to maintain a positive cash position.

Multiyear Projections

The Board must certify that the District will have the necessary resources to meet its financial obligations for the current year as well as two subsequent years. Using 2019-20 as the base year, following are the major assumptions for revenues and expenditures utilized in this analysis.

1. Average Daily Attendance (ADA) growth.
 - 2019-20 75 ADA growth
 - 2020-21 0 (ADA 0)
 - 2021-22 0 (ADA 0)
2. State-funded COLAs are based on the California Department of Finance Projections for the 2019-20 adopted state budget.
 - 2020-21 3.00%
 - 2021-22 2.80%
3. Estimated three year average unduplicated EL, LI, and FY pupil counts for the LCFF Supplemental and Concentration Grants.
 - 2020-21 59.61%
 - 2021-22 59.10%
4. Class/step costs for certificated and classified employees are based on an average of 2.00% and 1.75% for respective employee groups. Savings for 15 teacher retirees are also included.
5. Routine restricted maintenance funded at 3% of expenditures effective 2018-19.
6. California State Teachers' Retirement System employer rates and increased costs.
 - 2020-21 18.40% \$1,881,589
 - 2021-22 18.10% \$<131,523>

7. California Public Employees' Retirement System employer rates and increased costs.
 - 2020-21 22.80% \$1,520,962
 - 2021-22 24.90% \$1,102,701
8. Midyear salary adjustments are booked as savings when an employee retires. End-of-year retirements are factored as an adjustment to the following year's Adopted Budget. Savings depend on the experience and education of each retiree and each replacement new hire.
9. Projected Budget Reductions.
 - 2020-21 \$7,500,000
 - 2021-22 \$10,000,000

The estimated revenues, expenditures, and ending balances are summarized on the following page and on the attached state multiyear projections form.

	<u>2020-21</u>	<u>2021-22</u>
1. ADA	22,423	22,423
2. Revenues/Sources	\$286,194,261	\$291,403,575
3. Expenditures/Uses	<u>293,737,231</u>	<u>290,659,409</u>
Net Increase/<Decrease>	\$ <7,542,970>	\$ 744,166
4. Beginning Balance	<u>\$ 35,443,045</u>	<u>\$ 27,900,075</u>
5. Ending Balance	<u>\$ 27,900,075</u>	<u>\$ 28,644,241</u>
6. Less: Designations	1,085,000	1,085,000
7. Reserve for Economic Uncertainties	<u>\$ 26,815,075</u>	<u>\$ 27,559,241</u>
8. Reserve for Economic Uncertainties %	9.13%	9.48%
3% Criteria and Standards Minimum Reserve	\$ 8,812,117	\$ 8,719,782

ADDITIONAL DATA:

Attached are various District and State reports with revised 2019-20 budgets as of October 31, 2019.

Attachment I – Total General Fund Summary of Revenues, Expenditures, and Changes in Fund Balance; General Fund Unrestricted Programs Summary of Revenues, Expenditures, and Changes in Fund Balance; Summary of Unrestricted Revenues; and Summary of Unrestricted Expenditures by Object Code

Attachment II – Summary: General Fund Restricted Programs

Attachment III – Other Funds Narrative at October 31, 2019

Attachment IV – Other Funds at First Interim

Attachment V – 2019-20 and 2020-21 Cash Flow Analyses

Form CI – District Certification of Interim Report

Form AI – Attendance Detail

Form 01CSI – Criteria and Standards

Form 01I – General Fund Summary

Form 09I – Charter Schools Special Revenue Fund

Form MYPI – Multiyear Projections

FISCAL IMPACT/FUNDING SOURCE:

See attached.

STAFF RECOMMENDATION:

Recommend approval and certification.

Total General Fund
Summary of Revenues, Expenditures, and Changes in Fund Balance

Attachment I

<u>Description</u>	2018-19 Unaudited Actuals <u>Budget</u>	2019-20 Adopted <u>Budget</u>	2019-20 Revised <u>Budget</u>	2019-20 First Interim <u>Budget</u>
A. Revenues	\$292,452,664	\$279,070,886	\$284,743,074	\$286,103,250
B. Expenditures	<u>294,337,362</u>	<u>294,389,586</u>	<u>294,898,038</u>	<u>295,002,167</u>
C. Excess (Deficiency) of Revenues over Expenditures	(1,884,698)	(15,318,700)	(10,154,964)	(8,898,917)
D. Other Financing Sources/Uses	<u>95,046</u>	<u>0</u>	<u>0</u>	<u>97,472</u>
E. Net Increase (Decrease) in Fund Balance	(1,789,652)	(15,318,700)	(10,154,964)	(8,801,445)
F. Fund Balance, Reserves				
1. Beginning Balance as of July 1	<u>46,034,142</u>	<u>40,594,244</u>	<u>44,244,490</u>	<u>44,244,490</u>
2. Net Ending Balance	<u><u>\$44,244,490</u></u>	<u><u>\$25,275,544</u></u>	<u><u>\$34,089,526</u></u>	<u><u>\$35,443,045</u></u>

General Fund
Summary of Unrestricted Revenues, Expenditures, and Changes in Fund Balance

Attachment I

Description	2018-19 Unaudited Actuals Budget	2019-20 Adopted Budget	2019-20 Revised Budget	2019-20 First Interim Budget
Revenues	\$231,230,179	\$230,761,793	\$236,335,475	\$237,161,881
Expenditures	<u>190,145,680</u>	<u>199,261,685</u>	<u>199,261,685</u>	<u>199,749,091</u>
Excess (Deficiency) of Revenues over Expenditures	41,084,499	31,500,108	37,073,790	37,412,790
Other Financing Sources/Uses				
1. Proceeds for Capital Leases	97,472	0	0	97,472
2. Contributions to Special Education and Maintenance	<u>(43,219,340)</u>	<u>(44,938,563)</u>	<u>(44,840,057)</u>	<u>(43,923,010)</u>
	(43,121,868)	(44,938,563)	(44,840,057)	(43,825,538)
Net Increase (Decrease) in Fund Balance	<u>(2,037,369)</u>	<u>(13,438,455)</u>	<u>(7,766,267)</u>	<u>(6,412,748)</u>
Fund Balance, Reserves				
1. Beginning Balance as of July 1	43,893,162	38,714,000	41,855,793	41,855,793
2. Net Ending Balance				
a. Revolving Cash Fund	132,850	135,000	135,000	135,000
b. Stores	766,213	700,000	700,000	700,000
c. Reserve for Economic Uncertainties	38,025,020	24,190,545	33,004,526	34,358,045
d. Designated for Prepaid Items	253,067	0	0	0
e. Designated for LCAP/Site Funds	2,371,891	0	0	0
f. Designated for Donations/School Gifts	<u>306,752</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
Total Fund Balance, Reserves	<u>\$41,855,793</u>	<u>\$25,275,545</u>	<u>\$34,089,526</u>	<u>\$35,443,045</u>
District Reserve for Economic Uncertainties	12.92% = \$38,025,020	8.22% = \$24,190,545	11.21% = \$33,004,526	11.65% = \$34,358,045
Minimum 3% Reserve	3% = \$8,830,121	3% = \$8,831,688	3% = \$8,831,688	3% = \$8,850,065

General Fund
Summary of Unrestricted Revenues

Attachment I

	2018-19 Unaudited Actuals <u>Budget</u>	2019-20 Adopted <u>Budget</u>	2019-20 Revised <u>Budget</u>	2019-20 First Interim <u>Budget</u>
Student Factors				
1. K-6 ADA	28,346	28,388	28,388	28,453
2. <u>Less Direct Funded Charters ADA</u>	<u>(5,994)</u>	<u>(6,040)</u>	<u>(6,040)</u>	<u>(6,030)</u>
Adjusted K-6 ADA	22,352	22,348	22,348	22,423
Revenues				
1. <u>LCFF Sources</u>	\$207,402,886	\$212,689,699	\$212,689,699	\$212,730,683
2. <u>Federal Revenues</u>				
a. Impact Aid (PL874)	\$674,521	\$300,000	\$300,000	\$496,159
b. U.S. Wildlife Reserve	7,991	7,991	7,991	9,133
c. Medi-Cal Administrative Activities/Other Federal	813,681	250,000	250,000	679,826
Total Federal Revenues	<u>\$1,496,193</u>	<u>\$557,991</u>	<u>\$557,991</u>	<u>\$1,185,118</u>
3. <u>Other State Revenues</u>				
a. Mandated Block Grant	\$703,797	\$720,113	\$720,113	\$720,113
b. Mandated Costs-Prior year claims (one-time)	4,160,159	0	0	0
c. Lottery-unrestricted	3,928,772	3,531,638	3,531,638	3,615,537
d. STAR/CELDT Testing	107,764	53,000	53,000	64,670
e. Special Education Preschool Grant	0	0	5,573,682	5,595,189
Total State Revenues	<u>\$8,900,492</u>	<u>\$4,304,751</u>	<u>\$9,878,433</u>	<u>\$9,995,509</u>
4. <u>Other Local Revenues</u>				
a. Sale of Equipment/Supplies/Other	26,744	30,000	30,000	30,000
b. Transportation Services Study Trips	205,685	250,000	250,000	250,000
c. Leases & Rentals	252,694	340,000	340,000	285,000
d. Interest	801,354	320,000	320,000	840,050
e. Nonresident Tuition	13,697	10,000	10,000	10,000
f. Interagency	10,966,150	11,252,758	11,252,758	10,828,677
g. Student Teaching	25,650	20,000	20,000	20,000
h. Other In-lieu Tax	6,822	6,544	6,544	6,544
i. All Other Local	787,376	730,050	730,050	730,300
j. School Gifts/United Way	344,440	250,000	250,000	250,000
Total Local Revenues	<u>\$13,430,612</u>	<u>\$13,209,352</u>	<u>\$13,209,352</u>	<u>\$13,250,571</u>
Total Revenues	<u><u>\$231,230,183</u></u>	<u><u>\$230,761,793</u></u>	<u><u>\$236,335,475</u></u>	<u><u>\$237,161,881</u></u>

**General Fund
Summary of Unrestricted
Expenditures by Object Code**

Attachment I

State Object Code	Description	2018-19 Unaudited Actuals	2019-20 Adopted Budget	2019-20 Revised Budget	2019-20 First Interim @ 10-31-19
<u>Expenditures</u>					
1000	Certificated Salaries	\$104,383,276	\$106,292,307	\$106,292,307	\$106,839,142
2000	Classified Salaries	26,944,977	28,426,161	28,426,161	28,497,349
3000	Employee Benefits	41,290,128	44,084,170	44,084,170	44,684,457
4000	Books and Supplies	4,634,742	5,677,235	5,677,235	5,217,505
5000	Services & Other Operating Expenses	15,810,428	17,690,760	17,690,760	17,344,132
6000	Capital Outlay	167,243	67,582	67,582	112,189
7000	Other Outgo/Uses	<u>(3,085,116)</u>	<u>(2,976,530)</u>	<u>(2,976,530)</u>	<u>(2,945,683)</u>
	Total Expenditures	<u><u>\$190,145,678</u></u>	<u><u>\$199,261,685</u></u>	<u><u>\$199,261,685</u></u>	<u><u>\$199,749,091</u></u>

**Chula Vista Elementary School District
Summary: General Fund Restricted Programs**

Attachment II

Program	2019-20 Adopted Rev Budget	2019-20 Adopted Exp Budget	2019-20 Beginning Fund Balance	2018-19 Carryover	2019-20 Est. Rev/Contr. at First Interim	2019-20 Est. Exp/Contr. at First Interim
LCFF SOURCES						
Special Education	\$ 1,525,800	\$ 1,525,800			\$ 1,589,392	\$ 1,589,392
TOTAL LCFF SOURCES	\$ 1,525,800	\$ 1,525,800	\$ 0		\$ 1,589,392	\$ 1,589,392
FEDERAL						
Title I - Federal Compensatory Education	\$ 6,077,113	\$ 6,077,113		\$ 750,458	\$ 6,122,991	\$ 6,122,991
SPED, Local Assistance	4,971,990	4,971,990			4,970,682	4,970,682
SPED, Preschool Grant	835,538	835,538			835,538	835,538
SPED, Local Assistance, Private School ISPs	44,912	44,912		15,222	45,913	45,913
Federal Preschool Grant	270,208	270,208			270,208	270,208
Federal IDEA Mental Health Local Entitlement	339,823	339,823			333,080	333,080
Federal Preschool Staff Development	3,051	3,051			3,051	3,051
Title II - Teacher Quality	768,251	768,251		81,336	822,008	822,008
Title IV - Student Support and Academic Enrichment	732,364	732,364		376,119	773,924	773,924
Title IV - Student Support and Acad Enrich (One-time Competitive)	292,056	292,056		258,621	258,621	258,621
Title III - Ed of LEP (EIEP/Bilingual Programs)	774,470	774,470		108,534	897,488	897,488
Head Start Preschool	310,180	310,180			0	0
Medi-Cal Billing	0	629,114	754,968		0	754,968
Medi-Cal Target Case Management - Fam Res Ctr	0	14,449	69,937		0	69,937
Mathematics/Reading AB 466 (One Time)	0	0		3,903	3,903	3,903
TOTAL FEDERAL PROGRAMS	\$ 15,419,956	\$ 16,063,519	\$ 824,905	\$ 1,594,193	\$ 15,337,407	\$ 16,162,312
STATE						
Classified Sch. Employee Professional Development	\$ 0	\$ 148,571	\$ 148,571		\$ 0	\$ 148,571
Lottery/Restricted	1,239,582	1,628,180	715,707		1,364,679	2,080,386
Low Performing Students Block Grant	0	699,513	699,513		0	699,513
Special Ed: Mental Health Services	1,807,760	1,807,760			1,792,383	1,792,383
STRS On-Behalf Pension Contribution	11,526,015	11,526,015			11,526,015	11,526,015
TOTAL STATE PROGRAMS	\$ 14,573,357	\$ 15,810,039	\$ 1,563,791	\$ 0	\$ 14,683,077	\$ 16,246,868
LOCAL						
Special Education	\$ 12,835,147	\$ 12,835,147			\$ 12,746,516	\$ 12,746,516
Special Education - Low Incidence	60,543	60,543			60,543	60,543
After School Learning & Safe Neighborhoods	3,142,623	3,142,623			3,365,041	3,365,041
21st Century Comm. Learning Center (21stCCLC)	13,665	13,665		13,750	13,750	13,750
Alliance Health Care / FRC	24	24			0	0
Ball Foundation - District	0	0		15,952	15,952	15,952
Be There San Diego	0	0			2,000	2,000
California Childeren Services	0	0			370	370
CA Family Resource Assn.	0	0			7,081	7,081
CDBG/City of CV - Child Advocate - Fam Res Ctrs	0	0			1,005	1,005
Center for Civic Engagement	0	0		127	127	127
Chargers Champion - Hilltop Drive School	374	374		374	374	374
Children's Partnership	4	4			0	0
CTC Paraprof Teacher Training Repayment Acct	9,093	9,093		9,093	9,093	9,093
CV Comm Collaborative Community Project	15,736	15,736		33,743	48,618	48,618
CV Comm Collaborative/Fam Res Ctrs (CVCC/FRC)	14,683	14,683		32,392	41,747	41,747
Day of the Child / FRC	0	0		11,795	11,795	11,795
District Intramural Sports	5,848	5,848			10,915	10,915
EastLake Educational Foundation	0	0		2,359	62,359	62,359
EISS Implementation Grant	107	107		107	107	107
EL Improvement Collaborative	0	0		4,897	4,897	4,897
Even Start/Schools Support	1,485	1,485		1,485	1,485	1,485
Even Start/Schools Support/Coaching Project	1,447	1,447		1,447	1,447	1,447

**Chula Vista Elementary School District
Summary: General Fund Restricted Programs**

Attachment II

Program	2019-20 Adopted Rev Budget	2019-20 Adopted Exp Budget	2019-20 Beginning Fund Balance	2018-19 Carryover	2019-20 Est. Rev/Contr. at First Interim	2019-20 Est. Exp/Contr. at First Interim
Even Start/Toyota Family Literacy Prgm	61	61		61	61	61
First 5 Live Well San Diego	85,067	85,067		990	84,942	84,942
FRC Kaiser Hospital Foundation	0	0			0	0
General Mills Foundation	34	34		34	34	34
Girard Foundation Grant	7,874	7,874		13,700	13,700	13,700
HHS/CPPW Healthy Schools Grant	21	21		21	21	21
HomeTown Grant	1,839	1,839		1,301	1,301	1,301
Inter-Generational Games - Olympic Training Center	1,820	1,820		1,826	3,626	3,626
Kaiser Foundation Hospitals	7,334	7,334		5,538	5,538	5,538
Kaiser Foundation - Otay	0	0		980	980	980
Literacy for Life	0	0			500	500
Living Coast Discovery Center	39	39		39	39	39
Microsoft CA Government Entities Settlement	361	361		361	361	361
Microsoft Technology Voucher	0	0		27,836	27,836	27,836
Midway Magic	1,790	1,790		1,790	1,790	1,790
National Foundation For Autism Research	3,192	3,192		2,694	2,694	2,694
OASIS Tutoring Program	3,733	3,733		3,733	3,733	3,733
Poison Control/FRC	5,479	5,479		8,314	12,040	12,040
Professional Development Institutes (PDI)	914	914		914	914	914
Project Cal-Well	58,436	58,436		57,480	112,480	112,480
Quality Preschool Initiative (QPI)	402,877	402,877		53,780	408,580	408,580
Sanford College	4,167	4,167		25,000	25,000	25,000
San Diego County Intergmtnl Prgm - Otay/Early Int.	1,221	1,221		1,221	1,221	1,221
San Diego Foundation - Vonnie McMillin Fndtn	4,920	4,920		7,403	11,390	11,390
San Diego Foundation Teacher's Fund - Various Sites	11,160	11,160		11,160	11,160	11,160
San Diego Unified Port District	13,760	13,760			13,760	13,760
SD Association of Government/FRC	0	0			15,000	15,000
South Bay Community Services - SBCS/FRC	12,830	12,830		6,003	10,259	10,259
Special Olympics	0	0			1,510	1,510
Speech Contest B of A	1,068	1,068		1,050	1,050	1,050
Stuart Foundation	35,000	35,000			0	0
SUHSD - Support	0	0		5,796	5,796	5,796
SUHSD - Healthy Eating Active Comm (HEAC)	686	686		686	686	686
Sweetwater Authority	0	0			2,968	2,968
TedX Chula Vista	0	0			0	0
Toshiba America Foundation	40	40			0	0
UCSD - CREATE	21,560	21,560			26,583	26,583
University Principal Preparation Initiative (Wallace Foundation)	0	0			113,412	113,412
University of Miami / FRC	0	0		3,315	3,315	3,315
USC/DODEA	0	0		73	73	73
Wells Fargo Donation - District	1,189	1,189		1,189	1,189	1,189
Wells Fargo Foundation	729	729		729	729	729
TOTAL LOCAL PROGRAMS	\$ 16,789,980	\$ 16,789,980	\$ 0	\$ 374,048	\$ 17,331,493	\$ 17,331,493
OTHER FINANCING SOURCES/USES						
Special Education	\$ 36,008,282	\$ 36,008,282			\$ 35,072,010	\$ 35,072,010
Restricted Maintenance Account	8,831,775	8,831,775			8,851,000	8,851,000
TOTAL OTHER FINANCING SOURCES/USE	\$ 44,840,057	\$ 44,840,057	\$ 0	\$ 0	\$ 43,923,010	\$ 43,923,010
GRAND TOTAL CATEGORICAL PROGRAMS	\$ 93,149,150	\$ 95,029,395	\$ 2,388,696	\$ 1,968,241	\$ 92,864,379	\$ 95,253,075

**OTHER FUNDS NARRATIVE
2019-20 FIRST INTERIM BUDGET**

This narrative describes significant changes that have occurred in Other Funds between the 2019-20 Adopted Budget and the 2019-20 First Interim Budget. No changes were made to any of the Other Funds on the August 14, 2019 Revised Budget. The attached pages detail these budgets by fund in order to provide an overall financial summary of District operations not conducted through the General Fund.

Building Fund – Revenue and expenditure projections are not expected to materially change from the Adopted Budget.

Bond Building Fund (Measure VV) - In November 2018, local voters approved Measure VV, a \$150 million general obligation bond to provide funds to renovate and modernize facilities and improve technology at the District's oldest schools. In August 2019, the District issued a \$60 million Bond Anticipation Note (BAN) which will be payable from proceeds of the sale of bonds pursuant to the authorization. Proceeds from the Bond Anticipation Note were deposited into the Bond Building Fund (21-33) which resulted in an increase in revenue by \$60,291,345. Expenditure projections are expected to increase by \$19,267,771 primarily due to the construction costs to complete the Summer 2019 modernization project at Sunnyside Elementary, the Summer 2020 modernization project at Mae L. Feaster Charter School and the installation of LED lighting retro fit at 25 school sites.

Bond Building Fund (Proposition E) – Revenue projections are not expected to materially change from the Adopted Budget. Expenditure projections are expected to decrease by <\$2,446,494> primarily due to the timing of modernization costs for Sunnyside Elementary that was incurred in the 2018-19 fiscal year rather than 2019-20.

Developers' Fees-Capital Improvement Fund – Revenue projections are not expected to materially change from the Adopted Budget. Expenditure projections are expected to increase by \$166,082 due to costs related to construction projects that are expected to be completed during the 2019-20 school year.

State School Facilities Fund-SB 50 Modernization/New Construction – Revenue and expenditure projections are not expected to materially change from the Adopted Budget.

Pupil Transportation Equipment Fund – Revenue and expenditure projections are not expected to materially change from the Adopted Budget.

Cafeteria Fund – Revenue projections are expected to increase by \$650,000 from the Adopted Budget primarily due to a \$0.10 increase in the federal free and reduced reimbursement rate. Expenditure projections are expected to increase by

Attachment III

\$252,513 primarily due to a projected increase in costs for the construction of a new walk-in freezer.

Child Development Fund – Revenue projections are expected to increase by \$135,933 mainly due to the increase in the 2019-20 State reimbursement rate. Expenditure projections are not expected to materially change from the Adopted Budget.

Charter Schools Fund (Arroyo Vista, Chula Vista Learning Community [CVLCC], Discovery, Mae L. Feaster, and Robert L. Mueller) – Total revenue projections are expected to increase from the adopted budget by \$577,189 primarily due to an increase in Federal revenue of \$255,170 and Local revenue consisting of additional local grants and interest income of \$308,085. Total Expenditures projections are not expected to materially change from Adopted Budget.

Self-Insurance Fund – Revenue projections for the Self-Insurance Fund are not expected to materially change from the Adopted Budget. Expenditure projections are expected to increase by \$138,231 mainly due to the projected increase in worker's compensation claims.

Community Facilities District Capital Projects Fund – Revenue projections are expected to increase by \$1,100,000 primarily due to the increase in special tax assessments. Expenditure projections are expected to increase by \$3,613,588 primarily due to the timing of construction costs for the Saburoa Muraoka Elementary relocatable project that will be incurred in the 2019-20 fiscal year rather than 2018-19.

Community Facilities District Debt Service Fund – Revenues and expenditure projections are not expected to materially change from the Adopted Budget.

Building Fund (21-09)**Attachment IV**

The Building Fund is used to account for capital facilities projects not funded by Community Facilities District (CFD) proceeds or General Obligation Bond funds. In 2013-14, the District sold Certificates of Participation (COP) to acquire and install classrooms at CVLCC for Grades 9-12 at Silver Wing and to acquire and install classrooms at Feaster Charter for Grades 7 and 8. Both charter schools will make transfers to this fund to cover the COP debt service payments.

	2018-19 Unaudited Actuals	2019-20 Adopted Budget	2019-20 First Interim @ 10/31/19
Beginning Balance, July 1	<u>\$188,423</u>	<u>\$0</u>	<u>\$31,714</u>
Revenue			
Interest	\$3,872	\$0	\$264
Transfer from CVLCC for High School Lease Payment	447,000	447,250	447,250
Transfer from Feaster for Middle School Lease Payment	145,788	146,912	146,912
Total Revenue	<u>\$596,660</u>	<u>\$594,162</u>	<u>\$594,426</u>
Total Beginning Balance & Revenue	<u>\$785,083</u>	<u>\$594,162</u>	<u>\$626,140</u>
Expenditures			
Sites, Buildings & Equipment	\$160,581	\$0	\$31,978
Lease Payments-CVLCC High School	447,000	447,250	447,250
Lease Payments-Feaster Middle School	145,788	146,912	146,912
Total Expenditures & Other Outgo	<u>\$753,369</u>	<u>\$594,162</u>	<u>\$626,140</u>
Total Ending Balance, June 30	<u><u>\$31,714</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>

Bond Building Fund - Measure VV (21-33)**Attachment IV**

In November 2018, local voters approved Measure VV, a \$150 million general obligation bond to provide funds to renovate and modernize facilities and improve technology at the District's oldest schools. Education Code Section 15146 requires the District to establish a restricted bond building fund for the purposes of receiving, holding, investing, and disbursing funds for construction projects. In August 2019, the District issued a Bond Anticipation Note (BAN) for \$59,998,285 which will be payable from proceeds of the sale of bonds pursuant to the authorization. Proceeds from the Bond Anticipation Note were deposited into the Bond Building Fund (21-33) and will be used to provide additional funding to complete the modernization of Sunnyside. Funds will also be use to modernize Feaster Charter school which is scheduled to be modernized during the summer of 2020, and to install lighting retro fit at 25 school sites and other District modernization projects.

	2018-19 Unaudited Actuals	2019-20 Adopted Budget	2019-20 First Interim @ 10/31/19
Beginning Balance, July 1	\$0	\$0	\$0
Revenue			
BAN Proceeds	\$0	\$0	\$59,998,285
BAN premium	0	0	93,060
Interest	\$0	\$0	\$200,000
Total Revenue	\$0	\$0	\$60,291,345
Total Beginning Balance & Revenue	\$0	\$0	\$60,291,345
Expenditures			
Supplies	\$0	\$0	\$17,563
Services & Other Expenses	0	0	288,372
Sites, Buildings & Equipment	0	0	18,961,836
Total Expenditures & Other Outgo	\$0	\$0	\$19,267,771
Total Ending Balance, June 30	\$0	\$0	\$41,023,574

Bond Building Fund (21-39)**Attachment IV**

In November 2012, local voters in School Facilities Improvement District (SFID) No. 1 approved Proposition E, a \$90 million general obligation bond to provide funds to renovate and modernize facilities and improve technology at the District's oldest schools. Education Code Section 15146 requires the District to establish a restricted bond building fund for the purposes of receiving, holding, investing, and disbursing funds for construction projects. \$31,000,000 in Series A bonds was sold in June 2013 and \$14,000,000 in Series B bonds was sold in February 2015 to help finance the modernization. Rice, Castle Park, and Rosebank was modernized during the summer of 2014. Vista Square, Hilltop, and Allen was modernized during the summer of 2015. On January 2017, \$45,000,000 in Series C bonds was sold to finance the modernization of Harborside, Kellogg, and Montgomery completed during the summer of 2018 and to partially fund the modernization of Sunnyside which was completed during the summer of 2019. All Proposition E were spent by August 2019.

	2018-19 Unaudited Actuals	2019-20 Adopted Budget	2019-20 First Interim @ 10/31/19
Beginning Balance, July 1	\$31,203,597	\$6,587,413	\$4,190,919
Revenue			
Interest	\$431,164	\$100,000	\$50,000
Total Revenue	\$431,164	\$100,000	\$50,000
Total Beginning Balance & Revenue	\$31,634,761	\$6,687,413	\$4,240,919
Expenditures			
Supplies	\$54,307	\$15,000	\$21,390
Services & Other Expenses	72,595	20,000	57,000
Sites, Buildings & Equipment	27,316,940	6,652,413	4,162,529
Total Expenditures & Other Outgo	\$27,443,842	\$6,687,413	\$4,240,919
Total Ending Balance, June 30	\$4,190,919	\$0	\$0

Developers' Fees - Capital Improvement Fund (25-18)

Attachment IV

The Capital Improvement Fund is used primarily to account for developer fees which are used to mitigate increased classroom requirements brought on by new housing developments. In addition, the District receives redevelopment funds that are used for improvements of schools that benefit the redevelopment area. In December 2003, \$2,789,176 was transferred from the State School Facilities Fund (35-00) to purchase a 15-year Guaranteed Investment Contract needed to repay the 2003 QZABs of \$5,000,000 which is was repaid in the 2018-19 school year.

	2018-19 Unaudited Actuals	2019-20 Adopted Budget	2019-20 First Interim @ 10/31/19
Beginning Balance, July 1	\$12,160,706	\$7,073,687	\$7,588,954
Revenue			
Developer Fees	\$241,894	\$150,000	\$150,000
Interest	145,919	100,000	100,000
Redevelopment Funds	1,115,027	800,000	800,000
Interest Revenue from GIC (Held with Trustee)	96,254	0	
On-Behalf Pension Contribution	432	0	0
Total Revenue	\$1,599,526	\$1,050,000	\$1,050,000
Total Beginning Balance & Revenue	\$13,760,232	\$8,123,687	\$8,638,954
Expenditures			
Classified Salaries and Benefits	\$7,689	\$6,000	\$0
Supplies & Materials	907,767	400,000	356,957
Services & Other Expenses	102,307	55,000	194,250
Sites, Buildings & Equipment	153,515	994,363	1,070,238
Other Outgo			
Debt Service - 2003 QZAB	5,000,000	0	0
Total Expenditures	\$6,171,278	\$1,455,363	\$1,621,445
Ending Balance	\$7,588,954	\$6,668,324	\$7,017,509
Designated for Redevelopment	\$3,919,724	\$2,949,130	\$3,407,987
Designated for School Mitigation	3,669,230	3,719,194	3,609,522
Total Ending Balance, June 30	\$7,588,954	\$6,668,324	\$7,017,509

State School Facilities Fund-SB 50 Modernization/New Construction (35-00)

Attachment IV

The State School Facilities Fund was opened in May 1999 in order to separately account for all revenues and expenditures under the Leroy F. Greene Facilities Act of 1988 (SB 50), which established a new state program for school facilities construction and modernization. No state facilities funds had been received since December 2005. In May 2018, the district received \$12.9M from the State School Facilities Program as partial reimbursement of the Enrique S. Camarena Elementary construction cost and the funds were transferred to the CFD Capital Projects fund 49-00.

	2018-19 Unaudited Actuals	2019-20 Adopted Budget	2019-20 First Interim @ 10/31/19
Beginning Balance, July 1	<u>\$305,887</u>	<u>\$215,887</u>	<u>\$280,249</u>
Revenue			
Local Revenue - Interest	<u>\$12,620</u>	<u>\$1,000</u>	<u>\$2,000</u>
Total Revenue	<u>\$12,620</u>	<u>\$1,000</u>	<u>\$2,000</u>
Total Beginning Balance & Revenue	<u>\$318,507</u>	<u>\$216,887</u>	<u>\$282,249</u>
Expenditures			
Supplies	\$13,838	\$0	\$0
Other Operating Expenses	0	216,887	282,249
Sites, Buildings & Equipment	<u>24,420</u>	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$38,258</u>	<u>\$216,887</u>	<u>\$282,249</u>
Total Ending Balance, June 30	<u><u>\$280,249</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>

Pupil Transportation Equipment Fund (15-00)

Attachment IV

In May 2000, the Pupil Transportation Equipment Fund was established to budget for the replacement of school buses and the purchase of buses needed to accommodate growth in the District. It is the intention that this fund receive revenue transfers from the General Fund so that sufficient funds are available as the need arises for new bus purchases. No transfers were made from 2008-09 through 2012-13. The District transferred \$220,000 to purchase three mid-size buses in 2013-14. In 2014-15, \$400,000 was transferred to purchase two mid-size buses. In 2015-16, \$400,000 was transferred to purchase two 78-passenger buses and two 84-passenger buses. In 2016-17, \$400,000 was transferred to purchase three 84-passenger buses and one mid-size wheelchair capable bus. In 2017-18, \$400,000 was transferred to purchase one mid-size wheelchair capable bus, two small wheelchair capable buses, and other bus safety and management equipment systems. No transfer was made during 2018-19 and no transfer is planned for 2019-20.

	2018-19 Unaudited Actuals	2019-20 Adopted Budget	2019-20 First Interim @ 10/31/19
Beginning Balance, July 1	\$409,398	\$346,299	\$349,486
Revenue			
Local Revenue - Interest	\$8,187	\$2,500	\$6,000
Total Revenue	\$8,187	\$2,500	\$6,000
Total Beginning Balance & Revenue	\$417,585	\$348,799	\$355,486
Expenditures			
Supplies	\$68,099	\$0	\$0
Sites, Buildings & Equipment	0	110,000	110,000
Total Expenditures	\$68,099	\$110,000	\$110,000
Total Ending Balance, June 30	\$349,486	\$238,799	\$245,486

Cafeteria Account (13-00)

Attachment IV

The District expects to serve over 4 million breakfasts and lunches in 2019-20. Meals are offered without charge or at reduced prices to children from qualifying families through federal and state reimbursements. The District currently charges \$1.00 for full price breakfasts and \$2.00 for full price lunches. The cost for full price lunches increased from \$2.00 to \$2.50 starting in the 2018-19 school year. Each meal must meet strict nutritional guidelines.

	2018-19 Unaudited Actuals	2019-20 Adopted Budget	2019-20 1st Interim @ 10/31/19
Beginning Balance, July 1	\$3,518,608	\$3,551,713	\$3,734,603
Revenue			
Federal	\$10,397,598	\$9,600,000	\$10,000,000
State	967,079	725,000	975,000
Local	1,910,300	1,900,000	1,900,000
Total Revenue	\$13,274,977	\$12,225,000	\$12,875,000
Total Beginning Balance & Revenue	\$16,793,585	\$15,776,713	\$16,609,603
Expenditures			
Classified Salaries	\$4,317,283	\$4,395,313	\$4,344,123
Employee Benefits	1,788,870	1,746,654	1,700,479
Supplies & Materials	6,189,329	5,317,650	5,346,650
Services & Other Expenses	128,648	111,065	133,787
Capital Outlay	116,337	1,260,000	1,560,000
Other Outgo	518,515	467,456	465,612
Total Expenditures	\$13,058,982	\$13,298,138	\$13,550,651
Ending Balance	\$3,734,603	\$2,478,575	\$3,058,952
Stores	\$46,438	\$150,000	\$150,000
Restricted	3,688,165	2,328,575	2,908,952
Total Ending Balance, June 30	\$3,734,603	\$2,478,575	\$3,058,952

Child Development Fund (12-06)

Attachment IV

The Child Development program includes the State Preschool classrooms located at Cook, Feaster Charter, Finney, Harborside, Juarez-Lincoln, Kellogg, Lauderbach, Loma Verde, Montgomery, Mueller Charter, Otay, Rice, Rogers, Rohr, Valle Lindo, and Vista Square. Cook, Feaster Charter and Lauderbach has two classrooms and the other sites have single classrooms. The sites run both a morning and afternoon session. In 2019-20, there are a total of 38 state preschool sessions serving over 800 students, ages 3-5.

	2018-19 Unaudited Actuals	2019-20 Adopted Budget	2019-20 First Interim @ 10/31/19
Beginning Balance, July 1	\$581,027	\$655,675	\$655,676
Revenue			
State	\$4,291,890	\$4,348,132	\$4,476,065
Local	18,088	10,000	18,000
Contribution	2,425	0	0
Total Revenue	\$4,312,403	\$4,358,132	\$4,494,065
Total Beginning Balance & Revenue	\$4,893,430	\$5,013,807	\$5,149,741
Expenditures			
Certificated Salaries	\$2,016,085	\$2,224,293	\$2,228,917
Classified Salaries	574,258	669,605	660,487
Employee Benefits	1,112,648	1,078,501	1,079,320
Supplies & Materials	269,990	110,000	110,000
Services & Other Expenses	106,812	149,210	149,210
Capital Outlay	13,333	0	0
Other Outgo	144,628	164,972	164,824
Total Expenditures	\$4,237,754	\$4,396,581	\$4,392,758
Total Ending Balance, June 30	\$655,676	\$617,226	\$756,983

Charter Schools Fund (09-00)

Attachment IV

The District has five charter schools that are dependent direct-funded from the state and are accounted for in the Charter Schools Fund. The five charter schools are Arroyo Vista, Chula Vista Learning Community, Discovery, Feaster, and Mueller. Leonardo da Vinci Health Sciences Charter School was authorized by the District in April 2009 and began operating in 2009-10. Howard Gardner Community Charter School was authorized by the District in February 2011 and began operating in 2012-13. The Learning Choice Academy-Chula Vista was authorized by the District in May 2018 and began operating in 2018-19. Leonardo da Vinci Health Sciences Charter School, Howard Gardner Community Charter School and The Learning Choice Academy-Chula Vista are non-profit public benefit corporations and are not included in the Charter Schools Fund.

	2018-19 Unaudited Actuals	2019-20 Adopted Budget	2019-20 First Interim @ 10-31-19
Beginning Balance, July 1	\$17,767,043	\$18,303,894	\$19,371,074
Revenue			
Federal	\$1,924,136	\$2,315,641	\$2,570,811
State: LCFF	56,041,641	58,555,754	58,557,862
Lottery	1,513,281	1,280,864	1,336,047
Other State	5,721,751	2,699,520	2,656,163
Other Local	930,809	502,670	810,755
Total Revenue	66,131,618	65,354,449	65,931,638
Total Beginning Balance & Revenue	\$83,898,661	\$83,658,343	\$85,302,712
Expenditures			
Certificated Salaries	\$26,167,234	\$27,582,229	\$27,386,490
Classified Salaries	5,791,183	6,037,643	6,032,965
Employee Benefits	13,772,456	12,958,587	13,072,395
Supplies & Materials	3,005,659	3,375,850	3,268,637
Services & Other Operating Expenses	14,963,189	16,260,066	16,288,358
Sites, Buildings & Equipment	186,801	484,000	591,000
Other Outgo - Transfer to Fund B for Debt Service	641,065	594,163	594,163
Total Expenditures	\$64,527,587	\$67,292,538	\$67,234,008
Ending Balance, June 30	\$19,371,074	\$16,365,805	\$18,068,704
Designated for Revolving Cash Fund	10,000	10,000	10,000
Restricted Designated Minimum Reserve	3,198,848	3,302,930	3,314,807
Undesignated Reserve	16,162,226	13,052,875	14,743,897
Total Ending Balance	19,371,074	16,365,805	18,068,704

Self Insurance Fund (67-00)

Attachment IV

The Worker's Compensation Insurance Fund (Fund 67-30) is used to pay employee workers' compensation claims that are a result of injuries suffered while working. The District is self-insured for workers' compensation. The District pays a rate per \$100 of each employee's salary as premiums. For FY 2013-14 through 2016-17 the rate was \$2.00 per \$100 and \$1.50 per \$100 for 2017-18 through 2019-20.

	2018-19 Unaudited Actuals @ Year End	2019-20 Adopted Budget	2019-20 First Interim @ 10/31/19
Beginning Balance, July 1	\$13,904,208	\$14,357,973	\$14,306,998
Revenue			
Local Revenue	\$3,253,636	\$3,300,000	\$3,300,000
Local Revenue - Interest	262,019	200,000	260,000
Total Revenue	\$3,515,655	\$3,500,000	\$3,560,000
Total Beginning Balance & Revenue	\$17,419,863	\$17,857,973	\$17,866,998
Expenditures			
Services & Other Operating Expenses	\$3,112,865	\$2,961,769	\$3,100,000
Total Expenditures	\$3,112,865	\$2,961,769	\$3,100,000
Ending Balance	\$14,306,998	\$14,896,204	\$14,766,998
Reserve for Medical & Compensation Contingencies and Retiree Benefits	14,306,998	14,896,204	14,766,998
Total Ending Balance, June 30	\$14,306,998	\$14,896,204	\$14,766,998

Community Facilities District Capital Projects Fund (49-00)

Attachment IV

The Community Facilities District (CFD) Capital Projects Fund 49-00 was established to record all CFD special tax deposits. CFDs are primarily used to fund new school construction and expansion. The CFD Capital Projects Fund contains CFD Nos. 1 through 6, 10 through 15 and 17 through 20. Funds for debt service payments will be transferred to the CFD Debt Service Fund (52-00). Construction is in progress for a two-story relocatable classroom building at Saburo Muraoka Elementary School which will provide eight additional classrooms at the site.

	2018-19 Unaudited Actuals	2019-20 Adopted Budget	2019-20 First Interim @ 10/31/19
Beginning Balance, July 1	\$46,346,373	\$49,599,792	\$51,273,545
Revenue			
Special Tax Collections	\$18,783,356	\$18,700,000	\$19,500,000
Delinquent Collections	172,105	175,000	175,000
EastLake Developer Fees	3,145	50,000	50,000
Special Tax Prepayments	485,408	0	0
Interest	609,608	500,000	800,000
Total Revenue	\$20,053,622	\$19,425,000	\$20,525,000
Total Beginning Balance & Revenue	\$66,399,995	\$69,024,792	\$71,798,545
Expenditures			
Supplies & Materials	\$23,287	\$0	\$237,462
Services & Other Expenses	233,765	205,597	485,846
Sites, Buildings & Equipment Other	1,164,337	12,113,863	15,209,740
Transfers to CFD Debt Service Fund (52-00)	13,705,061	13,357,186	13,357,186
Total Expenditures	\$15,126,450	\$25,676,646	\$29,290,234
Ending Balance	\$51,273,545	\$43,348,146	\$42,508,311
Designated for CFD Fund Balance	\$51,273,545	\$43,348,146	\$42,508,311
Total Ending Balance, June 30	\$51,273,545	\$43,348,146	\$42,508,311
Outstanding COP Obligations, July 1	\$143,990,000	\$130,770,000	\$130,770,000
Annual Principal Retired	(13,220,000)	(8,245,000)	(8,245,000)
Outstanding Obligations, June 30	\$130,770,000	\$122,525,000	\$122,525,000

Community Facilities District Debt Service Fund (52-00)

Attachment IV

The Community Facilities District (CFD) Debt Service Fund 52-00 was established to record all CFD debt service payments. CFDs are primarily used to fund new school construction and expansion. Funds for debt service payments will be transferred from the CFD Capital Projects Fund (49-00).

	2018-19 Unaudited Actuals @ Year End	2019-20 Adopted Budget	2019-20 First Interim @ 10/31/19
Beginning Balance, July 1	\$0	\$0	\$0
Revenue			
Transfers from CFD Capital Projects Fund (49-00) for Debt Service	\$13,705,061	\$13,357,186	\$13,357,186
Total Revenue	\$13,705,061	\$13,357,186	\$13,357,186
Total Beginning Balance & Revenue	\$13,705,061	\$13,357,186	\$13,357,186
Expenditures			
COPs/Bond Principal Payment	\$8,220,000	\$8,245,000	\$8,245,000
COPs/Bond Interest Expense	5,485,061	5,112,186	5,112,186
Total Expenditures	\$13,705,061	\$13,357,186	\$13,357,186
Total Ending Balance, June 30	\$0	\$0	\$0

2019-20 Cash Flow
General Fund + Categorical Programs

	Jul-19 (Actual)	Aug-19 (Actual)	Sept-19 (Actual)	Oct-19 (Actual)	Nov-19 (Estimated)	Dec-19 (Estimated)	Jan-20 (Estimated)	Feb-20 (Estimated)	Mar-20 (Estimated)	April-20 (Estimated)	May-20 (Estimated)	June-20 (Estimated)	ANNUAL TOTALS
Beginning Cash Balance	\$ 39,112,395	\$ 41,704,947	\$ 26,308,199	\$ 22,112,334	\$ 13,842,773	\$ 4,718,678	\$ 37,504,930	43,348,477	\$ 33,414,657	\$ 25,204,606	\$ 27,926,986	\$ 26,782,588	\$ 39,112,395
LCFF - State Aid Apportionment	4,965,479	4,965,479	8,937,862	8,937,862	8,937,862	8,937,862	8,937,862	8,100,856	8,100,856	8,100,856	8,100,856	8,100,854	95,124,546
Property Taxes	604,202	1,594,910	559,908	1,116,935	3,661,138	32,650,703	22,822,418	2,636,219	-	23,057,953	11,923,542	4,317,465	104,945,393
ERAF	-	-	-	-	-	-	-	-	-	-	-	-	-
EPA Tax Initiative	-	-	8,910,433	-	-	8,910,433	-	-	8,910,433	-	-	8,910,433	35,641,732
RDA Residual Balance & CRD	-	-	-	-	-	-	1,200,780	-	-	-	-	1,644,758	2,845,538
Charter in-Lieu Taxes	-	(1,425,517)	(2,851,034)	(1,900,689)	(1,900,689)	(2,066,646)	(2,066,646)	(2,066,646)	(3,781,247)	(1,890,623)	(1,890,623)	(1,890,624)	(23,730,984)
Special Education Prop Tax Xfer	-	-	-	-	-	-	484,735	-	-	-	-	1,104,657	1,589,392
Special Education	-	-	-	-	-	-	-	-	-	169,750	-	-	169,750
Federal Impact Aid	-	-	196,159	-	-	96,445	-	-	-	203,555	-	-	496,159
Title I	-	-	-	572,421	-	-	2,520,372	-	-	-	-	1,279,879	4,372,672
Title II	-	-	-	185,168	-	-	185,168	-	-	49,865	-	-	420,201
Title III	-	-	-	146,972	-	-	182,892	-	-	310,628	-	43,605	684,097
Title IV	-	-	-	-	91,546	-	91,546	-	-	-	-	-	183,092
Other Federal	133,670	93,970	31,688	35,709	-	-	-	-	-	-	-	-	295,037
Lottery	-	-	-	-	-	-	1,072,445	-	-	1,559,781	-	1,225,953	3,858,179
Mandated Block Grant	-	-	-	-	-	718,775	-	-	-	-	-	-	718,775
Other State	11,670	-	-	-	926,796	2,797,595	-	-	-	448,096	2,797,595	-	6,981,752
ASES Pass Through	-	-	-	-	-	-	-	2,298,403	-	-	-	-	2,298,403
PA Special Ed Pass Through	628,544	652,532	1,152,968	1,152,968	1,161,382	1,161,382	1,161,382	1,155,023	1,155,023	936,512	1,141,055	1,203,731	12,662,502
Other Local	687,111	918,749	1,611,738	1,077,917	910,723	965,465	1,165,636	978,409	1,563,177	971,616	807,982	806,644	12,465,167
2018/19 Deferral	6,495,766	1,561,906	-	2,245,084	162,318	-	1,503,124	54,988	-	-	85,340	300,269	12,408,795
TRANS Principal Amounts	15,000,000	-	-	-	-	-	-	-	-	-	-	-	15,000,000
Other Revenue/Cash Inflows	210,391	599,400	363,267	1,930,351	503,717	503,717	503,717	503,717	503,717	503,717	503,717	503,717	7,133,145
Total Revenues	\$ 28,736,833	\$ 8,961,429	\$ 18,912,989	\$ 15,500,698	14,454,793	\$ 54,675,731	39,765,431	13,660,969	\$ 16,451,959	\$ 34,421,706	\$ 23,469,464	\$ 27,551,341	\$ 296,563,343
Total Revenue and Beg. Bal.	\$ 67,849,228	\$ 50,666,376	\$ 45,221,188	\$ 37,613,032	28,297,566	\$ 59,394,409	77,270,361	57,009,446	\$ 49,866,616	\$ 59,626,312	\$ 51,396,450	\$ 54,333,929	\$ 335,675,738
Salaries & Benefits	\$ 17,870,990	\$ 20,880,602	\$ 20,773,983	\$ 20,606,073	20,628,366	20,721,082	21,143,135	21,184,352	21,428,270	21,364,493	21,314,004	21,328,967	\$ 249,244,317
Commercial Warrant Exp	2,382,621	2,823,918	2,309,944	3,066,092	2,950,522	1,168,397	3,104,940	2,410,437	3,233,740	2,559,833	3,299,858	5,516,065	34,826,367
TRANS Repayment	-	-	-	-	-	-	7,775,000	-	-	7,775,000	\$ -	-	15,550,000
Other Cash Outflows	5,890,670	653,657	24,927	98,094	-	-	1,898,809	-	-	-	-	-	8,566,157
Total Expenditures	\$ 26,144,281	\$ 24,358,177	\$ 23,108,854	\$ 23,770,259	23,578,888	\$ 21,889,479	33,921,884	23,594,789	\$ 24,662,010	\$ 31,699,326	\$ 24,613,862	\$ 26,845,032	\$ 308,186,841
ENDING CASH BALANCE	\$ 41,704,947	\$ 26,308,199	\$ 22,112,334	\$ 13,842,773	4,718,678	\$ 37,504,930	43,348,477	33,414,657	\$ 25,204,606	\$ 27,926,986	\$ 26,782,588	\$ 27,488,897	\$ 27,488,897

2020-21 Cash Flow
General Fund + Categorical Programs

	Jul-20 (Estimated)	Aug-20 (Estimated)	Sept-20 (Estimated)	Oct-20 (Estimated)	Nov-20 (Estimated)	Dec-20 (Estimated)	Jan-21 (Estimated)	Feb-21 (Estimated)	Mar-21 (Estimated)	April-21 (Estimated)	May-21 (Estimated)	June-21 (Estimated)	ANNUAL TOTALS
Beginning Cash Balance	\$ 27,488,897.00	\$ 45,579,563	\$ 29,228,685	\$ 24,650,336	\$ 12,697,629	\$ 4,441,459	\$ 33,056,484	\$ 28,082,496	\$ 18,494,854	\$ 10,966,909	\$ 10,055,233	\$ 8,782,899	\$ 27,488,897
LCFF - State Aid Apportionment	5,203,922	5,203,922	9,367,060	9,367,060	9,367,060	9,367,060	9,367,060	9,367,061	9,367,061	9,367,061	9,367,060	9,367,060	104,078,447
Property Taxes	604,202	1,594,910	559,908	1,116,935	3,661,138	32,650,703	22,822,418	2,636,219	-	23,057,953	11,923,542	4,317,465	104,945,393
EPA Tax Initiative	-	-	8,272,303	-	-	8,272,303	-	-	8,272,303	-	-	8,272,302	33,089,211
RDA Residual Balance & CRD	-	-	-	-	-	-	711,385	-	-	-	-	2,134,153	2,845,538
Charter in-Lieu Taxes	-	(1,549,984)	(3,099,968)	(2,066,646)	(2,066,646)	(2,066,646)	(2,066,646)	(2,066,646)	(3,616,629)	(1,808,315)	(1,808,315)	(1,808,315)	(24,024,756)
Special Education Prop Tax Xfer	-	-	-	-	-	-	484,735	-	-	-	-	1,104,657	1,589,392
Special Education	-	-	-	-	-	-	-	-	-	169,750	-	-	169,750
Federal Impact Aid	-	-	191,747	-	-	94,276	-	-	-	198,977	-	-	485,000
Title I	-	-	-	572,421	-	-	1,343,133	-	-	-	-	1,343,133	3,258,687
Title II	-	-	-	185,168	-	-	185,168	-	-	49,865	-	-	420,201
Title III	-	-	-	146,972	-	-	182,892	-	-	310,628	-	43,605	684,097
Title IV	-	-	-	-	91,546	-	91,546	-	-	-	-	-	183,092
Lottery	-	-	-	-	-	-	1,072,445	-	-	1,559,781	-	1,225,953	3,858,179
Mandated Block Grant	-	-	-	-	718,775	-	-	-	-	-	-	-	718,775
Other State	-	-	-	-	926,796	-	-	-	-	448,096	-	-	1,374,892
ASES Pass Through	-	-	-	-	-	-	-	2,298,403	-	-	-	-	2,298,403
PA Special Ed Pass Through	623,687	647,489	1,144,058	1,144,058	1,152,407	1,152,407	1,152,407	1,146,097	1,146,097	929,275	1,132,237	1,194,425	12,564,644
Other Local	18,401	681,893	1,410,030	935,865	910,723	965,465	1,038,751	957,233	1,563,177	941,421	807,233	806,644	11,036,836
2018/19 Deferral	5,975,292	968,015	417,491	-	182,637	-	-	1,502,785	-	-	1,502,785	214,713	10,763,718
TRANS / Temporary Transfers	25,000,000	-	-	-	-	-	-	-	-	-	-	-	25,000,000
Temporary Transfers/DTDF	5,000,000	-	-	-	-	-	-	-	-	-	-	-	5,000,000
Other Revenue/Cash Inflows	513,791	513,791	513,791	513,791	513,791	513,791	513,791	513,791	513,791	513,791	513,791	513,786	6,165,487
Total Revenues	\$ 42,939,295	\$ 8,060,036	\$ 18,776,420	\$ 11,915,624	\$ 15,458,227	\$ 50,949,359	\$ 36,899,085	\$ 16,354,943	\$ 17,245,800	\$ 35,738,283	\$ 23,438,333	\$ 28,729,581	\$ 306,504,986
Total Revenue and Beg. Bal.	\$ 70,428,192	\$ 53,639,599	\$ 48,005,105	\$ 36,565,960	\$ 28,155,856	\$ 55,390,818	\$ 69,955,569	\$ 44,437,439	\$ 35,740,654	\$ 46,705,192	\$ 33,493,566	\$ 37,512,480	\$ 333,993,883
Salaries & Benefits	\$ 18,427,941	\$ 21,531,348	\$ 21,421,406	\$ 21,248,263	\$ 21,271,251	\$ 21,366,856	\$ 21,802,063	\$ 21,844,564	\$ 22,096,084	\$ 22,030,319	\$ 21,978,257	\$ 21,993,686	\$ 257,012,038
Commercial Warrant Exp	\$ 3,446,571	\$ 2,879,566	\$ 1,933,363	\$ 2,620,068	\$ 2,443,146	\$ 967,478	\$ 2,571,010	\$ 1,995,935	\$ 2,677,661	\$ 2,119,640	\$ 2,732,410	\$ 4,567,515	\$ 30,954,363
TRANS Repayment	\$ -	-	-	-	-	-	12,500,000	-	-	12,500,000	-	-	25,000,000
Temporary Transfers/DTDF	\$ -	-	-	-	-	-	5,000,000	-	-	-	-	-	5,000,000
Other Cash Outflows	\$ 2,974,117.00	-	-	-	-	-	-	2,102,086	-	-	-	-	5,076,203
Total Expenditures	\$ 24,848,629	\$ 24,410,914	\$ 23,354,769	\$ 23,868,331	\$ 23,714,397	\$ 22,334,334	\$ 41,873,073	\$ 25,942,585	\$ 24,773,745	\$ 36,649,959	\$ 24,710,667	\$ 26,561,201	\$ 323,042,604
ENDING CASH BALANCE	\$ 45,579,563	\$ 29,228,685	\$ 24,650,336	\$ 12,697,629	\$ 4,441,459	\$ 33,056,484	\$ 28,082,496	\$ 18,494,854	\$ 10,966,909	\$ 10,055,233	\$ 8,782,899	\$ 10,951,279	\$ 10,951,279

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____
District Superintendent or Designee

Date: _____

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: December 18, 2019

Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

X POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

_____ QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

_____ NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Theresa Villanueva

Telephone: 619-425-9600 x 1391

Title: Director of Fiscal Services & Support

E-mail: Mariath.Villanueva@cvesd.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.	X	
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?	X	

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2018-19) annual payment?	X	
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since budget adoption in OPEB liabilities?		X
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?		X
		• If yes, have there been changes since budget adoption in self-insurance liabilities?		X
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)		X
		• Classified? (Section S8B, Line 1b)		X
S8	Labor Agreement Budget Revisions	• Management/supervisor/confidential? (Section S8C, Line 1b)		X
		For negotiations settled since budget adoption, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
S8	Labor Agreement Budget Revisions	• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	X	
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?		X
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	22,335.82	22,335.82	22,409.82	22,409.82	74.00	0%
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
4. Total, District Regular ADA (Sum of Lines A1 through A3)	22,335.82	22,335.82	22,409.82	22,409.82	74.00	0%
5. District Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	12.10	12.10	12.78	12.78	0.68	6%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	12.10	12.10	12.78	12.78	0.68	6%
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	22,347.92	22,347.92	22,422.60	22,422.60	74.68	0%
7. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0%
2. District Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.00	0.00	0.00	0.00	0.00	0%
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.00	0.00	0.00	0.00	0.00	0%
4. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
5. County Operations Grant ADA	0.00	0.00	0.00	0.00	0.00	0%
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA	0.00	0.00	0.00	0.00	0.00	0%
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0%
3. Charter School Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0%
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0%
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.						
5. Total Charter School Regular ADA	6,040.17	6,040.17	6,029.62	6,029.62	(10.55)	0%
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0%
7. Charter School Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0%
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	6,040.17	6,040.17	6,029.62	6,029.62	(10.55)	0%
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	6,040.17	6,040.17	6,029.62	6,029.62	(10.55)	0%

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's ADA Standard Percentage Range: **-2.0% to +2.0%**

1A. Calculating the District's ADA Variances

DATA ENTRY: Budget Adoption data that exist for the current year will be extracted; otherwise, enter data into the first column for all fiscal years. First Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

Estimated Funded ADA				
Fiscal Year	Budget Adoption Budget (Form 01CS, Item 1A)	First Interim Projected Year Totals (Form AI, Lines A4 and C4)	Percent Change	Status
Current Year (2019-20) District Regular Charter School	22,336.00	22,409.82		
		0.00		
	Total ADA	22,336.00	22,409.82	0.3%
1st Subsequent Year (2020-21) District Regular Charter School	22,336.00	22,409.82		
	Total ADA	22,336.00	22,409.82	0.3%
2nd Subsequent Year (2021-22) District Regular Charter School	22,336.00	22,409.82		
	Total ADA	22,336.00	22,409.82	0.3%

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Funded ADA has not changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's Enrollment Standard Percentage Range: **-2.0% to +2.0%**

2A. Calculating the District's Enrollment Variances

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	Budget Adoption (Form 01CS, Item 3B)	First Interim CBEDS/Projected		
Current Year (2019-20)				
District Regular	23,082	23,122		
Charter School				
Total Enrollment	23,082	23,122	0.2%	Met
1st Subsequent Year (2020-21)				
District Regular	23,082	23,122		
Charter School				
Total Enrollment	23,082	23,122	0.2%	Met
2nd Subsequent Year (2021-22)				
District Regular	23,082	23,122		
Charter School				
Total Enrollment	23,082	23,122	0.2%	Met

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Enrollment projections have not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. Budget Adoption data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CS, Item 2A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2016-17)			
District Regular	22,663	23,491	
Charter School			
Total ADA/Enrollment	22,663	23,491	96.5%
Second Prior Year (2017-18)			
District Regular	22,595	23,411	
Charter School			
Total ADA/Enrollment	22,595	23,411	96.5%
First Prior Year (2018-19)			
District Regular	22,336	23,082	
Charter School	0		
Total ADA/Enrollment	22,336	23,082	96.8%
Historical Average Ratio:			96.6%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			97.1%

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2019-20)				
District Regular	22,410	23,122		
Charter School	0			
Total ADA/Enrollment	22,410	23,122	96.9%	Met
1st Subsequent Year (2020-21)				
District Regular	22,410	23,122		
Charter School				
Total ADA/Enrollment	22,410	23,122	96.9%	Met
2nd Subsequent Year (2021-22)				
District Regular	22,410	23,122		
Charter School				
Total ADA/Enrollment	22,410	23,122	96.9%	Met

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected P-2 ADA to enrollment ratio has not exceeded the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's LCFF Revenue Standard Percentage Range: -2.0% to +2.0%

4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. In the First Interim column, Current Year data are extracted; enter data for the two subsequent years.

LCFF Revenue				
(Fund 01, Objects 8011, 8012, 8020-8089)				
Budget Adoption		First Interim		
Fiscal Year	(Form 01CS, Item 4B)	Projected Year Totals	Percent Change	Status
Current Year (2019-20)	236,448,191.00	238,563,753.00	0.9%	Met
1st Subsequent Year (2020-21)	243,535,842.00	244,965,133.00	0.6%	Met
2nd Subsequent Year (2021-22)	249,608,949.00	250,324,447.00	0.3%	Met

4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - LCFF revenue has not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2016-17)	160,875,418.26	184,556,628.69	87.2%
Second Prior Year (2017-18)	168,322,470.81	187,039,698.25	90.0%
First Prior Year (2018-19)	172,618,384.63	190,145,679.76	90.8%
	Historical Average Ratio:		89.3%

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	86.3% to 92.3%	86.3% to 92.3%	86.3% to 92.3%

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2019-20)	180,020,948.00	199,749,091.00	90.1%	Met
1st Subsequent Year (2020-21)	186,477,439.92	198,821,358.30	93.8%	Not Met
2nd Subsequent Year (2021-22)	190,773,705.27	193,593,536.31	98.5%	Not Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected ratio of unrestricted salary and benefit costs to total unrestricted expenditures has changed by more than the standard in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting salaries and benefits.

Explanation:
(required if NOT met)

Total unrestricted expenditures for 2020-21 and 2021-22 include estimated reductions in the Other Adjustments section of the MYP of \$7,500,000 and \$10,000,000, respectively, in order to meet the required minimum 3% reserve level. If the proposed \$7.5 million reduction is implemented at a salary and benefit ratio of 80%, the ratio for 2020-21 would be reduced to 90.8%. In addition, if the \$10 million reduction is implemented in 2021-22, the ratio would be reduced to 94.4%

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for the Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Budget Adoption Budget (Form 01CS, Item 6B)	First Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2019-20)	15,977,947.00	16,522,525.00	3.4%	No
1st Subsequent Year (2020-21)	15,977,947.00	16,431,540.00	2.8%	No
2nd Subsequent Year (2021-22)	15,977,947.00	16,281,540.00	1.9%	No

Explanation:
(required if Yes)

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)				
Current Year (2019-20)	18,878,108.00	24,678,586.00	30.7%	Yes
1st Subsequent Year (2020-21)	18,878,108.00	19,025,536.00	0.8%	No
2nd Subsequent Year (2021-22)	18,878,108.00	19,025,536.00	0.8%	No

Explanation:
(required if Yes)

State revenues for 2019-20 are outside the acceptable range because of the additional one-time unrestricted Special Education Early Intervention Grant, which was not accounted for in our Adopted Budget. We subsequently revised our 2019-20 Operating Budget as part of the 2018-19 Unaudited Actuals SACS submission.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)				
Current Year (2019-20)	29,999,332.00	30,582,064.00	1.9%	No
1st Subsequent Year (2020-21)	29,899,332.00	29,918,258.00	0.1%	No
2nd Subsequent Year (2021-22)	29,899,332.00	29,918,258.00	0.1%	No

Explanation:
(required if Yes)

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)				
Current Year (2019-20)	8,459,361.00	8,308,838.17	-1.8%	No
1st Subsequent Year (2020-21)	10,089,399.99	8,626,450.77	-14.5%	Yes
2nd Subsequent Year (2021-22)	10,969,747.99	8,775,452.77	-20.0%	Yes

Explanation:
(required if Yes)

Books and supplies are outside of the acceptable range for 2020-21 and 2021-22 primarily due to the decrease in the Supplemental and Concentration entitlement since the Adopted Budget, driven by a decrease in the average unduplicated pupil count in future years. Any growth for future years is budgeted in this category.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)				
Current Year (2019-20)	28,563,759.05	29,685,006.40	3.9%	No
1st Subsequent Year (2020-21)	29,113,394.65	29,526,611.79	1.4%	No
2nd Subsequent Year (2021-22)	29,903,846.05	30,299,924.45	1.3%	No

Explanation:
(required if Yes)

6B. Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption Budget	First Interim Projected Year Totals	Percent Change	Status
Total Federal, Other State, and Other Local Revenue (Section 6A)				
Current Year (2019-20)	64,855,387.00	71,783,175.00	10.7%	Not Met
1st Subsequent Year (2020-21)	64,755,387.00	65,375,334.00	1.0%	Met
2nd Subsequent Year (2021-22)	64,755,387.00	65,225,334.00	0.7%	Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2019-20)	37,023,120.05	37,993,844.57	2.6%	Met
1st Subsequent Year (2020-21)	39,202,794.64	38,153,062.56	-2.7%	Met
2nd Subsequent Year (2021-22)	40,873,594.04	39,075,377.22	-4.4%	Met

6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD NOT MET - One or more projected operating revenue have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:

Federal Revenue
(linked from 6A
if NOT met)

Explanation:

Other State Revenue
(linked from 6A
if NOT met)

State revenues for 2019-20 are outside the acceptable range because of the additional one-time unrestricted Special Education Early Intervention Grant, which was not accounted for in our Adopted Budget. We subsequently revised our 2019-20 Operating Budget as part of the 2018-19 Unaudited Actuals SACS submission.

Explanation:

Other Local Revenue
(linked from 6A
if NOT met)

- 1b. STANDARD MET - Projected total operating expenditures have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:

Books and Supplies
(linked from 6A
if NOT met)

Explanation:

Services and Other Exps
(linked from 6A
if NOT met)

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: EC Section 17070.75 requires the district to deposit into the account a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year.

DATA ENTRY: Enter the Required Minimum Contribution if Budget data does not exist. Budget data that exist will be extracted; otherwise, enter budget data into lines 1, if applicable, and 2. All other data are extracted.

	Required Minimum Contribution	First Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	8,850,036.09	8,851,000.00	Met
2. Budget Adoption Contribution (information only) (Form 01CS, Criterion 7)		8,831,775.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

☐	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
☐	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
☐	Other (explanation must be provided)

Explanation:
(required if NOT met
and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
District's Available Reserve Percentages (Criterion 10C, Line 9)	11.7%	9.1%	9.5%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	3.9%	3.0%	3.2%

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals		Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)		
Current Year (2019-20)	(6,412,748.00)	199,749,091.00	3.2%	Met
1st Subsequent Year (2020-21)	(7,542,970.30)	198,821,358.30	3.8%	Not Met
2nd Subsequent Year (2021-22)	744,165.69	193,593,536.31	N/A	Met

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

Explanation:
(required if NOT met)

The primary causes of the District's deficit spending in future years are the ongoing increases in retirement costs and the full implementation of the LCFF. The District projects ongoing budget reductions of \$7,500,000 in 2020-21 and \$10,000,000 in 2021-22 in order to meet the required minimum 3% reserve standard.

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Ending Fund Balance General Fund Projected Year Totals		
Fiscal Year	(Form 011, Line F2) (Form MYPI, Line D2)	Status
Current Year (2019-20)	35,443,045.05	Met
1st Subsequent Year (2020-21)	27,900,074.75	Met
2nd Subsequent Year (2021-22)	28,644,240.44	Met

9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Ending Cash Balance General Fund		
Fiscal Year	(Form CASH, Line F, June Column)	Status
Current Year (2019-20)	27,488,897.00	Met

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA	
5% or \$69,000 (greater of)	0	to 300
4% or \$69,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 400,000
1%	400,001	and over

¹ Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

³ A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	22,410	22,410	22,410
District's Reserve Standard Percentage Level:	3%	3%	3%

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

- Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
- If you are the SELPA AU and are excluding special education pass-through funds:
 - Enter the name(s) of the SELPA(s):

No

- Special Education Pass-through Funds
(Fund 10, resources 3300-3499 and 6500-6540,
objects 7211-7213 and 7221-7223)

Current Year Projected Year Totals (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
0.00	0.00	0.00

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	295,002,166.57	293,737,231.30	290,659,409.31
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)	0.00	0.00	0.00
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	295,002,166.57	293,737,231.30	290,659,409.31
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	8,850,065.00	8,812,116.94	8,719,782.28
6. Reserve Standard - by Amount (\$69,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. District's Reserve Standard (Greater of Line B5 or Line B6)	8,850,065.00	8,812,116.94	8,719,782.28

10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	34,358,045.05	26,815,074.75	27,559,240.44
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	0.00	0.00	0.00
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00		
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00		
8. District's Available Reserve Amount (Lines C1 thru C7)	34,358,045.05	26,815,074.75	27,559,240.44
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	11.65%	9.13%	9.48%
District's Reserve Standard (Section 10B, Line 7):	8,850,065.00	8,812,116.94	8,719,782.28
Status:	Met	Met	Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

- 1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

- 1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

- 1a. Does your district have projected temporary borrowings between funds?
(Refer to Education Code Section 42603)

No

- 1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

- 1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

District's Contributions and Transfers Standard:

-5.0% to +5.0%
or -\$20,000 to +\$20,000

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the First Interim's Current Year data will be extracted. Enter First Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the First Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item S5A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2019-20)	(44,938,563.00)	(43,923,010.00)	-2.3%	(1,015,553.00)	Met
1st Subsequent Year (2020-21)	(47,088,563.00)	(46,073,010.00)	-2.2%	(1,015,553.00)	Met
2nd Subsequent Year (2021-22)	(49,238,563.00)	(48,223,010.00)	-2.1%	(1,015,553.00)	Met
1b. Transfers In, General Fund *					
Current Year (2019-20)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2020-21)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2021-22)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, General Fund *					
Current Year (2019-20)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2020-21)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2021-22)	0.00	0.00	0.0%	0.00	Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. MET - Projected contributions have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1b. MET - Projected transfers in have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1c. MET - Projected transfers out have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

--

1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments¹ and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

¹ Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the District's Long-term Commitments

DATA ENTRY: If Budget Adoption data exist (Form 01CS, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no Budget Adoption data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments?
(If No, skip items 1b and 2 and sections S6B and S6C) Yes
- b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since budget adoption? Yes
2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2019
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases	3	Fund 01-00 / Fund 09-00	7439	240,807
Certificates of Participation	22	CFD Debt Service (52-00)	7438, 7439	136,420,000
General Obligation Bonds	23	Fund 51-00		120,340,000
Supp Early Retirement Program	N/A	N/A	N/A	N/A
State School Building Loans	N/A	N/A	N/A	N/A
Compensated Absences	1	Compensated Absences	Multiple salary object codes	1,355,976

Other Long-term Commitments (do not include OPEB):

QZAB & CFD Bonds				0
Bond Premium - GO Bonds	23			7,667,959
Bond Premium - COP	22			8,882,684
TOTAL:				274,907,426

Type of Commitment (continued)	Prior Year (2018-19) Annual Payment (P & I)	Current Year (2019-20) Annual Payment (P & I)	1st Subsequent Year (2020-21) Annual Payment (P & I)	2nd Subsequent Year (2021-22) Annual Payment (P & I)
Capital Leases	120,597	108,255	94,500	29,071
Certificates of Participation	14,297,849	13,951,349	14,124,323	14,536,802
General Obligation Bonds	10,557,550	10,106,775	10,257,363	10,366,125
Supp Early Retirement Program	N/A	N/A	N/A	N/A
State School Building Loans	N/A	N/A	N/A	N/A
Compensated Absences	0	0	0	0

Other Long-term Commitments (continued):

QZAB & CFD Bonds	5,000,000	0	0	0
Bond Premium - GO Bonds	464,866	472,291	500,529	525,125
Bond Premium - COP	588,284	647,475	698,247	778,404
Total Annual Payments:	31,029,146	25,286,145	25,674,962	26,235,527
Has total annual payment increased over prior year (2018-19)?	No	No	No	No

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. No - Annual payments for long-term commitments have not increased in one or more of the current and two subsequent fiscal years.

Explanation:
(Required if Yes
to increase in total
annual payments)

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:
(Required if Yes)

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

- b. If Yes to Item 1a, have there been changes since budget adoption in OPEB liabilities?

Yes

- c. If Yes to Item 1a, have there been changes since budget adoption in OPEB contributions?

No

2. OPEB Liabilities

- a. Total OPEB liability
b. OPEB plan(s) fiduciary net position (if applicable)
c. Total/Net OPEB liability (Line 2a minus Line 2b)

Budget Adoption (Form 01CS, Item S7A)	First Interim
40,551,724.00	51,710,221.00
16,803,428.00	16,809,954.00
23,748,296.00	34,900,267.00

- d. Is total OPEB liability based on the district's estimate or an actuarial valuation?

Actuarial	Actuarial
Jun 30, 2018	Jun 30, 2019

- e. If based on an actuarial valuation, indicate the date of the OPEB valuation.

3. OPEB Contributions

- a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method
Current Year (2019-20)
1st Subsequent Year (2020-21)
2nd Subsequent Year (2021-22)

Budget Adoption (Form 01CS, Item S7A)	First Interim
0.00	0.00
0.00	0.00
0.00	0.00

- b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund)
(Funds 01-70, objects 3701-3752)
Current Year (2019-20)
1st Subsequent Year (2020-21)
2nd Subsequent Year (2021-22)

0.00	0.00
0.00	0.00
0.00	0.00

- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)
Current Year (2019-20)
1st Subsequent Year (2020-21)
2nd Subsequent Year (2021-22)

909,243.00	1,010,331.04
909,243.00	1,010,331.04
909,243.00	1,010,331.04

- d. Number of retirees receiving OPEB benefits
Current Year (2019-20)
1st Subsequent Year (2020-21)
2nd Subsequent Year (2021-22)

153	135
153	135
153	135

4. Comments:

Eligibility of retiree health coverage requires retirement under either STRS or PERS on or after age 55, with at least 10 years of service (5 years of service for non-represented certificated employees hired prior to October 1, 2007). The District participates in several partial-experience rated insurance products for its health coverage. Effective January 1, 2019, the health benefits contribution increased to \$6,500 for certificated employees. For classified employees and other non-represented employees who had health benefits as of September 18, 2007, the maximum is based on age and service at retirement, with the highest amount being \$8,009 per year. For classified employees who became benefit eligible or were hired after September 18, 2007, the annual maximum is \$6,500, effective January 1, 2019. The District also provides \$1,200 for any employee waiving coverage. Benefits cease for all retirees at age 65. The District partially funds the OPEB liability through a trust account with the CalPERS CERBT.

S7B. Identification of the District's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

Yes

- b. If Yes to item 1a, have there been changes since budget adoption in self-insurance liabilities?

Yes

- c. If Yes to item 1a, have there been changes since budget adoption in self-insurance contributions?

Yes

2. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs
b. Unfunded liability for self-insurance programs

Budget Adoption (Form 01CS, Item S7B)	First Interim
9,577,577.00	9,480,447.00
0.00	0.00

3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs
Current Year (2019-20)
1st Subsequent Year (2020-21)
2nd Subsequent Year (2021-22)

Budget Adoption (Form 01CS, Item S7B)	First Interim
4,215,415.00	4,157,411.00
4,215,415.00	4,341,932.00
4,215,415.00	4,341,932.00

- b. Amount contributed (funded) for self-insurance programs
Current Year (2019-20)
1st Subsequent Year (2020-21)
2nd Subsequent Year (2021-22)

3,200,000.00	3,300,000.00
3,200,000.00	3,300,000.00
3,200,000.00	3,300,000.00

4. Comments:

An actuarial study of the self-insured workers compensation program is completed annually.

S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of budget adoption?

No

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2018-19)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Number of certificated (non-management) full-time-equivalent (FTE) positions	1,311.0	1,313.0	1,313.0	1,313.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

Yes

If Yes, complete questions 6 and 7.

Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year
(2019-20)

1st Subsequent Year
(2020-21)

2nd Subsequent Year
(2021-22)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year
or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

1,299,638

7. Amount included for any tentative salary schedule increases

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
0	0	0

Certificated (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
14,689,998	15,277,598	15,888,702
82.2%	82.2%	82.2%
4.0%	4.0%	4.0%

Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

No		
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Certificated (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
2,121,824	2,164,260	2,207,546
2.0%	2.0%	2.0%

Certificated (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the interim and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
Yes	Yes	Yes

Certificated (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of budget adoption?

If Yes, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

No

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2018-19)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Number of classified (non-management) FTE positions	918.2	926.9	926.9	926.9

1a. Have any salary and benefit negotiations been settled since budget adoption?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

Yes

If Yes, complete questions 6 and 7.

Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year
(2019-20)

1st Subsequent Year
(2020-21)

2nd Subsequent Year
(2021-22)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year
or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

499,805

7. Amount included for any tentative salary schedule increases

Current Year
(2019-20)

1st Subsequent Year
(2020-21)

2nd Subsequent Year
(2021-22)

0

0

0

Classified (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
9,502,378	9,882,473	10,277,772
89.3%	89.3%	89.3%
4.0%	4.0%	4.0%

Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

No		
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Classified (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
666,777	678,445	690,318
1.8%	1.8%	1.8%

Classified (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
Yes	Yes	Yes

Classified (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of budget adoption?

No

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2018-19)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Number of management, supervisor, and confidential FTE positions	161.0	160.9	160.9	160.9

1a. Have any salary and benefit negotiations been settled since budget adoption?

If Yes, complete question 2.

If No, complete questions 3 and 4.

No

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

Yes

Negotiations Settled Since Budget Adoption

2. Salary settlement:

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year
(may enter text, such as "Reopener")

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

222,007

4. Amount included for any tentative salary schedule increases

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
0	0	0

Management/Supervisor/Confidential Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
1,922,325	1,999,218	2,079,187
73.5%	73.5%	73.5%
4.0%	4.0%	4.0%

Management/Supervisor/Confidential Step and Column Adjustments

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step and column over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
312,367	317,833	323,395
1.8%	1.8%	1.8%

Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)

- Are costs of other benefits included in the interim and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
64,800	64,800	64,800
0.0%	0.0%	0.0%

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

No

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

No

A2. Is the system of personnel position control independent from the payroll system?

No

A3. Is enrollment decreasing in both the prior and current fiscal years?

No

A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?

Yes

A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

No

A7. Is the district's financial system independent of the county office system?

No

A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

No

A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

A4. The Learning Choice Academy, a K-12 non-profit, began operating on August 26, 2019.

End of School District First Interim Criteria and Standards Review

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	212,689,699.00	212,689,699.00	34,415,830.16	212,730,683.00	40,984.00	0.0%
2) Federal Revenue		8100-8299	557,991.00	557,991.00	405,733.24	1,185,118.00	627,127.00	112.4%
3) Other State Revenue		8300-8599	4,304,751.00	9,878,433.00	57,861.24	9,995,509.00	117,076.00	1.2%
4) Other Local Revenue		8600-8799	13,209,352.00	13,209,352.00	4,110,254.42	13,250,571.00	41,219.00	0.3%
5) TOTAL, REVENUES			230,761,793.00	236,335,475.00	38,989,679.06	237,161,881.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	106,292,307.00	106,292,307.00	35,066,586.52	106,839,142.00	(546,835.00)	-0.5%
2) Classified Salaries		2000-2999	28,426,161.00	28,426,161.00	9,607,001.55	28,497,349.00	(71,188.00)	-0.3%
3) Employee Benefits		3000-3999	44,084,170.00	44,084,170.00	14,894,496.26	44,684,457.00	(600,287.00)	-1.4%
4) Books and Supplies		4000-4999	5,677,235.00	5,677,235.00	1,703,288.61	5,217,505.00	459,730.00	8.1%
5) Services and Other Operating Expenditures		5000-5999	17,690,760.00	17,690,760.00	6,960,701.06	17,344,132.00	346,628.00	2.0%
6) Capital Outlay		6000-6999	67,582.00	67,582.00	104,545.34	112,189.00	(44,607.00)	-66.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(2,976,530.00)	(2,976,530.00)	(142,403.19)	(2,945,683.00)	(30,847.00)	1.0%
9) TOTAL, EXPENDITURES			199,261,685.00	199,261,685.00	68,194,216.15	199,749,091.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			31,500,108.00	37,073,790.00	(29,204,537.09)	37,412,790.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	97,472.00	97,472.00	New
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(44,938,563.00)	(44,840,057.00)	0.00	(43,923,010.00)	917,047.00	-2.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(44,938,563.00)	(44,840,057.00)	0.00	(43,825,538.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(13,438,455.00)	(7,766,267.00)	(29,204,537.09)	(6,412,748.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	38,713,999.67	41,855,793.05		41,855,793.05	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			38,713,999.67	41,855,793.05		41,855,793.05		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			38,713,999.67	41,855,793.05		41,855,793.05		
2) Ending Balance, June 30 (E + F1e)			25,275,544.67	34,089,526.05		35,443,045.05		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	135,000.00	135,000.00		135,000.00		
Stores		9712	700,000.00	700,000.00		700,000.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	250,000.00	250,000.00		250,000.00		
Other Assignments	0000	9780	250,000.00					
Other Assignments	0000	9780		250,000.00				
Other Assignments	0000	9780				250,000.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	24,190,544.67	33,004,526.05		34,358,045.05		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	1,525,800.00	1,525,800.00	0.00	1,589,392.00	63,592.00	4.2%
2) Federal Revenue		8100-8299	15,419,956.00	15,419,956.00	2,553,767.09	15,337,407.00	(82,549.00)	-0.5%
3) Other State Revenue		8300-8599	14,573,357.00	14,573,357.00	112,694.38	14,683,077.00	109,720.00	0.8%
4) Other Local Revenue		8600-8799	16,789,980.00	16,888,486.00	4,364,272.46	17,331,493.00	443,007.00	2.6%
5) TOTAL, REVENUES			48,309,093.00	48,407,599.00	7,030,733.93	48,941,369.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	25,930,099.00	25,930,099.00	8,007,477.47	24,923,960.00	1,006,139.00	3.9%
2) Classified Salaries		2000-2999	21,194,045.00	21,194,045.00	6,840,917.59	20,869,774.00	324,271.00	1.5%
3) Employee Benefits		3000-3999	30,266,574.00	30,266,574.00	5,898,081.62	29,758,192.00	508,382.00	1.7%
4) Books and Supplies		4000-4999	2,782,126.00	2,782,126.00	689,718.63	3,091,333.17	(309,207.17)	-11.1%
5) Services and Other Operating Expenditures		5000-5999	10,872,999.05	10,872,999.05	3,530,827.93	12,340,874.40	(1,467,875.35)	-13.5%
6) Capital Outlay		6000-6999	442,895.00	442,895.00	183,639.74	575,395.00	(132,500.00)	-29.9%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	1,295,061.00	1,295,061.00	0.00	1,378,300.00	(83,239.00)	-6.4%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	2,344,102.00	2,344,102.00	7,403.19	2,315,247.00	28,855.00	1.2%
9) TOTAL, EXPENDITURES			95,127,901.05	95,127,901.05	25,158,066.17	95,253,075.57		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(46,818,808.05)	(46,720,302.05)	(18,127,332.24)	(46,311,706.57)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	44,938,563.00	44,840,057.00	0.00	43,923,010.00	(917,047.00)	-2.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			44,938,563.00	44,840,057.00	0.00	43,923,010.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,880,245.05)	(1,880,245.05)	(18,127,332.24)	(2,388,696.57)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,880,245.05	2,388,696.57		2,388,696.57	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,880,245.05	2,388,696.57		2,388,696.57		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,880,245.05	2,388,696.57		2,388,696.57		
2) Ending Balance, June 30 (E + F1e)			0.00	508,451.52		0.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	508,451.52		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

2019-20 First Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	214,215,499.00	214,215,499.00	34,415,830.16	214,320,075.00	104,576.00	0.0%
2) Federal Revenue		8100-8299	15,977,947.00	15,977,947.00	2,959,500.33	16,522,525.00	544,578.00	3.4%
3) Other State Revenue		8300-8599	18,878,108.00	24,451,790.00	170,555.62	24,678,586.00	226,796.00	0.9%
4) Other Local Revenue		8600-8799	29,999,332.00	30,097,838.00	8,474,526.88	30,582,064.00	484,226.00	1.6%
5) TOTAL, REVENUES			279,070,886.00	284,743,074.00	46,020,412.99	286,103,250.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	132,222,406.00	132,222,406.00	43,074,063.99	131,763,102.00	459,304.00	0.3%
2) Classified Salaries		2000-2999	49,620,206.00	49,620,206.00	16,447,919.14	49,367,123.00	253,083.00	0.5%
3) Employee Benefits		3000-3999	74,350,744.00	74,350,744.00	20,792,577.88	74,442,649.00	(91,905.00)	-0.1%
4) Books and Supplies		4000-4999	8,459,361.00	8,459,361.00	2,393,007.24	8,308,838.17	150,522.83	1.8%
5) Services and Other Operating Expenditures		5000-5999	28,563,759.05	28,563,759.05	10,491,528.99	29,685,006.40	(1,121,247.35)	-3.9%
6) Capital Outlay		6000-6999	510,477.00	510,477.00	288,185.08	687,584.00	(177,107.00)	-34.7%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	1,295,061.00	1,295,061.00	0.00	1,378,300.00	(83,239.00)	-6.4%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(632,428.00)	(632,428.00)	(135,000.00)	(630,436.00)	(1,992.00)	0.3%
9) TOTAL, EXPENDITURES			294,389,586.05	294,389,586.05	93,352,282.32	295,002,166.57		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(15,318,700.05)	(9,646,512.05)	(47,331,869.33)	(8,898,916.57)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	97,472.00	97,472.00	New
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	97,472.00		

2019-20 First Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(15,318,700.05)	(9,646,512.05)	(47,331,869.33)	(8,801,444.57)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	40,594,244.72	44,244,489.62		44,244,489.62	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			40,594,244.72	44,244,489.62		44,244,489.62		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			40,594,244.72	44,244,489.62		44,244,489.62		
2) Ending Balance, June 30 (E + F1e)			25,275,544.67	34,597,977.57		35,443,045.05		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	135,000.00	135,000.00		135,000.00		
Stores		9712	700,000.00	700,000.00		700,000.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	508,451.52		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	250,000.00	250,000.00		250,000.00		
Other Assignments	0000	9780	250,000.00					
Other Assignments	0000	9780		250,000.00				
Other Assignments	0000	9780				250,000.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	24,190,544.67	33,004,526.05		34,358,045.05		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	58,555,754.00	58,555,754.00	15,283,269.34	58,557,862.00	2,108.00	0.0%
2) Federal Revenue		8100-8299	2,315,640.57	2,315,640.57	419,306.28	2,570,810.91	255,170.34	11.0%
3) Other State Revenue		8300-8599	3,980,383.67	3,980,383.67	134,395.53	3,992,210.02	11,826.35	0.3%
4) Other Local Revenue		8600-8799	502,668.76	502,668.76	236,205.56	810,755.36	308,086.60	61.3%
5) TOTAL, REVENUES			65,354,447.00	65,354,447.00	16,073,176.71	65,931,638.29		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	27,582,229.22	27,582,229.22	8,943,449.07	27,386,490.09	195,739.13	0.7%
2) Classified Salaries		2000-2999	6,037,642.85	6,037,642.85	1,862,715.07	6,032,965.43	4,677.42	0.1%
3) Employee Benefits		3000-3999	12,958,586.91	12,958,586.91	3,441,488.50	13,072,395.01	(113,808.10)	-0.9%
4) Books and Supplies		4000-4999	3,375,850.21	3,375,850.21	907,587.36	3,268,636.77	107,213.44	3.2%
5) Services and Other Operating Expenditures		5000-5999	16,260,065.96	16,260,065.96	4,250,527.88	16,288,357.99	(28,292.03)	-0.2%
6) Capital Outlay		6000-6999	484,000.00	484,000.00	94,810.28	591,000.00	(107,000.00)	-22.1%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			66,698,375.15	66,698,375.15	19,500,578.16	66,639,845.29		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(1,343,928.15)	(1,343,928.15)	(3,427,401.45)	(708,207.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	594,162.50	594,162.50	440,581.25	594,162.50	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(594,162.50)	(594,162.50)	(440,581.25)	(594,162.50)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,938,090.65)	(1,938,090.65)	(3,867,982.70)	(1,302,369.50)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	18,303,895.05	19,371,074.10		19,371,074.10	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			18,303,895.05	19,371,074.10		19,371,074.10		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			18,303,895.05	19,371,074.10		19,371,074.10		
2) Ending Balance, June 30 (E + F1e)			16,365,804.40	17,432,983.45		18,068,704.60		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	10,000.00	10,000.00		10,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	407,607.09	476,781.04		442,896.04		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	15,948,197.31	16,972,109.70		17,615,808.56		
Other Assignments	0000	9780	15,948,197.31					
Other Assignments	0000	9780		16,972,109.70				
Other Assignments	0000	9780				17,615,808.56		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	(25,907.29)		0.00		

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	212,730,683.00	3.01%	219,132,063.00	2.45%	224,491,377.00
2. Federal Revenues	8100-8299	1,185,118.00	-7.68%	1,094,133.00	-13.71%	944,133.00
3. Other State Revenues	8300-8599	9,995,509.00	-56.56%	4,342,459.00	0.00%	4,342,459.00
4. Other Local Revenues	8600-8799	13,250,571.00	-4.27%	12,685,271.00	0.00%	12,685,271.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	97,472.00	0.00%	97,472.00	0.00%	97,472.00
c. Contributions	8980-8999	(43,923,010.00)	4.89%	(46,073,010.00)	4.67%	(48,223,010.00)
6. Total (Sum lines A1 thru A5c)		193,336,343.00	-1.06%	191,278,388.00	1.60%	194,337,702.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				106,839,142.00		108,525,924.84
b. Step & Column Adjustment				2,136,782.84		2,170,518.50
c. Cost-of-Living Adjustment						
d. Other Adjustments				(450,000.00)		(450,000.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	106,839,142.00	1.58%	108,525,924.84	1.59%	110,246,443.34
2. Classified Salaries						
a. Base Salaries				28,497,349.00		29,028,842.56
b. Step & Column Adjustment				499,267.56		508,004.74
c. Cost-of-Living Adjustment						
d. Other Adjustments				32,226.00		
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	28,497,349.00	1.87%	29,028,842.56	1.75%	29,536,847.30
3. Employee Benefits	3000-3999	44,684,457.00	9.48%	48,922,672.52	4.23%	50,990,414.63
4. Books and Supplies	4000-4999	5,217,505.00	5.90%	5,525,245.00	1.06%	5,583,654.00
5. Services and Other Operating Expenditures	5000-5999	17,344,132.00	-1.11%	17,152,167.38	2.43%	17,569,671.04
6. Capital Outlay	6000-6999	112,189.00	0.00%	112,189.00	0.00%	112,189.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(2,945,683.00)	0.00%	(2,945,683.00)	0.00%	(2,945,683.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				(7,500,000.00)		(17,500,000.00)
11. Total (Sum lines B1 thru B10)		199,749,091.00	-0.46%	198,821,358.30	-2.63%	193,593,536.31
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(6,412,748.00)		(7,542,970.30)		744,165.69
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		41,855,793.05		35,443,045.05		27,900,074.75
2. Ending Fund Balance (Sum lines C and D1)		35,443,045.05		27,900,074.75		28,644,240.44
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	835,000.00		835,000.00		835,000.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	250,000.00		250,000.00		250,000.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	34,358,045.05		26,815,074.75		27,559,240.44
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		35,443,045.05		27,900,074.75		28,644,240.44

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	34,358,045.05		26,815,074.75		27,559,240.44
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00				
b. Reserve for Economic Uncertainties	9789	0.00				
c. Unassigned/Unappropriated	9790	0.00				
3. Total Available Reserves (Sum lines E1a thru E2c)		34,358,045.05		26,815,074.75		27,559,240.44
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
2019/20: 3.26% COLA						
2020/21: 3.0% COLA						
2021/22: 2.8% COLA						
2022/23: 3.16% COLA						
LCFF fully funded effective 2018/19						
2019/20: 75 estimated increase in ADA compared to adopted						
Zero ADA growth (2020/21 through 2022/23)						
59.10% actual unduplicated EL, LI, and FY %						
2019/20: One-time special education preschool grant of \$9,010 per eligible pupil						
Certificated and classified salary costs based on the actual step changes in 2019/20						
Certificated step and class cost of 2% in 2020/21 and 2021/22						
Classified step and class cost of 1.75% in 2020/21 and 2021/22						
Estimated utility increase of 6% in future years						
Estimated health benefit increase of 4% in future years						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	1,589,392.00	0.00%	1,589,392.00	0.00%	1,589,392.00
2. Federal Revenues	8100-8299	15,337,407.00	0.00%	15,337,407.00	0.00%	15,337,407.00
3. Other State Revenues	8300-8599	14,683,077.00	0.00%	14,683,077.00	0.00%	14,683,077.00
4. Other Local Revenues	8600-8799	17,331,493.00	-0.57%	17,232,987.00	0.00%	17,232,987.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	43,923,010.00	4.89%	46,073,010.00	4.67%	48,223,010.00
6. Total (Sum lines A1 thru A5c)		92,864,379.00	2.21%	94,915,873.00	2.27%	97,065,873.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				24,923,960.00		24,844,800.53
b. Step & Column Adjustment						
c. Cost-of-Living Adjustment						
d. Other Adjustments				(79,159.47)		571,643.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	24,923,960.00	-0.32%	24,844,800.53	2.30%	25,416,443.53
2. Classified Salaries						
a. Base Salaries				20,869,774.00		20,767,202.48
b. Step & Column Adjustment						
c. Cost-of-Living Adjustment						
d. Other Adjustments				(102,571.52)		442,370.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	20,869,774.00	-0.49%	20,767,202.48	2.13%	21,209,572.48
3. Employee Benefits	3000-3999	29,758,192.00	-0.65%	29,565,802.38	1.98%	30,150,444.38
4. Books and Supplies	4000-4999	3,091,333.17	0.32%	3,101,205.77	2.92%	3,191,798.77
5. Services and Other Operating Expenditures	5000-5999	12,340,874.40	0.27%	12,374,444.41	2.88%	12,730,253.41
6. Capital Outlay	6000-6999	575,395.00	1.26%	582,629.56	3.82%	604,887.56
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	1,378,300.00	-0.77%	1,367,698.49	1.86%	1,393,086.49
8. Other Outgo - Transfers of Indirect Costs	7300-7399	2,315,247.00	-0.14%	2,312,089.38	2.48%	2,369,386.38
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		95,253,075.57	-0.35%	94,915,873.00	2.27%	97,065,873.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(2,388,696.57)		0.00		0.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		2,388,696.57		0.00		0.00
2. Ending Fund Balance (Sum lines C and D1)		0.00		0.00		0.00
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	0.00		0.00		0.00
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		0.00		0.00		0.00

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
2019/20: 3.26% COLA						
2020/21: 3.0% COLA						
2021/22: 2.8% COLA						
2022/23: 3.16% COLA						
LCFF fully funded effective 2018/19						
2019/20: 75 estimated increase in ADA compared to adopted						
Zero ADA growth (2020/21 through 2022/23)						
59.10% actual unduplicated EL, LI, and FY %						
2019/20: One-time special education preschool grant of \$9,010 per eligible pupil						
Certificated and classified salary costs based on the actual step changes in 2019/20						
Certificated step and class cost of 2% in 2020/21 and 2021/22						
Classified step and class cost of 1.75% in 2020/21 and 2021/22						
Estimated utility increase of 6% in future years						
Estimated health benefit increase of 4% in future years						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	214,320,075.00	2.99%	220,721,455.00	2.43%	226,080,769.00
2. Federal Revenues	8100-8299	16,522,525.00	-0.55%	16,431,540.00	-0.91%	16,281,540.00
3. Other State Revenues	8300-8599	24,678,586.00	-22.91%	19,025,536.00	0.00%	19,025,536.00
4. Other Local Revenues	8600-8799	30,582,064.00	-2.17%	29,918,258.00	0.00%	29,918,258.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	97,472.00	0.00%	97,472.00	0.00%	97,472.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		286,200,722.00	0.00%	286,194,261.00	1.82%	291,403,575.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				131,763,102.00		133,370,725.37
b. Step & Column Adjustment				2,136,782.84		2,170,518.50
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(529,159.47)		121,643.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	131,763,102.00	1.22%	133,370,725.37	1.72%	135,662,886.87
2. Classified Salaries						
a. Base Salaries				49,367,123.00		49,796,045.04
b. Step & Column Adjustment				499,267.56		508,004.74
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(70,345.52)		442,370.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	49,367,123.00	0.87%	49,796,045.04	1.91%	50,746,419.78
3. Employee Benefits	3000-3999	74,442,649.00	5.43%	78,488,474.90	3.38%	81,140,859.01
4. Books and Supplies	4000-4999	8,308,838.17	3.82%	8,626,450.77	1.73%	8,775,452.77
5. Services and Other Operating Expenditures	5000-5999	29,685,006.40	-0.53%	29,526,611.79	2.62%	30,299,924.45
6. Capital Outlay	6000-6999	687,584.00	1.05%	694,818.56	3.20%	717,076.56
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	1,378,300.00	-0.77%	1,367,698.49	1.86%	1,393,086.49
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(630,436.00)	0.50%	(633,593.62)	-9.04%	(576,296.62)
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				(7,500,000.00)		(17,500,000.00)
11. Total (Sum lines B1 thru B10)		295,002,166.57	-0.43%	293,737,231.30	-1.05%	290,659,409.31
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(8,801,444.57)		(7,542,970.30)		744,165.69
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		44,244,489.62		35,443,045.05		27,900,074.75
2. Ending Fund Balance (Sum lines C and D1)		35,443,045.05		27,900,074.75		28,644,240.44
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	835,000.00		835,000.00		835,000.00
b. Restricted	9740	0.00		0.00		0.00
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	250,000.00		250,000.00		250,000.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	34,358,045.05		26,815,074.75		27,559,240.44
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		35,443,045.05		27,900,074.75		28,644,240.44

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
E. AVAILABLE RESERVES (Unrestricted except as noted)						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	34,358,045.05		26,815,074.75		27,559,240.44
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		34,358,045.05		26,815,074.75		27,559,240.44
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		11.65%		9.13%		9.48%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	No					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		0.00		0.00		0.00
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form AI, Estimated P-2 ADA column, Lines A4 and C4; enter projections)		22,409.82		22,409.82		22,409.82
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		295,002,166.57		293,737,231.30		290,659,409.31
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		295,002,166.57		293,737,231.30		290,659,409.31
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		8,850,065.00		8,812,116.94		8,719,782.28
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		8,850,065.00		8,812,116.94		8,719,782.28
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

First Reading/Possible Revision: Board Policy 3312, Business and
Noninstructional Operations, Contracts

 X Action

 Information

BACKGROUND INFORMATION:

The District continues to review and evaluate Board Policies (BPs) and Administrative Regulations (ARs). During this process, a number of current BPs and ARs have been identified for revision or deletion and others have been identified for addition.

Revisions to BP 3312, Business and Noninstructional Operations, Contracts are being presented to update the information and improve the District's practices and ensure that District procedures are in accordance with state and federal guidelines concerning District contracts.

ADDITIONAL DATA:

A copy of the proposed revision to BP 3312 is attached. Additional information is available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend revision.

Business and Noninstructional Operations

CONTRACTS

The Governing Board recognizes its responsibility to enter into contracts on behalf of the District for the acquisition of equipment, supplies, services, and other resources necessary for the achievement of District goals. In exercising this authority to enter into a contract, the Board shall ensure that the District's interest is protected and that the terms of the contract conform to applicable legal standards, including the bidding requirements in Public Contract Code 20111.

(cf. 2121- Superintendent's Contract)
(cf. 3311 - Bids)

~~Whenever state law invests the Board of Education with the power to enter into contracts on behalf of the District, the Board may, by a majority vote, delegate this power to the Superintendent/ or designee~~ **the authority to enter into contracts on behalf of the District.** To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board. (Education Code 17604)

~~(cf. 3300 - Expenditures/Expending Authority)~~
~~(cf. 3314 - Payment for Goods and Services)~~
~~(cf. 3400 - Management of District Assets/Accounts)~~

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent/ or designee.

~~(cf. 2121- Superintendent's Contract)~~

When required by law, contracts and subcontracts made by the District for public works or for goods or services shall contain a nondiscrimination clause prohibiting discrimination by contractors or subcontractors. The nondiscrimination clause shall contain a provision requiring contractors and subcontractors to give written notice of their obligations to labor organizations with which they have a collective bargaining or other agreement. (Government Code 12990)

~~(cf. 0410 - Nondiscrimination in District Programs and Activities)~~

Business and Noninstructional Operations

CONTRACTS (continued)

Every contract entered into on behalf of the District shall be made available for public inspection, except when the law prohibits disclosure. No contract shall prohibit a school District employee from disparaging the goods or services of the contracting party.—(Education Code 35182.5)

(cf. 1340 - Access to District Records)

Contracts for Non-Nutritious Foods or Beverages

The District shall not enter into or renew a contract for the sale of foods or beverages that do not meet applicable nutritional standards specified in Education Code 49431-49431.7, 5 CCR 15500-15501 or 15575-15578, or 7 CFR 210.11 or 220.12, unless the contract specifies that such sale will occur off campus or outside the time restriction specified in the applicable law.

(cf. 3554 - Other Food Sales)

Before the District or a school enters into or renews a contract that grants exclusive or nonexclusive advertising or sale of carbonated beverages, non-nutritious beverages, or non-nutritious food as defined in law, the Board shall ensure that the District has sufficient internal controls in place to protect the integrity of public funds and to ensure that funds raised as a result of this contract benefit public education. (Education Code 35182.5)

The Superintendent ~~or~~ designee shall develop the District's internal control procedures to protect the integrity of public funds. Such internal controls may include, but not be limited to, the following:

1. Procedures that produce accurate and reliable financial statements and, at the same time, safeguard the assets, financial resources, and integrity of every employee responsible for handling money or property. Control system shall be systematically evaluated and revised to keep pace with the changing responsibilities of management.

(cf. 3100 - Budget)

(cf. 3400 - Management of District Assets/Accounts)

(cf. 3460 - Financial Reports and Accountability)

Business and Noninstructional Operations

CONTRACTS (continued)

2. Procedures to ensure that District personnel do not handle cash or product at the school site. The contract shall specify that the vendor stock the machines and shall provide cash accounting, along with a check, for District proceeds directly to the control office.

The Superintendent ~~or~~ designee shall ensure that the contract does not limit the ability of student and parent organizations to plan and operate fundraising activities.

(cf. 1230 - ~~Community/Booster~~ **School-Connected Organizations**)
(cf. 1321 - ~~Fund Raising/Solicitations~~) **of funds from and by students.**
(cf. 3554 - ~~Other Food Sales~~)

The Any contract **for the sale or advertisement of non-nutritious foods or carbonated or non-nutritious beverages** shall be entered into on a competitive bid basis pursuant to Public Contract Code 20111 or through the issuance of a Request for Proposal. (Education Code 35182.5)

(cf. 3311 - Bids)

The Board shall not enter into or renew a contract that grants exclusive or nonexclusive advertising or sale of carbonated beverages, non-nutritious beverages, or non-nutritious food until parents/guardians, students, and members of the public have had an opportunity to comment on the contract at a public hearing held during a regularly scheduled board meeting. The Board shall clearly, and in a manner recognizable to the general public, identify in the agenda the contract to be discussed at the meeting. (Education Code 35182.5)

(cf. 9322 - Agendas/Meeting Materials)
(cf. 9323 - Meeting Conduct)

The public hearing shall include, but not be limited to, a discussion of the nutritional value of foods and beverages sold within the District; the availability of fresh fruit, vegetables, and grains in school meals and snacks, including locally grown and organic produce; the amount of fat, sugar, and additives in the foods and beverages discussed; and barriers to student participation in school breakfast and lunch programs. (Education Code 35182.5)

(cf. 5030 - Student Wellness)

Business and Noninstructional Operations

CONTRACTS (continued)

The contract shall be accessible to the public and may not include a confidentiality clause that would prevent the District or a District school from making any part of the contract public. (Education Code 35182.5)

(cf. 1340—Access to District Records)

Contracts for Electronic Products or Services

The Board shall not enter into a contract for electronic products or services that requires the dissemination of advertising to students unless the Board:
(Education Code 35182.5)

1. **Enters into the contract** at a noticed, public hearing of the Board.

(cf. 9320 - Meetings and Notices)

2. **M**akes a finding that the electronic product or service is or would be an integral component of the education of students.~~and~~

(cf. 0440 - District Technology Plan)

3. **Makes a finding that** the District cannot afford to provide the electronic product or service unless it contracts to permit dissemination of advertising to students.
(Education Code 35182.5)

(cf. 1325 - Advertising and Promotion)

4. **As part of the District's normal, ongoing communication to parents/guardians, provides written notice that the advertising will be used in the classroom or other learning center.**

(cf. 5145.6 - Parental Notifications)

5. **Offers parents/guardians the opportunity to request in writing that their child not be exposed to the program that contains the advertising. A request shall be honored for the school year in which it is submitted, or longer if specified, but may be withdrawn by the parents/guardians at any time.**

Business and Noninstructional Operations

CONTRACTS (continued)

Contracts for Digital Storage and Maintenance of Student Records

The District may enter into or renew a contract with a third party for the purpose of providing services, including cloud-based services, for the digital storage, management, and retrieval of student records and/or to provide digital educational software that authorizes a third-party provider of digital educational software to access, store, and use student records in accordance with the procedures described below. For these purposes, student records include any information maintained by the District that is directly related to a student and any information acquired directly from the student through the use of instructional software or applications assigned to the student by a teacher or other District employee, and do not include de-identified information. De-identified information is information that cannot be used to identify an individual student. De-identified information, including aggregated de-identified information, includes information (1) used by the third party to improve educational products, for adaptive learning purposes, and for customizing student learning; (2) used to demonstrate the effectiveness of the operator's products in the marketing of those products; and (3) used for the development and improvement of educational sites, services or applications. (Education Code 49073.1)

(cf. 5125 - Student Records)

Any such contract shall contain all of the following: (Education Code 49073.1)

1. A statement that student records continue to be the property of and under the control of the District.
2. If applicable, a description of the means by which students may retain possession and control of their own student-generated content, as defined in Education Code 49073.1, including options by which a student may transfer student-generated content to a personal account.
3. A prohibition against the third party using any information in the student record for any purpose other than those required or specifically permitted by the contract.

Business and Noninstructional Operations

CONTRACTS (continued)

4. A description of the procedures by which a parent/guardian or a student age 18 years or older may review personally identifiable information in the student's records and correct erroneous information.
5. A description of the actions the third party will take, including the designation and training of responsible individuals, to ensure the security and confidentiality of student records. Compliance with this requirement shall not, in itself, absolve the third party of liability in the event of an unauthorized disclosure of student records.
6. A description of the procedures for notifying the affected parent/guardian, or the affected student if age 18 years or older, in the event of an unauthorized disclosure of the student's records.
7. A certification that a student's records shall not be retained or available to the third party upon completion of the terms of the contract and a description of how that certification will be enforced, except that these requirements shall not apply to student-generated content if the student chooses to establish or maintain an account with the third party for the purpose of storing that content.
8. A description of how the District and the third party will jointly ensure compliance with the federal Family Educational Rights and Privacy Act, 20 USC 1232g.
9. A prohibition against the third party using personally identifiable information in student records to engage in targeted advertising.

~~Any such decision shall result in written notice to parents/guardians that advertising will be used in an educational program.~~

~~(cf. 9320 – Meetings and Notices)~~
~~(cf. 6162.7 – Use of Technology in Instruction)~~
~~(cf. 1325 – Advertising and Promotion)~~

Business and Noninstructional Operations

CONTRACTS (continued)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

14505 Provisions required in contracts for audits

17250.10-17250.55 Design-build contracts

17595-17606 Contracts

35182.5 Contract prohibitions

45103.1 Personal services contracts

45103.5 Contracts for management consulting service related to food service

49073.1 Contract requirements for digital storage, maintenance and retrieval of student records

49431-49431.7 Nutritional standards

CODE OF CIVIL PROCEDURE

685.010 Rate of interest

GOVERNMENT CODE

12990 Nondiscrimination and compliance employment programs

53260 Contract provision re: maximum cash settlement

53262 Ratification of contracts with administrative officers

LABOR CODE

1775 Penalties for violations

1810-1813 Working hours

PUBLIC CONTRACT CODE

4100-4114 Subletting and subcontracting fair practices

7104 Contracts for excavations; discovery of hazardous waste

7106 Noncollusion affidavit

20111 Contracts over \$50,000; contracts for construction; award to lowest responsible bidder

20104. 50 Construction progress payments

22300 Performance retentions

CODE OF REGULATIONS, TITLE 5

15500 Food Sales by student organizations

15501 Sales in high schools and junior high schools

15575-15578 Food and beverage requirements outside of the federal school meal programs

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

1681-1688 Title IX, discrimination

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program

220.1-220.21 National School Breakfast Program

Business and Noninstructional Operations

CONTRACTS (continued)

Management Resources:

CSBA PUBLICATIONS

Student Wellness: A Healthy Food **and Physical Activity** Policy Resource Guide, **rev. 2003**~~5~~

WEBSITES

CSBA: <http://www.csba.org>

California Association of School Board Officials: <http://www.casbo.org>

Policy

Adopted: 11/13/90

Revised: 07/19/05

Revised:

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
Chula Vista, California

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Agenda Item 9.A.
December 18, 2019

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

- (1) First Reading/Possible Revision: Board Policy 3400, Business and Noninstructional Operations, Management of District Assets/Accounts; and
- (2) First Reading/Possible Approval: Administrative Regulation 3400 (New), Business and Noninstructional Operations, Management of District Assets/Accounts

 X Action

 Information

BACKGROUND INFORMATION:

The District continues to review and evaluate Board Policies (BPs) and Administrative Regulations (ARs) to align to current practices while also ensuring alignment to applicable laws as noted in BPs and ARs created by the California School Boards Association (CSBA). During this process, a number of current BPs and ARs have been identified for revision or deletion and others have been identified for adoption.

Revisions to BP 3400, Business and Noninstructional Operations, Management of District Assets/Accounts is being proposed to ensure District procedures are in accordance with state and federal guidelines and requirements and provide clarification regarding current practices.

AR 3400, Business and Noninstructional Operations, Management of District Assets/Accounts is being proposed to ensure District procedures are in accordance with state and federal guidelines and requirements and provide clarification regarding current practices.

ADDITIONAL DATA:

Copies of revised BP 3400 and new AR 3400 are attached. Additional information is available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend revision and approval.

Business and Noninstructional Operations

MANAGEMENT OF DISTRICT ASSETS/ACCOUNTS

Accounting Systems

The Governing Board recognizes its fiduciary responsibility to effectively manage and safeguard the district's assets and resources in order to help achieve the District's goals for student learning. The Superintendent/designee shall establish and maintain an accurate, efficient financial management system that enhances the District's ability to meet its fiscal obligations, produces reliable financial reports, and complies with laws, regulations, policies, and procedures. He/she shall ensure that the District's accounting system provides ongoing internal controls and meets generally accepted accounting standards.

(cf. 3000 - Concepts and Roles)

(cf. 3100 - Budget)

(cf. 3300 - Expenditures and Purchases)

(cf. 3312 - Contracts)

(cf. 3314 - Payment for Goods and Services)

(cf. 3460 - Financial Reports and Accountability)

~~General and budgetary accounting is prescribed by the Education Code and must be in accordance with the California State Department of Education Accounting Manual. (Education Code 41010)~~

~~The Superintendent/—or—designee shall provide ongoing internal accounting controls and a means for the accounting of income and expenditures as outlined in the adopted budget.~~

Capital Assets

The Superintendent/designee shall develop a system to accurately identify and value District assets in order to help ensure financial accountability and to minimize the risk of loss or misuse. District assets with a useful life of more than one year and an initial acquisition cost of \$5,000 or more shall be considered capital assets. The Superintendent/designee shall determine the estimated useful life of each capital asset and shall calculate and report the estimated loss of value or depreciation during each accounting period for all capital assets.

(cf. 3440 - Inventories)

Business and Noninstructional Operations

MANAGEMENT OF DISTRICT ASSETS/ACCOUNTS (continued)

Internal Controls/Fraud Prevention

The Board expects Board members, employees, consultants, vendors, contractors, and other parties maintaining a business relationship with the District to act with integrity and due diligence in dealings involving the District's assets and fiscal resources.

The Superintendent/designee shall develop internal controls which aid in the prevention and detection of fraud, financial impropriety, or irregularity within the District. These internal controls may include, but are not limited to, segregating employee duties relating to authorization, custody of assets, and recording or reporting of transactions; providing detailed, written job descriptions explaining the segregation of functions; adopting an integrated financial system; conducting background checks on business office employees; and requiring continuous in-service training for business office staff on the importance of fraud prevention.

All employees shall be alert for any indication of fraud, financial impropriety, or irregularity within their area of responsibility. Any employee who suspects fraud, impropriety, or irregularity shall immediately report those suspicions to his/her immediate supervisor and/or the Superintendent/designee. The Superintendent/designee shall then notify law enforcement agencies or other governmental entities, as appropriate. In addition, the Superintendent/designee shall establish a method for employees and outside persons to anonymously report any suspected instances of fraud, impropriety, or irregularity.

(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

The Superintendent/designee shall have primary responsibility for any necessary investigations of suspected fraud, impropriety, or irregularity, in coordination with legal counsel, the District's auditors, law enforcement agencies, or other governmental entities, as appropriate.

Audits

All accounts shall be audited annually as prescribed by the Education Code. The audit examination shall be conducted in accordance with the requirements of the State Controller. (Education Code 41020)

(cf. 3452 - Student Activity Funds)

Business and Noninstructional Operations

MANAGEMENT OF DISTRICT ASSETS/ACCOUNTS (continued)

By April 1 of each year, the Board shall provide for an audit of all District funds, any other funds which are administered pursuant to a joint powers agreement, and attendance procedures. To conduct the audit, the Board shall select a certified public accountant or public accountant licensed by the State Board of Accountancy.

The audit shall identify all expenditures by source of funds and shall contain the following:

1. A statement that the audit was conducted pursuant to standards and procedures established in the audit guides developed by the State Controller.
2. A summary of audit exceptions and management recommendations.

The Superintendent~~/—or—~~designee shall establish a timetable for the completion and review of the audit within the deadlines established by law.

The Superintendent~~/—or—~~designee shall file the report of the audit with the County Superintendent of Schools, the Department of Education, and the State Controller no later than December 15. (Education Code 41020).

Legal References:

EDUCATION CODE

~~14505 Withholding percentage of audit fee until certification of conformance to audit guide; appeal~~

14500-14508 Financial and compliance audits

35035 Powers and duties of superintendent

35250 Duty to keep certain records and reports (accurate account of expenditures and receipts)

41010-41023 Accounting regulations, budget controls and audits

~~41010 Accounting system; requirements for Accounting Manual~~

~~41011 Accounting system requirements~~

~~41012 Uniform cost accounting procedure to determine allowances for handicapped minors~~

~~41013 Transfers from district general funds; accounting rules and regulations~~

~~41014 Requirement of budgetary accounting~~

~~41020 Requirement for annual audit~~

~~41020.3 Review of annual audit~~

~~41020.5 Audit not in conformance~~

Business and Noninstructional Operations

MANAGEMENT OF DISTRICT ASSETS/ACCOUNTS (continued)

42600-42603 Control of expenditures

~~42600 District budget limitation on expenditures~~

~~42601 Transfers between funds to permit payment of obligations at close of year~~

~~42603 Transfer of special or restricted funds moneys~~

42647 Drawing of warrants by district on county treasurer; form; reports, statements and other data

GOVERNMENT CODE

53995-53997 Obligation of contract

Management Resources

GOVERNMENTAL ACCOUNTING STANDARDS BOARD

Statement 34, Basic Financial Statements – and Management’s Discussion and Analysis – For State and Local Governments, June 1999

WEB SITES

CSBA: <http://www.csba.org>

California Association of School Business Officials: <http://www.casbo.org>

California Department of Education, School Finance: <http://www.cde.ca.gov/fg>

California State Controller’s Office: <http://sco.ca.gov>

Fiscal Crisis & Management Assistance Team: <http://www.fcmat.org>

Governmental Accounting Standards Board: <http://www.gasb.org>

School Services of California: <http://www.sscal.com>

Policy

Adopted: 11/13/90

Revised:

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
Chula Vista, California

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Agenda Item 9.B.

December 18, 2019

Business and Noninstructional Operations

MANAGEMENT OF DISTRICT ASSETS/ACCOUNTS

Accounts

The District's accounting system shall fully comply with the definitions, instructions and procedures set forth in the California Department of Education School Accounting Manual. (Education Code 41010)

The Superintendent/designee shall ensure that funds are encumbered in the District accounting records immediately after an expenditure is committed for subsequent payment.

(cf. 3110 - Transfer of Funds)

Fraud Prevention and Investigation

Fraud, financial improprieties or irregularities include but are not limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft or any other financial document.
3. Misappropriation of funds, securities, supplies or other assets.
4. Impropriety in the handling of money or reporting of financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Disclosing confidential and/or proprietary information to outside parties.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

7. Disclosing investment activities engaged in or contemplated by the District.

Business and Noninstructional Operations

MANAGEMENT OF DISTRICT ASSETS/ACCOUNTS (continued)

(cf. 3430 - Investing)

8. Accepting or seeking anything of material value from contractors, vendors or persons providing services or materials to the District.
9. Destroying, removing or inappropriately using of records, furniture, fixtures or equipment.
10. Failing to provide financial records to authorized state or local entities.
11. Any other dishonest or fraudulent act.

The Superintendent/designee shall investigate reports of fraudulent activity in a manner that protects the confidentiality of the parties and the facts. All employees involved in the investigation shall be advised to keep information about the investigation confidential.

If an investigation substantiates the occurrence of a fraudulent activity, the Superintendent/designee shall issue a report to appropriate personnel and to the Governing Board. The final disposition of the matter and any decision to file a criminal complaint or refer the matter to the appropriate law enforcement and/or regulatory agency for independent investigation shall be made in consultation with legal counsel. The result of the investigation shall not be disclosed to or discussed with anyone other than those individuals with a legitimate need to know.

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

Regulation
Approved:

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
Chula Vista, California

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services
and Support

ITEM TITLE:

First Reading/Possible Adoption/Approval: Board Policy and Administrative Regulation 3515 (New), Business and Noninstructional Operations, Campus Security

 X Action

 Information

BACKGROUND INFORMATION:

The District continues to review and evaluate Board Policies (BPs) and Administrative Regulations (ARs). During this process, a number of current BPs and ARs have been identified for revision or deletion and others have been identified for addition.

BP and AR 3515, Business and Noninstructional Operations, Campus Security are being added to enhance the District's security processes and practices.

ADDITIONAL DATA:

Copies of proposed BP and AR 3515 are attached. Additional information is available for review in the Office of the Deputy Superintendent and in the Emergency Preparedness and Security Department.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend adoption and approval.

Business and Noninstructional Operations

CAMPUS SECURITY

The Board is committed to providing an environment that promotes the safety of students, employees, and visitors in school grounds. The Board also recognizes the importance of protecting District property, facilities, vehicles, buses, and equipment from vandalism and theft.

The Superintendent/designee shall develop site and transportation security procedures. Such procedures shall be regularly reviewed to reflect changed circumstances and to assess their effectiveness in achieving safe school objectives.

Surveillance Systems

The Board believes that reasonable use of surveillance cameras will help the District achieve its goals for campus, facility, vehicle, and bus safety and security. The Superintendent/designee shall identify appropriate locations for the placement of surveillance cameras. Cameras shall not be placed in areas where students, staff, or community members have a reasonable expectation of privacy. Except for bus surveillance equipment, any audio capability on the District's surveillance equipment shall be disabled so that sounds are not recorded.

(cf. 5131.1 - Bus Conduct)

(cf. 5145.12 - Search and Seizure)

Prior to the operation of the surveillance system, the Superintendent/designee shall ensure that signs are posted at conspicuous locations in affected District facilities, property, and buses. These signs shall inform students, staff, and visitors that surveillance may occur. The Superintendent/designee shall also provide prior written notice to staff, students, and parents/guardians about the District's surveillance system, explaining that the recordings may be used in disciplinary proceedings in accordance with Board Policy, state law, and/or applicable collective bargaining agreements. Written notice shall also include that matters captured by the camera may be referred to local law enforcement as appropriate.

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion, Due Process)

Business and Noninstructional Operations

CAMPUS SECURITY (continued)

To the extent that any images from the District's surveillance system create a student or personnel record, the Superintendent/designee shall ensure that the images are accessed, retained, and disclosed in accordance with law, Board Policy, Administrative Regulation and any applicable collective bargaining agreements.

(cf. 5125 - Student Records; Confidentiality)

Key Control

The Board believes that effective key control will help the District achieve its goals for site security. The Superintendent/designee shall develop key control procedures, outlining proper distribution of keys according to position and function.

Missing keys and circumstances surrounding each loss shall be reported immediately to the Director of Maintenance and Operations/designee.

Duplicate keys shall be obtained only through the Director of Maintenance and Operations/designee and not through outside sources. Any badly worn or broken key may be replaced through the Director of Maintenance and Operations/designee, but at the time of replacement shall be exchanged for the new key.

The site administrator or manager is responsible for the security of site buildings and contents and for all keys issued to members of his/her respective staff.

Legal References:

EDUCATION CODE

- 32020 Access gates
- 32211 Threatened disruption or interference with classes
- 32280-32288 School safety plans
- 35160 Authority of governing boards
- 35160.1 Broad authority of school districts
- 38000-38005 Security patrols
- 49050-49051 Searches by school employees
- 49060-49079 Student records

PENAL CODE

- 469 Unauthorized making, duplicating or possession of key to public building
- 626-626.10 Disruption of schools

Business and Noninstructional Operations

CAMPUS SECURITY (continued)

CALIFORNIA CONSTITUTION

Article 1, Section 28(c) Right to Safe Schools

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

COURT DECISIONS

New Jersey v. T.L.O. (1985) 469 U.S. 325

ATTORNEY GENERAL OPINIONS

83 Ops.Cal.Atty.Gen. 257 (2000)

75 Ops.Cal.Atty.Gen. 155 (1992)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Safe Schools: A Planning Guide for Action, 2002

NATIONAL INSTITUTE OF JUSTICE PUBLICATIONS

The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, 1999

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office:

<http://www.cde.ca.gov/lr/ss>

National Institute of Justice: <http://www.ojp.usdoj.gov/nij>

Policy
Adopted:

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
Chula Vista, California

Business and Noninstructional Operations

CAMPUS SECURITY

The Superintendent/designee shall ensure that the District's security procedures include:

1. Securing campuses, District facilities, vehicles, and buses in order to prevent criminal activity.

These strategies include an assessment of facilities' security system, lighting, natural surveillance, access control, territorial reinforcement, and maintenance. The District may use assessment data to maximize surveillance through strategic placement of security cameras. In addition, parking lot design may be studied, including methods to discourage through traffic.

2. Securing buildings and buses from outsiders and discourage trespassing.

These strategies may include requiring visitor registration; visitor, staff, and student identification badges; patrolling of places used for congregating and loitering; and use of a transportation student management system.

(cf. 1250 - Visits to the Schools)

3. Discouraging vandalism and graffiti.

These strategies may include plans to immediately cover graffiti as well as to establish site beautification projects. The District may also involve students and the community in these projects.

(cf. 3515.4 - Recovery for Property Loss or Damage)

(cf. 5131.5 - Vandalism)

4. Controlling access to keys and other school inventory

The District shall utilize a key management system. All keys used at a school or District facility shall be the responsibility of the principal/manager/designee. Keys shall be issued only to those employees who regularly need a key in order to carry out normal activities of their position as outlined in the key control procedures developed by the Superintendent/designee.

Business and Noninstructional Operations

CAMPUS SECURITY (Continued)

The principal/manager/designee will utilize the key management system to record each key assigned and identify the room(s) or building(s) each key opens.

Keys shall be used only by authorized employees and shall never be loaned to students. The master key shall not be loaned.

The person issued a key shall be responsible for its safekeeping. The duplication of school keys is prohibited. If a key is lost, the person responsible shall immediately report the loss to the principal/manager/designee.

Staff will be assigned keys on an annual basis according to position and function in the District. All teachers must submit keys to principal/designee at the end of the school year for verification and accounting before keys are reissued for the summer.

(cf. 3440 - Inventories)

5. Detecting and intervening with school crime

These strategies may include the creation of a school watch program; an anonymous crime reporting system; analysis of school crime incidents; and collaboration with local law enforcement agencies, including providing for law enforcement presence.

Staff shall receive training in building and grounds security procedures.

(cf. 4131 - Professional Development)

Regulation
Approved:

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
Chula Vista, California

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Report Calendar to Board of Education

_____ **Action**

_____ **X** _____ **Information**

BACKGROUND INFORMATION:

<u>TOPIC</u>	<u>REPORT BY</u>	<u>TENTATIVE DATE</u>
Report on District Cohort Schools: Palomar, Greg Rogers, Fred H. Rohr, Rosebank, Salt Creek, Silver Wing, and Sunnyside Elementary for the 2018-19 School Year	Instructional Services and Support	January 2020
Report on California School Dashboard and System of Support	Instructional Services and Support	January 2020
Midyear Report by District Parent Leaders	Instructional Services and Support	January 2020
Report on District Cohort Schools: Clear View, Hazel Goes Cook, J. Calvin Lauderbach, Liberty, John J. Montgomery, Burton C. Tiffany, and Wolf Canyon for the 2018-19 School Year	Instructional Services and Support	February 2020
Report on District Cohort Schools: Arroyo Vista, Chula Vista Learning Community, Discovery, Mae L. Feaster, and Robert L. Mueller Charter for the 2018-19 School Year	Instructional Services and Support	February 2020
Report on District Innovation Efforts	Instructional Services and Support	February 2020
Report on District Cohort Schools: Enrique S. Camarena, Castle Park, Daly Academy, Myrtle S. Finney, Lilian J. Rice, Valle Lindo, and Valley Vista Elementary for the 2019-20 School Year	Instructional Services and Support	March 2020

<u>TOPIC</u>	<u>REPORT BY</u>	<u>TENTATIVE DATE</u>
Report on Hazel Goes Cook Elementary School's International Baccalaureate Program	Instructional Services and Support	March 2020

ADDITIONAL DATA:

None.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

This is an information item.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Report on Investigation Regarding Arroyo Vista Charter School Meeting the Criteria to Continue Its Charter Status

_____ **Action**

_____ **X** _____ **Information**

BACKGROUND INFORMATION:

In 1992, California became the second state in the nation to adopt public charter school legislation. It is the intent of the California Legislature under state law that charter schools operate independently from the existing school district structure as a method to accomplish all of the following:

- Improve pupil learning.
- Increase learning opportunities for all pupils, with special emphasis on expanded learning experiences for pupils who are identified as academically low achieving.
- Encourage the use of different and innovative teaching methods.
- Create new professional opportunities for teachers, including the opportunity to be responsible for the learning program at the school site.
- Provide parents and pupils with expanded choices in the types of educational opportunities that are available within the public school system.
- Hold the schools established under this part accountable for meeting measurable pupil outcomes, and provide the schools with a method to change from rule-based to performance-based accountability systems.
- Provide vigorous competition within the public school system to stimulate continual improvements in all public schools.

In July 1999, the District opened School Number 27, Arroyo Vista Elementary, named for its geographical location. Arroyo Vista opened on the Thurgood Marshall campus while construction of the site was completed.

In May 2002, the Board of Education approved the Arroyo Vista charter petition and in June 2002, the California State Board of Education granted the school Charter No. 483. The charter was renewed for five-year terms in 2007, 2012, and 2017. Arroyo Vista added Grade 7 in 2011 and Grade 8 in 2012 to its educational program. The current charter term expires in June 2022.

ADDITIONAL DATA:

Earlier this year, Arroyo Vista Charter requested the Board approve significant material revisions to its charter substantiating the site teachers' decision to unionize and become members of the District's bargaining unit, Chula Vista Educators. The material revisions were considered under the standards set forth in Education Code 47605 and the Board approved them at its November meeting.

At the time of the approval, a question was posed whether, in light of the revisions, Arroyo Vista Charter meets the criteria to continue its charter status. Tonight, District staff will present a report detailing information on the topic.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

This is an information item.