

FEASTER CHARTER SCHOOL BOARD MEETING

September 13, 2023

4:30 p.m.

**Meeting Location:
Feaster Charter School Room 401
670 Flower Street
Chula Vista, CA 91910
And
Virtually (Zoom) 890 0832 0922
Meeting ID: 298352**

Minutes

1. OPENING PROCEDURES

- a. Call to Order @ 4:30 PM
- b. Roll Call

	Present	Absent
Rosangela Gutierrez	___X___	_____
Claudia Palacio	___X___	_____
Jessica Brown	___X___	_____
DR. Maria Mann	___X___	_____
Sarah Motsinger	@ 4:38 pm	_____
Irazu Noguez	@ 4:32pm	_____
Jeannie Ruiz	___X___	_____

2. APPROVE AGENDA

Motion: ROSENAGLA

Second: DR. MANN

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio	X		
Jessica Brown	X		
Dr. Maria Mann	X		Not present
Dr. Sarah Motsinger			Not present
Irazu Noguez			
Jeannie Ruiz	X		

3. SPECIAL RECOGNITION, ORAL PRESENTATIONS, WRITTEN REPORTS,

AWARDS AND HONORS

- a) Focus on the Mission: Feaster's CA Community School Partnership Program
 - i) Ms. Haro discussed the Community Schools – an integrated and comprehensive equity-enhanced strategy
 - ii) The Four Pillars of Community Schools
 - iii) The Four Cornerstone Commitments
 - iv) The Four Proven Practices
- b) Why a Community School for Feaster?
 - i) Community schools view children and families holistically
 - ii) The whole child approach.
- c) Year 1 Implementation
 - i) Sustain partnerships
 - ii) Streamline services
 - iii) Expand opportunities
 - iv) Increase democracy
 - v) Build capacity
- d) Mrs. Haro opened for questions – there were questions at this time
 - i) Mr. Villareal commented that we would like to have a proper Community Center, however, our school space is limited
 - ii) Feaster is working with the CVESD District to set up a portable workspace

4. COMMUNICATIONS

Oral communications provide the public with an opportunity to address the Board on non-agenda items. Speakers are requested to limit their remarks to three minutes. The Board shall limit the total time for public input to each agenda item to five minutes. With Board consent, the Chair may increase or decrease the time allowed for public presentation depending on the topic and the number of people wishing to be heard. No Board action can be taken.

- a. Oral Communications: Community
 - a. Mr. Hill – Suggests that committees updates be shared to help increase transparency from the board
- b. Admin Report

- i. Mr. Villareal shares a resource for board training
 - ii. Ms. Brown asks if any board member could request training
- b. Admin Update
 - i. Mrs. Ramirez shares the details about the partnership with Linda Vista Innovation Center for our 6th, 7th and 8th grade students
 - ii. Innovation experiences include, Design thinking Lab, Middle School STEAM Lab, Information and Communication Technologies Lab and the Advanced Manufacturing Lab
 - iii. Mrs. Ramirez mentions that we are working on a grant with the Linda Vista Innovation Center (LVIC)
 - iv. Mrs. Ramirez shares that there are innovation camps in the works for the primary level students
 - v. Mrs. Ramirez shares a presentation from the Linda Vista Innovation Center visit on 9/12/23
 - vi. Mr. Villareal expresses gratitude for relationship that we have built with former the CVESD Assistant Superintendent, Dr. Tessier and LVIC
 - vii. Mr. Villareal asks for questions or comments
 - viii. Ms. Ruiz mentions that the students loved the experience from the field trip to LVIC
- c. Budget Report
 - i. Mr. Zepeda reviews the COVID funds summary

- c. Board Communications
 - a. Dr. Motsinger asks for any board communication

5. APPROVE CONSENT CALENDAR

The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from Consent Calendar.

- a. Adopt Board Minutes: 7.26.23
- b. HR (Human Resources) Business Consent

Motion: Ms. Ruiz Second: Ms. Gutierrez

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio	X		
Jessica Brown	X		
Maria Mann	X		
Sarah Motsinger	X		
Irazu Noguez	X		
Jeannie Ruiz	x		

6. ACTION ITEMS

a. Approval of: Comprehensive Safety Schools Plan

i. Staff report

1. Mr. Villareal mentions that Feaster is working with the CVESD district Office, Mr. Jose Cortez to ensure that all the proper components are in place for the Comprehensive Safety Schools Plan
2. Emergency Response Team training - vendor (Stone Campus Security) to be approved
3. Mr. Villareal shares that there was a recent lockdown drill
4. Mr. Villareal goes on to share that there was a fire drill this week and it was the best fire drill yet
5. Mr. Villareal mentions that there will be an active shooter training coming soon for both Feaster staff and families in the community

ii. Community Comment

1. Dr. Motsinger asks for comments or questions

iii. Board Discussion

Staff Recommendation to approve:

Motion: Dr. Mann Second: Dr. Motsinger

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio	X		
Jessica Brown	X		
Maria Mann	X		
Sarah Motsinger	X		
Irazu Noguez	X		
Jeannie Ruiz	X		

b. Approval of: Purchasing Clerk Position

i. Staff report

1. Mr. Villareal shares that there is grant funding available to procure resources as necessary
2. Mr. Villareal shares that Mr. Zepeda does not have sufficient time to process purchasing requests
3. Mr. Zepeda mentions that having a Purchasing Clerk II will allow for a more efficient system when spending grant funds within the stipulations for the individual grant
4. Mr. Villareal explains that process purchasing process and all that it entails
5. Mr. Villareal mentions that this position will support the office of Mr. Zepeda
6. Mr. Villareal discusses the financial impact of this new position

ii. Community Comment

1. Mr. Hill shares his thoughts about the best hiring practices
2. Mr. Hill request that all positions are posted for hire publicly

iii. Board Discussion

1. Dr. Motsinger asks for questions or comments

Staff Recommendation to approve:

Motion: Dr. Mann Second: Ms. Ruiz

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio	X		
Jessica Brown	X		
Maria Mann	X		
Sarah Motsinger	X		
Irazu Noguez	X		
Jeannie Ruiz	X		

c. Approval of: Parent Engagement Specialist Position

i. Staff report

1. Mr. Villareal shares that this position will support the Community Schools Program
2. Mr. Villareal mentions that funding for this position is being reassigned from a vacant position that will not be filled

3. Mr. Villareal mentions that this new position will support community engagement
- ii. Community Comment
- iii. Board Discussion
 1. Ms. Palacio requests to clarify of both positions will be posted

Staff Recommendation to approve:

Motion: Ms. Ruiz Second: Ms. Gutierrez

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio	X		
Jessica Brown	X		
Maria Mann	X		
Sarah Motsinger	X		
Irazu Noguez	X		
Jeannie Ruiz	X		

- d. Approval of: Middle School Principal Position
 - i. Staff report
 1. Mr. Villareal mentions that upon reflection from staff feedback, this position will be posted, interviewed and hired for
 2. Mr. Villareal mentions that he appreciates the feedback that he received from staff
 3. Mr. Villareal shares the financial impact
 4. Mr. Villareal reviews the Feaster Admin Organization Chart
 - ii. Community Comment
 - iii. Board Discussion
 1. Dr. Motsinger requests to clarify if this is the final Feaster Admin Organization Chart
 2. Mr. Villareal confirms that this plan will be written into the charter
 3. Mr. Villareal confirms that all positions will be posted
 4. Mr. Villareal confirms that the charter committee is looking into meeting monthly
 5. Mr. Villareal mentions that the next committee meeting is scheduled in October upon returning from Fall Break for a full day workshop

6. Dr. Motsinger asks when the board will be voting on the new charter
7. Mr. Villareal confirms that it will be in June 2024
8. Ms. Gutierrez asks how many Administrators will be in place
9. Ms. Ruiz asks to confirm if this new Principal will be hired in January 2024
10. Ms. Palacio confirms that a similar discussion was had during a recent staff meeting

Staff Recommendation to approve:

Motion: Ms. Ruiz Second: Dr. Mann

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio	X		
Jessica Brown	X		
Maria Mann	X		
Sarah Motsinger	X		
Irazu Noguez	X		
Jeannie Ruiz	X		

e. Approval of: Innovation Coordinator Position

i. Staff report

1. Mr. Villareal mentions that the Feaster staff is constantly being recruited by other entities
2. Mr. Villareal mentions that Feaster currently has highly trained staff
3. Mr. Villareal discusses the requirements of this position; grants, MTSS, Technology, Communication and social media
4. Mr. Villareal discusses the financial impact

ii. Community Comment

1. Dr. Mann asks if this position currently exists
2. Mr. Villareal clarifies that the position is currently an Innovation Specialist
3. Mr. Villareal also clarifies that the number of work days increases within the contract

iii. Board Discussion

Staff Recommendation to approve:

Motion: Ms. Noguez Second: Ms. Palacio

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio	X		
Jessica Brown	X		
Maria Mann	X		
Sarah Motsinger	X		
Irazu Noguez	X		
Jeannie Ruiz	X		

e. Approval of: Consolidated Application and Reporting System

iv. Staff report

1. Mr. Zepeda reviews the consolidated application and reporting system (CARS)
2. Mr. Zepeda mentions that funds are to be spent according to the rules and regulations set forth by the California Department of Education

v. Community Comment

vi. Board Discussion

Staff Recommendation to approve:

Motion: Dr. Mann Second: Ms. Gutierrez

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio			
Jessica Brown			
Maria Mann			
Sarah Motsinger			
Irazu Noguez			
Jeannie Ruiz			

7. ITEMS SCHEDULED FOR INFORMATION

a. None

- i. Staff report
- ii. Community Comment
- iii. Board Discussion

8. ADJOURNMENT @ 6:20 pm

Motion: Ms. Ruiz Second: Ms. Gutierrez

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio	X		
Jessica Brown	X		
Maria Mann	X		
Sarah Motsinger	X		
Irazu Noguez	X		

***Public Oral Communications-Members of the public wishing to provide the board public testimony on items not listed on today's agenda must either call the Feaster Office, Board Secretary at 619-422-8397 by 4:00 PM, the day of the board meeting or submit a "Public Testimony Request Form" to the Board Secretary prior to the beginning of "Public Testimony." Hearings are limited to a maximum of fifteen minutes per subject with a maximum of three minutes per speaker. No deferral time is allowed.**