

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Wednesday, December 4, 2019**

**CALL TO ORDER FOR PUBLIC HEARING**

Board President Ken Miller called the meeting to order at 6:00 p.m. in the Coal City Community Unit School District #1 District Office Board Room. In attendance were Board members answering roll call present: Robert Bianchetta, Mary Gill, Shawn Hamilton, Quint Harmon, and Ken Miller. Board members Jeff Emerson and Chuck Lander were not in attendance. Superintendent Kent Bugg, CSBO Jason Smith, Director of Curriculum and Instruction Tammy Elledge, member of the press Ann Gill, Board Secretary Karen Vota, and Board Secretary LaWanda Gagliardo were also in attendance.

**PLEDGE OF ALLEGIANCE**

President Miller led the Board of Education and others present in reciting the Pledge of Allegiance.

**PUBLIC HEARING ON THE PROPOSED PROPERTY TAX INCREASE FOR COAL CITY COMMUNITY UNIT SCHOOL DISTRICT #1**

President Miller stated that the Board of Education approved a tentative 2019 property tax levy on Wednesday, November 6, 2019. A notice was published in the Coal City Courant newspaper on Wednesday, November 20, 2019. President Miller asked if there were any guests who wanted to make a comment on the proposed property tax increase. President Miller asked again if there were any further questions or comments and hearing none, at 6:01 p.m. considered the public hearing on the proposed property tax increase closed.

**CALL TO ORDER FOR REGULAR MEETING**

After the public hearing, President Miller called the regular meeting to order at 6:01 p.m. Coal City Community Unit School District #1 District Office Board Room. In attendance were Board members answering roll call present: Robert Bianchetta, Mary Gill, Shawn Hamilton, Quint Harmon, and Ken Miller. Board members Jeff Emerson and Chuck Lander were not in attendance. Superintendent Kent Bugg, CSBO Jason Smith, Director of Curriculum and Instruction Tammy Elledge, member of the press Ann Gill, Board Secretary Karen Vota, and Board Secretary LaWanda Gagliardo were also in attendance.

**NOTICES AND COMMUNICATIONS**

1. Introduction/acknowledgement of guests. President Miller welcomed those in attendance.
2. Principal Jennifer Kenney was in attendance and recognized the following 4th grade students who exceeded on the IAR assessments last year: In math Rylan Clements, Kayla Kowalski, Abigail Rose, Drake Carpenter, Carson Dearth, Angel Diaz, Xavier Baer, Caleb Brown. Three students exceeded in reading and math: Jaiden Leman, Lindsey Duran and Jacob Munsterman.

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3. Principal Travis Johnson was in attendance and recognized the following students who exceeded in both reading and math on their IAR Assessments last year: 8<sup>th</sup> grade - Peyton Benson, Gavin Chernesky, Collin Dames, Logan Hawkins, Luke Hawkins, Brecken Johnson, Izzy Kosbade, Kaelan Natyshok, Jacob Piatak, and David Torres. 7<sup>th</sup> grade students: Dominic Cimino, James Feeney, Lucas Nolan, Kylee Scheer, Ryan Sears, Creide Skubic and Michael Smith. 6<sup>th</sup> grade students: Lily Feisley, Grady Gillan, William Johnke, Kylee Kennell and Hunter Nettles

**COMMUNICATIONS FROM THE FLOOR**

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) – none.

**APPROVAL OF CONSENT AGENDA**

President Miller asked if there were any items that the Board would like to remove from the consent agenda. Hearing none, President Miller asked for a motion to approve the consent agenda.

Mr. Harmon moved and Mrs. Gill seconded to approve the consent agenda including:

**MINUTES**

November 6, 2019 - Regular Meeting

**CLOSED SESSION MINUTES**

November 6, 2019 - Regular Meeting

**FINANCIAL REPORTS**

Activity Fund Reports – October 2019  
Treasurer’s Report – October 2019  
Monthly Manual Check Report – November 2019  
Payroll Report – November 2019  
Accounts Payable Report – December 2019

**PERSONNEL**

Resignations

- Amanda Wren – part-time cafeteria server at the Middle School – Ms. Wren’s last day will be December 19, 2019.

Employments - pending satisfactory completion of all state requirements

- Christopher Olson – Maintenance Staff - will replace Gilbert Herrera.

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Leave Requests

- Kristin Logan – part-time lunchroom aide at the Middle School – Ms. Logan requested an eighteen (18) day unpaid medical leave from December 10, 2019 through January 17, 2020. Kristin plans to return to work on Tuesday, January 21, 2020.
- Shannon Manietta - full-time special education aide at the Middle School - At the November 6 Board meeting, the board approved a twelve (12) day paid medical leave in accordance with the support staff handbook, from October 24 through November 12, 2019 and a two (2) day unpaid medical leave from November 13 through November 14, 2019. Shannon requested an additional thirteen days (13) of unpaid medical leave from November 15, 2019 – December 6, 2019. Shannon has been released by her doctor and may return to work on Monday, December 9, 2019.
- Dawn Rodgers – full-time special education aide at the High School – Ms. Rodgers requested a seven (7) day paid medical leave from December 5, 2019 through December 13, 2019, and plans to return to work on Monday, December 16, 2019.
- Valerie Clark – full-time ELA teacher at the Middle School – Ms. Clark requested a thirty-four (34) day paid maternity leave with the use of accumulated sick leave in accordance with the Teacher’s Negotiated Agreement, from approximately March 30, 2020 through May 18, 2020. She also requested a seven (7) day unpaid Family Medical Leave from May 19, 2020 through approximately May 28, 2020 which is the anticipated end date of the 19 – 20 school year.

Extra-Curricular Assignments

- Freshmen Boys Basketball Coach – Nick Micetich
- Part-time Assistant Speech Coach (Split)– Colin Keppner
- Part-time Assistant Speech Coach (Split) – Joey Fatigante
- Part-time Assistant Speech Coach (Split) – Meagan VanDuyne
- Part-time Assistant Speech Coach (Split)– Elise Hackett
- Assistant Varsity Boys Basketball Coach – Kirk Walker
- Assistant Middle School Wrestling Coach – Chris Carlson
- MS Assistant Wrestling Coach (Split) – Clinton Poyner
- MS Assistant Wrestling Coach – (Split) – Vince Piatak
- MS Assistant Wrestling Coach – (Split) – Joe Widlowski

Extra-Curricular Volunteers

- Athletic Director Dan Hutchings made a recommendation to accept Bob McGuinn as volunteer coach for the wrestling program.

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Administrator HSA Payments

HSA payments were proposed to be paid by the Board for the following administrators:

Kent	Bugg	\$ 1,400.00
Jason	Smith	\$ 2,800.00
Tammy	Elledge	\$ 2,800.00
Sandy	Rakes	\$ 2,800.00
Chris	Spencer	\$ 2,800.00
Luke	Krippel	\$ 2,800.00
Travis	Johnson	\$ 2,800.00
Taryn	Trotter	\$ 1,400.00
Tracy	Carlson	\$ 2,800.00
Jennifer	Kenney	\$ 2,800.00
Amanda	Davidson	\$ 2,800.00
Denny	Wickiser	\$ 2,800.00
Matt	Hook	\$ 2,800.00
Amanda	Herrera	\$ 1,400.00
Karen	Vota	\$ 2,800.00
LaWanda	Gagliardo	\$ 2,800.00
Dan	Hutchings	\$ 2,800.00

Roll Call.

Ayes: Quint Harmon, Mary Gill, Robert Bianchetta, Shawn Hamilton, Ken Miller

Nays:

Motion Carried.

**ADMINISTRATORS' REPORTS**

**A. EARLY CHILDHOOD CENTER REPORT**

Principal Davidson Reported:

**Calendar of Events:**

- December 2-6 - ECC Book Fair
- December 3 - SAP Team @ 3:00pm
- December 4 - Early Dismissal
- December 4 - Yoga - ECC @ 3:30pm
- December 5 - Young Rembrandts @ 2:45pm
- December 6 - Popcorn Friday
- December 10 - Kindergarten Team Meeting @ 11:15am

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December 10 - 1st Grade Team Meeting @ 12:15pm  
December 10 - YMCA Basketball practice @ 2:45pm  
December 10 - SAP Team @ 3:00pm  
December 11 - Preschool Team Meeting @ 10:45am  
December 11 - A Team Meeting @ 12:40pm  
December 11 - Yoga @ ECC 3:30pm  
December 12 - Young Rembrandts @ 2:45pm  
December 14 - ECC Staff Christmas Party  
December 17 - YMCA Basketball practice @ 2:45pm  
December 17 - SAP Team @ 3:00pm  
December 18 - ECC Faculty Meeting @ 3:00pm  
December 18 - Yoga @ ECC 3:30pm  
December 18 - PSO Meeting @ 6:30pm CCIS  
December 19 - Young Rembrandts @ 2:45pm  
December 19 - PBS Assembly  
December 20 - Holiday Parties/Super Ticket Drawing @ 8:00am




**Current ECC Enrollment for 2019-2020:**

PreK:	148
Kindergarten:	130
1st Grade:	134
Total:	<b>412 (registered as of 11/21/19)</b>



**Emergency/Crisis Drills Completed:**

August 29th @ 1:30pm (shelter-in-place)  
September 3rd @ 9:30am (fire drill)  
September 9th - Bus Evacuation Drills  
September 17th @ 9:00am (lockdown drill)




**Month-in-Review:**

-  Our fall parent/teacher conferences were a huge success! We had roughly 93% attendance which is about the same percentage as in the 2018-2019 school year.
-  Students of the ECC enjoyed traveling to CCHS on Friday, November 15th to see the first half of Frozen Jr. The students were blown away by the sets and characters of the musical. Students enjoyed getting high-fives from the cast as they exited the Performing Arts Center. Bravo to CCMS! The production of Frozen Jr. was truly magical!
-  The students of the ECC joined all other schools in Coal City school district for Disability Awareness Week - November 18th - 22nd. Students and staff participated in fun dress-up themed days each week and celebrated differences in each other.

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-  We had our monthly Super Ticket Drawing on Friday, November 22nd. Students began their day in the gym on the drawing days for announcements and the pledge. 10 Super Tickets were drawn and each student earned a \$5 gift card to McDonald's! Students were recognized in front of their peers for making good decisions and going above and beyond to "be respectful, be responsible, or be safe!"
-  Staff/students will enjoy Thanksgiving Break - November 27th, 28th and 29th.

**Recognition:**

-  A very big THANK YOU to the entire staff of the ECC. We currently have one of our recess aides out until the middle of December on a medical leave. Mrs. Davidson created a spreadsheet of volunteers to help cover recess each day. Within a matter of minutes, the entire spreadsheet was filled and recess is covered with help from the staff each day.
-  Thank you to Mrs. Kodat for creating and helping to practice with the "Boomwhackers Band!" The staff at the ECC has learned to play "boomwhackers" under the direction of Mrs. Kodat! The staff will be putting on a "concert" for the students at an upcoming PBS Christmas dance party.
-  Thank you to the staff of the ECC for sharing and promoting the 5Essentials survey. The ECC has surpassed the 20% goal and did so the second night of conferences!

**B. ELEMENTARY SCHOOL REPORT**

Principal Kenney reported:

**Calendar of Events:**

12/1 – Winter Benchmarking begins  
12/1 – 7am - Admin Meeting  
12/3 – 3:15pm - School Culture Meeting  
12/4 – 7:40am – A-Team Meeting  
12/4 – Early Dismissal  
12/5 – 7:30am – Co-Teaching Team Meeting  
12/9 – 3:15pm – PBS Meeting  
12/10 – 3:15pm – TALC Meeting  
12/12 – 7:30am – Self-Contained Team Meeting  
12/12 – 3:15pm. – SAP Team Meeting  
12/16 – 7am – Admin Meeting  
12/17 – 7:40am – A-Team Meeting 12/17 – 3:15pm – Staff Meeting  
12/19 – 8:30-3pm - BLT Meeting  
12/20 – Winter Break Begins

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**ES Enrollment:**

2nd Grade: 152

3rd Grade: 163

Total: 315 – increase of 1 student (registered as of 11/21/19)

**CCES Happenings and Recognitions:**

-  A special thank you to the parents that came out for our first Parent Advisory Committee meeting. We had a great discussion and brainstorming session. Thank you to Amy Ledvina for being a part of the committee as well!
-  CCES celebrated Disabilities Awareness Week, along with the other buildings in the district. Students heard an announcement every morning regarding the disability and wore the dress-up clothes that corresponded.
-  CCES is still working hard to reach our goal for the incentive program for our students called the 250,000 Minutes Before Christmas Reading Challenge. Students are encouraged to read for 20 minutes per night, with a school goal of 250,000 minutes. The hallway shows our goal progress, as well as the weekly classroom winners and rankings. The winning class will receive a special holiday party.
-  CCES is partnering with CCECC to hold a Thanksgiving Food Drive to benefit the Backpack Program. We want to be able to help give back to the organization that helps so many of our students. CCES is having a competition between homerooms to collect the most items. The winning class will win an extra recess!
-  Parent Teacher Conferences were a huge success this year! 95% of our parents came in for conferences during the two available days. We only had 1.6% of our parents that we were not able to communicate with or reach.
-  A special thank you to CCMS and their outstanding performance of Frozen Jr. We enjoyed every minute of the magical performance!
-  Our first book fair was a success. Many students were able to take advantage of the book fair during parent teacher conferences. Donations to the All for Books campaign netted over \$250 to purchase new books for the CCES library.

**C. INTERMEDIATE SCHOOL REPORT**

Principal Carlson reported:

**Calendar of Events:**

12/2-12/6 – Winter AIMSweb Benchmark Test Week

12/2 – Lockdown Drill 8:30 a.m.

12/2 – SAP Meeting 3:10

12/3 – PBS Meeting 3:10

12/4 – 11:35 Dismissal

12/4 – Specials Team Meeting 12:15-12:45

12/4 – YMCA Basketball Begins Wednesdays/Saturdays

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12/4 – Student Council Packs Food for Backpack Program 5:00-7:00 p.m.  
12/5 – Custodian Meeting 3:00  
12/10 – TALC Meeting 3:10  
12/10 – 5<sup>th</sup> Grade Band Concert at CCHS 7:00 p.m.  
12/11 – 4<sup>th</sup> Grade Team Meeting 3:10  
12/16 – SAP Meeting 3:10  
12/17 – PBS Meeting 3:10  
12/18 – Student Council Meeting 7:30 a.m.  
12/18 – BLT Meeting 8:00-11:30  
12/18 – 5<sup>th</sup> Grade Team Meeting 3:10  
12/18 – PSO Meeting at District Office 6:30 p.m.  
12/19 – SpEd Team 7:30 a.m.  
12/19 – A Team Meeting 1:20  
12/20 – PBS Event ~ Bingo, Hot Chocolate, Candy Cane, Snowman Races  
12/20 – PSO Polar Express Movie Night at CCIS 6:00-8:00 p.m.  
12/21-1/5 – Winter Break

**Current Enrollment:**

4<sup>th</sup> Grade 163

5<sup>th</sup> Grade 159

Total 322

This included one 4<sup>th</sup> and one 5<sup>th</sup> grade special education student, who are enrolled in other programs outside of CCIS.

**Emergency/Crisis Drills Completed:**

Evacuation 8/19/19; 10/24/19

Shelter-in-Place/Storm 8/20/19

Lockdown 8/21/19; 9/17/19

Bus Evacuation 9/13/19

**Student Discipline in Previous Month:**

Bus Slips 3

Inappropriate Language/Gesture 3

Disrespectful to Peers 1

Disrespectful to Staff 3

Excessive Noise 8

Not Keeping Hands/Feet to Self 3

Running in the Hall 2

Lying 3











Defiant 1

Disruptive 5



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**Previous Month in Review:**

-  Our Student Council sold “Candy Apples for Community” in October. We raised \$647.53 and plan to donate the money to Help for Hope and the Coal City Backpack Program, which gives food twice a week to students in need.
-  Members from the CCHS Marching Coalers greeted the CCIS students as they arrived at school on Friday morning on November 1<sup>st</sup>.
-  Parent/Teacher Conferences were held on November 5 and 6. Parents were given IAR reports, AIMSweb report, Progress Monitoring reports (if applicable), current grades, and a Typing Agent progress report. We had 93% of the parents attend conference (296/319).
  - 4<sup>th</sup> Grade 154/161 = 96%
  - 5<sup>th</sup> Grade 142/158 = 90%
-  Our 5<sup>th</sup> annual Fall Ball dance for CCIS Boys and their VIP was held on Thursday, November 14<sup>th</sup> from 6:00-7:30 p.m. at CCIS. All CCIS boys were invited to the dance with their VIP/any significant adult role model. We had a DJ for entertainment, and pizza, popcorn, lemonade and a color photograph were included with the ticket price. We had 234 students/parents attend!
-  On November 15<sup>th</sup> we traveled to CCHS to see the CCMS Musical, *Frozen*.
-  From November 18-22 CCIS hosted Grandparents WEEK during each student’s Library and PE time. Students were able to spend an hour with their grandparents reading, playing bingo, and playing a relay race in the gym. Cookies were also served. We had 374 grandparents attend throughout the week!
-  We celebrated Disability Awareness Week at CCIS along with the other schools.
  - Monday (11/18): Mix Match Day- *Dare to be Different*
  - Tuesday (11/19): Rainbow Day- *Autism Awareness*
  - Wednesday (11/20): Orange Day- *ADHD Awareness*
  - Thursday (11/21): Crazy Socks- *Down Syndrome Awareness*
  - Friday (11/22): Green Day- *Cerebral Palsy Awareness*
-  The CCIS Coat Closet was open on November 20<sup>th</sup> from 3:45-5:45 p.m. for anyone to come and shop for winter items at no cost. Our 7 student volunteers (listed below in Student Recognition) from Mrs. Cowherd’s class escorted shoppers up to the coat closet, had them sign in (hometown and number of family members – no names), gave them bags to put clothing in, carried bags down, and escorted them back to the exit. We serviced 43 families with a total of 104 adults & children, who came from Coal City, Diamond, Mazon, and Morris. The Coat Closet is still open by appointment during the school day.
-  ASAP (After School Assistance Program) takes place from 3:00-4:00 three days a week. Recommended students receive help from Mrs. Cowherd or Mrs. Rink. We currently have 18 students in ASAP; ten in 4<sup>th</sup> grade and eight in 5<sup>th</sup> grade.
-  Student Council sponsored the following spirit days this past month: Comfy Clothes Day, Twin Day, and Dodgeball Day (in PE).

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**Student Recognition:**

- 👤 Congratulations to following Students of the Week: Week of 10/28: Victorya Morales, Hunter Lanphier, Avery Gill & Aaden Taylor: Week of 11/4 Kevin Bitner, Kaylin Walker, Theo Fritz & Claire Mohler: Week of 11/12 Grace Goodwin, Braden Walker, Landon Eaton & Lilly Gerrish  
Week of 11/18: Mia McKim, Sully Edmonds, Aidan Galus & Savannah Templet
- 👤 I wanted to recognize the following students from Mrs. Cowherd's class, who volunteered at the CCIS Coat Closet: Chace Riley, Adalyn Muhlenbruch, Ryland Clements, Dillon Ness, Ashley Odam, Patrick Osipavicius, and Jason Piatak.

**Staff Recognition:**

- 👤 I wanted to thank Mrs. Vignocchi and Mr. McCleary for hosting Grandparents Week in the LRC and gymnasium.
- 👤 I wanted to thank the following CCIS staff members for helping with Fall Ball Dance: Carol Talty, Denise Esparza, Ali Scrogam, Sandy Davis, Reilly Radowski, Danielle Meyer, Amy Gernenz, Neil Nicholson, Tanya Miller, Brad Boresi, Riane O'Donnell, Betsy Stahler, Nikki Boresi, and Betsy Cowherd
- 👤 I wanted to thank Betsy Cowherd for collecting winter clothing and running the CCIS Coat Closet with her students.
- 👤 I wanted to recognize the following staff members who received the weekly CCIS Kudos: Mrs. Cowherd for partnering with Miss Tjelle so their students can work together, Ms. Talty for helping with the bathroom needs of our students, Mr. Boresi for getting the Coaler Football players to help with the dance, and Mrs. Davis for helping to decorate for Grandparents Week and for picking up the cookies

**D. MIDDLE SCHOOL REPORT**

Principal Johnson reported:

**Calendar of Events**

December 2	Wrestling and Volleyball Seasons Start
December 4	12:00pm EARLY DISMISSAL Staff Development Day Board of Education Meeting – 6:00pm – CCMS
December 9	Music Boosters Meeting – 7:00pm – Unit Office
December 10	5 <sup>th</sup> /6 <sup>th</sup> Grade Band Concert – 7:00pm – CCHS
December 12	7 <sup>th</sup> /8 <sup>th</sup> MS Band Concert – 7:00pm – CCHS
December 17	CCMS BLT Meeting 8 <sup>th</sup> Grade Chorus Concert – 7:30pm – CCHS
December 20	2 <sup>nd</sup> Quarter Classes End
Dec. 21-Jan. 5	NO SCHOOL – Winter Break
January 6	Teacher Institute Day

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January 7                      Classes Resume






**CCMS Attendance**

6 <sup>th</sup> Grade	177
7 <sup>th</sup> Grade	137
8 <sup>th</sup> Grade	145
<b>Total</b>	<b>459</b>






**CCMS Discipline Report**

<b>10/25-11/22</b>		<b>Totals for Year</b>
0	Out of school suspensions	1
8	In school suspension	13
9	Behavior related detentions	38

**Month in Review – November 2019**

- 
 CCMS students participated in Red Ribbon Week the week of October 21-25. Special thanks to Kathy Walsh and the CCMS Student Council for their work on Red Ribbon Week and planning the different days for the CCMS student body. CCMS also held Mix It Up Day on October 22 where students sat with different people at lunch for the day.
- 
 On October 23, CCMS 8th Grade Students traveled to Morris High School for the 4<sup>th</sup> Annual Grundy County Vocational Center Career Fair. 8th grade students were able to visit a variety of local businesses and vendor and learn about the different fields and to better understand what type of schooling they would need to enter into that field in the future. Special thanks to the GAVC staff for sponsoring this event for our 8<sup>th</sup> grade students. Also, thanks to Lauren Kempes and Taryn Trotter for their work with the GAVC Career Fair.
- 
 On November 2, McKenzie Messina represented CCMS at the IMEA Middle School Concert held at Joliet Central High School. McKenzie spent the day practicing with other middle school students and then performed a concert on the evening of November 2. Congrats to McKenzie and Mrs. Bontrager on this great accomplishment.
- 
 On November 7, Cealy DePersia and thirty-seven CCMS students attended the Peers Offering Positive Solutions (POPS) Workshop at the Morris Christian Church. The event is a leadership seminar for both middle school and high school students.
- 
 On November 9, the Coal City Middle School Speech Team traveled to Marsailles Grade School for the IESA Speech Contest. Students participated in solo acting, impromptu speaking, duet acting, improvisation duet acting, and chorale reading. Thanks to our CCMS Speech Coaches, Jen Munsterman, Michelle Sobieck and Meagan VanDuyne for their work with the Speech Team.

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-  Congratulations to Jack Micetich and the cast of “Frozen Jr.”. The students worked extremely hard to prepare for the show. The students performed on November 14, 16 and 17. All of the production was outstanding from the singing to the acting to the stage design. It was once again a great showcase for our students and the musical and acting talents that they have. All three performances were sold out and we saw great community support for our musical. Jack, his creative team and the students have created another memorable experience for the students and their families. Special thanks to Mr. Micetich and his creative team (Celeste Sheridan, Shannon DAgostion and Kim Scerine) for their hard work, long hours, organization and flexibility in working with the students and their busy schedules.
-  On November 15th, four students from Coal City Middle School competed in the National Fluid Power Association Challenge at Joliet Junior College. The Fluid Power Challenge was created by the National Fluid Power Association (NFPA) as a way to engage students and introduce them to science and engineering in a fun environment. The Challenge allows for a hands-on opportunity for kids to experiment with fluid power while learning about the values of teamwork, problem-solving, coordination, organization, and communication. The four students, Dominic Cimino, Jim Feeney, Rylan Sears, and Brant Widlowski, attending a workshop at JJC September 15th where they learned about Fluid Power as well as the basics of building a machine that uses fluid power. Then, they had two months to work on their design, and they also had to create an organized and professional portfolio for their project. The students worked hard for those two months. They worked every day through their lunch period and even stayed after school a few days to finish their portfolio and master their design. Congratulations to the boys and to Corey Mikula who served as the school sponsor for this activity.
-  Coal City Middle School held their annual Veterans Day Assembly on November 20. CCMS was fortunate to have our local veterans speak with the student body. Mr. Charles Brown, a veteran of the U.S. Navy and Commander of the Coal City St. Juvin VFW Post, talked with the students about the history of the flags of the different branches of the military and presented five students with Patriots Pens Award. This year, CCMS students had the opportunity to participate in the Patriots Pen program, which is a nationwide essay contest sponsored by the VFW. Students were asked to write an essay on “What Makes America Great? Essays were collected by CCMS Social Studies teachers and the VFW selected the Top Five Essays to move onto the Regional Competition. Patriot Pen winners were: Elliana Chernesky – 7<sup>th</sup> Grade, Korbyn Crist – 7<sup>th</sup> Grade, AJ Wills – 7<sup>th</sup> Grade, Amelia Fritz – 8<sup>th</sup> Grade, Owen Kurdenok – 8<sup>th</sup> Grade. In addition, the VFW had three US Flags to raffle off. Winners of the Flag Raffle were Devin DeMichele, Madi Petersen and Trey Buck. Special thanks to Commander Brown, and the other Coal City Veterans who attended the event and for sharing their knowledge with us. Also, special thanks Mr. Bontrager and the CCMS Band for performing for the student body at the assembly.
-  Coal City Schools held a Staff Development Day on November 20 at CCHS/CCMS. CCMS teachers and staff members attended various trainings facilitated by Coal City District staff.
-  Students will observe Thanksgiving Break from November 27 – December 1.

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**E. HIGH SCHOOL REPORT**

Principal Spencer reported:

**Calendar of Events:**

December 3	CCHS Chorus Concert 7pm
December 4	Early Dismissal Board Meeting
December 5	CCHS Band Concert
December 13–15	Madrigal Dinner
December 18 – 20	Semester 1 Exams
December 26 – 30	Lisle Girls Basketball Tournament
December 26-30	Plano Boys Basketball Tourney
January 6	Teachers Institute
January 7	Semester 2 classes begin

**Recognition:**

-  Cody Rogers was this year's DAR winner as selected by his fellow seniors from a final three nomination by the staff.
-  The following students were Students of the Month for November; November's characteristic was Organization: Zoe Smith, Aspen Johnson, Connor Patterson, Chloe Peacock, Kalie Egan, Skylar Zink, Katie Holmes, Claire Ellena, Tori Ferrara, Jenna Super, Cassie Lebanowski, Jack Bunton, Morgan Carrier, Blayne Adams, Chase Wasielewski, Talya Pierard, Brady Crawford, MacKenzie Leach, Evan Rivera, and Addey Connor.
-  Coal City High School students attended the first Illinois Central Eight Leadership Conference on November 4<sup>th</sup> at Reed-Custer High School. The following students represented Coal City High School at the Leadership Conference: Alexis Medina, Kit Clayburn, Natalie Teague, Griffin Johnson, Lauren Farrari, Ashton Harvey, Carley Morris, and Braiden Young.
-  The following students attended the first annual Illinois Central Eight Fall Art Workshop at Peotone High School on November 13<sup>th</sup>: Julie Appleton, Nicolette French, Caelan Ragain, Alyssa Metzger, Abigail Seeley, Kalie Legg
-  The following students received the Director's Award at Grundy Area Vocational Center for the month of October Sean Rabenda, Culinary Arts; Kelsie Norris, Early Childhood; Macen Dennis, Engineering Technology
-  There were 25 students who were chosen and attended the Illinois Central Eight Honors Chorus Festival on Monday, November 4<sup>th</sup>: Lilly Ullrich, Sam Kenney, Dekotah Rueger, Luke Van Duyne, Jasmine Gaertner, Erin Gottschalk, Rich Bell, Tyler Johnson, Grace Howell, Dakota Englert, Mackenzie Kraus, Sophiya Williams, Levi Counterman, Caleb Kuhel, Sophia Johnson, Liz Kenney, Chance Lacey, Kain Ulivi, Alexis Curtis, Kylee Boyd, Alexis Arreola, Kendall Gomez, Gabby Oswald

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- 👤 Month in Review: National Honor Society sponsored the annual student/staff blood drive on Monday, November 19<sup>th</sup>. Mrs. Cathy Lyons and the NHS students coordinated this valuable activity with the Heartland Blood Center.
- 👤 Mrs. Sondgeroth hosted the Second Annual Spanish Honor Society Induction at 3:00 p.m. on Sunday November 27<sup>th</sup> in the CCPAC.
- 👤 Mr. Boresi and the Coalers with Character club collected turkeys and money on behalf of Coal City Unit District # 1 to help support Help for Hope and the many in need this Thanksgiving season.
- 👤 On November 23<sup>rd</sup> Footnotes under the direction of Bonnie McDowell, held their annual Jazz and Java night. The event was well attended and the kids did a great job.

**Current Enrollment Figures @ CCHS as of November 22, 2019**

9 <sup>th</sup> Grade =	158
10 <sup>th</sup> Grade =	170
11 <sup>th</sup> Grade =	169
<u>12<sup>th</sup> Grade =</u>	<u>171</u>
Total	668

**Discipline Report for November as of 11/22**

Bus Misconduct	4
Class Cut	13
Insubordination	2
Drug/Alcohol Offenses	1
Vaping	1
Physical Contact	1
Lunchroom Behavior	2
Cell Phone Violations	9
<u>Total</u>	<u>33</u>

**F. SPECIAL POPULATIONS REPORT**

Director Rakes reported:

**Preschool**

The program currently has 60 out of 60 spots filled in the PFA (Preschool for All grant) portion of preschool. There is a waitlist of 10 for the PFA portion of preschool. This is 6 more than this time last year.

Overall there are currently 160 preschoolers. There are currently 8 special education open spots. There are 15 pending special education evaluations.

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**504's**

There are currently 97 students that have been identified as needing 504's. This includes our current health plans. This is an increase of 7 from this time last year.

**ELL**

The WIDA ACCESS testing window begins January 15, 2020 and ends February 18, 2020. There are 15 students taking the ACCESS test. There are 3 at the ES, 5 at the IS, 5 at the MS and 2 at the HS. This assessment is currently administered by the school psychologists.

**G. CURRICULUM REPORT**

Director Elledge reported:

**Professional Development:**

We are beginning work on professional learning activities for the spring semester. Department leaders will begin that process on December 11<sup>th</sup> as they lay out the needs they have for their various departments. We will follow up that meeting with building administrators to finalize making sure their individual building needs are also met.

**Seal of Biliteracy:**

One of the most interesting Triple I conference sessions dealt with procedures to set up a seal of biliteracy for students. The world language department at the high school is currently investigating the components necessary to get approval from the state. In our case, students could show proficiency in English and in Spanish.

**Illinois School Report Card:**

Another session at the conference focused on the Illinois School Report card information. The presenters pointed out that you'll see different information presented on your schools at various spots on the site. The traditional PDF of the school report card, the at a glance and the interactive site not only present information differently but they actually contain different sets of data.

Interactive

<https://www.illinoisreportcard.com/District.aspx?districtId=24032001026>

From the interactive site you can also pull the View At-a-Glance and the ISBE Classic PDF Report Card.



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**H. SUPERINTENDENT’S REPORT**

Dr. Bugg reported:

1. The following staff members are currently pursuing their National Board Certification. Thank you to Pam Vigna for serving as their facilitator.

Martin Egan - CC High, Emily Hayse - CC High, Matthew Leman - CC High, David Sinkular - CC High, Jean Krippel - CC Middle, Amy Siefken - CC Middle, Sharon Swink - CC Middle, Belinda Egan - CC Elementary, and Devin Esparza - Early Childhood Center

2. The Board sponsored luncheon will be served in each building on Wednesday, December 4, 2019.
3. **Enclosures**
  - A. Monthly student enrollment figures

**DATES TO REMEMBER**

December 21, 2019 – January 5, 2020	Winter Break
January 6, 2020	Teacher Institute Day
January 7, 2020	Classes Resume

**I. GRUNDY AREA VOCATIONAL CENTER REPORT**

Mr. Lander reported:

1. Director Copes reported that he is in the process of reviewing the current shared services agreement for the position of Technology Director for GAVC. Currently, GAVC shares a Technology Director with Morris High School, the Grundy County Special Education Cooperative, and Saratoga School District. Mr. Copes reported that with the increased enrollment and new classes at GAVC, the center is in need of more service time from the Technology Director position. More information will be provided at the December GAVC Board meeting.
2. Approved the lowest responsible bid for Property/Casualty Insurance and Workers Compensation renewal as presented by the Horton Group.
3. Approved relocating the Culinary Arts Program to Coal City High School beginning in August, 2020.
4. Approved creating and posting a part-time Culinary Arts Instructor position for the 2020-2021 school year.
5. Approved a 2.5 year lease agreement with T-Branch Leasing LLC for the use of farm and pasture for the GAVC Agriculture Education program.



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**J. ATHLETIC DIRECTOR REPORT**

Athletic Director Dan Hutchings reported:








**Important Dates**

November 19

Winter Photo Day

November 25, 26, 29, 30

Turkey Tournament hosted by Coal City -Varsity & Sophomore  
Boys Basketball Tournament GSW, IC Prep, Morris, Serena,  
Beecher, Peotone, Manteno

-  Boys Basketball Numbers - Still waiting for Football kids at time of report
-  Girls Basketball Numbers - Seniors – 8, Juniors - 6, Sophomores – 13, Freshmen - 16
-  Wrestling - Still waiting on Football kids at time of report
-  Winter Poms - Seniors – 3, Juniors – 3, Sophomores - 5
-  Basketball/Competitive Cheerleading - Seniors – 2, Juniors – 1, Sophomores - 7, Freshmen – 2
-  Middle School Wrestling and Volleyball practice begins the week of Dec. 2
-  Coaler Football team finished 12-1 losing in the Semifinals to Richmond-Burton

**COMMUNICATIONS FROM THE FLOOR**

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) – none.

**OLD BUSINESS**

**A. DISCUSSION/ACTION ON THE 2019 TAX LEVY**

Section 17-11 of the School Code requires the school board of each district to ascertain, as near as practicable, annually, how much money must be raised by special tax for transportation purposes, if any, for educational purposes and for operations and maintenance purposes for the next ensuing year. These amounts must be certified and filed with the County Clerk on or before the last Tuesday in December annually. The Certificate of Tax Levy form may be used to meet the requirement of this section. The 2019 tentative levy was adopted at the November Board meeting. The board adopted the final 2019 Property Tax Levy.

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Mr. Bianchetta moved and Mr. Harmon seconded to adopt the 2019 Property Tax Levy for the Coal City Community Unit School District #1 and approved the certification and filing with the Grundy and Will County Clerk as follows:

Educational	\$16,682,991
Operations/Maintenance	\$3,834,145
Transportation	\$1,416,967
IMRF	\$333,404
Working Cash	\$125,026
Social Security	\$458,430
Special Education	\$333,404
Life Safety	\$83,351
Tort	\$225,047
Leasing	\$362,577
<b>TOTAL LEVY</b>	<b>\$23,855,342</b>

Roll Call.

Ayes: Robert Bianchetta, Quint Harmon, Mary Gill, Shawn Hamilton, Ken Miller

Nays:

Motion Carried.

**B. DISCUSSION ON THE BOARD STRATEGIC PLAN - REVIEW OF THE STUDENT SAFETY ACTION PLAN**

Dr. Bugg reviewed the continuing implementation of the "School Safety Action Plan and reported that the security camera system was recently upgraded at the High School. CSBO Jason Smith highlighted the various features of the new system.

**C. DISCUSSION ON THE DISPOSITION OF OLD MACBOOK COMPUTERS**

CSBO Jason Smith informed the Board about the disposition of old Macbook computers per policy 4:80 Accounting and Audits. The District currently owns the computers that were recently expired. A company has shown interest in purchasing any units that are not purchased by district staff members.

**D. DISCUSSION ON THE STATE REPORT CARD TEST RESULTS**

At the November 6<sup>th</sup> meeting, the Board approved accepting the findings outlined in the 2019 State School Report Card as presented by the ISBE and to prepare the report card for distribution. Dr. Bugg provided the Board with the financial highlights of the School Report Card. The academic data from the Report Card was presented by Curriculum Director Tammy Elledge.

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**E. SECOND READING ON THE REVISION OF DISTRICT POLICIES**

The first reading took place on November 4, 2019. The board policy committee met to review the following revised district policies:

2:20	Powers and Duties of the School Board, Indemnification
2:20-E	Waiver and Modification Request Resource Guide
2:70	Vacancies on the School Board - Filling Vacancies
2:70-E	Checklist for Filling Board Vacancies by Appointment
2:100	Board Member Conflict of Interest
2:105	Ethics and Gift Ban
2:110	Qualifications, Term, and Duties of Board Officers
2:150-AP	Superintendent Committees
2:200	Types of School Board Meetings
2:220	School Board Meeting Procedure
2:220-E2	Motion to Adjourn to Closed Meeting
2:220-E6	Log of Closed Meeting Minutes
2:250	Access to District Public Records
2:250-AP1	Access to and Copying of District Public Records
2:250-AP2	Protocols for Record Preservation and Development of Retention Schedules
2:250-E2	Immediately Available District Public Records and Web-Posted Reports and Records
2:260	Uniform Grievance Procedure
3:40-E	Checklist for the Superintendent Employment Contract Negotiation Process
3:50	Administrative Personnel Other than the Superintendent
4:15	Identity Protection
4:15-AP1	Protecting the Privacy of Social Security Numbers
4:15-AP2	Treatment of Personally Identifiable Information Under Grant Awards
4:30	Revenue and Investments
4:40	Incurring Debt
4:60	Purchases and Contracts
4:60-AP1	Purchases
4:60-AP3	Criminal History Records Check of Contractor Employees
4:60-AP4	Federal and State Award Procurement Procedures
4:80	Accounting and Audits
4:80-AP3	Inventory Management for Federal and State Awards
4:110	Transportation
4:140	Waiver of Student Fees
4:150	Facility Management and Building Programs
4:170	Safety
4:170-AP1	Comprehensive Safety and Security Plan
4:175	Convicted Child Sex Offender; Screening; Notifications
4:175-AP1	Criminal Offender Notification Laws; Screening
4:190	Targeted School Violence Prevention Program
4:190-AP2	Threat Assessment Team (TAT)
5:10	Equal Employment Opportunity and Minority Recruitment
5:20	Workplace Harassment Prohibited
5:20-AP	Sample Questions and Considerations for Conducting the Internal Harassment in the Workplace Investigation
5:20-E	Resolution to Prohibit Sexual Harassment

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5:30	Hiring Process and Criteria
5:30-AP1	Interview Questions
5:30-AP2	Investigations
5:50	Drug - and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
5:90	Abused and Neglected Child Reporting
5:100	Staff Development Program
5:120	Employee Ethics; Conduct; and Conflict of Interest
5:120-AP1	Statement of Economic Interests for Employees
5:120-AP2	Employee Conduct Standards
5:125	Personal Technology and Social Media; Usage and Conduct
5:150	Personnel Records
5:150-AP	Personnel Records
5:190	Teacher Qualifications
5:200	Terms and Conditions of Employment and Dismissal
5:220	Substitute Teachers
5:220-AP	Substitute Teachers
5:250	Leaves of Absence
5:250-AP	School Visitation Leave
5:260	Student Teachers
5:285	Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
5:285-AP	Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
5:290	Employment Termination and Suspensions
5:330	Sick Days, Vacation, Holidays and Leaves
6:15	School Accountability
6:20	School Year Calendar and Day
6:60	Curriculum Content
6:60-AP	Comprehensive Health Education Program
6:60-AP, E1	Notice to Parents/Guardians of Students Enrolled in Family Life and Sex Education Classes
6:65	Student Social and Emotional Development
6:150	Home and Hospital Instruction
6:170-AP2, E1	District Annual Report Card Required by Every Student Succeeds Act (ESSA)
6:180	Extended Instructional Programs
6:210	Instructional Materials
6:270	Guidance and Counseling Program
6:300	Graduation Requirements
6:300-E1	Application for a Diploma for a Service Member Killed in Action or for Veterans of WW11, the Korean Conflict, or the Vietnam Conflict
6:300-E2	State Law Graduation Requirements
6:300-E3	Form for Exemptions from Financial Aid Application Completion
6:310	High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students
6:320	High School Credit for Proficiency
7:20	Harassment of Students Prohibited
7:50-AP	School Admissions and Student Transfers To and From Non-District Schools
7:150	Agency and Police Interviews
7:180	Prevention of and Response to Bullying, Intimidation, and Harassment
7:190	Student Behavior
7:190-AP6	Guidelines for Investigating Sexting Allegations
7:190-AP7	Student Discipline Guidelines

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7:190-AP8	Student Re-Engagement Guidelines
7:190-E3	Memorandum of Understanding
7:200	Suspension Procedures
7:240-AP1	Code of Conduct for Extracurricular Activities
7:270	Administering Medicines to Students
7:270-AP1	Dispensing Medication
7:270-AP2	Checklist for District Supply of Undesignated Asthma Medication, Epinephrine Injectors, Opioid Antagonists, and/or Glucagon
7:270-E1	School Medication Authorization Form
7:270-E2	School Medication Authorization Form - Medical Cannabis
7:290	Suicide and Depression Awareness and Prevention
7:290-AP	Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program
7:340	Student Records
7:340-AP1	School Student Records
7:340-AP1, E1	Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records
7:340-AP2	Storage and Destruction of School Student Records
7:340-AP2, E1	Letter Containing Schedule for Destruction of School Student Records
8:30	Visitors to and Conduct on School Property
8:95-AP	Parental Involvement
8:95-E1	Letter Notifying Parents/Guardians of School Visitation Rights

**NEW BUSINESS**

**A. DISCUSSION/ACTION ON MID-YEAR GRADUATION/EXCLUSION REQUESTS**

The high school guidance office received requests for mid-year graduation. Principal Spencer recommended that the following students be considered eligible for mid-year graduation/exclusion. The students requesting mid-year graduation have met the necessary requirements for graduation. Those receiving mid-year exclusions will complete their requirements through correspondence courses by May 1, 2020.

Mr. Harmon moved and Mr. Bianchetta seconded to approve the following mid-year graduates, student numbers: 2020234, 2020201, 2020015, 2020235, 2020075, 2020086, 2020107 and the following mid-year exclusions, student numbers: 2020126, 2020995, 2020225, 2020814, 2020014, 20201002, 2020199

**Roll Call.**

Ayes: Quint Harmon, Robert Bianchetta, Mary Gill, Shawn Hamilton, Ken Miller  
Nays:  
Motion Carried.

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**B. DISCUSSION/ACTION ON GRUNDY COUNTY CHAMBER OF COMMERCE ANNUAL MEMBERSHIP RENEWAL**

The district received a request from the Grundy County Chamber of Commerce to renew the annual membership. District #1 has been a long-time member of this organization.

Mr. Bianchetto moved and Mr. Harmon seconded to approve payment of the annual membership fee of \$265 to the Grundy County Chamber of Commerce.

Roll Call.

Ayes: Robert Bianchetto, Quint Harmon, Mary Gill, Shawn Hamilton, Ken Miller

Nays:

Motion Carried.

**C. DISCUSSION/ACTION ON THE DONATION FROM THE COAL CITY UNITED METHODIST CHURCH**

A donation of \$150.00 was received from the Coal City United Methodist Church. The money will be used for the Lunch Assistance Program.

Mrs. Gill moved and Mr. Bianchetto seconded to accept the Lunch Assistance Program Donation of \$150.00 from Coal City United Methodist Church.

Roll Call.

Ayes: Mary Gill, Robert Bianchetto, Shawn Hamilton, Quint Harmon, Ken Miller

Nays:

Motion Carried.

**D. DISCUSSION/ACTION ON SUBMISSION OF THE FARM TO SCHOOL GRANT**

Administrative Assistant, Amanda Herrera will be applying a Farm to School Grant in the amount of \$15,000 to purchase a Greenhouse for the GAVC program to use. The Greenhouse will provide vegetables for use in the school lunch program and also teach students about hydroponic growing and agriculture. Elise Hackett, the GAVC AG instructor, would partner with the district to run the greenhouse. In order to be eligible for the Grant, a contribution of 25% of the project totaling \$20,000 is needed. The group is requesting \$5,000 in matching funds from the board.

Mr. Bianchetto moved and Mr. Harmon seconded and approved the submission of the 2019 Farm to School Grant Application, and to approve a \$5,000 matching fund contribution from the board towards the Greenhouse project.

Roll Call.

Ayes: Robert Bianchetto, Quint Harmon, Mary Gill, Shawn Hamilton, Ken Miller

Nays:

Motion Carried.

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**OPEN FOR ITEMS NOT KNOWN AT AGENDA PREPARATION TIME - none**

**COMMUNICATIONS FROM THE FLOOR**

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) – none.

**CLOSED SESSION**

Mr. Harmon moved and Mr. Bianchetta seconded to go to closed session at 7:06 p.m. for the purpose of considering information regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, (5 ILCS 120/2(c)(1)), the purchase or lease of real property for the use of the public body, including discussing whether a particular parcel should be acquired (5 ILCS 120/2(c)(5)), and security procedures, school building safety and security, and the use of personnel and equipment for the safety of employees, students, staff, or public property (5 ILCS 120/2(c)(8)).

**Roll Call.**

Ayes: Quint Harmon, Robert Bianchetta, Mary Gill, Shawn Hamilton, Ken Miller  
Absent: Jeff Emerson, Chuck Lander  
Nays:  
Motion Carried.

When the Board returned to open session, President Miller called the regular meeting back to order at 7:51 p.m. with the board members answering roll call present: Robert Bianchetta, Mary Gill, Shawn Hamilton, Quint Harmon, and Ken Miller. Board members Jeff Emerson and Chuck Lander were not in attendance.

**ACTION AS A RESULT OF CLOSED SESSION**

1. Mrs. Gill moved and Mr. Hamilton seconded to approve the new job description for Assistant Maintenance position as presented, and to employ Ross Williams for the remainder of the 19 – 20 school year.

**Roll Call.**

Ayes: Mary Gill, Shawn Hamilton, Robert Bianchetta, Quint Harmon, Ken Miller  
Nays:  
Motion Carried.

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2. Mr. Bianchetto moved and Mr. Harmon seconded to adopt the updated Resolution Authorizing the Purchase of the Vacant Parcel and the Right of First Refusal for the Improved Parcel of the Neil Lee Trotter Farm located at 690 Carbon Hill Road, Coal City, Illinois, and to waive the reading of the resolution.

Roll Call.

Ayes: Robert Bianchetto, Quint Harmon, Mary Gill, Shawn Hamilton, Ken Miller

Nays:

Motion Carried.

**BOARD STUDY SESSION OF THE WHOLE DATE: No Meeting in December  
In Coal City CUSD #1 Administrative Center Board Room**

**NEXT REGULAR MEETING DATE: WEDNESDAY, JANUARY 8, 2020 @ 6 P.M.  
2<sup>nd</sup> Wednesday of the Month  
In Coal City CUSD #1 Administrative Center Board Room**

**ADJOURNMENT**

Mr. Harmon moved and Mrs. Gill seconded to adjourn the meeting at 7:53 p.m. President Miller asked if there was any opposition to the motion, hearing none considers the motion approved

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Kenneth P. Miller, President

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Mary Gill, Secretary