

**Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, June 3, 2020**

This was an electronic meeting, that the public could access at <https://www.youtube.com/user/coalcityschools>

Any Public Comment had to be submitted by 5:45 p.m. via <https://bit.ly/CCPublicComment> Any Public comment submitted was read into the record.

CALL TO ORDER

Board President Miller called the regular meeting to order at 6:02 p.m. with the board members answering roll call present: Robert Bianchetta, Mary Gill, Shawn Hamilton, Quint Harmon, Chuck Lander, and Ken Miller. Superintendent Kent Bugg, CSBO Jason Smith, Director of Special Populations Sandy Rakes, Director of Curriculum and Instruction Tammy Elledge, and Board Secretary LaWanda Gagliardo were also present. Board member Jeff Emerson joined the meeting at 6:05pm.

PLEDGE OF ALLEGIANCE

President Miller led the Board of Education and others present in reciting the Pledge of Allegiance.

NOTICES AND COMMUNICATIONS

1. Introduction/acknowledgement of guests. – none.
2. A thank you note was received from the Harmon family to the Board of Education for the arrangement sent on behalf of the loss of their loved one.

COMMUNICATIONS FROM THE FLOOR

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) Board President Miller read public comments submitted by Brittney/Robert Kaluzny and Sasha Hannig concerning the Board's recent revision to Board Policy 7:40 regarding homeschool student participation in extracurricular activities. Mr. Miller made a clarifying statement on behalf of the Board regarding the intent of Board's discussion on this topic from the May 6 Board meeting.

APPROVAL OF CONSENT AGENDA

President Miller asked if there were any items that the Board would like removed from the consent agenda. Hearing none, President Miller asked for a motion to approve the consent agenda.

Mr. Harmon moved and Mr. Bianchetta seconded to approve the consent agenda including:

Roll Call.

Ayes: Quint Harmon, Robert Bianchetta, Jeff Emerson, Mary Gill, Shawn Hamilton, Chuck Lander, Ken Miller

Nays:

Motion Carried.

MINUTES

May 6, 2020 - Regular Meeting

May 27, 2020 - Board Study Session

CLOSED SESSION MINUTES

None.

None.

FINANCIAL REPORTS

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Activity Fund Reports – April 2020
Treasurer’s Report – April 2020
Monthly Manual Check Report – May 2020
Payroll Report – May 2020
Accounts Payable Report – June 2020

PERSONNEL

Resignations

- Jennifer Savoie – PE/Health Teacher at the High School – Mrs. Savoie is resigning at the end of the 2019 – 2020 school year.
- Destiny Horkavy – 1:1 Special Education Aide – Ms. Horkavy is resigning at the end of the 2019 – 2020 school year.

Leave Requests

- Tom Onsen – Custodian at the Middle School – Mr. Onsen is requesting a ten (10) day paid medical leave with use of accumulated sick leave accordance with the SEIU Local #73 from June 8, 2020 through June 22, 2020. He plans to return back to work Tuesday, June 23, 2020.

ADMINISTRATORS' REPORTS

A. EARLY CHILDHOOD CENTER REPORT

Principal Davidson Reported:

Calendar of Events:

May 22nd - Last Day of Remote Learning for Students
May 28th - Last Day for Teachers
June 1st - First day of ESY (summer school)

Current ECC Enrollment for 2019-2020:

PreK:	166
Kindergarten:	130
1st Grade:	130
Total:	426 (registered as of 5/25/20)

Emergency/Crisis Drills Completed:

August 29th @ 1:30pm (shelter-in-place)
September 3rd @ 9:30am (fire drill)
September 9th - Bus Evacuation Drills
September 17th @ 9:00am (lockdown drill)

Month-in-Review:

Friday, May 22nd was one of the most special days of the entire school year. As a building,

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we were able to hold a “reverse parade.” Teachers and staff members lined the circle drive at the ECC from 3:00pm-5:00pm and parents drove through the circle drive to wave good-bye and allow staff members some closure to this most unique school year. Parents were the true heroes in this parade as cars were decorated, candy was thrown, and posters were made to carry past the staff member. The Coal City Fire Department came through the parade route as well with lights and sirens and it was a great night full of smiles and tears! The teachers absolutely loved seeing the students one last time and I know the students enjoyed the parade as well!

Tuesday, May 26th and Wednesday, May 27th are scheduled days for parents to return any materials they may have at home that belong to the school. The students at the ECC only have library books to return and some have classroom books sent home by the teacher. Parents can drop items off to rubbermaid containers in the circle drive from 8:00am-3:00pm both days. Thursday, May 28th will be the last day of school for teachers/staff.

Recognition:

- A special thank you to Tracy Warner for all of her hard work and willingness to come in to help with anything throughout the course of the school closure. Tracy came in weekly to help prepare paper copies to be delivered home. She came in each day of “student pick up” and stayed until 5:00pm each night to help make sure students were able to pick their items up from the school. Tracy will be at the school helping with parents returning items as well. She comes whenever asked and does whatever is asked of her. She has been a tremendous help this entire time. Thank you to Anne Watson and Deb Campos for driving the route weekly to deliver paper copies to the students to be able to participate in remote learning.
- Thank you to Kailee Marketti for always being willing to help with anything asked and for especially helping with attendance each day and contacting parents of students that may not have checked in multiple times in a row. A special thank you to the Specials teachers of the ECC and ES! They developed a “Zoom Room Game Day” for the students to enjoy in place of our typical field days and carnival days. Students had the option to visit many different zoom rooms and participate in various activities on Thursday, May 21st and Friday, May 22. The slide show and detail put in to creating this experience was phenomenal and the students (and staff) had so much fun participating! Mrs. Kenney and myself hosted a “Dance Party” and we danced for an hour straight each time with a room full of kids!
- Thank you to the custodians at the ECC! They have done a phenomenal job cleaning and sanitizing the school, but also bringing life to the teacher’s lounge by putting on a fresh coat of paint and adding different colors to make the space very inviting!

B. ELEMENTARY SCHOOL REPORT

Principal Kenney reported:

Calendar of Events:

5/26 and 5/27 – Drop off of student items
5/28 – Last official day of school

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ES Enrollment:

2nd Grade:	152 – same
3rd Grade:	165 – gained 2 students
Total:	317 – gain of 2 students (registered as of 5/26/20)

Personnel:

The resignations of Joan Frye and Destiny Horkavy for the 20/21 school year were received.

CCES Happenings and Recognitions:

- Thank you to Julie Brncich for creating our 1st Grade Step Up Day video. Students received a tour of various places in the building along with an introduction to some of our 2nd grade teachers. Julie did a phenomenal job on the video!
- Thank you to our special's teachers for their work on the ES/ECC Zoom Room Game Days. They created various rooms that students could visit virtually to play various carnival type games. Many students attended and the response was positive!
- Our teachers have been working extremely hard for the last several months to make Remote Learning as beneficial and meaningful to our students as possible. We appreciate their dedication to our students as seen in their continuous contact and motivation online, through Zoom meetings, and via phone calls. Our staff definitely took the Remote Learning challenge and ran with it.
- We celebrated Teacher Appreciation week during the week of May 4th. Teachers were surprised to receive a yard sign and cookies, as I delivered them to each home. Personalized videos of the students were also sent to each individual teacher as a token of their appreciation during this time.
- Student pick-up was a success! Students and their parents came to pick up their items and also were able to converse with their teachers at a distance. Staff members loved seeing their families again. A special thank you to all of our volunteers!
- The Reverse Parade was held on Friday, May 22nd. We lined Broadway for 2 hours to wish our students off to a wonderful summer. We had the best time waving to our students as they paraded by. Students made signs, decorated their cars, and threw candy at us as they drove by the ES. Our staff was extremely happy to be able to hold this event and even asked to have it in the future!
- We would also like to thank Dr. Bugg, the Unit Office Staff, and the Board of Education for their support during these difficult times. We appreciate all the positive and motivational leadership as we navigate through this together!

C. INTERMEDIATE SCHOOL REPORT

Principal Carlson reported:

Current Enrollment:

4th Grade 163

5th Grade 160

Total 323 This includes one 4th and one 5th grade special education student, who are enrolled in other programs outside of CCIS.

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Emergency/Crisis Drills Completed:

Evacuation	8/19/19; 10/24/19; 3/3/20
Shelter-in-Place/Storm	8/20/19; 1/10/20; 2/3/20
Lockdown	8/21/19; 9/17/19; 12/2/19
Bus Evacuation	9/13/19

Previous Month in Review:

- Our 35 days of Remote Learning went very well. We were able to be in regular contact with all but 2 students. Thankfully, we were able to get ahold of those two students a few times, but at this point we are not sure if they completed their assignments. Hopefully, they will return their work on May 26 or 27.
- Most CCIS teachers made special deliveries to their students' homes to drop off letters of encouragement, special surprises, and/or birthday presents. A few teachers made these special trips 3 times during Remote Learning.
- On May 5-8 parents/guardians were able to pick up their child's personal belongings outside of CCIS during scheduled times. CCIS teachers and support staff packed up all of the students' belongings the week before in order to keep the students out of the building.
- During our final week of Remote Learning (May 18-22), the CCIS teachers got really creative. No new work was assigned during the final week in order to give students the opportunity to catch up on any missing assignments; however, the teachers stayed connected with their students each day through Zoom or Google Meet. I was so impressed by the fun activities the teachers planned in that final week, including: Making time capsules, Homeroom talent shows, Unique Bingo games, Scattergories games, Scavenger hunts, Virtual field trips, Classmate trivia, and Just talking.
- On Friday, May 22 we ended the last day of student attendance with a reverse parade from 3:00-5:00 p.m. CCIS staff made signs and got in the Coaler spirit as they lined up 6 feet apart in the CCIS parking lot. Families drove by as we cheered them on and waved goodbye. Many families drove passed us more than once. It was a beautiful day and we had a fantastic turnout.
- On May 26 and May 27, the teachers will collect all school-owned items from 8:00-11:00 and 12:00-3:00. Parents/Guardians will pull up to our visitor parking and return their child's textbooks, library books, remote learning paper assignments, Chromebooks, band instruments, etc. by placing them on a cart. Teachers will sort the items by Homeroom and leave everything sit in boxes for at least 3 days in order to allow time for any potential Coronavirus to die.

Staff Recognition:

- I would like to thank Carol Talty for making signs for our reverse parade.
- I would like to thank the CCIS staff for attending the reverse parade.
- I would like to thank the following volunteers who helped at our Pick Up Days in addition to our fantastic homeroom teachers: Ali Scrogham, Peggy Feeney, Tina Vignocchi, Danielle Meyer, Jack Micetich, Julie Walsh, Becky Bajt, Tiffany Berger, Terese Bruzzino, Amie DePodesta, Teresa Chernesky, Cheryl Tidball, Carrie Troll,

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Sue Boresi, Sandy Davis, Erin Christopher, Kristina Davy, Moree Harney, Amanda Patten, and Stacey Wills.

I would like to recognize the following CCIS retirees:

- Cindy Jelm – 4th Grade Teacher (previously sub-caller); hired in 1997; 24 years with the District
- Cindy Bennett-Valtman – Music Teacher; hired in 2000; 20 years with the District
- Mary Strahan – Custodian; hired in 1998; 22 years with the District

D. MIDDLE SCHOOL REPORT

Principal Johnson reported:

Calendar of Events:

May 25 - No School - Memorial Day

May 26 and 27 - Remote Learning Planning Days - No student attendance taken

May 27 - Final day for students to turn in assignments - 4:00pm

May 28 - Teacher Institute Day - Final Day of 2019-2020 school year

June 26 – 8th Grade Promotion – 7:00pm – CCHS

Remote Learning Summary

CCMS teachers and staff members continue to do a fantastic job of helping our students and families during Remote Learning. I have been very impressed with our staff and their commitment to learning for all of our students. We completed regular attendance days for students on Friday May 22.

CCMS Retirees

- Kathy Veronda - CCMS Head Cook - Kathy is retiring after 25 years of service to Coal City Schools.
- Kathy Walsh - CCMS Librarian - Kathy is retiring after 18 years of service to Coal City Schools
- Vicky Ryan - CCMS Head Secretary - Vicky was originally scheduled to retire in June but the end of the year finishing the way it did, Vicky will be coming back for a short period in the fall to help with the transition of our new head secretary. This shows Vicky's dedication to the students, families and staff members of CCMS. She is an integral part of CCMS and we are fortunate to have someone as dedicated as her at the building. Vicky is retiring after 24.5 years of service to Coal City Schools.

We wish each of these ladies the best of luck as they move on from CCMS.

CCMS Locker Clean Out

CCMS conducted Locker Clean Out from May 18-21. We had 420 of our 458 students come in and pick up their belongings. The CCMS Office will be open from 8:00-12:00pm next week for students to still come and get their items. Overall, we had an excellent turnout of students coming in.

6th Grade

7th Grade

8th Grade

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154 of 173 - 89%

122 of 137 - 89%

144 of 148 - 97%

(Thanks to Mrs. Ryan's phone calls) - Overall - 420 of 458 - 92%

We will get a hold of our remaining students and see if they can come in and grab their belongings next week.

Special thanks to our CCMS staff members who volunteered to help with Locker Clean Out:

Jim Hitchcock	Jen Munsterman	Cealy DePersia
Sandy Sandburg	Gina Piatak	Danielle Meyer
Vicky Ryan	Lynnae Bontrager	Kathy Walsh
Jackie Larson	Andrea Smith	Tommy Fatigante
Meagan VanDuyne	Bri Bertolino	Chad Larson
Lori Moir	Jim Looper	Michelle Painter
Michelle Wren	Pam McMurtrey	Andrea Roseland
Tricia Hall	Kerry Yedinak	Mark Masters

Also – special thanks to Taryn Trotter and the CCMS Custodial Staff (Kitt Olivier, Tom Onsen, Tim Larson, Paul Pendleton) for their help with Locker Clean Out.

Mr. Spencer and I will be meeting with the 6-12 Transition Team next to begin discussions on preparing for the 2020-21 school year. Team members are:

Taryn Trotter	Luke Krippel	Dan Hutchings
Cealy DePersia	Michelle Painter	Jen Munsterman
Tracy Fritz	Allison Peterson	Erin Dransfeldt
Cody Rogers-HS Student	Skyler Wickiser-HS Student	
Jen Endrst -MS/HS Parent	Toni Durham-HS Parent	

CCMS Attendance for Remote Learning April 20 – May 15

Overall attendance for these days – 85.7%

Thanks to the Unit #1 Board of Education for their continued support of the CCMS students, teachers and staff members. If you have any questions please let me know and I will be glad to answer them.

**CONGRATULATIONS TO THE COAL CITY MIDDLE SCHOOL CLASS OF 2020
GOOD LUCK IN HIGH SCHOOL!!!**

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E. HIGH SCHOOL REPORT

Principal Spencer reported:

Calendar of Events:

June 8th – June 26th Summer School 1st Session

July 6th – July 24th Summer School 2nd Session

Recognition:

- Congratulations to CCHS Seniors Makenna Roach and Sophia Berrong on earning Illinois Central Eight All Conference honors for their Art Portfolio.
- Congratulations to CCHS Senior Kelsie Norris for receiving a GAVC Student Activity Fund Scholarship.
- Congratulations to Emily Hayse and her husband on the birth of their baby, Felix Darien Hayse. He was born on May 16, 2020, 8lbs 5ounces and 21 inches long.

Month in Review:

- Thank you to Luke Krippel for organizing all our AP Classes and tests. This year students took the AP tests at home and Mr. Krippel was busy making sure students had the correct emails and the ability to take the tests.
- This summer we will be having remote summer school. This will consist of two sessions of Driver Education and a variety of online classes in Science, Math and English for credit recovery.
- Teachers have been working hard finishing up remote learning and trying to make sure all students are prepared for next school year.

Final enrollment for 2019 - 2020 school year

9th Grade 159

10th Grade 164

11th Grade 169

12th Grade 174

Total: 666

F. SPECIAL POPULATIONS REPORT

Director Rakes reported:

Special Education

ESY will begin on June 1 and continue on Mondays -Thursdays until June 25. ESY will be delivered through remote learning. The district has 50 students recommended for ESY.

Several parents have opted out of ESY since it is being provided via remote learning. Here are the confirmed numbers.

- 8 Early Childhood
- 5 Cross Categorical
- 7Autism

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- 8 ED
- 4 HS Transition

Coal City Community Preschool

The district currently has 26 openings (last year 22) for special education preschool and 25 (last year 19) at risk eligible spots available. The District will receive the same amount of money through Preschool for All (PFA) grant. The state will notify districts once the state budget is approved.

The district was recently notified that additional funds were available for the current year PFA grant. An additional \$3900 was received and had to be used for family engagement. A check out to home library of materials was purchased.

G. CURRICULUM REPORT

Director Elledge reported:

Summer Curriculum Work

A schedule has been created for summer curriculum work. We will be utilizing the board room at the unit office for the groups to work. All groups will be limited to 10 or fewer people. While most work will be done remotely, we wanted to provide a face-to-face option for larger projects that needed attention. We have a few new classes at the high school that will be easier to collaborate on if the teachers are working together. Teachers are only being paid for work that is performed in the face-to-face setting. Work completed remotely is not paid. This pay structure is consistent with what we have always done.

Work will continue into July as necessary. Since we are working with smaller groups, the extra time was necessary to give everyone a chance to accomplish what they need.

New Teacher Induction

We currently have fewer than 5 new hires for the 20-21 school year. With such a small number, we will not have the three full days of new teacher orientation. If that number would escalate, we will reevaluate the need to do so. New teachers will still have a mentor teacher and all other components of the program will still be required.

Professional Development

ISBE provided some guidance on the focus of professional development including e-learning, social-emotional focused on anxiety, depression, trauma, and fear. They also suggest that professional development days be devoted to mental health and counseling plans, preparation, and training.

Resource Adoption

Pam Vigna and Betsy Cowherd continue to work with K-5 teachers to select new resources for a possible piloting/review program this year. They have narrowed their focus to two different companies, both of which have excellent reviews from an independent research institute. They have also reached out to neighboring districts to get feedback from administrators and teachers working with the materials.

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H. SUPERINTENDENT’S REPORT

Dr. Bugg reported:

1. Dr. Bugg reported on the impact moving to Phase 3 of the Restore Illinois Plan will have on the school district. Executive Order 2020-30 issued by Governor Pritzker on May 29 extends mandatory school closures until June 27. Our region is on schedule to move to Phase 4 in late June which would allow schools to open under the parameters determined by the ISBE and IDPH. As soon as the school district is allowed, the district plans to open its doors to students...even if this is in small groups. However, as of right now, our school district facilities are still closed to outside organizations until at least June 27.
2. Dr. Bugg reported on his discussions with the Union regarding potential contractual issues related to Remote Learning.
3. Dr. Bugg reported that the District Office will begin operating with a full staff and under normal office hours beginning Monday, June 8. The main office of each school will also begin following normal summer hours starting June 8.
4. Dr. Bugg reported that the GAVC preliminary enrollment for 20-21 is at the highest level in history. Due to space constraints, students who signed up for the welding program are being counseled into other GAVC programs.
5. **Enclosures**
 - A. Monthly student enrollment figures

DATES TO REMEMBER

- 06/23/20 Scholarship/Awards Night @ HS (*if order is lifted in June*)
06/26/20 Senior Breakfast and Graduation Practice @ HS (*if order is lifted in June*)
06/26/20 8th Grade Promotion @ HS (*if order is lifted in June*)
06/27/20 Graduation at 2:00 pm @ HS (*if order is lifted in June*)
07/16/20 Prom/Promfest @ HS (*tentative*)
07/21/20 Scholarship/Awards Night (*if order is lifted in July*)
07/24/20 Senior Breakfast and Graduation Practice @ HS (*if order is lifted in July*)
07/25/20 Graduation at 2:00 pm @ HS (*if order is lifted in July*)

I. GRUNDY AREA VOCATIONAL CENTER REPORT

Mr. Lander reported:

1. Reviewed FY21 student enrollments, which are at a historical high for GAVC. The Welding program has had to limit enrollment due to the availability of welding stations. Students unable to enroll in the Welding class have been counselled into other GAVC programs when possible.
2. Director Copes provided a comparison of the FY20 and FY21 budgets for Board review.
3. A short discussion was held on the importance of the GAVC feeder districts remaining as consistent as possible when planning for the FY21 school year.
4. Approved the acceptance of the irrevocable retirement request from Bob Humbert, Building Trades Instructor, to retire at the end of the 2023-2024 school year.

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5. Approved the posting of a part-time Clinical Nursing Assistant position for the 2020-2021 school year.
6. Approved Dr. Lee as the FY21 BOC Chairperson and the FY21 meeting dates as presented.
7. Approved the lowest acceptable quote for fence replacement from Acosta Fence Corporation for &17,000 as presented.
8. Per the current GAVC CBA, approved the FY21 organizational sponsors: Joe Terrel (SkillsUSA), Deb Eungard (SkillsUSA), Elise Hackett (FFA), and Jennifer Shell (HOSA).
9. Approved allowing twelve-month employees to roll over up to 5 vacation days to be used by December 31, 2020.

J. ATHLETIC DIRECTOR REPORT

Athletic Director Dan Hutchings reported:

Athletic Director Hutchings reported that the IHSA is still awaiting approval from the IDPH on their return to play plan.

IHSA has canceled all Spring State Series Tournaments. They left the decision of sport participation to each of the local districts. Coal City along with the other ICE conference schools unanimously decided to forgo playing any of the spring contests even though it went into the summer months.

IHSA suspended all summer contact days at this time.

IESA canceled all spring Athletics and Activities.

Athletic physicals provided by Morris hospital have been postponed until later this summer, most likely August if permitted by the phasing process.

The Athletic Guideline committee met virtually on Tuesday May 12th.

Items of discussion:

- IESA's new player, coach, and fan ejection protocol
- Additional info about e-cigarettes and vaping added to extra-curricular guidelines
- Volunteer coaches and district policies
- COVID-19 update and protocol that we follow - governor, ISBE, IHSA, and IESA as well as local government

Presently waiting for the IHSA and ISBE to release guidelines per Phase 3 of the Restore Illinois Plan.

COMMUNICATIONS FROM THE FLOOR

1. In regard to agenda items – none.

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2. In general (Limited to 5 minutes per person.) – none.

OLD BUSINESS

A. FINAL READING OF REVISION OF DISTRICT POLICIES

The first reading took place on April 1, 2020, and the second reading on May 6, 2020. This was the final reading of the revised district policies, and it was the recommendation of the School Board’s Policy Committee for the Board to approve the policies as listed.

2:125	Board Member Compensation; Expenses
2:125-E1	Board Member Expense Reimbursement Form
2:125-E2	Board Member Estimated Expense Approval Form
2:150-AP	Superintendent Committees
2:160	Board Attorney
2:160-E	Checklist for Selecting a Board Attorney
4:50	Payment Procedures
4:60-AP4	Federal and State Award Procurement Procedures
4:170-AP6, E1	School Staff AED Notification Letter
5:35	Compliance with the Fair Labor Standards Act
5:35-AP1	Fair Labor Standards Act Exemptions
5:50	Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
5:60	Expenses
5:60-AP	Federal and State Grant Travel Expense Procedures
5:60-E1	Employee Expense Reimbursement Form
5:60-E2	Employee Estimated Expense Approval Form
5:90-AP	Coordination with Children’s Advocacy Center
5:120-AP1	Statement of Economic Interests for Employees
5:150	Personnel Records
5:210	Resignations
5:280	Duties and Qualifications
6:120-AP1	Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities
6:135	Accelerated Placement Program
6:135-AP	Accelerated Placement Program Procedures
6:235	Access to Electronic Networks
6:280	Grading and Promotion
7:70	Attendance and Truancy
7:90	Release During School Hours
7:130	Student Rights and Responsibilities
7:190-E2	Student Handbook Checklist
7:325	Student Fundraising Activities
7:325-E	Application and Procedures to Involve Student in Fundraising Activities
8:10	Connection with the Community
8:30	Visitors to and Conduct on School Property
8:30-E1	Letter to Parent Regarding Visits to School by Child Sex Offenders
8:30-E2	Child Sex Offender’s Request for Permission to Visit School Property
8:80	Gifts to District
8:110	Public Suggestions and Concerns

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Mr. Bianchetto moved and Mr. Hamilton seconded to approve the final draft of the revised District Policies as presented.

Roll Call.

Ayes: Robert Bianchetto, Shawn Hamilton, Jeff Emerson, Mary Gill, Quint Harmon, Chuck Lander, Ken Miller
Nays:
Motion Carried.

B. DISCUSSION/ACTION ON 2020 – 2021 BOARD STRATEGIC PLAN

At the May 27 Board Study Session, the 2020 – 2021 Board Strategic Plan was reviewed. Many of the items in this plan were objectives that were carried over from the 2019 – 2020 Strategic Plan, which were incomplete due to the COVID-19 school shut down. The only new objectives address planning for the academic and social-emotional concerns associated with students returning to school in the fall.

Mr. Lander moved and Mrs. Gill seconded to approve the 2020 – 2021 Board Strategic Plan as presented.

Roll Call.

Ayes: Chuck Lander, Mary Gill, Robert Bianchetto, Jeff Emerson, Shawn Hamilton, Quint Harmon, Ken Miller
Nays:
Motion Carried.

C. DISCUSSION/ACTION ON BOARD RESOLUTION REGARDING UNUSED VACATION DAYS

Dr. Bugg discussed due to the demands of the administering the District's Remote Learning Plan, some non-union 12-month employees will have outstanding vacation days after June 30. This resolution allows those employees to carry over unused vacation days through July, 2020. After July 30, 2020, a maximum of 5 vacation days can be carried over through December 31, 2020.

Mr. Emerson moved and Mr. Harmon seconded to approve the resolution regarding unused vacation days as presented, and to waive the reading of the resolution.

Roll Call.

Ayes: Jeff Emerson, Quint Harmon, Robert Bianchetto, Mary Gill, Shawn Hamilton, Chuck Lander, Ken Miller
Nays:
Motion Carried.

D. DISCUSSION ON ALTERNATE GRADUATION/PROMOTION PLANS

Principals Johnson and Spencer participated in the meeting updating the Board on plans for 8th grade Promotion and high school Graduation. The plan discussed would provide closure to the school year for the 8th graders and high school seniors. Information will be communicated to students and parents soon with what to expect.

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E. DISCUSSION ON 2020 – 2021 DRAFT BUDGET

CSBO Jason Smith reviewed the 2020 – 2021 Draft Budget, including the potential financial impacts of the COVID-19 pandemic. Dr. Bugg and CSBO Jason Smith discussed the District's Elementary and Secondary School Emergency Relief Grant (ESSER) grant approval for about \$152,000 which is required to be used solely for COVID-19 related issues. The purchase of 250 Chromebooks for student use during the Spring, 2020 semester was applied to this grant. The Board also discussed various staffing additions that have been written into the grant to address potential COVID-19 student and staff health and safety issues (health aides, clericals & custodians).

F. FINAL READING ON BOARD POLICY 4:180-AP3 ADMINISTRATIVE PROCEDURE-GRANT FLEXIBILITY; PAYMENT OF EMPLOYEE SALARIES DURING A PANDEMIC

The Board conducted a final reading of Board Policy 4:180-AP3 Administrative Procedure-Grant Flexibility; Payment of Employee Salaries During a Pandemic. ISBE asked that this policy be approved quickly.

Mr. Harmon moved and Mr. Hamilton seconded to approve the final draft of the Board policy as presented.

Roll Call.

Ayes: Quint Harmon, Shawn Hamilton, Robert Bianchetta, Jeff Emerson, Mary Gill, Chuck Lander, Ken Miller
Nays:
Motion Carried.

NEW BUSINESS

A. DISCUSSION/ACTION ON APPROVAL OF THE CONSOLIDATED DISTRICT PLAN

The Illinois State Board of Education has launched the Illinois ePlan, which consolidated and streamlined the federal grant application and management process. The first phase of the Illinois ePlan, the Consolidated District Plan, allowed the district to answer a set of planning questions to meet the requirements for Title I, Title II, Title III, Title IV, Title V and IDEA. CSBO Jason Smith and District Administrators Sandy Rakes, Tammy Elledge and Jennifer Kenney, along with staff and parents worked together to complete the plan.

The second phase of the IL ePlan, slated for fiscal year 2022, will launch an interactive dashboard to access information about grants easily on a single platform. The dashboard will interface with other ISBE data systems. The third phase of the Illinois ePlan, also slated for launch in fiscal year 2022, will combine the 12 individual grants into a single consolidated grant application package. The consolidated grant application will further reduce any data collection redundancies among the applications and allow for more efficient review and submission at the district level.

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Mr. Lander moved and Mrs. Gill seconded to approve the District Consolidated Plan as presented.

Roll Call.

Ayes: Chuck Lander, Mary Gill, Robert Bianchetta, Jeff Emerson, Shawn Hamilton, Quint Harmon, Ken Miller
Nays:
Motion Carried.

B. DISCUSSION/ACTION ON AGREEMENT RENEWAL WITH TELESOLUTIONS CONSULTANTS

Telesolutions Consultants provide e-rate management services for the district. CSBO Jason Smith is recommending to renew the agreement with Telesolutions for a one-year period, from July 1, 2020 through June 30, 2021. The cost of this service is \$350 per month (\$4,200 annually).

Mr. Bianchetta moved and Mr. Hamilton seconded to approve the agreement with Telesolutions Consultants for e-rate management services as presented.

Roll Call.

Ayes: Robert Bianchetta, Shawn Hamilton, Jeff Emerson, Mary Gill, Quint Harmon, Chuck Lander, Ken Miller
Nays:
Motion Carried.

C. DISCUSSION/ACTION ON APPROVAL OF THE QUARTERLY DROP OUT REPORT

The Quarterly Drop Out Report for the quarter ending June 1, 2020 was prepared and ready for Board approval. The approval of the Drop Out Report is a State requirement, which ensures that the School Board is informed of students leaving our school system.

Mrs. Gill moved and Mr. Harmon seconded to approve the filing of the Drop Out Report with the Regional Office of Education for the quarter ending June 1, 2020.

Roll Call.

Ayes: Mary Gill, Quint Harmon, Robert Bianchetta, Jeff Emerson, Shawn Hamilton, Chuck Lander, Ken Miller
Nays:
Motion Carried.

D. DISCUSSION/ACTION ON IASB MEMBERSHIP RENEWAL

Fiscal year 2020 - 2021 membership in the Illinois Association of School Boards is due for renewal. IASB continues to provide many excellent services for its membership such as the website, print publications, lobbying and consultations with staff. It also offers reduced fee-for-service programs such as executive searches, policy services, in-district and regional workshops, and the annual conference.

Mr. Bianchetta moved and Mr. Lander seconded to approve the 2020 – 2021 membership

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renewal with the Illinois Association of School Boards at a cost of \$7,625.00.

Roll Call.

Ayes: Robert Bianchetta, Chuck Lander, Jeff Emerson, Mary Gill, Shawn Hamilton, Quint Harmon, Ken Miller

Nays:

Motion Carried.

**E. DISCUSSION/ACTION ON AGREEMENT RENEWAL WITH HILLMANN
PEDIATRIC THERAPY, P.C. FOR PHYSICAL THERAPY SERVICES**

Director of Special Populations Sandy Rakes recommended to renew the agreement with Hillmann Pediatric Therapy, P.C. to provide physical therapy services for the district. The district has utilized their services for the past five years. The cost per hour of PT service will be \$74 for the 2020 - 2021 school year. The agreement will be in effect through July 31, 2022.

Mr. Emerson moved and Mr. Hamilton seconded to approve the agreement with Hillmann Pediatric Therapy, P.C. as presented.

Roll Call.

Ayes: Jeff Emerson, Shawn Hamilton, Robert Bianchetta, Mary Gill, Quint Harmon, Chuck Lander, Ken Miller

Nays:

Motion Carried.

F. DISCUSSION/ACTION ON DONATION FROM RIVERSIDE MEDICAL CENTER

A donation of \$1,175.00 was received from Riverside Medical Center. The money will be used for the school's football and volleyball athletic programs.

Mr. Emerson moved and Mr. Harmon seconded to accept the donation from Riverside Medical Center in the amount of \$1,175.00.

Roll Call.

Ayes: Jeff Emerson, Quint Harmon, Robert Bianchetta, Mary Gill, Shawn Hamilton, Chuck Lander, Ken Miller

Nays:

Motion Carried.

**G. DISCUSSION/ACTION ON SCHOOL SITE DONATION FROM VILLAGE OF
COAL CITY**

A School Site Donation in the amount of \$35,655.00 was received from the Village of Coal City. A resolution was prepared for the acceptance of the school site donation.

Mr. Lander moved and Mrs. Gill seconded to approve the resolution of accept the School Site Donation in the amount of \$35,655.00 from the Village of Coal City, and to waive the reading of the resolution.

Roll Call.

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Ayes: Chuck Lander, Mary Gill, Robert Bianchetta, Jeff Emerson, Shawn Hamilton, Quint Harmon, Ken Miller
Nays:
Motion Carried.

H. DISCUSSION/ACTION ON ACCEPTANCE OF THE COMMUNITY FOUNDATION OF GRUNDY COUNTY GRANT

Coal City High School Youth Philanthropy Group received a grant from the Community Foundation of Grundy County in the amount of \$2,500 to be used for student hardships.

Mr. Lander moved and Mr. Hamilton seconded to accept the Community Foundation of Grundy County in the amount of \$2,500 for the Coal City High School Youth Philanthropy Group.

Roll Call.

Ayes: Chuck Lander, Shawn Hamilton, Robert Bianchetta, Jeff Emerson, Mary Gill, Quint Harmon, Ken Miller
Nays:
Motion Carried.

OPEN FOR ITEMS NOT KNOWN AT AGENDA PREPARATION TIME

COMMUNICATIONS FROM THE FLOOR

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) – none.

CLOSED SESSION – none.

**BOARD STUDY SESSION OF THE WHOLE DATE: JUNE 24, 2020 @ 6 P.M.
In Coal City CUSD #1 Administrative Center Board Room**

**NEXT REGULAR MEETING DATE: JULY 1, 2020 @ 6 P.M.
In Coal City CUSD #1 Administrative Center Board Room**

ADJOURNMENT

Mr. Lander moved and Mr. Harmon seconded to adjourn the meeting at 6:55p.m. President Miller asked if there was any opposition to the motion, hearing none considers the motion approved.

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Kenneth P. Miller, President

Mary Gill, Secretary