Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, September 4, 2019

ROLL CALL

President Miller called the meeting to order at 6 p.m. in the Coal City Community Unit School District #1 District Office Board Room. In attendance were Board members Robert Bianchetta, Jeff Emerson, Mary Gill, Quint Harmon, and Ken Miller. Board member Chuck Lander arrived at 6:07 p.m. and Board member Shawn Hamilton was not in attendance. Superintendent Kent Bugg, CSBO Jason Smith, Director of Curriculum and Instruction Tammy Elledge, Director of Special Populations Sandy Rakes, Elementary School Principal Jennifer Kenney, Intermediate School Principal Tracy Carlson, member of the press Ann Gill, and Board Secretary Karen Vota were also in attendance.

PLEDGE OF ALLEGIANCE

President Miller led the Board of Education and others present in reciting the Pledge of Allegiance.

PUBLIC HEARING ON THE 2019-2020 BUDGET

President Miller stated that the Board of Education approved a tentative Budget on Wednesday, July 10, 2019. A legal notice was published in the Coal City Courant newspaper on Wednesday, July 10, 2019. The tentative budget was on display for public inspection and no one requested to review or copy the proposed budget documents. President Miller asked if any guests wanted to make a comment on the tentative 2019-2020 budget. President Miller asked if there were any further questions, hearing none, considered the public hearing on the 2019-2020 Budget closed.

ROLL CALL

After the public meeting, President Miller called the regular meeting to order at 6:02 p.m. with the board members answering roll call present: Robert Bianchetta, Jeff Emerson, Mary Gill, Quint Harmon, and Ken Miller. Board member Chuck Lander arrived at 6:07 p.m. and Board member Shawn Hamilton was not in attendance.

NOTICES AND COMMUNICATIONS

1. Introduction/acknowledgement of guests. President Miller welcomed those in attendance.

2. Sara Smith and Pam Carlton were in attendance to discuss the School Backpack Program that was established in 2014. The program serves approximately 156 students throughout the district. There are about 16-18 volunteers who prepare the backpacks for distribution. Donations can be dropped off at the Public Library, the Coal City Village Hall and Midland State Bank. The group will also accept monetary donations. The Board recognized the group for their efforts.

3. Principals will be present to introduce the following new faculty in their buildings:

   Early Childhood Center
   Kaitlyn Bricker - Pre-K Teacher (DHH)
   Jaclyn Mullen - Pre-K Teacher

Elementary School
Mackenzie Smolik – 2nd Grade Teacher – Special Education

Intermediate School
Allison Tjelle - Special Education Teacher - Cross Categorical

High School
Aarika Albata - Special Education Teacher
Emily Fracaro - Special Education Teacher
Traci Fritz - English Teacher
David Gutierrez - Spanish Teacher
Colin Keppner - Social Studies Teacher
Luke Krippel - Assistant Principal
Joe Micetich - Math Teacher

COMMUNICATIONS FROM THE FLOOR

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) – none.

APPROVAL OF CONSENT AGENDA

President Miller asked if there were any items that the Board would like to remove from the consent agenda. Hearing none, President Miller asked for a motion to approve the consent agenda.

Mr. Lander moved and Mr. Harmon seconded to approve the consent agenda including:

MINUTES
August 7, 2019 – Regular Meeting
August 28, 2019 - Special Meeting

CLOSED SESSION MINUTES
August 7, 2019 – Regular Meeting
August 28, 2019 - Special Meeting

FINANCIAL REPORTS
Activity Fund Reports – July 2019
Treasurer's Report – July 2019
Monthly Manual Check Report – August 2019
Payroll Report – August 2019
Accounts Payable Report – September 2019

PERSONNEL

Resignations
- Jennifer Leach - custodian at the Elementary School - Last day is September 6, 2019

Employments – Reported under Superintendent's report

Employee Transfers

- Deb Bishop - from 3 hour/day baker at the Early Childhood Center to 3 hour/day baker at the Elementary School

Retirement Request

- Pam Faletti, payroll secretary at the District Office, submitted a request to retire by utilizing the IMRF Early Retirement Incentive Program that was adopted by the Board on July 6, 2017 and takes effect on December 31, 2019. Her last day will be September 16, 2020.

BUILDING USE REQUESTS

Group	Building	Ins.	Date
Coal City Fire Department	PAC	Yes	6/19/20
Forte Arts Center	PAC	Yes	1/19/20
Forte Arts Center	PAC	Yes	6/9/20-6/14/20
Finale Academy of the Arts	PAC	Yes	12/6/19
Finale Academy of the Arts	PAC	Yes	6/5/20

Roll Call.
Ayes: Chuck Lander, Quint Harmon, Robert Bianchetta, Jeff Emerson, Mary Gill, Ken Miller
Nays:
Motion Carried.

ADMINISTRATORS' REPORTS

A. EARLY CHILDHOOD CENTER REPORT

Principal Davidson Reported:

Calendar of Events:
August 26th - September 6th - PSO Fundraiser (Chuck's Cheese)
September 2nd - No School
September 3rd - Fire Drill @ 9:30am
September 3rd - SAP Meeting @ 3:00pm
September 4th - PreK Team Meeting @ 10:40am
September 4th - A Team Meeting @ 12:40pm
September 9th - Bus Evacuation Drills
September 10th - SAP Meeting @ 3:00pm
September 10th - PSO Meeting @ 6:30pm
September 11th - Early Dismissal
September 12th - LLT Meeting @ 8:00am
September 12th - ECC Picture Day
September 14th - Chalk Art Festival
September 17th - Lockdown Drill @ 9:00am
September 17th - Kindergarten Team Meeting @ 11:15

September 17th - 1st Grade Team Meeting @ 12:15
September 17th - SAP Meeting @ 3:00pm
September 18th - A Team Meeting @ 12:40pm
September 24th - SAP Meeting @ 3:00pm
September 25th - ECC Staff Meeting @ 3:00pm
September 27th - Super Ticket Drawing @ 8:05am

Current ECC Enrollment for 2019-2020:

PreK:	124
Kindergarten:	126
1st Grade:	133
Total:	**383 (registered as of 8/26/2019)**

Emergency/Crisis Drills Completed:

- August 29th @ 1:30pm (shelter-in-place)
- September 3rd @ 9:30am (fire drill)
- September 17th @ 9:00am (lockdown drill)

Personnel:

- Welcome to Jennifer Hall! She has joined the ECC staff as our new Reading Aide.
- Welcome to Charissa Dehler! Mrs. Villafuerte's baby decided to come a bit early, so Charissa is on as the maternity leave sub until January 2020.

Month-in-Review:

- The ECC is off to a great start this school year!! We hosted our first ever "Chalk the Walk" event (and will be an annual event) on Tuesday, August 13th. Families were invited to the ECC to decorate the sidewalk with encouraging messages and pictures to invite the students to the 2019-2020 school year. We had many families attend and it was a great night!
- The ECC hosted our Back to School Night on August 14th from 5:00pm-6:30pm. The building was full of students and families and it was a great event for students to meet teachers and see the building.
- Mrs. Davidson and Mrs. Kenney repeated our new annual event by reading bedtime stories to the students the night before school started on Facebook live.
- The first day of school was a busy day with orientation days for PreK and Kindergarten students and a regular school day for 1st grade students. Many parents and family members were in the building to see what the school day will look like and meet many of the teachers the students will have.
- On August 26th, the preschool diagnostic team hosted our first preschool screening of the year with a total of 11 students being screened.
- Safety drills will be performed on August 29th (shelter-in-place), September 2nd (fire drill) and September 17th (lockdown drill).

Recognition:

- A very big THANK YOU to Tracy Warner and all of her extremely hard-work making sure everything is ready and reviewed for the school year to begin! Tracy also took time on the weekend to come and give the teacher's lounge a huge make-over and it looks amazing! The staff is so appreciative of everything she does to go above and beyond for the ECC.
- After we hosted the Chalk-the Walk event on August 13th, it sadly rained that night and all the amazing messages and artwork were erased. Mrs. Duffy and Mrs. Sulzberger stayed at school after the back-to-school night (without being asked) and re-decorated the sidewalks for the students the next day! The sidewalks looked amazing!
- Congratulations to Hayley and Manny Villafuerte on the birth of their first baby on Wednesday, August 21st. Viviana Regan Villafuerte was born at 11:02am and was 6lbs 15 oz and 19.5 inches long! Baby and mom are doing great and Mrs. Dehler is here for a maternity sub until Mrs. Villa returns in January.

B. ELEMENTARY SCHOOL REPORT

Principal Kenney reported:

Calendar of Events:
9/2 – No School
9/3 – 2nd Grade Team Mtg and School Culture Committee Mtg
9/4 – A-Team Mtg. and ES Picture Day
9/5 – Practice Lockdown Drill and Co-Teaching Team Mtg
9/6 – DL/Admin Mtg
9/9 – PBS Mtg
9/10 – TALC Mtg and PSO Mtg
9/12 – 3rd Grade Team Mtg and Self-Contained Special Ed Mtg
9/13 – New Student Pizza Party
9/17 – Lockdown Drill and 2nd Grade Team Mtg
9/18 – A-Team Mtg
9/19 – 2nd Fire Drill and possible Rep. Welter Principal for the Day Visit
9/25 – Staff Mtg
9/26 – 3rd Grade Team Mtg

ES Enrollment**:**
2nd Grade: 150
3rd Grade: 163
Total: 313 (registered as of 8/26/19)

Personnel:

- No personnel changes until board approval for new 2.5 hour Special Education Aide, 3 hour Reading Interventionist, full-time 1:1 Special Education Aide

CCES Happenings and Recognitions:

- Back to School Night was a huge success, with streams of people entering the halls of CCES. Students were excited to meet their teacher and classmates.
- We had a great first week of school at CCES! Students were excited to come into the building as teachers lined the hallways welcoming students with our High-Five hands while music was playing. Students left for the day with the staff waving good-bye to the buses. Thank you to our staff for welcoming our new and returning students!
- **A huge thank you to Mrs. Seerup for having everything ready for our teachers to arrive this school year.**
- We had our first Random Dancy Party to get the students excited for the school year. Students danced in the classrooms to YMCA. Our 2nd grade students thought it was the "best thing ever"!
- As of 8/29, we have welcomed 13 new students to CCES (5-2nd Graders and 8-3rd graders).
- On August 30th we will be having our first PBS Assembly. This assembly will be focused on explaining the expectations of the PBS matrix along with getting students excited to earn and spend their Coaler Cash. Changes to the program have been made for this school year and will be explained at the assembly.
- Teachers were excited to enter their new teacher's lounge this year, as the room was moved to a bigger space and given a "make-over". They now are loving their relaxing space.

C. INTERMEDIATE SCHOOL REPORT

Principal Carlson reported:

Calendar of Upcoming Events:
9/2 – Labor Day - No School
9/3 – Full Band Begins 10:45-11:30 (Tuesdays/Thursdays)
9/3 – TALC 3:10
9/4 – Student Council Meeting 7:30 a.m.
9/4 – Specials Team Meeting 3:10
9/5 – Custodian Meeting 3:00
9/6 – PSO Fundraiser Ends – Chuck's Cheese
9/9 – Student Services 8:30
9/9 – SAP Team 3:10
9/10 – PBS 3:10
9/10 – Backpack Program Begins (Tuesdays/Fridays)
9/11 – Red, White, Blue Day
9/11 – 11:35 Dismissal
9/11 – Band Parent Meeting 7:00 p.m. in Cafeteria

9/12 – LLT 8:00-11:00 at District Office
9/12 – 5th Grade Field Trip to Goose Lake Prairie 8:45-2:30
9/13 – Picture Day
9/13 – Bus Evacuation Drills During PE
9/16 – Student Services 8:30
9/17 – TALC 3:10
9/18 – Student Council Meeting 7:30 a.m.
9/18 – 4th Grade Team Meeting 3:10
9/18 – CCIS Pizza Night 4:30-8:30
9/23 – Student Services 8:30
9/23 – SAP Team 3:10
9/24 – PBS 3:10
9/25 – 5th Grade Team Meeting 3:10
9/25 – Cheese Pick-up in Cafeteria 6:30-8:00 p.m. (PSO Fundraiser)
9/26 – A Team 1:25
9/30 – Student Services 8:30-9:15

Current Enrollment:

4th Grade	163
5th Grade	161
Total	324

We also have one additional 5th grade students enrolled in a special education program outside of CCIS.

Emergency/Crisis Drills Completed:

Evacuation	8/19/19
Shelter-in-Place/Storm	8/20/19
Lockdown	8/21/19

Previous Month in Review:

- Student Orientation was held on August 12 at 9:00 a.m. in the North gym. I spoke to the students and families for 30 minutes, and then they were able to walk around the school to get acquainted with the building. I gave a personal tour to a seven families who are new to the District.
- Back to School Night was held on August 14, and we had a great turnout. Parents and staff really enjoyed getting to meet each other before the school year began. Students were able to meet their teacher, decorate their locker, organize their school supplies, and get acquainted with the classroom and building. Cookies and lemonade were served in the cafeteria. The following booths were set up in the cafeteria: Step-by-Step Day Care, Girl Scouts, Public Library, and CCIS Band.

- August 15 was the first day of school. Though a couple students had a hard time saying good-bye to their parents, we had a fantastic day full of smiling faces. The buses ran on time. Every teacher spent time getting to know their students with icebreaker games, and each of them also played other special games and/or scavenger hunts with their class. We ended the day with an assembly introducing each staff member, and we showed the students our Welcome Back Video of the *Git Up* dance challenge.
- Our G-Force Program currently has 21 members; 8 members volunteer at CCIS.

Staff Recognition:

- I would like to thank all of the custodians (Mary, Reilly, Denise) for working so hard to prepare the building and work around the summer contractors.
- I want to thank Jason and Denny for keeping me updated on the building's window and key projects.
- I want to thank Ali Scrogham and Carol Talty for providing majestic service to our parents and visitors.
- I want to thank CJ Dziuban, Danielle Meyer, and Carol Talty for helping me talk to the students in stations about our PBS Expectations.
- I want to recognize all of the CCIS teachers. They all work so hard and truly care about the students.
- I want to recognize the following staff members who received the weekly CCIS Kudos:
  - Mr. Boresi for organizing and producing the welcome back video
  - Miss O'Donnell for her additional help and support of our new Cross Categorical Program.

D. MIDDLE SCHOOL REPORT

Principal Johnson reported:

Calendar of Events

August 28	MS 101 Night – 6:00pm
	Board Study Session – 6:00pm – Unit Office
August 30	Grundy County Health Dept – Vaping Presentation in PE
	First Football Game @ Morris
Aug. 26 – Sept. 6	PSO Fundraiser
September 2	NO SCHOOL – Labor Day
September 4	Board of Education Meeting – 6:00pm – Unit Office
September 11	CCMS Picture Day
	12:00pm Early Dismissal – Staff Development Day

Personnel Report

- CCMS is proud to welcome a couple of new staff members to the building. Kristin Logan will be our new PE Aide/Lunchroom Supervisor and Bethany Nicola is our new 8th Grade Special Ed. classroom aide. Both have gotten off to a great start to the school year.

Month in Review

- CCMS Softball and Baseball seasons are in full swing with the teams scheduled to play a game almost every night through the middle of September. Coaches for our CCMS Teams are: A Softball - Stephanie Harmon, B Softball - Amie Wren, C Softball - Layney Miller, A Baseball - Rodney Monbrum, B Baseball - Nate Wills, C Baseball - Greg Wills. Best of luck to all of our CCMS teams and coaches this fall.
- CCMS held 6th Grade Orientation on August 12. Mrs. Jackie Larson led over 30 eighth grade students through WEB (Where Everyone Belongs) Leader training on August 5 and 6. Students participated in cooperative learning activities in preparation for 6th grade Orientation. Our WEB Leaders for this year did an outstanding job preparing and did fabulous with our 6th graders at 6th Grade Orientation. The 6th graders have gotten off to a great start to the school year.
- CCMS also held New Student Orientation on August 12. Special thanks to Mrs. DePersia and Mrs. Kempes and Mrs. Trotter for their help with the event. A short Parent/New Student Meeting was held in the gymnasium at 11:30am that day and building tours were given to new 7th and 8th grade students and their families.
- CCMS teachers attended Teacher Institute on August 14.
- CCMS students returned to school for the 2018-19 school year on August 15. We had a great first day of the school year and are looking forward to great year of teaching and learning for all of our students and teachers. Staff members reviewed the rules for our Positive Behavior System (PBS) with the students on the first of school. We also held our first assembly of the year at the end of the day.
- We held our annual MS 101 Nights to kick off the school year. MS 101 was created to help provide information to CCMS parents as we begin the school year. Two MS 101 Nights are scheduled for the 2019-20 school year. MS 101 Night #1 was held on August 20 and students and families were able to walk meet their teachers and tour the building. In addition to meeting the staff, parents could also pick up information sheets on the various clubs, sports and activities available at CCMS. Night #2 will be held on August 28. CCMS Office staff will make a presentation to parents on School Safety, School Policies, Activities, Systems of Support and Academic Expectations.

CCMS held the following drills in the month of August.
Monday, August 19 – Fire Drill
Wednesday, August 21 – Tornado Drill

E. HIGH SCHOOL REPORT

Principal Spencer reported:

Calendar of Events:
August 29 - Coaler Club Day
September 2 - Labor Day
September 9 – Unit #1 Foundation Golf Outing
September 11 – Early Dismissal

September 11 & 12 – Bus Evacuation Drills
September 13 – Vape Presentations (Officer Clark)
September 13 – Marching Competition at Morton H. S.
September 21 – Marching Competition at Plainfield South
September 26 – All School Assembly
September 26 - Post-High School Fair 1:15-2:45
September 28 – NIU High School Marching Band Competition
September 29 – Band-Corn Festival Parade

Month in Review:

- Freshman Parent Night was held on August 12th in the Auditorium. Mr. Spencer and Mr. Krippel held a question and answer session with parents of Freshmen and New Students.
- On August 121th, Link Leaders and around 160 freshman students attended the orientation activities. Mrs. Thetard and Ms. Wagner are the sponsors for Link Leaders and did a nice job of organizing all the activities the Link Leaders provide to assist with freshman transition from CCMS to CCHS.
- CCHS will be holding a Shelter Drill on Monday, August 26th.
- CCHS will be holding a Fire Drill on September 5th. Deputy Chief Watson and several members of the Coal City Fire Department will assist in supervising the drill.
- Coal City High School is off to a great start and the teachers, support staff and front office staff should be commended for their efforts.
- Fall Activities have started, and many students are taking advantage of them.
- Coal City High School welcomes sixteen new students this year with all of them housed in our building. We currently have nineteen students that have transferred out. Our enrollment currently stands at 674.

Current Enrollment Figures thru August 23, 2018

9th grade-	158
10th grade-	173
11th grade-	171
12th grade-	172
Total current enrollment:	674

Discipline Report:

Fighting	2
Attendance	2
Bullying	1
Tobacco	1
Driving Violation	1

F. SPECIAL POPULATIONS REPORT

Director Rakes reported:

Special Education
There are 10 new special education students that have registered.

Preschool
There are currently 14 at risk and 17 special education spots available. Last year we started out with 24 at risk and 34 special education spots available.

Coaler Academy
There are currently 4 students enrolled and attending. Student Success Plans have been developed.

G. CURRICULUM REPORT

Director Elledge reported:

Professional Development:

The fall professional learning opportunities have been set by the department leaders and building administrators. The list of offerings can be found on our website at https://www.coalcityschools.org/apps/pages/index.jsp?uREC_ID=1091934&type=d&pREC_ID=1716152

Department News:

Career and technical education and the fine arts department are in the resource adoption cycle this year. They will be reviewing and selecting resources to support their standards-based curriculum and instruction.

H. SUPERINTENDENT'S REPORT

Dr. Bugg reported:

1. At the July Board meeting, the Board authorized the superintendent to employ personnel as needed to start the school year. The following were employed for the 2019-2020 school year, pending satisfactory completion of all state requirements:

   Support Staff
   - Kristina Davy - 3 hour/day Title 1 reading aide at the IS
   - Brittany Bush - Full-time 1:1 special education aide at the IS
   - Kimberly Perdomo - 3 hour/day Title 1 reading interventionist aide at the ES
   - Angela Bartholomew - Full-time 1:1 special education aide at the ES
   - Bethany Nicola - Full-time special education aide at the MS
   - Jennifer Hall - 3 hour/day Title 1 reading aide at the ECC
   - Gina Pens - 2.5 hour/day special education aide at the ES

- Tiffany Bitner - 3 hour/day cafeteria server at the MS
- Elizabeth Allen - 3 hour/day cafeteria server at the ECC

2. A Freedom of Information Act request was received from Coal City resident Shannon Baer. Ms. Baer requested copies of invoices and payment receipts regarding the Coal City Miners use of the high school facilities and the rules and regulations governing the use the facilities.

3. The Joint Annual Conference will be held in Chicago from November 22-24, 2019. The deadline for cancellation for the conference is October 1, 2019. Please let Karen know if you will be unable to attend the conference.

4. The next Three Rivers Division Dinner Meeting will be held on Tuesday, October 1 at the Prairie Bluff Golf Club in Lockport. Board members will let Karen know if they plan to attend.

5. Dr. Bugg was notified by the Illinois Association of School Boards that two members of the Board will be receiving a professional development award at the IASB's fall division meeting. Board member Robert Bianchetta will be recognized for earning the New Master Board Member status and Board member Shawn Hamilton will be recognized for maintaining his Master Board Member status. The recognition will be awarded during the Three Rivers Division Dinner Meeting on October 1 in Lockport.

6. Anthony Engelman, a student from Illinois State University, will be completing his student teacher requirements with third grade teachers Megan Post and Mallory Steinke during the fall semester of 2019.

7. Enclosures
   A. Monthly student enrollment figures

<u>DATES TO REMEMBER</u>

September 9	Unit #1 Foundation Golf Outing
September 25	Board Study Session

I. GRUNDY AREA VOCATIONAL CENTER REPORT

Mr. Lander reported:

1. The FY20 Budget Hearing was held at 5:15 p.m.

2. Approved the FY19 Audit Report as presented by auditor Janet Brown.

3. Discussed the importance of maintaining stable GAVC enrollment figures from the member districts from initial enrollment in March to the 11th day enrollment. Significant changes in enrollment have a negative impact on tuition rates.

4. Project House #24 is under contract and the closing is schedule.

5. Assistant Director Skube presented a proposal for a new early bird GAVC class called "Entrepreneurship" which will be brought back to the September Board meeting for potential approval.

6. Director Copes received notice from the ISBE that GAVC will be receiving a Civil Right Audit this fall.

7. Approved the FY20 budget as presented by Director Copes.

8. Approved the employment of Tom Nelson as a Welding Assistant.

9. Approved the resignation of Rachel Almeda as a part-time Clinical Nursing Assistant.

10. Approved the employment of Angela Bertino as a part-time Clinical Nursing Assistant.

11. Approved moving the December, 2018 closed session minutes to open session for public inspection.

12. Approved the Resolution for the sale of Project House 24 as presented.

J. ATHLETIC DIRECTOR REPORT

Athletic Director Dan Hutchings reported:

Important Dates:
- MS Girls Basketball Tryouts September 3 & 4 6:30am-8:00am
- IESA Girls Softball Regional at CC September 11, 14, 16
- IESA Boys Baseball Regional at CC September 18, 21, 23

Middle School Softball Numbers
"A" Team -- (8) 8th Graders (9) 7th Graders
"B" Team -- (10) 7th Graders (7) 6th Graders
"C" Team -- (12) 6th Graders
- Added Layne Miller as an Assistant coach

Middle School Baseball Numbers
"A" Team -- (18) 8th Graders
"B" Team -- (14) 7th Graders
"C" Team -- (16) 6th Graders

High School Fall Athletic Numbers

Football
Freshmen - 31, Sophomores - 20, Juniors - 24, Seniors - 17
Total = 92

Poms - 14

Football Cheerleading - 14

Soccer
Freshmen - 10, Sophomores, 12, Juniors - 9, Seniors - 7
Total = 38

Golf
Freshmen - 7, Sophomores - 3, Juniors - 3, Seniors - 3
Total = 16

Girls Tennis
Seniors - 11, Juniors - 1, Sophomores - 9, Freshmen - 12
Total = 33

Volleyball
Seniors - 8, Juniors - 6, Sophomores - 12, Freshmen - 10
Total = 36

*** 243 total student athletes out for fall sports at the high school**

IVC Conference Meeting – September 11 at Reed-Custer

ICE Conference Meeting - September 4 at Hayden's Crossing, Wilmington

Online registration continues to be a positive for the Athletic Department.

Athletic Websites:
High School: http://il.8to18.com/coalcity
Middle School: http://il.8to18.com/CoalCityMS/

L. FIELD TRIPS

Grade/Group	*Destination*	*Date*	*Teacher Responsible*
5th Grade	Goose Lake Prairie	9/12/2019	Jennifer Rink

COMMUNICATIONS FROM THE FLOOR

1. In regard to agenda items - none.

2. In general (Limited to 5 minutes per person.) - none.

Board member Jeff Emerson stepped out of the meeting.

OLD BUSINESS

A. DISCUSSION/ACTION ON ADOPTING THE 2019-2020 OPERATING BUDGET

The final budget document, including the Certificate of Working Budget and the Certification of Revenues, will be reviewed. As a result of the Budget Hearing earlier in the evening, the Board will need to formally adopt the district's operating budget for 2019-2020. The resolution below must be read during the meeting, as well as a signed copy kept on file.

Mr. Bianchetta moved and Mr. Harmon seconded to approve the following resolution to adopt the 2019-2020 Operating Budget:

WHEREAS, The Board of Education of Coal City Community Unit School District #1, County of Grundy/Will, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;

AND WHEREAS, A public hearing was held as to such budget on the 4th day of September 2019, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be it resolved by the Board of Education of said district as follows:

Section 1: That the fiscal year of this School District be and the same hereby is fixed and declared to be beginning July 1, 2019 and ending June 30, 2020.

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and of expenditures from each be and the same is hereby adopted as the budget of this school district for said fiscal year.

Roll Call.
Ayes: Robert Bianchetta, Quint Harmon, Mary Gill, Chuck Lander, Ken Miller
Nays:
Motion Carried.

B. FINAL READING ON REVISED DISTRICT POLICIES

The first reading took place on July 10, 2019 and the second reading took place on August 7, 2019. The following district policies were reviewed by the Board Policy Committee and are ready for final approval:

2:110	Qualifications, Term and Duties of Board Officers
2:140	Communications To and From the Board
2:140-E	Guidance for Board Member Communications, Including Email Use
2:230	Public Participation at School Board Meetings and Petitions to the Board
2:240	Board Policy Development
3:10	Goals and Objectives
3:60	Administrative Responsibility of the Building Principal

4:20	Fund Balances
4:45-AP1	Insufficient Fund Checks
4:45-AP2	Local Debt Recovery Program Implementation Procedures
4:45-E1	Cover Page Documenting the Process to Seek Offset from the Illinois Office of the Comptroller
4:45-E2	Notice of Claim to Seek Debt Recovery; Challenge; and Response to Challenge
4:55-AP	Controls for the Use of District Credit and Procurement Cards
4:70-AP	Resource Conservation
4:90	Activity Funds
5:30-AP1	Interview Questions
5:35	Compliance with the Fair Labor Standards Act
5:35-AP1	Fair Labor Standards Act Exemptions
5:35-AP2	Employee Records Required by the Fair Labor Standards Act 12-Step Compliance Checklist
5:35-AP3	Compensable Work Time for Non-Exempt Employees Under the FLSA
5:35-AP4	Fair Labor Standards Act 12-Step Compliance Checklist
5:35-E	Volunteer Agreement Executed by a Non-Exempt Employee
5:40	Communicable and Chronic Infectious Disease
5:120-E	Code of Ethics for Illinois Educators
5:130	Responsibilities Concerning Internal Information
5:180	Temporary Illness or Temporary Incapacity
5:310	Compensatory Time Off
5:310-E	Agreement to Receive Compensatory Time Off
6:40	Curriculum Development
6:110	Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives
6:120-AP1, E2	Special Education Required Notice and Consent Forms
6:120-AP2	Access to Classrooms and Personnel
6:120-AP2, E1	Request to Access Classroom(s) or Personnel for Special Education Evaluation and/or Observation Purposes
6:280-AP	Evaluating and Reporting Student Achievement
6:300-E1	Application for a Diploma for Veterans of WWII, the Korean Conflict, or the Vietnam Conflict
6:340	Student Testing and Assessment Program
7:40-AP	Placement of Non-public School Students Transferring Into the District
7:170	Vandalism
7:240-AP2	Extracurricular Drug and Alcohol Testing Program
7:250-AP1	Measures to Control the Spread of Head Lice at School
7:280-AP	Managing Students with Communicable or Infectious Disease
7:280-E2	Reporting and Exclusion Requirements for Common Communicable Diseases
8:25-AP	Advertising and Distributing Materials in Schools Provided by Non-School Related Entities

Mr. Bianchetta moved and Mr. Lander seconded to approve the final draft of the revised District Policies as presented.

Roll Call.
Ayes: Robert Bianchetta, Chuck Lander, Mary Gill, Quint Harmon, Ken Miller
Nays:
Motion Carried.

Board member Emerson returned to the meeting.

C. DISCUSSION/ACTION ON RESIDENCY INVESTIGATION CONTRACT WITH NATIONAL INVESTIGATIONS

At the August 7 Board meeting, Dr. Bugg discussed the growing problem the school district is experiencing regarding student residency. As more parents want their students to attend District #1, residency fraud is becoming an issue. The Board expressed a desire to research outside agencies that provide residency investigative services in an attempt to protect the school district and its taxpayers from residency fraud. At the August 28 special board meeting, Dr. Bugg provided an update with options for the Board to review. Dr. Bugg reviewed a proposal from National Investigations to provide the service. The cost for residency investigation is $65 per hour with no hidden fees.

Mr. Lander moved and Mr. Harmon seconded to approve the contract with National Investigations for residency investigation services, as presented.

Roll Call.
Ayes: Chuck Lander, Quint Harmon, Robert Bianchetta, Jeff Emerson, Mary Gill, Ken Miller
Nays:
Motion Carried.

NEW BUSINESS

A. DISCUSSION ON THE 2019 FINANCIAL AUDIT

Tawnya Mack, CPA, from Mack and Associates, was in attendance to present the 2019 financial audit.

B. DISCUSSION ON PUPIL TRANSPORTATION CLAIM

The Annual Claim for Pupil Transportation Reimbursements report is completed and submitted to the Illinois State Board of Education at the end of each school year. The report shows that during FY19 the district spent $1,166,318 to transport regular education students, $128,967 to transport vocational pupils, and $595,477 to transport special education students. The non-reimbursable transportation costs ($175,465) are primarily costs to transport students to extra-curricular events. The district can expect to receive State reimbursements this year as follows:

- Regular transportation of students in the amount of approximately $385,367.23
- Vocational student transportation in the amount of approximately $83,597.18
- Special education student transportation in the amount of $390,366.57

C. DISCUSSION/ACTION ON A DONATION FROM THE PSO

PSO President Brooke Young was in attendance to present a $3,000 donation. The money will be used to help fund a playground at the Intermediate School.

Mr. Bianchetta moved and Mr. Lander seconded to accept the $3,000 donation from the PSO for the Intermediate School playground. President Miller asked if there was any opposition to the motion, hearing none, considers the motion approved.

OPEN FOR ITEMS NOT KNOWN AT AGENDA PREPARATION TIME - none.

COMMUNICATIONS FROM THE FLOOR

1. In regard to agenda items

2. In general (Limited to 5 minutes per person.)

CLOSED SESSION

Mr. Lander moved and Mr. Harmon seconded to go to closed session at 6:55 p.m. for the purpose of considering information regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Roll Call.
Ayes: Chuck Lander, Quint Harmon, Robert Bianchetta, Jeff Emerson, Mary Gill, Ken Miller
Absent: Shawn Hamilton
Nays:
Motion Carried.

When the Board returned to open session, President Miller called the regular meeting back to order at 7:04 p.m. with the board members answering roll call present: Robert Bianchetta, Jeff Emerson, Mary Gill, Quint Harmon, Chuck Lander, and Ken Miller. Board member Shawn Hamilton was not in attendance.

ACTION AS A RESULT OF CLOSED SESSION

1. Mr. Bianchetta moved and Ms. Gill seconded to approve the transfer of LaWanda Gagliardo from Head Secretary at the High School to Administrative Assistant at the District Office for the remainder of the 2019-2020 school year, and to approve the contract with a prorated salary of $32,119.12 plus Board paid IMRF.

   Roll Call.
   Ayes: Robert Bianchetta, Mary Gill, Jeff Emerson, Quint Harmon, Chuck Lander, Ken Miller
   Nays:
   Motion Carried.

BOARD STUDY SESSION OF THE WHOLE DATE: Wed., September 25 @ 6 P.M.
In Coal City CUSD #1 Administrative Center Board Room

NEXT REGULAR MEETING DATE: Wednesday, October 2 @ 6 P.M.
In Coal City CUSD #1 Administrative Center Board Room

ADJOURNMENT

Mr. Harmon moved and Mr. Lander seconded to adjourn the meeting at 7:05 p.m. President Miller asked if there was any opposition to the motion, hearing none considers the motion approved.

_____
Kenneth P. Miller, President

_____
Mary Gill, Secretary