

**Coal City Community Unit School District #1**  
**Board Study Session of the Whole Meeting Minutes**  
**Wednesday, August 26, 2020**

**Call to Order**

**Roll Call**

President Miller called the Board Study Session meeting to order at 6:00 p.m. in the Coal City Community Unit School District #1 District Office Boardroom. In attendance were Board members Robert Bianchetta, Shawn Hamilton, Quint Harmon, Chuck Lander, and Ken Miller. Also, in attendance was Superintendent Kent Bugg, CSBO Jason Smith, Director of Special Populations Sandy Rakes, Director of Curriculum and Instruction Tammy Elledge, and Board Secretary LaWanda Gagliardo. Absent was Board member Jeff Emerson. Board member Mary Gill arrived at 6:04 p.m. President Miller led the Board and other members present in reciting the Pledge of Allegiance.

**First Reading on Revised District Policies**

The following District Policies were submitted for review, this was the first reading.

2:150-AP	Superintendent Committees
2:250-E2	Immediately Available District Public Records and Web-Posted Reports and Records
2:260	Uniform Grievance Procedure
2:260-AP1	Guidelines for Investigating Complaints <u>Filed Under Policy 2:260, Uniform Grievance Procedure, and Allegations of Misconduct</u>
2:260-AP2	Nondiscrimination Coordinator and Compliant Manager
2:265	Title IX Sexual Harassment Grievance Procedure
2:265-AP1	Title IX Sexual Harassment Response
2:265-AP2	Formal Title IX Sexual Harassment Compliant Grievance Process
2:265-E	Title IX Sexual Harassment Glossary of Terms
4:180-AP1	School Action Steps for Pandemic Influenza or Other Virus/Disease
4:180-AP2	Pandemic Influenza Surveillance and Reporting
5:10	Equal Employment Opportunity and Minority Recruitment
5:20	Workplace Harassment Prohibited
5:90-AP	Coordination with Children's Advocacy Center
5:100	Staff Development Program
5:200	Terms and Conditions of Employment and Dismissal
5:220	Substitute Teachers
5:330	Sick Days, Vacation, Holidays, and Leaves
7:10	Equal Education Opportunities
7:10-AP1	Accommodating Transgender Students or Gender Non-Conforming Students
7:20	Harassment of Students Prohibited
7:180	Prevention of and Response to Bullying, Intimidation, and Harassment

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7:185	Teen Dating Violence Prohibited
7:190-E2	Student Handbook Checklist
7:345-AP	Use of Educational Technologies; Student Data Privacy and Security

**Discussion on Risk Management Plan**

The District’s Risk Management Plan was updated to include pandemic language. Dr. Bugg and Jason Smith discussed the potential impact of the Risk Management Plan on the FY21 budget. The Risk Management Plan is reviewed on an annual basis, and it was determined that a percentage of a group of identified staff members’ salaries could be paid from the Tort fund due to the COVID 19 pandemic. CSBO Jason Smith explained to the Board how this would work without effecting the budget due to these funds already being allocated in the Education Fund. Essentially, it’s moving funds from one line to another within the budget. The Board did not object to this recommendation.

**Discussion on Review of Return to School Plan**

Dr. Bugg reviewed recent changes to the “Student/Staff Exclusion Chart” based on updated guidance from the IDPH. Dr. Bugg also provided feedback on the successes and challenges of the first week of implementing the district’s “Return to School Plan”. Some of the successes Dr. Bugg discussed were: (1) there have been no issues with students having to wear masks every day, (2) there have been no positive cases in the buildings, (3) due to in person learning, students know their teachers, so in the event of a State mandated closure, the relationship between student and teacher has been established. Some of the challenges discusses were: (1) who has to isolate, and how long based on exposure or someone in the family experiencing symptoms, (2) some teachers struggling with in person learning, and remote learning, (3) evaluating teachers, but there may be a solution. More discussions will have to take place. Throughout the discussion Dr. Bugg remained positive, and praised the building Principals, Union leadership, faculty, and staff for all their hard work and dedication to the District and the students.

**Finance Reports**

The monthly revenue and expenditure summary reports for July were enclosed for review. Detailed reports were available in the Business Office for review prior to the meeting. The Treasurer’s report, and investment report were also enclosed for review. There was no lunch program report for July.

**Open**

- a) Items not known at agenda preparation time – none.
- b) Sharing Ideas / Information – none.

**Closed Session**

At 6:22 p.m. a motion made by Mr. Lander and seconded by Mr. Harmon to go into closed session for the purpose of considering information regarding the appointment, employment, compensation, discipline, performance, dismissal of specific employees, and collective bargaining matters.

**Roll Call.**

Ayes: Chuck Lander, Quint Harmon, Robert Bianchetta, Mary Gill, Shawn Hamilton, Ken Miller  
Nays:  
Absent: Jeff Emerson  
Motion Carried.

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When the Board returned to open session, President Miller called the study session back to order at 6:32 p.m. with the board members answering roll call present: Robert Bianchetta, Mary Gill, Shawn Hamilton, Quint Harmon, Chuck Lander, and Ken Miller. Board member Jeff Emerson was not in attendance.

**Adjournment**

Mr. Lander moved and Mr. Harmon seconded to adjourn at 6:32 p.m. the Board Study Session of the Whole meeting.

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Kenneth P. Miller, President

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Mary Gill, Secretary