

Coal City Community Unit School District #1
Board Study Session of the Whole Meeting Minutes
Wednesday, July 28, 2021

Roll Call.

President Miller called the Study Session meeting to order at 6:00 p.m. in the Coal City Community Unit School District #1 District Office Boardroom. In attendance were Board members Robert Bianchetta, Mary Gill, Shawn Hamilton, and Ken Miller. Also, in attendance were Superintendent Kent Bugg, CSBO Jason Smith, Director of Special Populations Luke Krippel, Director of Curriculum and Instruction Tammy Elledge, Principal Christopher Spencer, and Board Secretary LaWanda Gagliardo. Board member Quint Harmon arrived at 6:08 p.m., and Board member Chuck Lander arrived at 7:02 p.m. President Miller led the Board and others present in reciting the Pledge of Allegiance.

Discussion on Strategic Goals 2021 - 2022

At the April 28, 2021 Special Board meeting, the Board asked Dr. Bugg to have preliminary Strategic Goals for 2021 – 2022 available for discussion. Dr. Bugg reviewed a draft copy of the proposed 2021 – 2022 Board Strategic Goals. Dr. Bugg pointed out that most of the goals are in regards to COVID-19, and a lot of the goals are short-term as Dr. Bugg is retiring at the end of the school year. He also wanted to incoming Superintendent to be able to set their own strategic goals for the district. There will be action taken on the Strategic Goals for 2021 – 2022 at the August Board meeting.

Second Reading on Revised Board Policies

The first reading took place at the July 7, 2021 Board meeting. This is the second reading for the revised board policies. The Board Policy Committee met and there was one policy the committee had further discussions on, and that was policy 8:90, Parent Organizations and Booster Clubs. There was a full policy revision on this particular policy for fiduciary responsibility and also when donations were made there were no Title IX issues. The recommendation changes from the ISBE are to ensure the School Board and the district is further protected. Some of the recommendations are: (1) the booster clubs or parent organizations run all their finances through the district’s activity fund or (2) become their own 5013c organization and take financial matters in their own hands. The recommendation from the Policy Committee is to these booster clubs and parent organizations obtain their own 5013c. It was discussed that the cost is pretty substantial but the district could loan them the money. Dr. Bugg will reach out to try to get some more information. There are 3 groups that don’t have their 5013c are the Athletic Boosters, Promfest, and PSO. If the Board approves the policy Dr. Bugg would have to meet with them and provide them with a heads up on the direction the Board would like to go.

1:10, School District Legal Status	The policy is unchanged
1:20, District Organization, Operations, and Cooperative Agreements	The Legal References are updated in response to a five-year review with minor style changes that do not require board action. The footnotes are also updated in response to a five-year review. Removing the Grundy County Special Education Cooperative from the joint programs list.
1:20-AP, Checklist for Handling Intergovernmental Agreement Requests	The procedure is updated in response to a five-year review.

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1:30, School District Philosophy	The policy is updated in response to a five-year review. Districts that use this policy's text in posters and other printed district publications should note that adopting these changes would require them to reprint those items.
2:10, School District Governance	The policy, Legal References and footnotes are updated in response to a five-year review. The policy and footnote 4 are updated to reflect changes to 5 ILCS 120/7(e), amended by P.A. 101-640, permitted public bodies to meet without a quorum physically present during a public health emergency.
2:20, Powers and Duties of the School Board; Indemnification	The policy is unchanged. The footnotes are updated for continuous improvement.
2:30, School District Elections	The Legal References and footnotes are updated in response to a five-year review.
2:120-E1, Guidelines for Serving as a Mentor to a New School Board Member	The exhibit is updated in response to a five-year review.
2:120-E2, Website Listing of Development and Training Completed by Board Members	The exhibit is updated in response to a five-year review.
2:125-E3, Resolution to Regulate Expense Reimbursements	The exhibit is updated in response to a five-year review.
2:130, Board -Superintendent Relationship	The policy and footnotes are updated in response to a five-year review. Statutory text from the footnotes was placed into the policy.
2:150-AP, Superintendent Committees	The procedure is updated in response to a continuous improvement to reflect 105 ILCS 5/14C-10. A subhead entitled Transitional Bilingual Education (TBE) Programs Parent Advisory Committee has been added. Other continuous improvements changes are also made.
2:200-AP, Types of School Board Meetings	The procedure is updated in response to a five-year review.
2:220-E4, Open Meeting Minutes	The exhibit is updated in response to a five-year review.
2:220-E7, Access to Closed Meeting Minutes and Verbatim Recordings	The exhibit is updated in response to a five-year review.
2:240, Board Policy Development	The policy and footnotes are updated with an optional subhead entitled Words Importing Gender . These updates are in response to subscriber feedback and evolving diversity, equity, and inclusion work at the IASB.
2:240-E1, PRESS Issue Updates	The exhibit is updated in response to a five-year review.
2:240-E2, Developing Local Policy	The exhibit is updated in response to a five-year review.
2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records	The exhibit is updated in response to: 1. 40 ILCS 5/7-135.5, added by P.A. 101-504, requiring districts to post on their websites a link to information on the Ill. Municipal Retirement Fund website about participating employers; 2. 23 Ill. Admin.Code 255.200, requiring district that allow for registered apprenticeship programs to post certain information on their websites; and 3. Continuous improvement updates
2:250-E3, Recurrent Request or Notification	The exhibit is unchanged.
3:30, Chain of Command	The policy is unchanged. Footnote 1 is added in response to a five-year review.

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3:30-E, Organizational Chart for Administration	The exhibit is unchanged.
3:70-AP, Succession Plan	The procedure is unchanged.
4:15-E1, Letter to Employees Regarding Protecting the Privacy of Social Security Numbers	The exhibit is unchanged
4:15-E2, State of Purpose for Collecting Social Security Numbers	The exhibit is updated in response to a five-year review.
4:15-E3, Statement for Employee Manual for District Website Describing the District's Purpose for Collecting Social Security Numbers	The exhibit is updated in response to a five-year review.
4:40-AP, Preparing and Updating Disclosures	The exhibit is updated in response to continuous improvement updates provided by the law firm Chapman and Cutler LLP.
4:60-AP3, Criminal History Records Check of Contractor Employees	The procedure and footnotes are updated. A new footnote is added in response to 775 ILCS 5/2-103.1, added by P.A. 101-656, prohibiting an employer from disqualifying or taking other adverse action against applicants/employees based on conviction records unless certain conditions and notification requirements are met.
4:140-AP, Fines, Fees, and Charges – Waiver of Student Fees	The procedure and its footnotes are updated in response to a five-year review.
4:140-E1, Application for Fee Waiver	The exhibit is updated in response to a five-year review.
4:140-E2, Response to Application for Fee Waiver, Appeal, and Response to Appeal	The exhibit is unchanged.
4:140-E3, Resolution to Increase Driver Education Fees	The exhibit is unchanged.
4:170-AP5, Unsafe School Choice Option	The procedure is updates in response to a five-year review.
5:10, Equal Employment Opportunity and Minority Recruitment	The policy, Legal References, and footnotes are updated for the same reason state above in 4:60-AP3, <i>Criminal History Records Check of Contractor Employees</i> . Continuous improvement updates are also made to Legal References and footnotes.
5:30, Hiring Process and Criteria	The policy is unchanged. The footnotes are updated for the same reason stated above in 4:60-AP3, <i>Criminal History Records Check of Contractor Employees</i> , and for continuous improvement. The Cross References are updated to incorporate a style change.
5:30-AP2, Investigations	The procedure is updated for the same reason stated above in 4:60-AP3, <i>Criminal History Records Check of Contractor Employees</i> . Continuous improvements updates are also made.
5:30-AP2, E1, Notice of Preliminary Hiring Decision Based on Conviction Record	NEW. The exhibit is created to assist districts with implementation of 775 ILCS 5/2-103.1, added by P.A. 101-656, requiring employers to provide an applicant with a preliminary written notice before disqualifying the applicant based on a conviction record.
5:30-AP2, E2, Notice of Final Hiring Decision Based on Conviction Record	NEW. The exhibit is created to assist districts with implementation of 775 ILCS 5/2-103.1, added by P.A. 101-656, requiring employers to provide an applicant with a final written notice before qualifying the applicant based on a conviction record.
5:40-AP, Communicable and	The procedure is updated in response to a five-year review.

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Chronic Infectious Disease	
5:125-E, Employee Receipt of Board Policy on Personal Technology and Social Media	The exhibit is updated in response to a five-year review.
5:170-AP1, Copyright Compliance	The procedure is updated in response to a five-year review.
5:170-AP2, Seeking Permission to Copy or Use Copyrighted Works	The procedure is updated in response to a five-year review.
5:170-AP3, Instructional Materials and Computer Programs Developed Within the Scope of Employment	The procedure and footnotes are updated in response to a five-year review.
5:170-E1, Request to Reprint or Adapt Material	The exhibit is updated in response to a five-year review.
5:190-E1, Notice to Parents of Their Right to Request Their Child’s Classroom Teachers’ Qualifications	The exhibit is updated in response to a five-year review.
5:190-E2, Notice to Parents When Their Child Is Assigned To or Has Been Taught for at Least Four Straight Weeks By a Teacher Who Does Not Meet Applicable State Certification/Licensure Requirements	The exhibit is updated in response to a five-year review.
5:190-E3, Letter to Teacher Who Does Not meet Applicable State Certification/Licensure Requirements for the Grade Level and Subject Area of Assignment	The exhibit is updated in response to a five-year review.
5:240-AP, Suspensions	The procedure and footnotes are updated in response to a five-year review.
6:100, Using Animals in the Educational Program	The policy is unchanged. The footnotes are updated to delete an administrative procedure reference and in response to a five-year review.
6:100-AP, Dissection of Animals	The procedure is unchanged.
6:100-E1, Guidelines and Application for Using Animals in School Facilities for Educational Purposes	The exhibit is updated in response to a five-year review.
6:100-E2, Student Permission for Exposure to Animals(s)	RENAMED. The exhibit is updated in response to a five-year review.
6:120-AP4, Care of Students with Diabetes	The procedure is updated in response to a five-year review.
6:145, Migrant Students	The policy, Legal References, and footnotes are updated in response to a five-year review.
6:160, English Learners	The policy and footnotes are updated for the same reasons stated above in 2:150-AP <i>Superintendent Committees</i> , and in response to a five-year review. Text was added to the Parental Involvement subhead restating the law requiring a district to establish a Transitional Bilingual Education Programs Parent Advisory Committee.

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	Footnotes explain 105 ILCS 5/14C-10.
6:170, Title I Programs	The policy is unchanged. The footnotes are updated in response to a five-year review.
6:170-AP1, Checklist for Development, Implementation, and Maintenance of Parent and Family Engagement Compacts for Title I Programs	The procedure and footnotes are updated in response to a five-year review.
6:170-AP1, E1, District-Level Parent and Family Engagement Compact	The exhibit is updated in response to a five-year review.
6:170-AP1, E2, School-Level Parent and Family Engagement Compact	The exhibit and footnotes updated in response to a five-year review.
6:170-AP2, Notice to Parents Required for Elementary and Secondary Education Act , McKinney-Vento Homeless Assistance Act , and Protection of Pupil Rights LawsAct	RENAMED. The exhibit and footnotes are updated in response to a five-year review.
6:190-AP, Academic Eligibility for Participation in Extracurricular Activities	The procedure is unchanged.
6:235, Access to Electronic Networks	The policy, Legal References, Cross References, Administrative Procedure references, and footnotes are updated in response to the expanded use of educational technologies in schools and for other continuous improvements. The Legal References are also updated in response to 20 U.S.C. 7131 and 115 ILCS 5/14(c-5), added by 101-620. 7:315, <i>Restrictions on Publications; High Schools</i> , and 7:345, <i>Use of Educational Technologies</i> are added to the Cross References.
6:235-AP1, Acceptable Use of the District's Electronic Networks	The procedure is updated in response to the expanded use of educational technologies in schools and to a five-year review.
6:235-AP1, E1, Student Authorization for Access to the District's Electronic Networks	The exhibit is updated in response to the expanded use of educational technologies in schools.
6:235-AP1, E2, Staff Authorization for Access to the District's Electronic Networks	The exhibit is updated in response to the expanded use of educational technologies in schools and in response to a five-year review.
6:235-AP2, Web Publishing Guidelines	The procedure is updated in response to a five-year review.
6:235-E3, Online Privacy Statement	The exhibit is updated in response to a five-year review.
6:235-E4, Keeping Yourself and Your Kids Safe On Social Networks	The exhibit is updated in response to a five-year review.
6:250-AP, Securing and Screening Resource Persons and/or Screening School Volunteers	RENAMED. The procedures and footnotes are updated in response to a five-year review.
6:255, Assemblies and Ceremonies	The Legal References are updated in response to a five-year review. The footnotes are also updated in response to a five-year review.
6:260, Complaints About Curriculum, Instructional Materials, and Programs	The policy, Legal References, Cross References, and footnotes are updated in response to a five-year review.

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6:260-E, Curriculum Objection	The exhibit is updated in response to a five-year review.
7:220, Bus Conduct	The policy is updated in response to a five-year review with a minor style change that does not require board action. The footnotes are also updated in response to a five-year review.
7:230, Misconduct by Students with Disabilities	The policy is unchanged. The footnotes are updated in response to a five-year review.
7:240-AP2, E1, Consent to Participate in Extracurricular Drug and Alcohol Testing Program	The exhibit is updated in response to a five-year review.
7:280, Communicable and Chronic Infectious Disease	The Legal References and footnotes are updated in response to a five-year review. A repealed statute was deleted from the Legal References.
7:340-AP1, E3, Letter to Parents and Eligible Students Concerning Military Recruiters and Postsecondary Institutions Receiving Student Directory Information	The exhibit is updated in response to a five-year review.
7:340-AP1, E4, Frequently Asked Questions Regarding Military Recruiter Access to Students and Student Information	The exhibit is updated in response to a five-year review.
7:340-AP2, Storage and Destruction of School Student Records	The Procedures is updated in response to an expedited correction made to 23 Ill. Admin Code 375.40, clarifying the method of destruction for school student records, and for continuous improvement.
7:345-AP, E4, Notice of Parent Rights Regarding Student Covered Information	NEW. The exhibit is created in response to 105 ILCS 85/, added P.A. 101-516, eff. 7-1-21, requiring districts to web post procedures describing parents' rights to access their children's <i>covered information</i> under the Student Online Personal Protection Act.
8:90, Parent Organizations and Booster Clubs	The policy and footnotes are updated in response to a five-year review.
8:95-E2, Verification of School Visitation	The exhibit is unchanged.

Discussion on Announced Closure of Dresden Station

Dr. Bugg discussed the announced closure of the Dresden Station and the school district's involvement in advocating for the facility to remain open. Exelon generated a press release regarding the submission of a decommission report indicating they won't back off their time lines due to the legislation not having a bill signed at to date. The end of August will be a very important time for a bill to be passed. Dr. Bugg through Faircom and the lobbyist will continue to move forward, but there are no further updates at this time.

Discussion on Acclaimed Coaler Graduate Program

Principal Chris Spencer, Co-Principal Jennifer Kenney, and Assistant Principal Rodney Monbrum were in attendance to discuss the Acclaimed Coaler Graduate Program. At the July 7 Board meeting the Board passed the PaCE Framework, and from that framework came the Acclaimed Coaler Graduate Program. This program will focus on all students, not just students who are pursuing 4-year colleges after high school. Mrs. Kenney and Mr. Monbrum walked the Board through what students can expect starting in 8th grade through their high school career. The Board was provided with the

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different requirements on Acclaimed Coaler and Acclaimed Coaler Scholar. There are various measures put into place for those students who plan to attend college after high school versus those who attend to enter the workforce. One of the goals of the program is to create well rounded students through community service in and out of Coal City. Mrs. Kenney and Mr. Monbrum went over the timeline for full implementation. Mr. Micetich is working on a logo for the Acclaimed Coaler Graduate Program. The Board and the administration present thanked Mrs. Elledge and her team for doing all the research to get this program up and running.

Discussion on 2021 – 2022 Return to School Plan

At the Special Board Meeting of July 21, a Board Resolution was passed providing the guidance necessary to develop the 2021 – 2022 Return to School Plan. Dr. Bugg reviewed the draft Return to School Plan for further Board discussion. Since the July 21 Special Board meeting there has been further guidance received from ISBE and IDPH. Dr. Bugg participated in a meeting with Superintendents across Grundy County to discuss this new guidance. Dr. Bugg started with providing the Board with a timeline of how quickly the guidance/mitigations have changed. Dr. Bugg reviewed the changes that have to be made to the Return to School Plan based on these new mitigations. On July 27 IDPH adopted the new CDC guidance for universal masking for schools whether staff and students are fully vaccinated or not due to the rise in COVID-19 cases. CDC guidance states that school districts should work with local public health officials and act based on that data. When Dr. Bugg questioned the local public health officials on what data are they utilizing to make this decision, they were not able to provide him with a clear answer. Dr. Bugg has received letters from the insurance carrier and legal counsel advising failure to follow the IDPH and CDC guidance could open the district, the administrators, and the Board up for legal action, and they would not be covered under the Tort Insurance. Dr. Bugg stated we should never politicize the health and safety of our students. Dr. Bugg expressed his frustration with the lack of guidance from the local public health officials, and is recommending to the Board to continue to follow the IDPH and CDC guidance. The Board wanted a drop-dead date as to when they will have to have a decision made and provide enough notice to parents in the community. There will possibly be a Special Board meeting if the Return to School Plan is not finalized at the August 4 Board meeting.

Finance Reports

The bank statements, monthly revenue, expenditure summary reports, check reconciliation, and cleared check report for June were enclosed for review. Detailed reports were available in the Business Office for review prior to the meeting. The Treasurer's report, investment report, and lunch report for June were also enclosed for review.

Open

- a) Items not known at agenda preparation time – none.
- b) Sharing Ideas / Information – Dr. Bugg informed the Board of him needing to take some personal time for the next few weeks. He apologized for timing, but would stay abreast of the changes happening within the district as it relates to the Return to School Plan and the start of

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school. The Board thanked him for his efforts and his dedication to his job and the district, but wanted him to focus on what's important, which is his family.

Adjournment

Mr. Harmon moved and Mr. Lander seconded to adjourn at 7:13 p.m. the Board Study Session of the Whole meeting.

Kenneth P. Miller, President

Mary Gill, Secretary