

**Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, January 3, 2024**

CALL TO ORDER

President Miller called the regular meeting to order at 6:00 p.m. with the board members answering roll call present: Dan Engelhardt, Mary Gill, Shawn Hamilton, Quint Harmon, Cindy Klein, and Ken Miller. Also, in attendance were Superintendent Christopher Spencer, CSBO Jason Smith, Board Secretary LaWanda Gagliardo, and Community Relations Specialist Ann Gill. Not in attendance were Board member Steve Rogers, Director of Curriculum and Instruction Jennifer Kenney, and Director of Special Populations Luke Krippel.

PLEDGE OF ALLEGIANCE

President Miller led the Board and others present in reciting the Pledge of Allegiance.

NOTICES AND COMMUNICATIONS

1. Introduction/acknowledgement of guests. – none.

COMMUNICATIONS FROM THE FLOOR

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) – none.

APPROVAL OF CONSENT AGENDA

President Miller asked if there were any items that the Board would like to remove from the consent agenda. Hearing none, President Miller asked for a motion to approve the consent agenda, and the following building requests:

<u>Group</u>	<u>Building</u>	<u>Date</u>
CC Soccer Club	ES	1/9/24 - 2/28/24

Roll Call.

Ayes: Mary Gill, Dan Engelhardt, Shawn Hamilton, Quint Harmon, Cindy Klein, Ken Miller

Nays:

Absent: Steve Rogers

Motion: Carried.

MINUTES

December 6, 2023 - Regular Meeting

CLOSED SESSION MINUTES

December 6, 2023 - Regular Meeting

FINANCIAL REPORTS

Activity Fund Reports – November 2023

Treasurer's Report – November 2023

Monthly Manual Check Report – December 2023

Payroll Report – December 2023

Accounts Payable Report – January 2024

PERSONNEL

**Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, January 3, 2024**

Resignations

Derek Cockream – Last date of employment was December 6, 2023.

Extra-Curricular Resignations

Cameron Stone – Assistant Football Coach effective immediately.

ADMINISTRATORS' REPORTS

A. EARLY CHILDHOOD CENTER REPORT

Principal Davidson Reported:

Calendar of Events:

January 9th - School Resumes
January 9th - SPED Team Meeting @ 2:55 p.m.
January 10th - Staff Meeting @ 2:55 p.m.
January 11th - Staff Culture Team Meeting @ 2:55 p.m.
January 15th - No School
January 16th - Kindergarten Team Meeting @ 11:15 a.m.
January 16th - 1st Grade Team Meeting @ 12:15 p.m.
January 16th - A Team Meeting @ 2:55 p.m.
January 17th - PreK Team Meeting @ 10:45 a.m.
January 17th - Behavior Committee @ 2:55 p.m.
January 22nd - Specials Team Meeting @ 2:55 p.m.
January 23rd - Academic Committee Meeting @ 2:55 p.m.
January 24th - Student Culture Committee Meeting @ 2:55 p.m.
January 25th - School Improvement Committee @ 2:55 p.m.
January 29th - Custodian Meeting @ 2:55 p.m.
January 30th - A Team Meeting @ 2:55 p.m.

Current Enrollment:

PreK: 182
Kindergarten: 150
1st Grade: 130
Total: 462

Completed Required Safety Drills for 2023-2024:

- August 29th - Fire Drill (with Fire Department present)
- September 5th - Shelter-in-Place Drill
- September 6th - Bus Evacuation Drill
- September 18th - Armed Intruder Drill (with Coal City Police Department present)
- September 28th - Fire Drill

Month-in-Review:

Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, January 3, 2024

- December at the ECC is a magical time! Preschool students enjoyed Mr. Scott and his Amazing Musical Backpack show on Friday, December 8th. Mr. Scott visited the ECC in the morning for our AM preschool and the afternoon for the PM preschool.
- On Friday, December 15th, Santa's Workshop returned to the ECC. Students were given the opportunity to shop during PE times and preschool shopped throughout the day. Many students left on this date stating "this was the best day ever!"
- Students have enjoyed every minute of finding the ECC elf each day and shopping in the Super Store for holiday related items. For the month of December, students have been working to earn "Bus Bucks" for good behavior on the bus and special classroom tickets for good behavior in the classroom. On Thursday, December 21st, all students met in the gym for morning announcements and 10 random names were drawn from the bucket of special tickets for a special prize.
- On Thursday, December 21st, students at the ECC enjoyed a holiday dance party! Students had the opportunity to come to the gym in the morning or afternoon to enjoy 30 minutes of holiday dance party fun!! Thursday was also pajama day, so a very fun day overall!

Recognition:

- A huge thank you to Mr. Schmitt for sending NHS students to help the students at the ECC shop during Santa's Workshop. The students were amazing with our ECC students and it was a tremendous help to our littles and staff.
- Thank you to Mr. Petersen and Mrs. Planeta for being so flexible the month of December. The gym has been used for so many reasons the month of December and was disruptive at times to the PE schedule.
- After Winter Break, Emily Nolan will return to the ECC as the nurse. Becca Acred has stepped in this first semester to be our ECC nurse and she did a tremendous job! Thank you to Becca for the amazing work you did this 1st semester of school in our nurse's office which is probably one of the busiest places at the ECC!

B. ELEMENTARY SCHOOL REPORT

Principal Trotter reported:

Calendar of Events:

December 25th-January 5th: Winter Break

January 8th: Teacher Institute

January 9th: Students Return

January 15th: No School - MLK Day

ES Enrollment:

2nd Grade: 146 students

3rd Grade: 153 students

Total: 299 (enrolled as of 12/28/2023)

Personnel:

Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, January 3, 2024

- Allysa Pavey was hired as a 3rd grade classroom aide in Mrs. Watson's class. Allysa is a former Coal City student and is studying education with the hopes of completing her student teaching with the district next fall.

CCES Happenings and Recognitions:

- Even though December is a short month in terms of days in session, it is full of many exciting activities. Every day was a different theme day that our students and staff participated in. This year we did 'Swiftie December' and each day had a different era such as Ugly Sweater Era, Hot Cocoa Era, Grinch Era, etc.
- The Madrigals came to perform for our students on December 1st. What an amazing group of students!
- On December 13th many of our students participated in Winter Wonderland at the High School in the afternoon. Thanks to Jack Micetich and his many helpers for offering this amazing event. The Elementary School had around 100 students participating.
- Santa's Workshop was held on December 14th. We had a lot of vendors come in with gifts for our students to purchase for their loved ones. Every student was able to shop thanks to the very generous \$100 donation.
- On December 19th all the students participated in 'Reindeer Games'. Everyone took turns in minute-to-win-it games such as marshmallow rolling, snowball throwing and Christmas Tree building. That really got the students excited.
- On Thursday, December 21st & Friday, December 22nd the teachers had classroom parties and each grade had a dance party to end the week.
- A special thanks to our PBS Committee for arranging the Reindeer Games.
- I also want to thank the CCES staff for staying positive and always remembering how excited our students get during the holidays.

C. INTERMEDIATE SCHOOL REPORT

Principal Carlson reported:

Calendar of Events:

12/23-1/7 No School ~ Winter Break
1/8/24 Teacher Institute Day 7:30 a.m. - 1:00 p.m.
1/9 Students Return ~ Full Day
1/10 A Team 3:00 p.m.
1/11 CPI 3:00 p.m.
1/15 No School ~ MLK, Jr. Day
1/16 TALC 3:00 p.m.
1/17 Assessment Reviews 3:00 p.m.
1/18 LLT 8:00 a.m. - 11:00 a.m.
1/18 Support Staff Meeting 3:00 p.m.

Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, January 3, 2024

1/19 Shelter Drill 2:35 p.m.
1/22-2/2 AIMSweb Winter Benchmarking
1/22 SAP 3:00 p.m.
1/23 PBS 3:00 p.m.
1/25 Custodians 3:00 p.m.
1/29 SpEd Team 3:00 p.m.
1/30 TALC 3:00 p.m.
1/31 4th, 5th, Specials Team Meeting 3:00 p.m.

Current Enrollment:

4th Grade 131

5th Grade 138

Total: 269 This includes five 4th grade students and one 5th grade student who are enrolled in other special education programs outside of CCIS.

Emergency/Crisis Drills Completed:

Evacuation/Fire	8/23/23; 10/27/23
Shelter-in-Place/Storm	8/24/23; 11/15/23
Lockdown	8/25/23; 12/19/23
Bus Evacuation	8/30/23
Armed Intruder	9/18/23

Previous Month in Review:

- CCIS participated in the school district's Toy Drive from 11/27-12/8. All toys were donated to Help for Hope.
- On December 1st the CCHS Madrigals came to CCIS to sing for our students at the end of the school day.
- On 12/13 CCIS students attended an assembly presentation on Erin's Law. Erin's Law covers safe and unsafe touch.
- Mrs. Rink's class sold hot chocolate during recess from 12/19-12/21. We raised roughly \$140 for *Cocoa for a Cause*, which was donated to Help for Hope.
- We practiced a Lockdown Drill on 12/19.
- On 12/20 Santa's Workshop came to CCIS during our PE classes. Students were able to shop for their family, and they absolutely loved it. Items cost from \$0.25 - \$5.00.
- Our second PBS (Positive Behavior System) event was held on 12/22, and it was so much fun! Eligible students played *Dashing Through the Halls* in search of mini candy canes and random holiday decorations as they competed against the other homerooms.
- We currently have 25 students in ASAP (After School Assistance Program); 10 in 4th grade and 15 in 5th grade. Recommended students receive homework help from 3:00-4:00 three days a week from Mrs. Cowherd, Mrs. Rink or Mrs. Drinkwine.
- Every day in December was a spirit/dress up day listed as an "era" day thanks to the worldly popular icon, Taylor Swift. Some of those themed days included: Warm & Fuzzy, Holiday Character, Hawaiian Holiday, Holiday Socks, Ugly Holiday Sweater, Grinch, Holiday Pajamas, Holiday Hat.
- Every Friday was still Coalers Spirit Day at CCIS!

Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, January 3, 2024

Student Recognition:

- Congratulations to following Students of the Week:
Week of 12/4: Eli Wix, Andrew Beckers, Kahlan Cooley, Gia Bianchetta
Week of 12/11: Liam Wynn, Jillian Erhard, Grace Medina Flores, Camryn Farrell
Week of 12/18: Sylvia Leman, Charles Emling, Brayden Brncich, Mackenna Cuddy

Staff Recognition:

- I want to thank and recognize Mrs. Bajt for organizing the CCIS Secret Santa for our staff.
- I want to thank and recognize Mr. McCleary for overseeing Santa's Workshop and for helping to wrap the gifts that the students purchased.
- I want to thank and recognize Mrs. Rink for organizing *Cocoa for a Cause*.
- I want to recognize the following staff members who received the weekly CCIS Kudos:
 - Mr. Leve for helping to unload cookies at Pizza Night
 - Miss Jacobs for running effective meetings
 - Miss Minnick for painting the Sensory Room

D. MIDDLE SCHOOL REPORT

Principal Johnson reported:

Calendar of Events:

Dec. 23 - Jan. 7	No School – Winter Break
January 4	Board of Education Meeting – 6:00 p.m. – Unit Office
January 6	CCMS Coalier Wrestling Invite - CCHS
January 8	Teacher Institute Day
January 9	Classes Resume
Jan. 9 -16	Aimsweb Testing in ELA/Math
January 15	No School – Martin Luther King's Birthday
January 25	Board Study Session – 6:00 p.m. – Unit Office

Personnel Report:

I would like to thank Tiffany Berger for serving as Val Clark's sub as she was out on maternity leave. Val will be returning to work on January 8th.

CCMS Attendance:

6 th Grade	164
7 th Grade	161
8 th Grade	166
Total:	491

Month in Review:

Our two final winter sports Volleyball and Wrestling started at CCMS on November 27th. Volleyball coaches for 2024 are Pam McMurtrey (8th), Gina Horrie (7th), and Michelle Painter (6th). Wrestling coaches for 2024 are Joey Rivera, Zach Finch, and Vince Piatak.

Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, January 3, 2024

In addition to our athletic teams, our CCMS academic teams will be getting ready to compete when we return to school in January. The CCMS Scholastic Bowl team and CCMS Math teams will be competing in various matches throughout the spring. Scholastic Bowl coaches are Jim Hitchcock and Jen Munsterman, and our CCMS Math coaches are Tommy Fatigante, Ashley Matsko and Jean Krippel. We will also be participating in the IVC Conference Spelling Bee. Sponsors for the Spelling Bee are Jen Munsterman and Tara Sweeney.

Best of luck to all of the coaches, athletes and scholar participants and wishing them success in the 2024 season.

Coal City Schools held a Staff Development Day on December 13 at CCHS. CCMS teachers and staff members attended various trainings facilitated by Coal City District staff and outside presenters.

The 5th/6th Band Concert was held on November 30th. Mr. Brimn did an outstanding job with his students and the students played very well for their first middle school concert. The 7th/8th Grade MS Band Concert was then held on December 12th. Both the CCMS Concert Band and Jazz Band performed at the concert. Once again, congratulations to Mr. Brimm and all of the band students who participated in the concert.

The 8th Grade Chorus Concert was held on December 19th. Congratulations to Mr. Kren and the 7th and 8th grade chorus students on their performance.

Students from Coal City Middle School and Intermediate School joined forces to complete a service project throughout the month of December. Mrs. Roudis, Miss DeKruiff and Miss Minnick worked with their students to organize donations and discuss what it means to give to organizations in need. All of their hard work paid off when the students were able to take a special trip to Just Animals Shelter in Mason to snuggle with the cats and learn more about why helping local shelters is important. During the visit the students presented the donations they collected to help with the care of the animals.

December 22nd marked the end of 2nd quarter for CCMS students. Students and staff members were dismissed at 12:00 p.m. Students will move into the 3rd quarter when they return from winter break. Students will also move to a new Encore class on Tuesday, January 9th. CCMS teachers and staff will start school one day earlier with a Teacher's Institute on January 8th at CCHS.

E. HIGH SCHOOL REPORT

Principal Stafford reported:

Calendar of Events:

January 9 - First day of second semester

January 17-18 - Erin's Law presentations during CCT

Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, January 3, 2024

Month in Review:

- Author assembly - On December 5th the high school hosted renowned youth author Neal Shusterman. He spoke to students about some of the themes in his novels including perseverance and acceptance. Mr. Shusterman stayed after to speak with a small group of AP Lit students who are reading his latest novel. Other conference schools also sent small groups of students to attend the event.
- Holiday Events @ CCHS - The holiday season brought out the annual band and chorus concerts along with three performances by the CCHS Madrigals. Students did a fantastic job with their performances and getting the community in the holiday spirit.

Recognition:

- Illinois Theatre Festival All-State Performance - The Coal City Theatre Department has been selected to perform its Fall Musical Alice By Heart at the 2024 All-State festival at Illinois State University. CCHS students will be performing on the U-High stage on Saturday January 13th @ 11:00am. Congratulations to everyone involved for their recognition.
- Students of the Month - CCHS will be recognizing the December students of the month at an upcoming all-school assembly. The character trait for the month was attitude. The following students will be recognized: Melody Kinder (Science), Gaven Vestal (Math), Zachary Terry (Eng), Kylee Kennell (Office).

Current Enrollment:

Freshman:	165
Sophomore:	182
Junior:	145
Senior:	144
Total:	636

Discipline Report:

Inappropriate Behavior/Comments - 4
Vaping - 10
Fighting - 2
Skipping Class - 2

F. SPECIAL POPULATIONS REPORT

Director Krippel reported:

Special Populations Data

Coal City Schools IEP Data

Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, January 3, 2024

<i>ECC</i>	<i>ES</i>	<i>IS</i>	<i>MS</i>	<i>HS</i>	<i>District</i>
148	54	40	54	72	368
+1	+1	-2	+1		+1

<i>Coal City Schools 504 Data</i>					
<i>ECC</i>	<i>ES</i>	<i>IS</i>	<i>MS</i>	<i>HS</i>	<i>Total</i>
4	7	16	32	63	122
+1			+2		+3

<i>Coaler Academy Data</i>					
<i>Full Time</i>	<i>Hybrid</i>	<i>Hybrid/ELL</i>	<i>Intervention</i>	<i>Total Students</i>	<i>Pending Referrals</i>
9	5	4	0	18	2

<i>Out of District Placements</i>					
<i>Elim</i>	<i>Morris HS (ELL)</i>	<i>Oswego SD308</i>	<i>High Road</i>	<i>Thompson Instructional</i>	<i>Total Students</i>
1	1	1	7	1	11

<i>Miscellaneous Student Data</i>	
<i>ELL</i>	<i>Homeless</i>
26	10

<i>Preschool for All Grant (PFA)</i>	
<i>Current Students</i>	<i>Open Spots</i>
52	8

<i>Overall Preschool Numbers</i>			
<i>Current Students</i>	<i>IEP Openings</i>	<i>At-Risk Openings</i>	<i>Waitlist</i>
181/210	15	14	7

Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, January 3, 2024

G. CURRICULUM REPORT

Director Kenney reported:

Professional Development:

January 8th will be our returning Professional Development Day. Sessions will be focused on motivation, special education laws, SEL, writing, and more. We will be welcoming David Edward Garcia to motivate our staff. Garcia is a full-time teacher and comedian that will focus on building super heroes in the classroom. He will also offer an additional, optional session that will focus on being teacher of the year.

One session, Your Own Professional Development Plan (PDP), will be running as a pilot this semester. The participants will be creating a learning plan that is personalized to their interest or area of need. The plan will include learning and implementation throughout the semester. Participants will work with Jennifer Kenney and their principal to complete the plan.

Testing:

PSAT and SAT scores from the fall have been released. These results will allow us to place students in the next most rigorous class as required by the Accelerated Placement Act that went into effect this year. Based on these scores, we will be placing students in appropriate classes as defined by the act.

Career Pathways:

ISBE required all Illinois schools to have one career pathway implemented by the December 15th, 2023 deadline. Coal City High School will be offering four career pathways this year. These include nursing, education, welding, and accounting. These pathways must be applied for through the state of Illinois and include college level work (minimum of 6 hours), team-based challenges, and at least 60 hours of supervised career development experiences. Senior graduates will receive this endorsement when their requirements are satisfied.

H. SUPERINTENDENT'S REPORT

Mr. Spencer reported:

1. FOIA Requests:

- A FOIA request was received from Mikayla Lukasiewicz at Safeway Transportation Services, Corp., requesting contracts for out-of-district school transportation contracts; transportation extension contracts; transportation invoices and bid specifications.
- 2. Brianna Marquette, a student at Lewis University, will student teach the second semester starting January 9, with high school Social Studies Teachers, Dave Sinkular and Colin Keppner.
- 3. Monthly student enrollment figures were available for review.

DATES TO REMEMBER

January 1 – 7 -Winter Break

January 8 – Teacher's Institute – No Student Attendance

January 9 – Classes Resume

Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, January 3, 2024

January 11 – 13 – Illinois Theatre Festival
January 15 – Martin Luther King Jr. Day – No School
January 31 – Board Study Session Meeting @ 6:00 p.m.

I. GRUNDY AREA VOCATIONAL CENTER REPORT

Mr. Engelhardt reported:

1. Mrs. Jen Shell and Mrs. Shannon Mahnke spoke to the Board of Control about the possibility of the Health Occupations students completing an eight-hour clinical experience instead of the current format.
2. Assistant Director Gierke discussed the timeline for the enrollment and registration process.
3. Assistant Director Gierke discussed the meeting with counselors, JJC and GEDCC on December 13.
4. Assistant Director Gierke informed the Board about the progress of the two pathways that are in the process of being approved.
5. Assistant Director Gierke discussed the first draft of the 2024 - 2025 schedule.
6. Dean Sampson discussed the discipline referrals and how they were compared to FY23.
7. Dean Sampson reported that attendance has improved compared to previous years.
8. Dean Sampson informed the Board of Control that Mr. Copes, Mr. Sampson, and Mr. Crickman rewarded Early Bird students who had perfect attendance with a freshly made breakfast.
9. Dean Sampson informed the Board that GAVC Scholarships will be coming out shortly after the new year.
10. Dean Sampson discussed the fundraising that will startup to help cover the cost of SkillsUSA.
11. Director Copes updated the Board of Control on the January calendar.
12. Director Copes informed the Board on the progress of Project House #27. They are currently a little behind, but hope that by the start of the second semester they will be back on schedule.
13. Director Copes discussed the FY25 school calendar with the Board of Control.
14. Director Copes discussed the Summer Internship program and informed the Board that information will be coming out in mid-January.
15. Director Copes discussed the final options for GAVC Building Renovations.
16. Director Copes provided the Board with his annual Year End Report.
17. Coal City Superintendent Spencer informed the Board of Control that Mr. Copes evaluation will be sent to them soon for their feedback.
18. The Board of Control approved hiring Jordyn Bott as Health Occupations Assistant Instructor.
19. The Board of Control approved Director Copes to pay any remaining bills for the month of December.

J. ATHLETIC DIRECTOR REPORT

Athletic Director Hutchings reported:

Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, January 3, 2024

Calendar of Events:

December 26 - 29	VBBKB at Ottawa Marquette High School
December 26 - 29	VGBKB at Lisle Holiday Classic
December 26 - 30	FSGBKB at Lisle Holiday Classic
December 27 - 29	FRBBKB at Morris Freshman Invitational
December 29 & 30	Wrestlers at Abe's Rumble Dual Tournament at Springfield Capital Convention Center
January 6, 2024	MS Wrestling Hosting Warrior Invitational at the high school
January 8 & 10	MS 7 th Grade BBKB IVC Tournament at Channahon
January 6, 9, & 11	MS 8 th Grade BBKB IVC Tournament at Wilmington
January 5 & 6	HS Wrestling at Princeton Invitational

Guideline Committee Meeting in January - Items for Discussion

- Middle School Players moving up to next level - language for guidelines continue discussion - Revisiting
- Discussion on Awards - is it an outdated practice - looking for alternatives to what we do now
- Adding self-reporting piece to our code
- Middle School Volleyball will begin competition after the Christmas Break.
- Budget process will begin.

COMMUNICATIONS FROM THE FLOOR

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) – none.

OLD BUSINESS

A. DISCUSSION ON FY25 SCHOOL CALENDAR

Superintendent Christopher Spencer discussed the development of the FY25 school calendar. Discussions continue with the teachers' union to gather their input on the final calendar. A final draft of the FY25 school calendar will be presented at the February Board meeting for action. Mr. Spencer is continuing the school calendar discussions with GAVC and 3 surrounding school districts, and hopes to have a completed calendar to present to the Board at the February Board meeting.

B. SECOND READING ON REVISED DISTRICT POLICIES

The following District Policies have been revised and submitted for review. The first reading took place at the December 6 Board meeting, this was the second reading. The Board Policy Committee will meet January 17 to discuss the policies in depth. The third reading will take at the January 31 Board Study Session of the Whole Meeting, and Board approval will take place at the February Board Meeting.

Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, January 3, 2024

2:20	Powers and Duties of the School Board; Indemnification
2:110	Qualifications, Term, and Duties of Board Officers
2:120	Board Member Development
2:150-AP	Superintendent Committees
2:200	Types of School Board Meetings
2:220	School Board Meeting Procedure
2:20-E2	Motion to Adjourn of Closed Meeting
2:220-E6	Log of Closed Meeting Minutes
3:50	Administrative Personnel Other than the Superintendent
4:10	Fiscal and Business Management
4:30	Revenue and Investments
4:60	Purchases and Contracts
4:60-AP1	Purchases
4:80-AP2	Fraud, Waste, and Abuse Awareness Program
4:90	Student Activity and Fiduciary Funds
4:130	Free and Reduced-Price Food Services
4:130-E	Free and Reduced-Price Food Services; Meal Charge Notifications
4:160	Environmental Quality of Buildings and Grounds
4:160-AP	Environmental Quality of Buildings and Grounds
4:170	Safety
4:170-AP1	Comprehensive Safety and Security Plan
5:30	Hiring Process and Criteria
5:50	Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
5:90	Abused and Neglected Child Reporting
5:90-AP1	Coordination with Children's Advocacy Center
5:120	Employee Ethics; Code of Professional Conduct, and Conflict of Interest
5:120-AP2	Employee Conduct Standards
5:150	Personnel Records
5:150-AP	Personnel Records
5:190	Teacher Qualifications
5:200	Terms and Conditions of Employment and Dismissal
5:210	Resignations
5:220	Substitute Teachers
5:220-AP	Substitute Teachers
5:250	Leaves of Absence
5:285-AP	Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
5:330	Sick Days, Vacation, Holidays and Leaves
6:15	School Accountability
6:20	School Year Calendar and Day
6:30	Organization of Instruction
6:50	School Wellness
6:60	Curriculum Content

Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, January 3, 2024

6:60-AP1	Comprehensive Health Education Program
6:65	Student Social and Emotional Development
6:230	Library Media Program
6:230-AP	Responding to Complaints About Library Media Resources
6:270	Guidance and Counseling Program
6:280	Grading and Promotion
7:50	School Admissions and Student Transfers To and From Non-District Schools
7:60	Residence
7:70	Attendance and Truancy
7:160	Student Appearance
7:165	School Uniforms
7:190	Student Behavior
7:190-AP9	Administrative Transfer to Regional Safe School Program
7:250	Student Support Services
7:270	Administering Medicines to Students
7:270-AP2	Checklist for District Supply of Undesignated Asthma Medication(s), Epinephrine Injectors, Opioid Antagonists, and/or Glucagon
7:285	Anaphylaxis Prevention, Response, and Management Program
7:285-AP	Anaphylaxis Prevention, Response, and Management Program
7:290	Suicide and Depression Awareness and Prevention
7:290-AP	Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program
7:345	Use of Educational Technologies: Student Data and Privacy and Security
7:345-AP	Use of Educational Technologies: Student Data and Privacy and Security
8:30	Visitors to and Conduct on School Property

C. DISCUSSION ON FACILITIES IMPROVEMENT PLAN UPDATE

Superintendent Christopher Spencer updated the Board on the 2023 Facilities Improvement Plan. Pre-bids went out December 21, and there were at least 3 general contractors, and several there who could supply products. January 9 bids will be opened, and bids for the concession will be out this spring. At the January Board Study Session of the Whole Meeting will discuss the Health Life Safety projects.

NEW BUSINESS

A. DISCUSSION/ACTION ON THE GRUNDY COUNTY CHAMBER OF COMMERCE MEMBERSHIP RENEWAL

The district received a request from the Grundy County Chamber of Commerce to renew the annual membership. District #1 has been a long-time member of this organization.

Mr. Harmon moved and Mr. Engelhardt seconded to approve payment of the annual membership fee of \$290 to the Grundy County Chamber of Commerce.

2023 – 2024

Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, January 3, 2024

Roll Call.

Ayes: Quint Harmon, Dan Engelhardt, Mary Gill, Shawn Hamilton, Cindy Klein, Steve Rogers, Ken Miller

Nays:

Absent: Steve Rogers

Motion: Carried.

B. DISCUSSION/ACTION ON APPOINTMENT OF THE DISTRICT'S FREEDOM OF INFORMATION ACT OFFICER

The Freedom of Information Act, Public Act 096-0542, states that "The General Assembly hereby declares that it is the public policy of the State of Illinois that access by all persons to public records promotes the transparency and accountability of public bodies at all levels of government. It is a fundamental obligation of government to operate openly and provide public records as expediently and efficiently as possible in compliance with the Act." It is a requirement of this act to appoint a FOIA officer.

Mr. Harmon moved and Mrs. Klein seconded to appoint Jason Smith as the Freedom of Information Act Officer and Open Meetings Act Officer for Coal City Community Unit School District #1 for calendar year 2024.

Roll Call.

Ayes: Quint Harmon, Cindy Klein, Dan Engelhardt, Mary Gill, Shawn Hamilton, Ken Miller

Nays:

Absent: Steve Rogers

Motion: Carried.

C. DISCUSSION/ACTION ON SCHOOL LUNCH PROGRAM DONATION FOR THE EARLY CHILDHOOD CENTER

A donation was made in the amount of \$150 for the Early Childhood Center school lunch program from the Hamann Family. This donation will go towards paying lunch balances for students at the ECC. Mr. Hamann, former principal at the high school, his wife and grandchildren presented Mr. Spencer with this donation to cover school lunches at the Early Childhood Center. The Board and Mr. Spencer thanked Mr. Hamann and his family for their efforts and the donation.

Mrs. Gill moved and Mr. Engelhardt seconded to accept the donation in the amount of \$150 from the Hamann Family for the school lunch program at the Early Childhood Center.

Roll Call.

Ayes: Mary Gill, Dan Engelhardt, Shawn Hamilton, Quint Harmon, Cindy Klein, Ken Miller

Nays:

Absent: Steve Rogers

Motion: Carried.

D. DISCUSSION/ACTION ON THE DONATION FROM CONSTELLATION

**Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, January 3, 2024**

A donation was received from Constellation in the amount of \$800 to Coal City School District. This donation will go towards enhancing the district's Wellness Program and for equipment in the newly renovated fitness center. Board member Shawn Hamilton volunteered his time at Constellation in order for this donation to be received. Constellation has a grant program that allows employees to volunteer, and a donation will be made to the organization or charity of their choice based on the amount of number of hours the employee undertook. Mr. Spencer and the Board thanked Mr. Hamilton for his efforts and choosing the school district to receive the donation.

Mr. Harmon moved and Mr. Hamilton seconded to accept the donation from Constellation in the amount of \$800.

Roll Call.

Ayes: Quint Harmon, Shawn Hamilton, Dan Engelhardt, Mary Gill, Cindy Klein, Ken Miller

Nays:

Absent: Steve Rogers

Motion: Carried.

E. DISCUSSION/ACTION ON THE LIBRARY MEDIA GRANT

Allison Peterson, Librarian at the High School, was awarded the Library Media Grant from the Secretary of State in the amount of \$1,664.69. The grant funds provide supplementary support to the school's library media program. Mr. Spencer and the Board thanked Mrs. Peterson for her continuing to apply for this grant that enhances the district's media programs.

Mrs. Gill moved and Mr. Engelhardt seconded to approve the Library Media Grant from the Secretary of State, in the amount of \$1,664.69.

Roll Call.

Ayes: Mary Gill, Dan Engelhardt, Shawn Hamilton, Quint Harmon, Cindy Klein, Ken Miller

Nays:

Absent: Steve Rogers

Motion: Carried.

OPEN FOR ITEMS NOT KNOWN AT AGENDA PREPARATION TIME

COMMUNICATIONS FROM THE FLOOR

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) – none.

CLOSED SESSION

Mr. Hamilton moved and Mr. Engelhardt seconded to go to closed session at 6:11 p.m. for the purpose of considering information regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and administrative contracts. Board Secretary Mary Gill left the meeting at 6:16 p.m.

**Coal City Community Unit School District #1
Board of Education Meeting Minutes
Wednesday, January 3, 2024**

Roll Call.

Ayes: Shawn Hamilton, Dan Engelhardt, Mary Gill, Quint Harmon, Cindy Klein, Ken Miller

Nays:

Absent: Steve Rogers

Motion: Carried.

Mr. Engelhardt moved and Mrs. Klein seconded to return to open session at 6:19 p.m. Board Secretary Mary Gill returned to the meeting at 6:19 p.m.

Roll Call.

Ayes: Dan Engelhardt, Cindy Klein, Shawn Hamilton, Quint Harmon, Ken Miller

Nays:

Absent: Steve Rogers, Mary Gill

Motion: Carried.

**BOARD STUDY SESSION OF THE WHOLE DATE: JANUARY 31, 2024 @ 6:00 P.M.
In Coal City CUSD #1 Administrative Center Boardroom**

**NEXT REGULAR MEETING DATE: FEBRUARY 7, 2024 @ 6:00 P.M.
In Coal City CUSD #1 Administrative Center Boardroom**

ADJOURNMENT

Mr. Hamilton moved and Mr. Harmon seconded to adjourn the meeting at 6:19 p.m. President Miller asked if there was any opposition to the motion, hearing none considers the motion approved.

Kenneth P. Miller, President

Mary Gill, Secretary