

**CLASSIFIED JOB DESCRIPTION**

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**LICENSED MENTAL HEALTH CLINICIAN  
(ERMHS THERAPIST)**

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**JOB SUMMARY:**

Under the direction of the Executive Director of Special Education and Pupil Services; the licensed mental health clinician will provide a variety of educationally-related mental health services (ERMHS) to qualifying students.

**ESSENTIAL JOB FUNCTIONS:**

- Provides a variety of mental health services including, but not limited to individual, group, and family therapy to students who qualify for an Individualized Education Program (IEP) based on medical, developmental and/or social-emotional needs. These services may be provided within the academic or home setting.
- Maintains consistent collateral contact, collaboration, case management, and consultations with the student's IEP team members, including but not limited to family members, external service providers, and school/District officials regarding the student's needs and goals as well as progress on goals. These services need to be appropriately documented within progress reports.
- Develops, coordinates, implements, and evaluates the progress of intervention plans utilized to address the student's goals. These observations need to be documented and reported to the student's IEP team.
- Demonstrates competence in the assessment of and intervention in crisis situations.
- Assists in the integration and referral of community resources, including but not limited to medical, mental health, parent education, social services, and additional needs that may be requested to increase and maintain the overall positive functioning of the student and his or her family.
- Assists in the planning, development, implementation, and coordination of training programs relevant to mental health for district employees and parents.
- Participates in the development of any schoolwide initiative or policy related to the promotion of student well-being and mental health.
- Provides leadership; collaborates and assists staff to create a high-performance, service-oriented work environment that supports the District's and department's missions, objectives, and expectations; and promotes workplace diversity, positive employee relations, team building, and team orientation.
- Demonstrates cultural competency in relationships with students, families, and school/District officials within the academic setting by communicating with students and parents in an interpersonally skilled manner using courtesy, tact, diplomacy, sensitivity, patience, and professionalism.
- Attends and participates in meetings and trainings as required, which may occur beyond the normal work day.
- Ensures the proper prioritization, timely completion, and meeting of deadlines for any required reports, documentation and/ or assigned projects and tasks, as directed.
- Performs other related duties as assigned.

**ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:**

- High school diploma or GED required.
- Master's degree in social work (MSW) or marriage and family therapy (MFT) from an accredited college or university is required.

**LICENSES AND OTHER REQUIREMENTS:**

- Must be licensed by the State of California as a Licensed Clinical Social Worker (LCSW) or a Licensed Marriage and Family Therapist (LMFT) prior to employment.
- Must maintain Licensure for duration of employment.
- Possession of a valid California driver's license and availability of private transportation (mileage expense allowance provided).
- Bilingual candidates (Spanish) are encouraged to apply.

*Classified Salary Schedule: Range 56*

*BOARD APPROVED: 6/10/15*

*REVISION DATES: 7/17/23*

*08/09/2023*