

**CLASSIFIED JOB DESCRIPTION**

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**STUDENT ATTENDANT**

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**JOB SUMMARY:**

Under immediate supervision, performs required duties related to the education and care of physically and/or mentally handicapped students in their current program of instruction. Performs maintenance and custodial duties involved in tending to the needs of the students including feeding, dressing, toileting, and movement; may be assigned to a full inclusion program; may provide services to students in a language other than English; performs other related duties as required.

**ESSENTIAL JOB FUNCTIONS:**

- Reinforces concepts and curriculum as assigned by teacher.
- Assists with supervision of students regarding appropriate behavior.
- Supervises students for safety.
- Assists students with various disabilities in toileting and changing their clothes.
- Prepares, organizes and cleans materials and supplies related to the physical or medical needs of students.
- Positions students with special needs as prescribed by teacher and/or physician.
- Maintains confidentiality of all information related to students.
- Loads/unloads students with various disabilities off bus/changing tables.
- Maintains consistent behavioral management and modifications as established by the classroom teacher.
- Transports students to and from designated locations, e.g., bus, restroom, and playground.

**ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:**

- Evidence of successful experience working with and caring for students, preferably with students with disabilities.
- Ability to work under challenging conditions; to establish and maintain cooperative and effective relationships with adults; to demonstrate patience and tact in dealing with physically and/or mentally handicapped students. Physical ability to lift and handle students in caring for their personal needs, e.g., toileting, aiding with bladder and bowel apparatus, seizures, removing and replacing braces, etc.
- Knowledge of specific needs and behaviors associated with or related to students with severe physical and/or mental disabilities, e.g., orthopedic impairments, intellectual disability, severe emotional disturbances, etc.
- Knowledge of correct written and spoken English language.
- High school diploma or GED required.

STUDENT ATTENDANT  
Page 2

*Classified Salary Schedule: Range 22*  
*BOARD APPROVED: 08/19/97*  
*REVISION DATES: 06/03/03*  
*06/21/17*  
*09/12/18*  
*08/10/22*  
*07/18/23*  
*08/09/2023*