

CLASSIFIED JOB DESCRIPTION

AUTISM AND BEHAVIOR SUPPORT ASSISTANT

JOB SUMMARY:

As itinerant staff, provides support services for school-site teams. Works with students who have Autism Spectrum Disorder (ASD) or exhibit autistic-like behavior, including general education students and students with an Individualized Education Program (IEP) who exhibit maladaptive behaviors. Support services include student observations, consultation with school psychologist, behavioral consultation to general and special education teachers, and support staff. Consultation includes, but is not limited to, behavioral strategies, classroom management techniques, and appropriate behavioral supports in the educational environment for students with ASD, general education students, and students with an IEP who exhibit maladaptive behaviors. Trains classroom staff on the use of autism strategies including positive behavior supports, visual supports, prompting procedures, discrete trial, data collection, and behavior analysis.

ESSENTIAL JOB FUNCTIONS:

- Assists with training and implementation of appropriate techniques or methodologies to regulate student behavior and promote learning.
- Coordinates, develops, and executes Crisis Prevention Intervention (CPI) trainings to improve intervention strategies for staff on safe management of disruptive and assaultive behaviors.
- Designs and creates materials to assist students in meeting social, behavioral, and academic goals.
- Observes students with ASD or autistic-like behaviors and students with maladaptive behaviors.
- Assists in developing and implementing behavior support and intervention plans and coaches and models specialized strategies and techniques.
- Maintains regular communication and engages in case consultation with supervising Coordinator, psychologist, or teacher.
- Maintains a resource room and trains staff on the creation and implementation of visual supports to regulate student behavior and promote learning.
- Trains staff on how to create visual supports using current software.
- Generates a summary of services provided to students and staff.
- Develops inservice courses and conducts workshops and trainings for classified employees.
- Maintains records of sign up, attendance, and certification of Crisis Prevention Intervention (CPI) trainings.
- Collects and reviews participants' evaluations including content, method of presentation, and other factors for development of future trainings.
- Attends professional development courses and maintains current certification as a CPI instructor by attending trainings to demonstrate physical competency and practical training.
- Demonstrates comprehension of Nonviolent Crisis Intervention by competency-based written examinations.
- Maintains confidentiality of all information related to students.
- Performs other duties as assigned.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- Evidence of at least two years of successful experience working with students with ASD.
- Knowledge of applied behavioral analysis and teaching methodologies for children within the autism spectrum.
- Knowledge of correct written and spoken English language.
- Ability to work under challenging conditions while maintaining a positive attitude and flexibility.
- Ability to establish and maintain cooperative and effective relations with adults and ability to demonstrate patience and tact in dealing with disabled students.
- Ability to collect data related to student behavior and IEP goal progress.
- Ability to create and implement individualized learning programs in collaboration with school psychologists and teachers.
- Ability to produce written observations and reports documenting student behavior and provide evidence-based interventions to improve their program.
- Willingness to remain abreast of current best practices and research in the areas of autism, special education, and crisis intervention strategies.
- Willingness to receive instruction to become a CPI trainer.
- Ability to conduct CPI trainings with high physical demands and present workshops on a regular basis.
- Ability to maintain high training standards in communication, presentation, and problem solving.
- High school diploma or GED required.
- Must have own vehicle in good condition and be willing to travel to any school within the Chula Vista Elementary School District.

Classified Salary Schedule: Range 25

BOARD APPROVED: 06/05/07

REVISION DATES: 06/12/13

10/05/16

08/10/22

07/17/23

08/09/2023