

CLASSIFIED JOB DESCRIPTION

INTERPRETER-DHH

JOB SUMMARY:

Under general supervision of a teacher or administrator, facilitates the communication between hearing-impaired students and others by providing sign to voice and voice to sign interpreting/transliterating services and provides other assistance to the instructional program in limited classroom settings. May perform a variety of clerical and supportive duties of average complexity. Accomplishes related work as required.

ESSENTIAL JOB FUNCTIONS:

- Interprets/transliterates for hearing-impaired students in a limited classroom setting, using communication appropriate to the language and intent of the speaker and the level of the students.
- Interprets/transliterates hearing impaired students' communication into English in accordance with the needs of the assignment.
- Tutors individual students or groups of students in their language.
- Supports behavior management program.
- Participates in staff development programs as directed.
- Coordinates and supervises student use of a learning resource center.
- May assist student with self-help needs.
- Under supervision, checks student' auditory equipment and assists students in learning to check their own auditory equipment.
- May accompany students on buses during field trips.
- Actively supports and participates in the District classroom integration program as appropriate for this job class, provides emotional support, friendly attitudes, and general guidance.
- Establishes, maintains, and/or supports standards of personal conduct and discipline in accordance with the current discipline policy approved by the Board of Education.
- Performs other duties reasonably related to the job class.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- Knowledge of instructional/tutorial procedures; deafness and its effect on the language development of hearing-impaired individuals; the concept of total communication (use of residual hearing, speech reading, and manual communication); hearing aids; and correct language usage (spelling, grammar, and punctuation).
- Ability to translate spoken English into American Sign Language at a normal conversational rate as well as the ability to orally articulate from American Sign Language to spoken English; establish and maintain effective working relationships with adults and children; perform a variety of above-average to complex tasks; understand and carry out oral and written instructions; prepare reports as required; use good grammar; and exercise patience and tact in dealing with physically and/or mentally disabled children.

- Adapt his/her American Sign Language to fit the needs of the population he/she is working with.
- Experience and Education – High school diploma or GED required. The skills, knowledge, and abilities listed above would typically be acquired by the successful completion of one year in an interpreter training program and one year of paid or voluntary experience working with deaf or hard-of hearing individuals who use American Sign Language. One year of additional experience of acceptable level and quality may be substituted for the training program requirement.
- This class is distinguished from the Instructional Aide class in that the level of sign language proficiency must be advanced and requires interpreting services in mainstream classes.
- Certification in Registry for Interpreters of the Deaf (RID) Level 4 or Educational Interpreter Performance Assessment (EIPA) Level 4 is required.

Classified Salary Schedule: Range 41
BOARD APPROVED: 01/29/90
REVISION DATES: 05/01/90
09/13/11
07/01/15
09/14/22
07/17/23
08/09/2023