

CLASSIFIED JOB DESCRIPTION

ROOFER-FLOORER

JOB SUMMARY:

Roofing: Under general supervision of the Lead General Maintenance, performs journeyman level emergency and general roof repairs, and may include total roof replacements on a vast variety of roofing systems.

Flooring: Under general supervision performs at journeyman level emergency (safety hazards) and general floor covering repairs including total replacements on a variety of floor coverings.

ESSENTIAL JOB FUNCTIONS:

- Repairs flooring, roofing, terrazzo, and ceiling tile.
- Replaces flooring, roofing, and ceiling tile.
- Installs flooring, roofing, and ceiling tile.
- Purchases supplies and materials.
- Transports self, materials, tools, and equipment.
- Schedules job orders.
- Estimates costs for material and labor.
- Coordinates work orders with other trades, i.e., carpenters.
- Directs workflow of temporary employees.
- Assists in developing specifications.
- Records specifications, repairs, replacements, and materials.
- Performs other tasks as requested.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- Evidence of four years successful recent experience as a journeyman under the supervision and training of a skilled journey level employee in the same field.
- Ability to read blueprints, estimate time and material for job orders; train and direct efforts of others effectively, and drive a light truck or van to and from jobs.
- Knowledge of methods, tools, equipment, materials, and means of transportation for the journey level tasks of the roofing/flooring.
- High school diploma or GED required.
- Graduation from a recognized trade school, or completion of equivalent training and experience.
- Must possess a valid California driver's license. Must have a good driving record. Must be insurable under the District's insurance program and must maintain insurability.

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Classified Salary Schedule: Range 35
BOARD APPROVED: 10/01/96
REVISION DATES: 10/19/04
12/10/14
07/17/23
08/09/2023