

CLASSIFIED JOB DESCRIPTION

GENERAL MAINTENANCE -- EQUIPMENT OPERATOR

JOB SUMMARY:

Under general supervision, performs a variety of skilled, journeyman level jobs in the maintenance and operation of equipment, buildings, and grounds; performs other duties as assigned.

ESSENTIAL JOB FUNCTIONS:

- Builds and assembles playground equipment, lunch tables, and office equipment; structures inter-walls/additions, retaining walls, sidewalks, and other masonry projects; and bracket/braces.
- Installs various items such as playground equipment, office partitions, and portable classroom foundations.
- Repairs and maintains items vandalized and deteriorated, fences, tables, exterior and interior walls, flooring, and roofing within the District.
- Replaces defective parts such as hydraulic hoses, filters, tie downs, clamps, and accessories on District equipment.
- Operates truck and trailer to transport self, equipment, and materials.
- Operates hand-powered equipment.
- Communicates with school officials, supervisors, coworkers, and vendors.
- Documents job and work orders, costs, estimates of work activities, and problems or issues.
- Transports and operates Bobcat and attachments.
- Procures materials, supplies, and equipment.
- Prepares time and material cost estimates and purchase orders.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- Evidence of four years successful experience in construction and maintenance of equipment, buildings, and grounds, and at least one year as an equipment operator.
- Ability to follow oral and written directions; mechanical ability; physical strength and agility; drive dump truck and other mechanized equipment; read blueprints and specifications; communicate and interact effectively and professionally under pressure.
- Knowledge of practices, tools, equipment, and materials used in maintenance trades.
- High school diploma or GED required.
- Must possess a valid California driver's license (Class A license required). Must have a good driving record. Must be insurable under the District's insurance program and must maintain insurability.
- May be required to carry a pager at night and weekends and respond to emergency calls.

- May be required to complete asbestos and lead training and perform asbestos and lead removal.

Classified Salary Schedule: Range 35
BOARD APPROVED: 04/24/01
REVISION DATES: 10/19/04
08/12/15
11/15/17
07/17/23
08/09/2023