

CLASSIFIED JOB DESCRIPTION

**CHILD NUTRITION SERVICES COMMERCIAL
APPLIANCE/HEATING, VENTILATING & AIR
CONDITIONING (HVAC) TECHNICIAN**

JOB SUMMARY:

Under general supervision, performs journeyman-level installations, maintenance, and repairs of commercial food service equipment and heating, ventilating, and air conditioning HVAC equipment; is familiar with applicable refrigeration, heating, and electrical codes; and performs other duties as required.

ESSENTIAL JOB FUNCTIONS:

- Troubleshoots, installs, adjusts, and replaces commercial kitchen appliance equipment.
- Performs major and/or minor repair, as well as preventive and corrective maintenance of kitchen equipment.
- Coordinates, prioritizes repairs in a timely manner, and recommends equipment replacement as needed.
- Commissions new kitchens and equipment installation.
- Reads and understands Health Department regulations and keeps equipment compliant.
- Troubleshoots and diagnoses HVAC equipment and performs repairs as needed.
- Cleans coils and maintains cleanliness in refrigeration and HVAC systems.
- Installs HVAC and associated equipment.
- Documents work orders, equipment inventory, and preventive maintenance log and associated paperwork.
- Transports self and materials to job sites.
- Recovers and recycles refrigerants.
- Diagnoses equipment failure and recommends remedy.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- Evidence of four years of recent successful experience in the heating and refrigeration field.
- Advanced troubleshooting and repair skills related to commercial kitchen systems.
- Ability to read blueprints, schematics, and operations and maintenance manuals and apply this knowledge in the repair of all District food service and HVAC equipment.
- Ability to train and demonstrate proper, safe use and operation of equipment to staff.
- Ability to estimate time and materials.
- Under limited supervision, must have ability to troubleshoot and repair heavy commercial HVAC equipment (5 tons and above) and repair most light commercial HVAC equipment (5 tons and below).

CNS COMMERCIAL APPLIANCE/HEATING, VENTILATING, AND CONDITIONING (HVAC)
TECHNICIAN
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- Ability to communicate and interact effectively and professionally under pressure.
- Ability to get along well with others.
- Knowledge of equipment used in District kitchens, i.e. walk-in and reach-in refrigerators/freezers, hoods, dish machines, gas and electric stoves, ranges, convection ovens, hot cabinets, steam tables, and milk coolers.
- Knowledge of methods, tools, and equipment associated with HVAC trade.
- High school diploma or GED required, preferably supplemented with additional units in recognized trade school or completion of equivalent training or experience.
- Must possess a CFC Class I and II certification.
- Must complete asbestos and lead awareness training.
- Must be willing to carry a cellular phone and respond to off-hour calls.
- Must possess a valid California driver's license. Must have a good driving record. Be insurable under the District's insurance program and must maintain insurability.

Classified Salary Schedule: Range 39
BOARD APPROVED: 06/15/10
REVISION DATES: 11/14/18
07/16/23
08/09/2023