

CERTIFICATED JOB DESCRIPTION

SCHOOL SOCIAL WORKER

JOB SUMMARY:

Under the supervision of the site administrator, assumes delegated responsibility for student services at the school site. Provides onsite counseling services to students; supports social emotional needs; assists students with their adjustment to school, and fosters healthy relationships with teachers, administrators, and other students.

ESSENTIAL JOB FUNCTIONS:

- Implements programs and activities to develop and maintain a safe, supportive learning environment and a positive school climate.
- Makes preliminary evaluation of referred students and requests the services of District special services personnel when appropriate.
- Provides individual and group counseling for students.
- Counsels students and consults with parents on matters relating to students' adjustment to school.
- Assists teachers to interpret the strengths and needs of individual students.
- Provides consultation to teachers, staff, and parents on students' behavioral and emotional needs.
- Conducts risk assessments and develops intervention plans to promote students' adjustment to school.
- Participates in and contributes to the school Student Success Team and special education processes (Individualized Education Program, 504 Plans, Behavior Intervention Plan).
- Acts as a liaison with District pupil services personnel assigned to the school as directed by the principal.
- Facilitates the referral of students and families to community agencies for services and resources.
- Facilitates social emotional learning activities throughout the school environment.
Assists the principal in planning and conducting professional development experiences for the staff on topics such as child development, fostering healthy relationships, and addressing the social emotional needs of students.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- **Qualifications**
Knowledge of the school social work practice model, student support programs, evidence-based based interventions, and community and school-based prevention services.

Ability to collaborate with school personnel, program providers and community organizations to analyze issues and concerns and propose solutions; communicate effectively in oral and written form; establish and maintain effective organization, community, and public relationships; and provide exemplary presentations.

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- **Credential**
Pupil Personnel Services Credential with Social Worker Authorization
- **Education:**
Master of Social Work

Certificated Salary Schedule

BOARD APPROVED: 05/17/17

REVISION DATES: