

CERTIFICATED JOB DESCRIPTION

**SPECIAL DAY CLASS – MILD/MODERATE,
MODERATE/SEVERE**

JOB SUMMARY:

Under the supervision of the site administrator, the Special Day Class teacher provides students with disabilities a program that enables him/her to reach his/her fullest physical, emotional, psychological, and behavioral potential. Provides consultation, coordination, planning, curricular resources, evaluation, remediation, and direct instructional services for students with special needs placed in a special day class.

ESSENTIAL JOB FUNCTIONS:

- Teaches students with disabilities in a special day class the portions of a basic educational program that are in keeping with individual abilities and in alignment with District-adopted core curriculum and state standards. Includes support for those elements which develop the maximum amount of self-reliance and functional independence.
- Prepares Individualized Education Programs (IEPs) and determines goals in alignment with state standards and District-adopted core curriculum.
- May serve as a member of the Student Study Team as deemed appropriate. Serves as a member of the IEP team.
- Serves as the primary case manager for Special Education purposes for students in the class and ensures that the IEP is implemented as written and as agreed to by the IEP team.
- Promotes readiness to learn in areas of motor, community, vocational, and self-help skills through daily academic and functional learning blocks for language arts, math, science, and social studies as determined by the IEP team.
- Blends basic skills including speech and language, motor, academics, and social skills into functional activities, as appropriate to the needs of the individual student.
- Provides integrated learning opportunities in appropriate subjects as deemed appropriate by the IEP team.
- Provides guidance to and utilizes instructional aides, community volunteers, and cross-age tutors to assist with instruction in a variety of environments in an effective manner.
- Confers frequently with parents and professional staff members on the planning, implementing, and evaluating of each student's progress.
- Confers with professional team members regarding eligibility for related services within educational service model.
- Maintains ongoing communication with parents/guardians and outside professional consultants and agencies as appropriate to the needs of the student.
- Maintains appropriate professional relationships with the school staff to facilitate the concept of mainstreaming and integration of students on a regular basis.
- Performs those duties that are normally a part of the school staff activity.

- Continues professional growth in the knowledge, laws, regulations, and practices of the education of students with special education needs.
- Maintains progress records aligned to IEP goals and uses data collection to inform instructional decisions, supports research-based instruction, and demonstrates student achievement.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- **Credential:**
Education Specialist - Mild/Moderate and/or Moderate/Severe or equivalent.
CLAD or equivalent.
Early Childhood Education Special Education Credential (Preschool Services only).
- **Education:**
Bachelor’s degree, including all courses needed to meet credential requirements.

Certificated Salary Schedule

BOARD APPROVED: 11/4/74
REVISION DATES: 6/1/76
3/20/91
10/4/05
1/19/10