

CERTIFICATED JOB DESCRIPTION

**RESOURCE TEACHER, SPECIALLY FUNDED PROJECTS
(DISTRICT)**

JOB SUMMARY:

District: Under the supervision of the department Director or Coordinator, plans and implements the objectives of the project.

ESSENTIAL JOB FUNCTIONS:

- Work directly with adults, including District teachers, paraprofessionals, and administrators.
- Assist the department in developing, writing, implementing, and evaluating the staff development or special project.
- Plan, schedule, and provide staff development related to the area of responsibility.
- Attend staff development and meetings related to area of responsibility or special project.
- Assist department with setting and evaluating goals and objectives.
- Perform other duties as assigned.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- **Credential:**
Multiple Subject Teaching, or credential deemed appropriate for the specific position.
“No Child Left Behind” compliant.
CLAD or BCLAD or equivalent.
- **Education:**
Master’s degree, including all courses needed to meet credential requirements.
- **Personal Qualities:**
Must have demonstrated leadership, organizational and communication skills, and the ability to relate well with others, including teachers, paraprofessionals, and administrators.
- **Experience:**
Three years of highly successful classroom teaching in the District. Knowledge of and experience in staff development and specially funded project area.