

CERTIFICATED JOB DESCRIPTION

**RESOURCE TEACHER, SPECIALLY FUNDED PROJECTS
(SCHOOL SITE)**

JOB SUMMARY:

School Site: Under the supervision of the site administrator, assists in planning and implementing programs to achieve the goals of the School Single Site Plan for Student Achievement and project.

ESSENTIAL JOB FUNCTIONS:

- Working directly with pupils, including instruction as outlined in the Single Site Plan for Student Achievement or project.
- Assist the school staff in implementing the instructional program as identified by the school, the Single Site Plan for Student Achievement, or project.
- Assist the school community in developing, writing, implementing, and evaluating the Single Site Plan for Student Achievement or specific project.
- Schedule and provide staff development for school staff including teachers, paraprofessionals, volunteers, and parents as described in the Single Site Plan for Student Achievement or project.
- Assist the school staff in recruiting and planning parent/community involvement and participation.
- Attend staff development and meetings that are related to the school's goals or project.
- Assist in writing and evaluating the Single Site Plan for Student Achievement or project.
- Perform other duties as assigned.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- **Credential:**
Multiple Subject Teaching, or credential deemed appropriate for the specific position.
"No Child Left Behind" compliant.
CLAD or BCLAD or equivalent.
- **Education:**
Master's degree, including all courses needed to meet credential requirements.
- **Personal Qualities:**
Must have demonstrated leadership, organizational and communication skills, and the ability to relate well with others, including teachers, paraprofessionals, and administrators.
- **Experience:**
Three years of highly successful classroom teaching in the district. Knowledge of and experience in staff development and specially funded project area.