

CERTIFICATED JOB DESCRIPTION

**RESOURCE TEACHER
(STAFF DEVELOPMENT, SPECIAL EDUCATION)**

JOB SUMMARY:

Under the supervision of the Executive Director of Pupil Services and Instruction with support from Instructional Services and Support Department, provides Districtwide staff development for a variety of curricular areas with an emphasis on literacy. Improve or expand classroom teaching strategies for all teachers and support the work at all sites.

ESSENTIAL JOB FUNCTIONS:

- Organize and conduct staff development in a variety of curricular areas including special education.
- Provide leadership in curriculum development projects.
- Model strategies for and coach general education and special education classroom teachers.
- Provide staff development to schools and groups of special education teachers as requested.
- Assist with the selection and implementation of new curriculum materials and instructional software.
- Serve as leader for functional skills curriculum development.
- Provide information to community groups (PTA, DAC/DELAC, Connections, Community Advisory Committee/SELPA).
- Support the work of school site instructional leadership teams.
- Attend and participate in professional development related to school needs and district focus.
- Serve as support provider for Level II special education credentialing.
- Serve as a vital member of the Instructional Services and Support team.
- Performs other duties as assigned.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- **Credential:**
Multiple Subject Teaching.
CLAD or BCLAD, or equivalent.
"No Child Left Behind" compliant.
Educational Specialist – Mild/ Moderate or Moderate/Severe or equivalent.
- **Education:**
Bachelor of Arts or Bachelor of Science, Master's degree preferred (curriculum related).
- **Personal Qualities:**
Ability to provide leadership, self-initiator. Communicates effectively orally and in writing.
Ability to work with new and experienced staff. Knowledge of up-to-date theories, techniques, and methodologies related to curriculum and staff development for both special education and general education teachers.

- **Experience:**
Five years experience as a classroom teacher, extensive leadership in staff development.

Certificated Salary Schedule

BOARD APPROVED:

REVISION DATES: 10/4/05