

## **CERTIFICATED JOB DESCRIPTION**

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# **LEAD TEACHER**

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### **JOB SUMMARY:**

Under the supervision of the Executive Director of Language Development or Senior Director, Instructional Services and Support, the Lead Teacher for designated areas supports the continuous development of designated programs within the Chula Vista Elementary School District. Designated areas include Biliteracy (Dual Immersion) and Language Development, VAPA disciplines, Physical Education, and other areas of instruction. The lead teacher provides professional learning and specialized support to district and school site staff responsible for instructional programs in designated areas; establishes effective rapport and collaboration with educators to support the development of skills, attitudes, and knowledge needed to design teaching and learning to promote each student's ability and to meet or exceed standards; creates a flexible system of support for elementary programs and an environment favorable to learning and personal growth.

### **ESSENTIAL JOB FUNCTIONS:**

- Collaborates with a team of Lead Teachers, the Instructional Services and Support department, school site personnel, and educational partners.
- Designs innovative instructional programs that are student centered.
- Creates instructional materials and lessons with scaffolds to support the needs of students.
- Provides professional learning and support for implementation of instructional programs in designated areas.
- Facilitates meetings and learning for staff and educational partners
- Promotes the access and effective utilization of curriculum, materials, resources and technology.
- Assists in meeting requirements for state, federal and district programming.
- Develops and supports relationships that foster education for all students.
- Establishes a positive and inclusive climate and maintains a culture of collaboration.
- Maintains open and consistent communication that is clear.
- Attends regularly and participates fully in team meetings.
- Performs other educationally related duties.

### **ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:**

- **Credential:**
  - Multiple Subject Teaching Credential for Biliteracy (Dual Immersion).
  - Multiple Subject Teaching Credential with Subject Matter Authorization or Single Subject Teaching Credential for VAPA positions.

AND

- CLAD or BCLAD or equivalent (as applicable for the position).

- **Education:**

Bachelor's Degree, including all courses needed to meet credential requirements.

Lead Teacher

Page 2

- At least 5 years of teaching experience in the discipline in which you would be a lead teacher.

*Certificated Stipend*  
*Certificated Salary Schedule*  
*BOARD APPROVED: 12-16-24*