

**CERTIFICATED JOB DESCRIPTION**

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**MULTI-TIERED SYSTEM OF SUPPORTS—READING  
(MTSS-R) COACH, SPECIALLY FUNDED PROJECTS  
(DISTRICT)**

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**JOB SUMMARY:**

Under the supervision of the Director of Professional Development and Academic Coaching and Director of Multi-Tiered System of Supports: Behavioral, Social-Emotional, and Academic, the MTSS-R Coach will serve during the 2021-22, 2022-23, and 2023-24 school years to support up to five school sites in the implementation of four components of an MTSS-R model for students in Grades 1 and 2.

**ESSENTIAL JOB FUNCTIONS:**

- Facilitates MTSS-R team meetings using standard agendas.
- Provides support to the MTSS-R team and instructional staff with analysis and use of student data to inform instructional decisions and practices.
- Meets regularly with site administration to review student assessment and MTSS-R implementation data and assess progress towards goals.
- Provides technical assistance focused on effective Tier I instruction and Tier II intervention.
- Conducts classroom visits to support teachers with instructional strategies and provide modeling and feedback.
- Provides individual support to Tier II interventionists through classroom visits, modeling, and feedback.
- Assists with conducting implementation data collection in Tier I and Tier II.
- Participates in classroom visits with technical assistance providers.
- Serves as a liaison between school staff and technical assistance providers.

**ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:**

- **Credential:**
  - Multiple Subject Teaching, or credential deemed appropriate for the specific position.
  - “No Child Left Behind” compliant.
  - CLAD or BCLAD or equivalent.
- **Experience:**

Five years of highly successful classroom teaching.
- **Highly Desired Skills:**
  - Expertise in beginning reading instruction based on the science of reading.
  - Experience implementing components of an MTSS framework.
  - Experience with administration and interpretation of screening, diagnostic, and progress monitoring assessments, including working with associated online data systems.
  - Prior coaching experience
  - Excellent written and verbal communication

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- Ability to balance and prioritize professional duties, as well as plan and prepare for coaching responsibilities.
- Demonstrated punctuality, preparedness, organization, and commitment.
- Knowledgeable about current and past research in content areas and other pedagogies relevant to the coaching role.

*Certificated Salary Schedule*

BOARD APPROVED: 04/14/21

REVISION DATES: