

CERTIFICATED JOB DESCRIPTION

ELEMENTARY MUSIC TEACHER (K-6)

JOB SUMMARY:

Under the supervision of the site administrator, provides sequential standards based music instruction for pupils in Grades K, 1, 2, 3, 4, 5, and 6 or a combination thereof, and assists in other school programs as assigned. Creates a flexible elementary grade program and a class environment favorable to learning and personal growth. Establishes effective rapport with pupils to motivate them to develop skills, attitudes, and knowledge needed to provide a good foundation for further participation in the total school program, in accordance with each pupil's ability and to meet the Visual and Performing Arts (VAPA) Content Standards for California in Music. Establishes good relationships with parents and other staff members. Supervises instructional assistants, student teachers, and parent volunteers when applicable.

ESSENTIAL JOB FUNCTIONS:

- Teaches string orchestra, band, choir, or general music ensemble aligned to the VAPA Content Standards for California in Music.
- Develops and supports relationships with community partners that foster VAPA education for all students.
- Collaborates with staff and administration in planning and organizing performances.
- Attends a reasonable number of meetings, parent conferences, and evening school programs, may include school performances, that require student supervision.
- Instructs students in citizenship, basic communication skills, and other elements of the course of study specified in state law and District Administrative Regulations and procedures.
- Develops lesson plans and instructional materials, and provide scaffolded lessons in order to adapt the curriculum to the needs of each student.
- Translates lesson plans into learning experiences to best utilize the available time for instruction.
- Establishes and maintains standards of student behavior needed to achieve a functional learning atmosphere in the classroom.
- Reports progress of students to classroom teachers as needed in meeting the music standards taught each quarter.
- Communicates with parents through a variety of means.
- Identifies student needs and cooperates with other professional staff members in assessing and helping students solve health, attitude, and learning problems.
- Creates an effective environment for learning and collaborates with site administration to secure storage space for musical instruments and tools for teaching general music.
- Maintains professional competence through participation in inservice education activities provided by the District and school, and/or in self-selected professional growth activities.
- Performs basic attendance accounting and business services as required.
- Supports the administration of standardized tests and other District-selected tests in accordance with the District testing program.
- Selects and requisitions books, instructional aids, and instructional supplies and maintain required inventory records.

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- Ensures a comfortable room environment through control of heating, lighting, and ventilation to the extent possible.
- Shares in the sponsorship of student activities and participates in faculty committees.
- Plans and coordinates the work of instructional assistants and other paraprofessionals.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

• **Credential:**

- Multiple Subject K-8 Teaching Credential
 - With supplemental credential in music

OR

- Multiple Subject K-8 Teaching Credential
 - With verified years of experience in music

OR

- Single Subject Music Credential

AND

- CLAD or BCLAD or equivalent
- “No Child Left Behind” compliant

• **Education:**

Bachelor’s Degree, including all courses needed to meet credential requirements.

• **Personal Qualities:**

Appearance, grooming, and personality that establish a desirable example for students. Ability to meet District standards for physical and mental health. Better-than-average recommendations from student teaching supervisors or other professionals who have observed the personal characteristics, scholastic attainment, and classroom performance of the teacher.

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Certificated Salary Schedule

BOARD APPROVED: 09/12/18

REVISION DATES: