

CERTIFICATED JOB DESCRIPTION

BEHAVIOR SPECIALIST

JOB SUMMARY:

Under the supervision of the Coordinator of Special Education and the site administrator, the Behavior Specialist assists in developing, implementing, and training staff in the use of positive behavior support and intervention techniques for special education students. The special education students include, but not limited to severely handicapped, autism spectrum, emotionally disturbed, conduct disorders, oppositional defiant disorders, obsessive-compulsive disorder, and school phobias. Additionally, they assist in data collection and assessment for behavior support services.

ESSENTIAL JOB FUNCTIONS:

- Assist with data collection and assessments for behavior support services.
- Assist with the development and implementation of positive behavior support and intervention techniques and positive behavior support plans as part of the Individualized Education Program (IEP) process.
- Provide training in data collection and in the use of positive behavior support and intervention techniques and instructional methodologies for educational staff.
- Assist in developing augmentative and/or alternative communication systems.
- Monitor student progress and make recommendations for ongoing service as appropriate.
- Attend IEP meetings as assigned to provide information.
- Provide in-service training and make presentations to District staff.
- Assist in the development of training material and manuals.
- Maintain a variety of service related records and prepare reports.
- Contact District staff, parents, and other agencies.
- Travel to school sites as required; maintain regular contact with special education certificated staff.
- Attend meetings and conferences as assigned.
- Accompany parents and students to appointments with healthcare professionals.
- Knowledge of Hughes Bill and Special Education Laws.
- Conduct functional analysis assessments as appropriate.
- Demonstrate professional ability to relate to parents, teachers, and IEP team, particularly during stressful interactions.
- Perform all other obligations mandated by laws or Board policy, and other tasks assigned by the Administration.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- **Credential:**
Education Specialist – Moderate/Severe or equivalent.

- **Education:**
Bachelor's Degree, including all courses needed to meet credential requirements.
- **Personal Qualities:**
Appearance, grooming and personality that establishes a desirable example for students. Ability to meet District standards for physical and mental health. Better than average recommendations from student teaching supervisors or other professionals who have observed the personal characteristics, scholastic attainment, and classroom performance of the teacher.

CERTIFICATED SALARY SCHEDULE

BOARD APPROVED:

REVISION DATES: 10/4/05