



HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT SPECIAL EDUCATION LOCAL PLAN AREA (SELPA) COMMUNITY ADVISORY COMMITTEE



BUSINESS MEETING

Tuesday, April 15, 2025

10:00 AM to 11:30 AM

Willow Adult Education Center (North Conference Room)

14101 E. Nelson Avenue, La Puente, CA 91746

MEETING MINUTES

I. CALL MEETING TO ORDER (Welcome and Introductions)

The HLPUSD SELPA Community Advisory Committee (CAC) meeting was called to order at 10:07 a.m. on Friday, April 18, 2025.

II. ROLL CALL (Establishment of Quorum)

A quorum was established with over 51% of the CAC members present at 10:07 a.m.

III. APPROVAL OF AGENDA

The agenda was presented. A motion was made by Alan Morton to approve the agenda as presented. Orquidea Campa seconded the motion.

Motion made by: Alan Morton

Seconded by: Orquidea Campa.

Nays: 0

Abstain: 0

IV. PUBLIC COMMENTS

- a. The first parent expressed gratitude to the CAC for offering a hybrid format, which allowed her to participate in last month's meeting without having to attend in person.
- b. A second parent raised concerns about the agenda topics discussed during the last Board of Education meeting, specifically regarding budget cuts and the dismissal of several Directors from education services administrator positions. They also inquired about who would be taking over the CAC meetings, Special Education and SELPA going forward if this were to happen.
- c. A third parent thanked the CAC for raising awareness about the Autism Acceptance Event hosted by the Los Angeles Sheriff's Department (LASD) and the City of Industry and encouraged the community to participate in future events.

- d. Another parent mentioned her lack of awareness regarding the decisions made at the recent Board of Education meeting and concerns with losing the Executive Director of Special Education/SELPA.

V. APPROVAL OF MINUTES

The March 18, 2025, CAC Meeting Minutes were made available prior to the meeting as well as at this meeting. Alan Morton motioned to accept the minutes as presented, and Orquidea Campa seconded the motion.

Motion made by: Alan Morton

Seconded by: Orquidea Campa

Nays: 0

Abstain: 0

VI. REPORTS

a. Special Guests: No Special Guests

b. Agency Updates:

- i. San Gabriel Pomona Regional Center Update: Jaime Diaz, Client Services Manager

- 1. Upcoming Events and Trainings:

- a. Special Education Training Sessions for Parents/Caregivers:

- i. April 28, 2025: Understanding the IEP Document

- ii. May 19, 2025: Development of a Supportive IEP

- iii. June 23, 2025: 504 vs. IEP – Which is Best for My Student?

- b. Self-Determination Support Group – "The Waiting Room":

- i. Meets every 3rd Thursday of the month at 5:30 PM

- ii. Upcoming Dates: April 17 and May 15, 2025

- c. CalABLE Presentation:

- i. Date: April 24, 2025

- ii. Time: 11:00 AM – 12:00 PM

c. CAC Updates

- i. **CAC Award Ceremony Update:** Adriana Villareal-Sanchez provided an update on the CAC Awards Ceremony, currently scheduled for May 6, 2025, at Los Altos High School and reminded the CAC that the original date had to be rescheduled due to a Board of Education meeting that was scheduled. Due to concerns expressed by various parents and staff members, who may not be able to attend due to the many end of the year activities happening districtwide. Therefore, two alternative options were proposed: 1. Keep the ceremony as planned or 2. Celebrate the recognized individuals at their respective sites. A parent asked if the CAC Award Winners could be recognized at a Board of Education Meeting. Dr. Helguera responded that she could submit a slide with the names of the Awards Winners so that the names could be announced as part of the celebration slides during an upcoming Board of education Meeting. A vote was conducted on the two proposed options, 10% of participants preferred to keep the awards ceremony at Los Altos High School, while 90% opted for the celebration at

individual sites. CAC members asked if they could be notified when the award winners would be recognized so that they may be able to attend the recognition at their sites. Dr. Helguera stated that the information would be shared once it was determined who the winners would be.

d. District/ SELPA Updates

- i. Dr. Mayra J. Helguera, Executive Director, Special Education/SELPA: Dr. Helguera provided a brief overview of a recent incident involving an 11-year-old boy and law enforcement, highlighting its tragic nature. And shared the significance of the work that the LASD has been doing to increase workshops and training focused on how to appropriately engage with individuals with disabilities in the community. She discussed the Autism Acceptance event that took place on April 2, 2025, at the Industry Expo Center emphasizing the positive impact it had on the community and expressing her hope for changes that would foster greater inclusion of individuals with disabilities in our community. Additionally, Dr. Helguera mentioned local vendors who offered haircuts and other self-care services at the event. Dr. Helguera also provided a timeline for the transition of the Special Education/SELPA Department from Palm Canyon School to the District Office. She encouraged community attendance at Palm Elementary School's upcoming Annual Autism Acceptance Walk and mentioned that all parent, families, students, staff, and community members are welcome.

VII. DISCUSSION ITEMS

- a. **May 6, 2025, CAC Meeting:** Dr. Helguera asked the CAC if they would be interested in having a meeting on May 6, 2026, to present the proposed 2025-26 Annual Budget Plan and Annual Services Plan, both of which are required to be updated annually and presented to the Governing Board of Education for approval as part of the SELPA Local Plan. Typically, these documents are posted on the District's Special Education/SELPA webpage. The plans will not receive approval until the end of June 2025, coinciding with the District's budget approval process and a Public Hearing which would be conducted during a Board of Education meeting. She explained that the plans are regulated by state templates, and funding is closely monitored. For example, the District receives a \$1,000.00 grant that is strictly allocated to provide professional development for preschool staff. The Fiscal Department is currently working on the budget for the upcoming next year, and Dr. Helguera will try to arrange for a member of the Fiscal Department to attend a future CAC meeting in case the CAC had questions about the Annual Budget Plan. The CAC agreed to have this additional CAC Business meeting on May 6, 2025.
- b. **2025-26 CAC Meetings and Parent Training Proposed Dates:** Adriana Villarreal-Sanchez informed the CAC that the names of applicants for CAC membership will be submitted for Board approval at the May 8, 2025, Board of Education meeting, with a total of 18 names being presented. The CAC discussion proposed times for CAC Business Meetings and agreed that the CAC Business Meetings will continue to take place on Wednesdays from 10:00 - 11:30 AM, followed by Parent Trainings from 11:30 AM - 12:30 PM. The CAC Business Meetings and morning Parent Trainings will continue to be held in a hybrid format. The Parent Trainings will be also be offered virtually from 5:00 to 6:00 PM. Proposed meeting dates are as follows: September 17, 2025; October 15, 2025; November 19, 2025; January 21, 2026; February 18, 2026; March 18, 2026; and May 5, 2026. Training topics will be determined at the next CAC

meeting. The CAC was in agreement with the proposed dates and times. Dr. Helguera noted that the meeting dates for January, February, March, and May may need to be adjusted based on newly released board meeting dates to avoid conflicts, particularly for evening parent training sessions.

- c. CAC Making a Difference Recognition Awards: Dr. Helguera announced that she would be sending out nomination forms, which were reviewed at the last CAC meeting and was met with unanimous agreement.

VIII. Adjournment

Mr. Morton made a motion to adjourn the CAC Business Meeting at 10:56 AM, Orquidea Campa seconded this motion.

Motioned: Alan Morton

Seconded: Orquidea Campa

Nays: 0

Abstain: 0

Reasonable Accommodations for Individuals with Disabilities

In compliance with the Americans with Disabilities Act, should special assistance/reasonable accommodations be required for you to participate in this meeting, please contact the HLPUSD SELPA Office at (626) 933-6507 at least seventy-two (72) hours prior to this meeting. This will enable the HLPUSD SELPA to make reasonable arrangements to assure accessibility to this meeting.