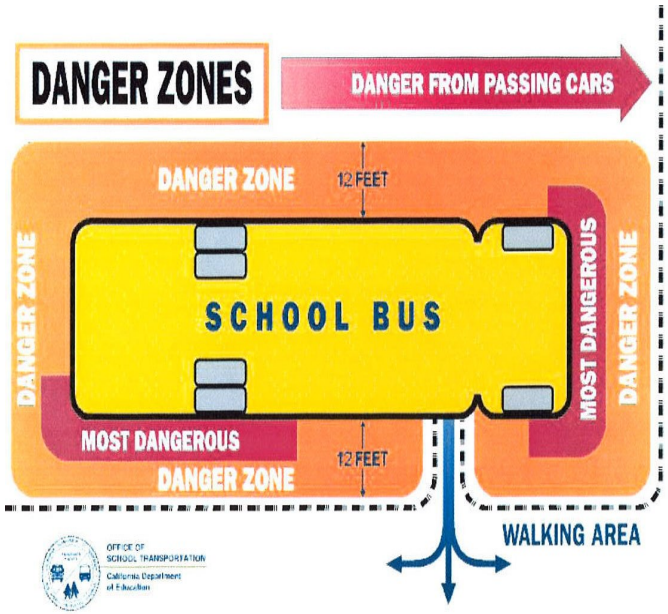
School Bus Transportation Guide

Contact Us:
Transportation Dept.
12485 Joerger Dr.
Truckee, CA 96161
Phone: 530-550-0745
ttusd.org/transportation

School Closure & Snow Lines Info:
Truckee 530-582-2510
Lake 530-582-7020
www.ttusd.org



BUS STOP CHANGES

Same day changes will NOT be permitted without prior approval from the transportation department. If approved, the parent must send a note with their child.

-We provide a safe and efficient home to school transportation program for over 3,000 students.
-All students have a designated primary and secondary bus stop and we have buses to accommodate those designated stops.
-Our bus routes are at capacity and we are limited in our ability to accommodate guest riders at this time.
-A guest rider is anyone who wants to ride to a bus stop that is not noted on their bus pass. Please note - guest riders are subject to availability on the bus on any given day. If you want your child to be a guest rider, or you have a change to your child's bus stop, **please contact the TTUSD Transportation Office (not your school office)** so we can see how to best accommodate your student.
-Students are required to participate in a school bus evacuation drill each year.

ELECTRONIC BUS PASS

All students riding the bus must have a bus pass in their possession and must scan the pass when entering *and* exiting the bus. All families must re-apply each school year for a new bus pass.

Enroll in MyView. It allows you to see where/when your child entered/exited the school bus (as long as they scanned their bus pass!) Parents may register at MyView App

CONDUCT AT BUS STOPS/SCHOOL LOADING ZONES

Students shall wait at bus stops/loading zones in a safe and orderly manner. Never approach the bus until it comes to a complete stop and the door opens. Students should wait 12 feet away from where the bus stops**. Students who need to cross the roadway shall be escorted by the driver, in front of the bus.**

Students/parents are required to be at their school bus stop five (5) minutes prior to stop time for both a.m. & p.m. Pre-K—1st grade must be supervised by an adult at pick-up and drop-off. If no adult is present at drop off, the child will be returned to their school site or transportation office. Students Pre-K—5th grade must be supervised by an adult at all Hub stops (Community Rec Center/Boys & Girls Club).

WALKING TO AND FROM BUS STOPS

- Go directly to and from the bus stop. Plan the safest route with the fewest streets to cross.
- Cross streets at corners, using crosswalks if available. Look in all directions before crossing, and when safe, walk across the street. Always obey traffic signals.
- Do not run out in the street from between parked cars or shrubbery.
- Walk to and from school bus stops out of the roadway facing traffic.
- Never accept a ride from a stranger.
- Leave home early enough so you do not have to run to catch your bus.
- Always cross the street the bus is stopped on with the driver as your escort.

Bus Referrals Will Be Issued For Violations Of Bus Rules

1st Referral: Student warned and Parent called. Parent will receive copy of referral by email or US mail.
2nd Referral: Suspended from the bus for three (3) days.
3rd Referral: Suspended from the bus for five (5) days. Student conference w/site administrator.
4th Referral: Suspended from the bus until further notice; action plan required with mandatory parent conference.
Immediate suspension for threatened or actual body harm to other passengers and/or the school bus driver.

Prohibited Items

-Car seats, Booster seats, Skateboards, Hazardous materials

-If the bus is equipped with overhead racks, athletic and/or band equipment for 6-12 grade students may be permitted.

-Parents and unauthorized adults are not allowed to board the bus, unless pre-approved by a school district official.

Routes and Stops:

A list of bus stop times is available on our website: **www.ttusd.org/departments/transportation-services**

The Superintendent Chief Learning Officer or designee shall design transportation routes and stops to promote the safety of students and maximum efficiency in use of buses. Students shall be eligible for transportation service to and from school if the distance between their school-established bus stop and the school is beyond the minimum listed below:

- For elementary/middle school students: Grades TK-3: three-fourths mile, Grades 4-8: one mile / For high school students: Grades 9-12: two miles
- The Superintendent or designee may authorize transportation within the walking distance when safety problems or hazards exist.

Title 5 Section § 14103 of the California Code of Regulations states: Pupils transported in a school bus or in a school activity bus shall be under the authority of, and responsible directly to, the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across the street, highway, or road.

BUS RULES: TTUSD Administrative Regulation 5131.1

1. Riders shall follow the instructions and directions of the bus driver at all times.
2. Riders shall sit down and fasten any passenger restraint systems. and remain seated while the bus is in motion
3. Riders should be courteous to the driver and to fellow passengers. Vulgarity, rude or abusive behavior is prohibited.
4. Any noise or behavior that could be distracting to the driver, such as loud talking, scuffling or fighting, throwing objects, or standing or changing seats is prohibited and may lead to suspension of riding privileges.
5. Riders shall not use tobacco products, eat, or drink while riding the bus.
6. Riders shall not block the aisle or emergency exit with their body or personal belongings.
7. Riders may bring electronic devices onto the bus only if such devices are permitted at school. If the use of cellular telephones or similar devices disrupts the safe operation of the school bus, the bus driver may direct the student to no longer use the device on the bus.
8. Riders shall not put any part of the body out of the window nor throw any item from the bus.
9. Riders shall help keep the bus and the area around the bus stop clean. Riders shall not damage or deface the bus or tamper with bus equipment.
10. Upon reaching their destination, riders shall remain seated until the bus comes to a complete stop and upon the signal from the driver, unfasten any restraint system, enter the aisle and go directly to the exit.