ADDENDUM TO THE BID DOCUMENTS	Page: 1	Total Pages: 1
	Date this Addendum Issued: **May 21, 2025**	
Issuing Office: Matanuska-Susitna Borough School District (MSBSD) Purchasing Department 690 Cope Industrial Way Palmer, Alaska 99645 Phone: (907) 861-5120 Facsimile: (907) 861-5184	Previous Addenda Issued: None _____ _____ _____ _____ _____ _____ _____ _____ _____ _____	
Return Acknowledgment To: **Issuing Department** RFP Title: **Claims Management Services for the MSBSD** RFP No: **B25-16**	Date and Hour of Bid Due Date: **May 29, 2025 at 2:00 p.m.** As Advertised (Frontiersman): **May 7 and 9, 2025** As Advertised (ADN): **May 4 and 7, 2025**	

The following corrections, changes, additions, deletions, revisions, and/or clarifications are hereby made a part of the contract documents. In case of conflicts between this addendum and previously issued documents, this addendum shall take precedence. The bidder must acknowledge receipt of this addendum in the space provided on Appendix #1. Failure to do so may subject the bidder to disqualification.

Attachments:
Questions (2 pages)

END OF ADDENDUM #1

APPROVED BY: Beth Munson	DATE: May 21, 2025

ADDENDUM #1

Information in this addendum takes precedence over original information. All other provisions of the document remain unchanged.

Note to Proposers: Proposers are required to acknowledge all addenda on Appendix 1.

The following additions, corrections and changes are hereby made to the above-referenced Request for Proposals.

QUESTIONS AND ANSWERS

1. Q: Who is the insurance carrier for both the WC & GL?

   A: Please refer to Section 3 of Attachment A: Scope of Services, General Information, which states in part, "The MSBSD is self-insured." General Liability coverage above the self-insured retention is provided by Genesis, and Workers' Compensation coverage above the self-insured retention is provided by Safety National.

2. Q: Who is the incumbent TPA?

   A: The current third-party administrator for the MSBSD is Northern Adjusters, Inc.

3. Q: How are claims reported to the TPA?

   A: Claims are currently reported via email.

4. Q: What service issues are you currently experiencing?

   A: The general requirements in Attachment A: Scope of Services reflect the necessary aspects needed for claims management services. Proposers should respond to those criteria as described.

5. Q: What is most important to the district from their TPA partner?

   A: The general requirements in Attachment A: Scope of Services reflect the necessary aspects needed for claims management services. Proposers should respond to those criteria as described.

6. Q: Please provide a loss run for the past 5 years for all new claims reported by Claim Type (Indemnity, Medical & Record Only).

   A: Due to the confidential nature of this information, the MSBSD will only release it to offerors who have a completed and signed non-disclosure agreement (NDA) on file. Companies intending to submit a proposal in response to this RFP and wishing to access this information must reach out to the Purchasing Department (bids@matsuk12.us) to initiate the NDA process.

7. Q: Please provide a loss run for all open claims valued as of 4/30/25 by Claim Type (Indemnity, Medical & Record Only).

   A: Due to the confidential nature of this information, the MSBSD will only release it to offerors who have a completed and signed non-disclosure agreement (NDA) on file. Companies intending to submit a proposal in response to this RFP and wishing to access this information must reach out to the Purchasing Department (bids@matsuk12.us) to initiate the NDA process.

8. Q: Are there any special handling instructions for the program?

   A: There are no current special handling instructions. If a new TPA is selected, specific procedures may need to be developed in coordination with the MSBSD over time.