

Oneida-Herkimer-Madison BOCES  
Component School District  
Employee Assistance Program

*Participating*  
**SCHOOL DISTRICTS**

Brookfield Central School District  
Clinton Central School District  
Holland Patent Central School District  
Oneida-Herkimer-Madison BOCES  
Oriskany Central School District  
Sauquoit Valley Central School District  
Whitesboro Central School District  
Town of Webb Union Free School District

EAP IS A GOOD PLACE TO START  
LEARNING ALL OF YOUR OPTIONS.

**315.223.4734**

If this is an emergency, please dial 911  
or call 1.844.732.6228 for MCAT

*(Mobile Crisis Assessment Team)*

Free, confidential and timely information that will help you identify all the resources available to address your needs and offer support to access resources.

**EMPLOYEE  
ASSISTANCE**  
*is available year-round by calling*  
**315.223.4734**



If this is an emergency, please dial 911  
or call 1.844.732.6228 for MCAT

*(Mobile Crisis Assessment Team)*

2024 - 2025  
**EMPLOYEE  
ASSISTANCE**  
*Program*

A PROGRAM OF OHM BOCES

**DEBRA HAGENBUCH**  
EAP COORDINATOR | 315.223.4734

If this is an emergency, please dial 911  
or call 1.844.732.6228 for MCAT

*(Mobile Crisis Assessment Team)*

---

# What is the Employee Assistance Program?

The Employee Assistance Program has been established to help school personnel and their families manage life's challenges. Stress, issues of family relationships, financial or legal difficulties, alcoholism or drug abuse, and other personal or family matters can grow to impair the quality of an individual's personal life and work. The EAP is designed to help employees and their families deal with these and other problems before they become serious.

---

## WHAT SERVICES ARE PROVIDED?

The Employee Assistance Program is free, confidential and voluntary. School personnel and members of their families will receive private assistance with assessment and referral, as required, to specialized agencies and services.

## ELIGIBILITY

The EAP is available to all school district employees and their families. We encourage individuals to seek assistance through the EAP but referrals from family members, fellow workers or friends are also accepted. Anyone seeking further information or assistance should call 315.223.4734 and leave a message for the EAP Coordinator. If this is an emergency, please dial 911 or call 1.844.732.6228 for MCAT (Mobile Crisis Assessment Team).

## WHY IS EAP IMPORTANT?

The EAP can provide an easy and early solution to problems before they reach a crisis stage. From time to time, we all experience some type of personal or emotional conflict. Usually we can handle these situations on our own. However, sometimes issues confuse us and they continue to get worse. It is important to find solutions to these problems before they seriously affect our jobs or our families, and the EAP is a good place to start. The EAP Coordinator can help you identify all the resources available to address your needs.

## COST

The services of the EAP are free to employees and their families in participating school districts. However, after a problem has been assessed, the individual might be referred to a community agency or specialist for treatment or counseling. At that point health insurance may cover the costs.

## WHO OPERATES THE EAP?

Employee Assistance is provided by a certified Employee Assistance Coordinator who will respond to your calls within 24 hours. In most instances your call will be returned the same day. You simply need to leave your name, number and a time you can be reached. The phone line is completely confidential and is only accessed by your EAP Coordinator.

**ALL  
CALLS  
ARE  
CONFIDENTIAL.**

**The Employee Assistance Program can provide support in the following areas:**

Adoption & Foster Care  
Alcoholism  
Child Abuse & Protective Services  
Consumer Rights  
Counseling & Personal Problems  
Daycare  
Debt Counseling  
Disabled Services  
Disaster Services  
Drug Problems  
Education  
Environmental Problems  
Ex-Offenders  
Finances  
Food Programs  
Health-Related Services  
Home Services  
Housing  
Human Rights  
Information & Referral Services  
Job Training  
Legal Services  
Mental Health  
Nursing Services  
Pregnancy Services  
Recreational & Personal Growth  
Rehabilitation  
Residential Services  
Senior Citizen Services  
Transportation  
Used Merchandise  
Volunteer Services