

BURRELL SCHOOL DISTRICT

Board of Directors MEETING SUMMARY – MAY May 13 and 20, 2025

-
- Executive Sessions **ANNOUNCED**
 - Minutes: **APPROVED**
Budget Workshop – April 1, 2025; Agenda Meeting – April 8, 2025; Regular Meeting – April 15, 2025
 - Monthly Financial Reports: **APPROVED**
 - a. Treasurer's Report
 - b. General Fund Report
 - c. Capital Reports
 - d. Food Service Reports
 - e. Student Activity Reports
 - Comments from Public - Agenda Items Only **NONE**

Reports of Administration and Standing Committees

SUPERINTENDENT - DR. WAGNER

- Student/Staff Recognition and Reports **HEARD**
- Permission to place a Social Studies Student Teacher from Slippery Rock University at Burrell High School and Huston Middle School for Fall Semester 2025 **APPROVED**
- Permission to advertise for construction project bids for the following project: High School HVAC Improvements **APPROVED**
- School Safety Report **HEARD**
- Brian Ferra to chaperone 4 students to PA Interscholastic E-Sports Association State Finals, May 31 & June 1, 2025, Mount Aloysius College, Cresson, PA **APPROVED**
- Agreement between Burrell School District and Burrell Educational Secretaries Association for period July 1, 2025 through June 30, 2030 **APPROVED**
- Section 514 Resolution and Notice regarding Termination of Support Employee No. 1-2024-25 **APPROVED**
- Upon recommendation and request of the School District's insurance carrier, the Burrell School District hereby approves settlement of the case filed at Court Docket No. 21 CI 03049, as presented; The settlement proceeds shall be paid by the School District's insurer; The appropriate officers of the School District are directed to execute and deliver any documents necessary to terminate this matter **APPROVED**

OTHER ADMINISTRATION - DR. TURK / DR. EGNOR

- Agreement with Merakey for educational services for 2025-2026 school year **APPROVED**

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- Agreement with Grade Point Resources for Personnel for 2025-2026 school year **APPROVED**
- Agreement with Adelphoi Education, Inc. for educational services for 2025-2026 school year **APPROVED**
- Agreement with The Western Pennsylvania School for the Deaf for audiological services for 2025-2026 school year **APPROVED**
- Agreement with The Western Pennsylvania School for the Deaf for itinerant services for 2025-2026 school year **APPROVED**
- Permission to discard obsolete textbooks and library books **APPROVED**
- Permission to conduct Title I Summer Reading Program at Stewart Elementary July 2025 **APPROVED**
- PERSONNEL: Personnel Log dated May 20, 2025 **APPROVED**
- Northern Westmoreland Career & Technology Center Report - Mr. Kaczor/Mr. Vinkovich **HEARD**
- Westmoreland Intermediate Unit Report - Mr. Deiseroth **HEARD**
- PSBA Liaison Report - Mrs. Schager **HEARD**
 - Resignation of Jean Schager as PSBA Liaison effective immediately **ACCEPTED**
 - Nikki Watson as PSBA Liaison to serve remainder of unexpired term through December 2, 2025 **APPOINTED**
 - PSBA Delegate Appointment Information **HEARD**

BUSINESS - MRS. CALLAHAN

- Budgetary transfers **APPROVED**
- Permission to discard obsolete equipment **APPROVED**
- Jennifer S. Callahan as Board Secretary for term July 1, 2025 through June 30, 2029 **APPOINTED**
- LeeAnn Guido as Treasurer for a one-year term beginning July 1, 2025 **APPOINTED**
- Resolution on check signatures **APPROVED**
- Depositories **APPROVED**
- Agreement with Trebron IT & Cybersecurity for Lightspeed Digital Insight Licenses for May 1, 2025 through June 30, 2028 **APPROVED**

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- Agreement with Arbiter Sports for Scheduler/Registration Subscription for 14-month term **APPROVED**
- Award bids through Westmoreland Intermediate Unit Joint Purchasing Consortium Board for Multi-Purpose Paper for 2025-2026 school year **APPROVED**
- Northern Westmoreland Career & Technology Center 2025-2026 General Operating Budget **APPROVED**
- Execution of an operation contract in amount of \$815,452 with Northern Westmoreland Career & Technology Center for 2025-2026 school year and approval of Resolution authorizing payments for District share of operating expenses **APPROVED**
- Capital Reserve Fund Budget 2025-2026 **APPROVED**
- Proposed Final General Fund Budget 2025-2026 **ADOPTED**
- Renewal of the following District insurance policies for period July 1, 2025 through June 30, 2026: **APPROVED**
 - Property, Liability, Crime, Equipment, Auto
 - Educators Legal Liability
 - Excess Liability
 - Law Enforcement
 - Cyber Liability
 - Workers Compensation
- Request to establish student activity account – Bucco Buddies **APPROVED**
- Communications **NONE**
- Requests for Use of Buildings **APPROVED**
- Payment of Bills **APPROVED**
- Additions to Agenda (Agenda Meeting only) **NONE**
- Comments from Public **HEARD**

Burrell School District

Personnel Log - May 20, 2025

CONFERENCES

- | | | |
|---|-----------------|--|
| 1 | Amanda Pagnotta | Supreme Court Summer Institute, June 8 - June 13, 2025
Georgetown University Law Center, Washington D.C., \$1,037 |
|---|-----------------|--|

APPOINTMENTS

PROFESSIONAL

- | | | |
|---|----------------|--|
| 1 | Meizhen Belko | HS School Counselor, Master's Step 1 - \$53,238, effective 2025-2026 school year |
| 2 | Daniel Dunmire | Substitute - Temporary Teaching Permit (Pending Clearances) |

2025 CREDIT RECOVERY PROGRAM (AS PER MOA)

- | | | |
|---|-----------------|-----------|
| 1 | Andrew Kariotis | Help Desk |
|---|-----------------|-----------|

CLASSIFIED

- | | | |
|---|----------------------|---|
| 1 | Erica Immekus | Substitute - Cafeteria, retroactive to May 12, 2025 |
| 2 | Erica Immekus | Substitute - Custodian, retroactive to May 12, 2025 |
| 3 | Roseann Sworts | Substitute - Custodian |
| 4 | Lucas Sworts | Seasonal Support |
| 5 | Michael Ceraso | Seasonal Support |
| 6 | Nicholas Ciuffoletti | Seasonal Support |
| 7 | Ryan Magrini | Seasonal Support |

SUPPLEMENTALS

- | | | |
|---|----------------|---|
| 1 | Melissa Grine* | Personnel Specialist, \$1,000/month, effective June 1, 2025 |
| 2 | Jody Brockett* | PIMS Specialist, \$500/month, effective June 1, 2025 |

SUPPLEMENTALS 2025-2026

- | | | |
|---|--------------|--------------------------------------|
| 1 | Cory Shetler | Soccer - Middle School Boys, \$2,358 |
|---|--------------|--------------------------------------|

VOLUNTEERS

- | | | |
|---|------------------|---|
| 1 | Michael Springer | General Volunteer (pending clearances) |
| 2 | Michael Choma | Athletic Volunteer (pending clearances) |
| 3 | Lawrence York | Athletic Volunteer (pending clearances) |

LEAVE OF ABSENCE

PROFESSIONAL

- | | | |
|---|--------------|---|
| 1 | Amy Lenart | FMLA - Paid/Unpaid, April 22 - June 30, 2025 |
| 2 | Yvette Beck* | Intermittent FMLA - Paid/Unpaid, retroactive May 7 - June 6, 2025 |

CLASSIFIED

- | | | |
|---|----------------|---|
| 1 | Cassandra Imm | Unpaid Leave - April 16 & May 13, 2025 |
| 2 | Kenneth Bowman | Unpaid Leave - May 9, 2025 |
| 3 | Nicole Cramer | Intermittent FMLA - Paid/Unpaid, retroactive February 20 - June 6, 2025 |

****Added after the May 13, 2025 Agenda Meeting***