

**SHREWSBURY BOROUGH SCHOOL**  
**May 21, 2025 – Regular Meeting, 6:30 PM**  
**Fern Ross Gymnasium, 20 Obre Place, Shrewsbury, NJ 07702**

**AGENDA**

- 1. OPENING PROCEDURES - Ms. Groom**
- 2. EXECUTIVE SESSION**
  - Privacy Matters
  - Personnel Matters
  - Legal Services
- 3. CORRESPONDENCE TO THE BOARD - Ms. Groom**
- 4. PUBLIC PARTICIPATION RELATING TO AGENDA ITEMS ONLY**
- 5. SUPERINTENDENT’S REPORT - Mr. MacConnell**
- 6. FINANCE & FACILITIES - Mr. Ngo**
- 7. CURRICULUM AND INSTRUCTION - Ms. Gourley-Thompson**
- 8. PERSONNEL - Mr. Galvin**
- 9. POLICY - Ms. Moore**
- 10. SHREWSBURY & COMMUNITY RELATIONS - Ms. Hepburn-Goldberg**
- 11. VOTE/ROLL CALL ON AGENDA ITEMS**
- 12. UNFINISHED BUSINESS**
- 13. PUBLIC PARTICIPATION - All Topics**
- 14. BOARD PRESIDENT’S REPORT - Ms. Groom**
- 15. ADJOURNMENT**

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**1.0 Opening Procedures**

1.1 Call to order \_\_\_\_\_ pm

1.2 Flag salute

1.3 Opening Statement

1.4 "In compliance with PI 1975, Chapter 231, Open Public Meetings Act, notice of this meeting was advertised in the Asbury Park Press and the Star Ledger on June 5, 2024. A copy of this notice is posted at the entrance to the Shrewsbury Borough School and is posted on the district's website. A copy of this notice is also on file in the office of the Borough Clerk.

1.5 Roll Call:

Ms. Groom - President

Ms. Gourley-Thompson Vice-President

Ms. Barber

Ms. Choi

Mr. Galvin

Ms. Hepburn-Goldberg

Ms. McCullough

Ms. Moore

Mr. Ngo

Mr. MacConnell, Superintendent

Ms. Case, Business Administrator

\_\_\_\_\_, Attorney

1.6 Mission Statement:

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Student Learning Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

**2.0 Executive Session**

2.1 It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to move into Closed Executive Session at \_\_\_\_\_ p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Ms. Barber					
Ms. Choi					
Mr. Galvin					
Ms. Hepburn-Goldberg					
Ms. McCullough					
Ms. Moore					
Mr. Ngo					
Ms. Gourley-Thompson					
Ms. Groom					

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On a voice vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ members voted no and \_\_\_\_\_ members were absent.

2.2 It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to reconvene into public session at \_\_\_\_\_ pm.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber					
Ms. Choi					
Mr. Galvin					
Ms. Hepburn-Goldberg					
Ms. McCullough					
Ms. Moore					
Mr. Ngo					
Ms. Gourley-Thompson					
Ms. Groom					

On a voice vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ members voted no and \_\_\_\_\_ members were absent.

**3.0 Correspondence to the Board**

Email received April 30, 2025, michele.langley@gmail.com, regarding “Support”  
Email received May 14, 2025, jennifer.lawlor816@gmail.com, regarding “Staff Member”  
Email received May 18, 2025, lisa.russell15@gmail.com, regarding “Staff Member”  
Letter received May 20, 2025, regarding “Staff Member”  
Email received May 20, 2025, thedalyfamily2010@gmail.com, regarding “Concerns”  
Email received May 20, 2025, michele.langley@gmail.com, regarding “Staff Member”  
Email received May 20, 2025, shan.scheffling@gmail.com, regarding “Staff Member”  
Email received May 20, 2025, sjgalgon@gmail.com, regarding “Staff Member”  
Email received May 20, 2025, sd\_wheeler@yahoo.com, regarding “Behavior”  
Email received May 20, 2025, allison.k.soria@gmail.com, regarding “Staff Member”

**4.0 Public Participation - Agenda Items Only**

The Board of Education recognizes the value of public comment on matters of interest to the school community. Individuals wishing to speak **must state their name and address**. Comments are limited to three minutes duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. All statements should be directed to the Board President and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy of others whose legal rights may be affected. Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern, the public should be aware that if their statements violate the rights of others under the law of defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

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**5.0 Superintendent’s Report - Mr. MacConnell**

It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following items as listed:

5.1 The Superintendent recommends that the Shrewsbury School District Board of Education approve the following District HIB Reports.

May 2025	0 - HIB
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5.2 The Superintendent recommends that the Shrewsbury Borough School District Board of Education adopt the following for the 2024-2025 school year:

- Danielson Framework
- NJPEPL - Supervisor Evaluation Tool

**6.0 Finance & Facilities - Mr. Ngo**

Committee Report: The Finance & Facilities Committee met on May 19, 2025

It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following items as listed:

**Board of Education Certification Budget Major/Fund Status for April 2025**

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of April 30, 2025, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

I, Lindsey Case, Part-time School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary

**Payroll Certification**

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, has certified the payroll for April 15, 2025 in the amount of \$288,952.27 and April 30, 2025 in the amount of \$288,557.12.

6.1 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve the following minutes as listed:

- 6.1.1 Board Retreat Minutes, April 3, 2025
- 6.1.2 Regular Meeting Minutes, April 30, 2025
- 6.1.3 Executive Meeting Minutes, April 30, 2025

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6.2 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following:

**Transfer of Funds for April 2025** (available for review in the Board Secretary's Office)

Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 "Over expenditure of Funds" states "a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1".

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved.

**Approve Bills List – May 2025**

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,250,555.88.

**Board Secretary's Monthly Certification for April 2025**

BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education (Referenced below 6.0) and the Monthly Reconciliation Report (Referenced below 6.0) for March 31, 2025 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

PURSUANT TO N.J.A.C. 6A:20-2.13(d), we certify that as of april 30, 2025, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Shrewsbury School District Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

**Treasurer's Report**

PURSUANT TO N.J.A.C. 6A:20-2.13(d), approve the Treasurer's Report for April 2025.

6.3 The following Fire and Evacuation Drills occurred during **May 2025**:

School Name	Security Drill Type	Date & Time
Shrewsbury Borough School	Fire Drill	5/2/25 - 10:59am
Shrewsbury Borough School	Evacuation to the Gym	5/15/25 - 8:47am

6.4 Open Public Meetings Act

The Superintendent recommends the Shrewsbury Borough School District Board of Education approve the following:

WHEREAS, Chapter 231, P.L. 1975 (Open Public Meetings Law) requires the Board of Education of Shrewsbury Borough, in the County of Monmouth to give notice of its scheduled meetings which will be held as indicated unless otherwise indicated, and

WHEREAS, Chapter 231 P.L. 1975 authorized a public body to meet in Executive Session under certain limited circumstances, and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in Executive Session.

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NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION:

1. That it does hereby authorize the meetings listed on the schedule beginning in July 2025 through June 2026.
2. That it does hereby determine that it may be necessary to meet in Executive Session on the dates shown on the schedule, and that the matters discussed will be made public when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

The Board will meet at 6:30 pm as indicated on the schedule, unless otherwise noted. Action will be taken, unless otherwise advertised. Meetings will take place at the locations named on the schedule.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board Secretary is hereby directed to maintain a copy of the Board of Education Meeting dates and locations in the Shrewsbury Borough School, 20 Obre Place, Shrewsbury, NJ and a copy of the same will be posted in the district school; the Borough of Shrewsbury; and the District website.

6.5 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the Environmental Services Firm of Rullo & Juillet Associates Inc. hereby retained at the contractual amount of \$3,420 to provide the following consultative and updating required services necessary in conjunction with the laws of Asbestos Hazard Management, Right to Know, PEOSH and AHERA for the 2025-2026 school year.

6.6 The Superintendent recommends that the Shrewsbury Borough School District Board of Education adopt the 2025-2026 Standard Operating Procedure.

6.7 The Superintendent recommends that the Shrewsbury Borough School District Board of Education adopt the 2025-2026 Purchasing Manual.

Rationale: The annually updated Purchasing Manual is provided to assist all Board of Education employees in the proper purchasing practices to be in full compliance with:

- New Jersey Public School Contract Laws Title 18A:18A, et seq.;
- New Jersey Administrative Code N.J.A.C. 5:34 et seq.;
- Board of Education Policy;
- NJ QSAC;
- Local Finance Notices (NJ Division of Local Government Services); and
- Other federal and state laws and codes.

It has been designed to achieve three goals:

- Follow the law and Board policy on purchasing;
- Promote efficiency in the purchasing practices; and
- Achieve savings of money through proper purchasing practices

6.8 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the current Long-Range Facility Plan as approved by the New Jersey Office of Facilities on March 14, 2022 for the 2025-2026 school year.

6.9 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the current Emergency Management Procedure Manual for the 2025-2026 school year.

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6.10 The Superintendent recommends that the Shrewsbury Borough School District Board of Education reconfirm the adoption of the present Board of Education Policy Manual and all existing bylaws and procedures as they currently exist for the 2025-2026 school year.

6.11 The Superintendent recommends that the Shrewsbury Borough School District appoint Acacia Financial Group as Financial Advisors of Record and to file the Secondary Market Disclosures at a cost not to exceed \$1,500 for the 2025-2026 school year.

6.12 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Spiegle Architectural Group as the Architect of Record for the 2025-2026 school year.

6.13 The Superintendent recommends that the Shrewsbury Borough School District Board of Education appoint the firm of Holman Frenia Allison, P.C. as Auditors for a fee of not to exceed \$29,950 to audit the 2025-2026 school year.

6.14 The Superintendent recommends that the Shrewsbury Borough School District Board of Education appoint Cooper Levenson as Counsel to the Board of Education for the 2025-2026 school year at the contractual rate of \$175 per hour and as per the agreement.

6.15 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve David Balken and Balken Risk Management Company as the district's Insurance Broker of Record for line insurance including Property, Casualty, E&O, Liability, and District required bonding, Auto and Student Insurance for the 2025-2026 school year.

6.16 The Superintendent recommends that the Shrewsbury Borough School District Board of Education appoint Brown & Brown Benefit Advisors, Inc. as Broker of Record for the District's Health, Prescription and Dental Program and Claims Consultant for the period of July 1, 2025 through June 30, 2026.

6.17 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Horizon Blue Cross/Blue Shield as a third party administrator for the district's voluntary FSA plan for all eligible employees for the 2025-2026 school year.

6.18 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following providers to provide 403 (b) plans to eligible employees for the 2025-2026 school year as follows:

AXA Equitable  
MetLife

6.19 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Frontline/Aesop Substitute Program annual contract renewal in the amount not to exceed \$7,500 and Frontline IEP Direct Special Education Support Program annual contract renewal in the amount not to exceed \$14,500 for the 2025-2026 school year.

6.20 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Alliance Pest Control to implement the district's IPM Program as required at the cost not to exceed \$3,500 for the 2025-2026 school year.

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6.21 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Superior Boiler for the annual boiler inspection/maintenance contract in the cost not to exceed \$6,850 for the 2025-2026 school year.

6.22 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Encore for the annual fire sprinkler inspection and the annual tagging and inspection of the fire extinguishers as required in the amount not to exceed \$7,905 for the 2025-2026 school year.

6.23 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Cooper Electric for the generator maintenance contract in the amount not to exceed \$1,100 for the 2025-2026 school year.

6.24 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Coskey for the annual clock and bell maintenance contract in the amount not to exceed \$2,800 for the 2025-2026 school year.

6.25 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve CQI Water Treatment for the annual chemical treatment for the boiler and heating system contract in the amount not to exceed \$1,100 for the 2025-2026 school year.

6.26 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Haige Security Services for annual monitoring/maintenance of the Fire/Burglar Alarm System at the annual cost not to exceed \$9,400 for the 2025-2026 school year.

6.27 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Jersey Elevator, LLC for the annual Elevator/wheelchair lift inspection/maintenance contract in the amount not to exceed \$800 for the 2025-2026 school year.

6.28 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve National Dust Company for the annual mat cleaning contract in the amount not to exceed \$4,500 for the 2025-2026 school year.

6.29 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Nickerson Inc. for the bleacher and gym curtain maintenance contract in the amount not to exceed \$4,600 for the 2025-2026 school year.

6.30 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Systems 3000 Finance, Personnel/Payroll Program annual contract renewal in the amount not to exceed \$30,000 for the 2025-2026 school year.

6.31 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Strauss Esmay Policy Update contract renewal in the amount not to exceed \$5,015 for the 2025-2026 school year.

6.32 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Genesis' various module contract renewal in the amount not to exceed \$20,000 for the 2025-2026 school year.

6.33 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Blackboard contract renewal in the amount not to exceed \$5,000 for the 2025-2026 school year.



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6.34 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the district participation in the following shared services/cooperative purchasing consortiums as required for the 2025-2026 school year:

ACES  
ACT  
Educational Data Services  
EIRC  
Hunterdon County Educational Services Commission (HCESC)  
IPM Coordinator Ontech for E-Rate  
Middlesex Regional Educational Services Commission (MRESC)  
Monmouth Ocean Educational Services Commision (MOESC)

6.35 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following annual appointments for the 2025-2026 school year:

Affirmative Action Officer for Contracts	Ms. Lindsey Case
Affirmative Action Officer	Dr. Roseanne Ansell
Anti-Bullying Coordinator	Ms. Cheryl Salway
Custodian of District Records	Ms. Lindsey Case
Data Coordinator	Ms. Cheryl Salway
District AHERA Coordinator	Mr. Mike Tillett
District School Safety Specialist	Mr. Brent MacConnell
Early Childhood	Dr. Roseanne Ansell
ESEA Coordinator	Ms. Cheryl Salway
Homeless Liaison	Mr. Brent MacConnell
Public Agency Compliance Officer	Ms. Lindsey Case
Right to Know Officer	Mr. Michael Tillett
School Safety Specialist	Mr. Brent MacConnell
School Board Secretary	Ms. Lindsey Case
School Funds Investor	Ms. Lindsey Case
Special Education Coordinator	Dr. Roseanne Ansell

6.36 The Superintendent recommends that the Shrewsbury Borough School District Board of Education appoint Lindsey Case School Business Administrator/Board Secretary as the district's Qualified Purchasing agent be authorized to award contracts up to the bid threshold of \$44,000 or current threshold pursuant to NJSA 40A:11-3(c) and 18A:18A-3(b) for the 2025-2026 school year.

6.37 The Superintendent recommends that the Shrewsbury Borough School District Board of Education designate TD Bank and New Jersey Asset and Rebate Management Program (NJ/ARM) as Official Depository of Board funds for the 2025-2026 school year.

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6.38 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the authorized signatures on the following Board accounts at TD Bank and NJ/ARM the Board approved official depository of Board Funds for the 2025-2026 school year:

<b>Accounts</b>	<b>Authorized Signature</b>
General (2)	Treasurer of School Monies (Facsimile) and Board President (Facsimile) or Board Secretary (Facsimile)
Agency (2)	Treasurer of School Monies (Facsimile) and Board President (Facsimile) or Board Secretary (Facsimile)
Payroll (2)	Treasurer of School Monies (Facsimile) and Board President (Facsimile) or Board Secretary (Facsimile)
Unemployment Compensation Trust (2)	Treasurer of School Monies (Facsimile) and Board President (Facsimile) or Board Secretary (Facsimile)
NJ Cash Management Fund (2)	Treasurer of School Monies (Facsimile) and board President (Facsimile) or Board Secretary (Facsimile)
Student Activities (2)	Superintendent/Board President and Board Secretary
Food Services (2)	Superintendent/Board President and Board Secretary
Petty Case (2)	Superintendent/Board President and Board Secretary
Referendum (1)	Board Secretary

6.39 The Superintendent recommends that the Shrewsbury Borough School District Board of Education designate the Business Administrator as the investor of Board funds pursuant to 17:12B-241 for the 2025-2026 school year.

6.40 The Superintendent recommends that the Shrewsbury Borough School District Board of Education authorize maintaining the present Business Office Petty Cash Account in the amount of \$500 for the 2025-2026 school year.

6.41 The Superintendent recommends that the Shrewsbury Borough School District Board of Education adopt the Uniform Minimum Chart of Accounts (Handbook 2R2) for New Jersey Public Schools for the 2025-2026 school years.

6.42 The Superintendent recommends that the Shrewsbury Borough School District Board of Education accept services as follows:

WHEREAS, there exists a need for related services, therapies and/evaluations as per a student's IEP; and

WHEREAS, funds are available for this purpose, and

NOW THEREFORE be it resolved by the Shrewsbury Board of Education to award the following contracts as per agreement for the 2025-2026:

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DeMonte Physical Therapy	\$104.00/hr Ind \$78.00/hr Grp/ \$365.00/Eval
Progressive Therapy of New Jersey	\$120.00/hour
Adam Krass Consulting	\$1,600/Evaluation/\$170/hr Training
G&A/DPCJ	\$660/Evaluation
NeurAbilities	\$750/Evaluation
Steven Dyckman, MD	\$1,500/Evaluation
Bayada	\$70.00/hour
General Healthcare Resources	\$70.00/hour

6.43 The Superintendent recommends that the Board of Education approve the following student services for the 2024-2025 and 2025-2026 school year:

<b>Student#</b>	<b>Service</b>	<b>Provider</b>	<b>Cost</b>
7115	Neurodevelopmental Assessment	G&A/DPCJ	\$660.00

6.44 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the submission of the Application for Special Education Extraordinary Aid, FY 2025-2026 to the County Office.

6.45 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following students to attend an out of district placement for the 2025 Extended School Year and the 2025-2026 School Year

<b>Student #</b>	<b>School</b>	<b>Cost</b>	<b>Effective Dates</b>
6458	Bayshore Jointure Commission	\$90,500.00	07/01/25-06/30/26
5773	Hawkswood School	\$90,098.40	07/01/25-06/30/26
7106	Hawkswood School	\$90,098.40	07/01/25-06/30/26
7111	Rugby School	\$91,418.00	07/01/25-06/30/26
7077	Collier School	\$80,430.40	07/01/25-06/30/26

6.46 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Monmouth-Ocean Educational Services Commission to provide Coordinated Transportation Services to the Shrewsbury School District from July 1, 2024 through June 30, 2028.

6.47 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the Shared Services Agreement between the Shrewsbury Borough School District and the Matawan-Aberdeen Regional School District for Business Services as per agreement at a rate of \$311,253 effective July 1, 2025 through the end of the 2025-2026 school year.

6.48 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the Letter of Agreement with Laura Bishop Communications (LBC), to continue providing communications services and expand the scope of work with Shrewsbury Borough School (SBS) for the 2025-2026 school year.

6.49 The Superintendent recommends that the Shrewsbury Borough School District Board of Education accept the Foundation for Shrewsbury Education teacher's grant in the amount of \$2,199.96 for the purchase of Tetraview LCD Digital Microscope. Account # 20-001-100-610-01-0.

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6.50 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the Custodial Maintenance Service Agreement with Coastal Building Maintenance effective June 23, 2025 through June 30, 2026 at a cost not to exceed \$5,850 per month.

6.51 WHEREAS, the Shrewsbury Borough School District Board of Education deems the property/obsolete equipment to be surplus property which is no longer useful for school purposes,

THEREFORE, be it resolved that the Shrewsbury Borough School District Board of Education authorize the School Business Administrator to offer the property/obsolete equipment to be disposed/recycled or for sale to other public entities without advertisement for bids in accordance with 18A:18A-45 c-f.

**7.0 Curriculum and Instruction - Ms. Gourley-Thompson**

Committee Report: The Curriculum and Instruction Committee did not meet

It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following items as listed:

7.1 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the Extended School Year (ESY) 2025 which will run from July 1, 2025 through July 31, 2025, Monday to Thursday, staff hours are from 8:00 am-1:00 pm with student program instruction from 8:30 am-12:30 pm.

7.2 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve a 5 week Preschool Disabled (PSD) Extended School Year (ESY) 2025 Program which will run from July 1, 2025 through July 31, 2025, Monday to Thursday, staff hours are from 8:00 am-1:00 pm with student program instruction from 8:30 am-12:30 pm.

7.3 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve a 5 week Self-Contained Language/Learning Disability (SCLLD) Extended School Year (ESY) 2025 Program to run an instructional program for students requiring Self-Contained LLD programming from July 1, 2025 through July 31, 2025, Monday to Thursday, staff hours are from 8:00 am-1:00 pm with student program instruction from 8:30 am-12:30 pm.

7.4 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve a 5 week Supplemental Instruction (SUPP INSTR) Extended School Year (ESY) 2025 Program to run an instructional program for students requiring Supplemental Instruction programming from July 1, 2025 through July 31, 2025, Monday to Thursday, staff hours are from 8:00 am-1:00 pm with student program instruction from 8:30 am-12:30 pm.

7.5 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve a 5 week Speech Language Pathology (SLP) Extended School Year (ESY) 2025 Program to run an instructionally therapeutic program for students requiring Speech Language Pathology programming from July 1, 2025 through July 31, 2025, Monday to Thursday, staff hours are from 8:00 am-1:00 pm with student program instruction from 8:30 am-12:30 pm.

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7.6 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following professional development:

<b>Staff Member</b>	<b>Program/Workshop</b>	<b>Training Date</b>	<b>PD/Travel Cost</b>
Alison Wiesel	Red Bank Regional HS, Red Bank, NJ	May 22, 2025	\$1.22
Kate Hoppe	NJ iReady Champions Event, Newark, NJ	June 4, 2025	\$35.63
William Clark	NJ Consortium for the Gifted & Talented, Bradley Beach, NJ	June 6, 2025	\$0.00
Kelly Schlosser	Spotlight on Dyslexia: Wilson Language Training through Learning All, Virtual	June 6, 2025	\$79.00

7.7 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following field trip(s) for the 2024-2025 school year:

<b>Class/Group</b>	<b>Destination</b>	<b>Date(s)</b>	<b>Cost of Trip</b>	<b>Cost of Transportation</b>
Grade 4 Class	Various Locations in Monmouth County	June 11 & June 13, 2024	\$0.00	\$0.00

**8.0 Personnel - Mr. Galvin**

Committee Report: The Personnel Committee met on May 20, 2025

It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following items as listed:

8.1 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following Teachers for the 5 week PSD, SCLLD 3-5, SCLLD 6-8, SUPP INSTR and SLP Extended School Year (ESY) 2025 Programs to provide instructional programming from July 1, 2025 through July 31, 2025 with staff hours from 8:00 am-1:00 pm with student program instruction from 8:30 am-12:30pm to be paid their approved hourly up to 95 hrs, for a total not to exceed \$34,043.25 as follows:

<b>Name</b>	<b>Program</b>	<b>Hourly Rate/Hours</b>	<b>Total Cost</b>
Melissa Dura	SC-PSD	\$78.56/hr x 95 hrs	\$7,463.20
Jillian Davis	SC-LLD, 3-5	\$75.01/hr x 95 hrs	\$7,125.95
Amanda Ehrhardt	SC-LLD, 6-8	\$67.99/hr x 95 hrs	\$6,459.05
Kelly Schlosser	SUPP INSTR	\$58.23/hr x 95 hrs	\$5,531.85
Abigail Healy	SLP	\$78.56/hr x 95 hrs	\$7,463.20

8.2 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following Paraprofessionals for the 5 week Extended School Year (ESY) 2025 Programs to provide instructional support for students from July 1, 2025 through July 31, 2025, Monday to Thursday with staff hours from 8:00am-1:00pm with student program instruction from 8:30 am-12:30pm to be paid their approved hourly rate for up to 95 hours for a total of \$9,090.10 as follows:

<b>Name</b>	<b>Hourly Rate/Hours</b>	<b>Total Cost</b>
Lee Ann Arnts	\$20.93/hr x 95 hrs	\$1,988.35
Carolyn Mc Laughlin	\$38.43/hr x 95 hrs	\$3,650.85
Brittany King	\$18.26/hr x 95 hrs	\$1,734.70
Leigh Trillhaase	\$17.96/hr x 95 hrs	\$1,706.20

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8.3 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the list of ESY Summer Substitutes as needed for the Extended School Year (ESY) 2025 Program from July 1, 2025 to July 31, 2025 at the Summer Substitute rate of \$85.00/day:

Aquilino, Lisa	King, Brittany
Ehlers, Laura	Mastricola, Darianne
Havern, Jennifer	Wikoff, Lisa

8.4 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the list of IEP Team Meeting Special Education Teacher Representatives as needed per mandated IEP requirements from July 1, 2025- August 29, 2025 at the extracurricular rate as per contract of \$46.00/hr. (not to exceed 10 hours):

Aquilino, Lisa	Havern, Jennifer
Corrigan, Jaime	King, Brittany
Dura, Melissa	Peterson, Cheryl

8.5 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the list of IEP Team Meeting General Education Teacher Representatives as needed per mandated IEP requirements from July 1, 2025- August 29, 2025 at the extracurricular rate as per contract of \$46.00/hr. (not to exceed 10 hours):

Corrigan, Jaime	Havern, Jennifer
Dura, Melissa	King, Brittany
Ehlers, Laura	Peterson, Cheryl

8.6 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the list of 504 Team Meeting Representatives as needed per mandated 504 requirements from July 1, 2025- August 29, 2025 at the extracurricular rate as per contract of \$46.00/hr. (not to exceed 10 hours):

Corrigan, Jaime	Hillen, Alison
Dura, Melissa	King, Brittany
Ehlers, Laura	Mastricola, Darianne
Havern, Jennifer	Peterson, Cheryl

8.7 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the rate of pay for summer substitutes as \$85.00/day for the 2025-2026 school year

8.8 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Dr. Brenda Goon as School Physician at the rate \$4,000.00 for the 2025-2026 school year.

8.9 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the salaries as per the current contract for the professional staff as listed for the 2025-2026 school year. See Attached

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8.10 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following Paraprofessionals for the 2025-2026 school year:

<b><u>Name</u></b>	<b><u>Guide</u></b>	<b><u>Step</u></b>	<b><u>Hourly Rate</u></b>
Lee Ann Arnts	Para I	7	\$20.93
Norvell Chick	Para I	16	\$26.43
Karen Degenhart	Para I	20	\$29.46
Carolyn McLaughlin	Para II	OG	\$38.43
Patrice Roche	Para II	7	\$23.93
Coleen Stambaugh	Para II	20	\$32.46
Lisa Wikoff	Para I	3	\$18.66

8.11 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following individuals with salaries and hourly rates where applicable for the 2025-2026 school year:

**Head Luncheon Aide/Food Service Bookkeeper**

Annie Shea	\$17,815.20
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<b><u>Lunch Aides</u></b>	<b><u>Hourly Rate</u></b>
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Carmella Brown	\$17.65
Phyllis Khani	\$16.37
Christine Mustillo	\$16.37
Annie Shea	\$17.65
Deana Sole	\$16.37
Florence Truhan	\$16.37
Marguerite Welsh	\$16.37

8.12 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following salaries as per the current contract for the Custodial/Maintenance Unit for the 2025-2026 school year.

**Maintenance/Custodial Staff (As per contract inclusive of Black Seal):**

Daniel Cherisca	\$45,825.00
Joseph Cherry	\$44,092.00
Dwayne Morgan	\$44,092.00
Scott Reinhardt	\$59,963.00

8.13 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following salaries for the 12-month employees for the 2025-2026 school year.

**12 Month Staff:**

Kathleen Crespo	Secretary to Superintendent	\$56,243.20
Alanna O’Handley	School Secretary	\$50,618.88
Michael Tillet	Supervisor of B&G	\$96,448.56

**Administration:**

Brent MacConnell	Superintendent	\$192,578.85
Roseanne Ansell	Supervisor of CST	\$118,174.16
Cheryl Salway	Supervisor of C&I/Asst Prin	\$105,740.96

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8.14 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the contract for Lindsey Case, Part-Time School Business Administrator/Board Secretary for the 2025-2026 school year, approved by the County Executive Superintendent.

8.15 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Laura Kaplan Fox for an intermittent unpaid leave beginning May 8, 2025 through June 30, 2025.

8.16 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following rates for substitutes for the 2025-2026 school year

**Regular Substitutes**

\$125.00/day for regular substitutes

\$62.50/half day

\*\$85.00/day for summer substitutes

**Long Term Substitutes**

\$125.00/day for days 1-20 consecutively worked in same position Per Diem rate of BA Step 1 on the salary guide for long term substitutes (21+ consecutive days in the same position).

**Nurse Substitutes**

\$200/day for nurse substitutes

**Custodial Substitutes**

\$19/hr for custodial substitutes/summer coverage

8.17 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following individuals as substitutes for the 2025-2026 school year.

**Substitutes:**

Madeline Barreca

Kari Larsen

Simone Monahan

Andrea Dadap

Gail Maloney

Colette Wester

Ellie Colella

Angela Mastrangelo

Theresa Flood

Kelly McCormick

8.18 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following employees be eligible for mileage reimbursement for normal district business for the 2025-2026 school year as follows:

Brent MacConnell

Kara Crespo

Kathleen Fitzpatrick

Cheryl Salway

Alanna O'Handley

Kristina Kiely

Roseanne Ansell

Cindy Rodriguez

Lindsey Case

8.19 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the current district Job Descriptions for the 2025-2026 school year.



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8.20 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following list of paid holidays for all twelve-month employees for the 2025-2026 school year:

Independence Day	Friday	July 4, 2025
Labor Day	Monday	September 1, 2025
Rosh Hashanah	Tuesday	September 3, 2025
Yom Kippur	Thursday	October 2, 2025
Thanksgiving Day	Thursday	November 26, 2025
Thanksgiving Holiday	Friday	November 27, 2025
Christmas	Thursday	December 25, 2025
New Year's Day	Thursday	January 1, 2026
Martin Luther King Day	Monday	January 19, 2026
President's Day	Monday	February 16, 2026
Good Friday	Friday	April 3, 2026
Easter Monday	Monday	April 6, 2026
Memorial Day	Monday	May 25, 2026

8.21 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following individuals for our Behavioral Threat Assessment and Management Team for the 2025-2026 school year:

Brent MacConnell	Roseanne Ansell
Cheryl Salway	Mike Lahey
Detective Michael Zibrin	Kathleen Fitzpatrick
Kristina Kiely	Darianne Masticola
Laura Kaplan Fox	Detective Sergeant Daniel DeCristofaro

8.22 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the 12-month non-union employee's summer hours as Monday - Thursday 8:00am to 4:00pm with half hour lunch effective July 1, 2025 through August 22, 2025.

8.23 The Superintendent recommends that the Shrewsbury Borough School District Board of Education accept the resignation of Debra Gore effective June 20, 2025.

**9.0 Policy - Ms. Moore**

Committee Report: The Policy Committee did not meet this month

It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following items as listed:

**10.0 School & Community Relations - Ms. Choi**

Committee Report: The School and Community Committee met May 8, 2025

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**11.0 Vote/Roll Call on Agenda Items**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Ms. Barber					
Ms. Choi					
Mr. Galvin					
Ms. Hepburn-Goldberg					
Ms. McCullough					
Ms. Moore					
Mr. Ngo					
Ms. Gourley-Thompson					
Ms. Groom					

On a voice vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ members voted no and \_\_\_\_\_ members were absent.

**12.0 Unfinished Business**

**13.0 Public Participation - All Topics**

**14.0 Board President's Report - Ms. Groom**

**15.0 Adjournment**

It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ pm.

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Ms. Barber					
Ms. Choi					
Mr. Galvin					
Ms. Hepburn-Goldberg					
Ms. McCullough					
Ms. Moore					
Mr. Ngo					
Ms. Gourley-Thompson					
Ms. Groom					

On a voice vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ members voted no and \_\_\_\_\_ members were absent.