# GENERAL BUSINESS CONSENT AGENDA FOR INSTRUCTION & PROGRAM, OPERATIONS, FISCAL MANAGEMENT, PERSONNEL AND GOVERNANCE August 18, 2021

## **INSTRUCTION & PROGRAM**

- I&P-1. Approve the acceptance and submission of Every Student Succeeds Act (ESSA) FY2021-2022 ESEA Consolidation Sub-grant Application through the EWEG system accessed through NJDOE Homeroom page for Title I-A, Title I (SIA), Title IIA, Title III, and Title IV-Part A, for the 2021-2022 fiscal year, in the amount of \$18,819,164.00. APPROVED
- I&P-2. Approve adoption and implementation of the Workplace Learning I (revised), Workplace Learning III (new), Robotics I (revised) and Robotics II (new) curricula and courses of studies for the P-TECH program @ PANTHER Academy, in grades 9-12, for the 2021-2022 school year. APPROVED
- I&P-3. Approve adoption and implementation of the updated Mathematics Curriculum Guides for K-8, Pre-Algebra, Algebra I, Geometry, Algebra II, Business Math, and Pre-Calculus, in grades K-12, for the 2021-2022 school year. *APPROVED*
- I&P-4. Approve adoption and implementation of the revised Science Curricula for Human Sustainability, Biology, Honors Biology, Anatomy & Physiology I, Honors Anatomy & Physiology I, Chemistry, Honors Chemistry, Forensic Chemistry, Forensic Lecture & Lab, Physics, Honors Physics, Introduction of Astronomy, Meteorology, Oceanography, Environmental Science, Environmental Field Studies I, Environmental Field Studies II, Research Methods in Earth Science, Methods I: Methods of Scientific Investigation, and Integrated Science, in grades K-12, for the 2021-2022 school year. APPROVED
- I&P-5. Approve adoption and implementation of the updated Humanities Curriculum Guides for African American History, Hispanic and Latino History, Sociology, Practical Law, K-8 Social Studies, English I-IV Honors, Anthropology, Historiography, US History I-II, Public Administration, Public Speaking, Economics, Paterson History, US History I-II Honors, Intro to Elevate, English Language Arts K-8, Geography, Psychology, World History, Elevator I, and English I-IV, in grades K-12, for the 2021-2022 school year. *APPROVED*
- I&P-6. Approve adoption and implementation of the updated Visual and Performing Arts Curriculums for Advanced Fine Art, AP Studio Art, AP Art History, Beginning Piano, Commercial Art Drawing, Commercial Art 1-4, Creative Art Comprehension, Creative Writing, Dance Appreciation, Dance Choreography, Dance Repertory, Dance Techniques, Drawing and Painting, Fine Arts I-III, Foundation of Art, Foundations of Commercial Art, Foundation of Writing, Intermediate BJT, Intermediate Piano I-II, Introduction of Drama, Introduction to Theater, Master Production and Performance, Publication and Production, Stage Design and Scene Study, Theory I Piano, K-8 Music K-8 Art, 4-8 Dance, Yearbook Design and Production, General Band: Beginners/Intermediate, and 4-8 Drama, for the 2021-2022 school year. *APPROVED*
- I&P-7. Approve adoption and implementation of the revised curriculum for IB courses: IB Environmental Systems Year I and Year II, IB Physics Year I and Year II, IB Ab Initio Spanish Year I and Year II, IB Ab Initio Mandarin Year I and Year II, IB

- History Year I and IB World Religions, for the 2021-2022 school year. *APPROVED*
- I&P-8. Approve submission of the consolidated FY21/22 application and accepts the fund from IDEA-B Basic, in the amount of \$6,093,825.00, and IDEA Pre-school funds, in the amount of \$177,763.00. *APPROVED*
- I&P-9. Approve acceptance of Nonpublic Textbook Aid Grant from the State of New Jersey to provide textbooks for students attending nonpublic schools within the City of Paterson, for 2021-2022 school year, in the amount of \$16,371.00. APPROVED
- I&P-10. Approve the Accelerated Programs Plan for the Gifted & Talented program, International Baccalaureate Diploma Programme, International Baccalaureate Career-related Programme, Pre IB-Accelerated Cohort, STEPS Program, Advanced Placement courses, Honors courses and Dual Enrollment courses, to provide learning environments that prepare students to be leaders in a global society and reflect rigor, student-centered learning, and safe risk-taking in order to enhance their potential for creative production, for the 2021-2022 school year. *APPROVED*
- I&P-11. Approve the partnership with American Red Cross to deliver Home Fire Campaign (HFC) and Youth Preparedness Programs such as The Pillowcase Project, Prepare with Pedro and Community Education Preparedness Programs (CPEP), for the 2021-2022 school year, at no cost to the district. *APPROVED*
- I&P-12. Approve the Articulation Agreement with Passaic County Community College (PCCC) for students at all high schools enrolled in dual enrollment courses with PCCC to earn three (3) college credits per course, for the 2021-2022 school year, at an amount not to exceed \$200,000.00. *APPROVED*
- I&P-13. Approve entering into an agreement with Aveanna/Loving Care Healthcare to provide nursing services, for the 2021-2022 school year, at an amount not to exceed \$409,500.00. **APPROVED**
- I&P-14. Approve the purchase of Education Week/EdWeek.org, an online educational professional resource to build expertise through their news coverage and analysis on top policy and curriculum topics by developing educators professionally with subject-specific articles, videos, webinars, and more, for the 2021-2022 school year, at an amount not to exceed \$24,000.00. **APPROVED**
- I&P-15. Approve award of a contract for Cross Curricular Digital Platform (RFP-431-22) to Newsela, for the 2021-2022, 2022-2023, and 2023-2024 school years, at an amount not to exceed \$122,388.00 per year. APPROVED
- I&P-16. Approve entering into an agreement with Sharron Miller's Academy for the Performing Arts (SMAPA) to provide an eight-week dance residency in six elementary schools, grades K-3, and one high school, for the 2021-2022 school year, at an amount not to exceed \$12,000.00. *APPROVED*
- I&P-17. Approve entering into a contract with College Board for participation in the SAT/PSAT program initiative for students in grades 8, 9, 10, 11 and 12, to support their involvement in the SAT/PSAT process at an earlier age, while there is still time to inform instruction and learning and increase students' readiness for

- college expectations, for the 2021-2022 school year, at an amount not to exceed \$89,723.00. **APPROVED**
- I&P-18. Approve participation for School No. 24 and the Fine and Performing Arts Academy in a dance program with Alvin Ailey Dance School, to provide jazz/hip/hop dance genre lessons to grades 5-8, with a culminating performance for the school community, for the 2021-2022 school year, at an amount not to exceed \$6,875.00. **APPROVED**
- I&P-19. Approve participation for School No. 24 and the Fine and Performing Arts Academy in a dance program with MDN Latin Dance School, to provide Latin dance lessons for grades 4 and 5, with a culminating performance for the school community, for the 2020-2021 school year, at an amount not to exceed \$4,300.00. **APPROVED**
- I&P-20. Approve participation for School No. 24 and the Fine and Performing Arts Academy in a four-day music residency by William Paterson University's senior level music department course MUSI 4250, for grades 4-8, providing them with the additional support needed to successfully initiate their instructional lessons, for the 2021-2022 school year, at no cost to the district. *APPROVED*
- I&P-21. Approve the partnership through the Department of Climate and Culture with the Center for Family Services (CFFS) of New Jersey, to implement the STOP School Violence Program to prevent violence against others and self in schools by addressing risk factors and protective factors that are common across multiple forms of violence, creating protective and safe school environments, and strengthening individual skills and relationships among staff and students, for grades K-12, paid through a grant from the U.S. Department of Justice—Office of Justice Programs. *APPROVED*
- I&P-22. Approve the partnership between School No. 21 and Zone6ix to establish and furnish a dedicated room (SWAG Room) where students can be scheduled to take part in a wide variety of activities such as ping pong, air hockey, video games, etc., as recognition for positive attendance ad academic improvement/achievement, for the 2021-2022 school year, at no cost to the district. **APPROVED**
- I&P-23. Approve collaboration between Education Plus LLC, 4C's of Passaic County, the State Department of Education and Edward W. Kilpatrick School, to operate the Education Plus Afterschool Program to provide students with academic enrichment opportunities that complement the regular school day, for the 2021-2022 school year, at no cost to the district. APPROVED
- I&P-24. Approve entering into agreements for Community-Based After School Programs at School No. 1, Alexander Hamilton Academy, Dr. Frank Napier School, Schools No. 10, 18 and 27 facilitated by the Boys and Girls Club, at Eastside High School facilitated by Youth Consultation Services, and John F. Kennedy and International High School/Garret Morgan Academy facilitated by New Jersey Community Development Corporation, and School No. 15 and Senator Frank Lautenberg School facilitated by Paterson Education Fund, from September 2021 through August 2022, at no cost to the District. *APPROVED*
- I&P-25. Approve continuation of the contracts with Community Partners for the Paterson Public Schools' Full Service Community Schools (RFP-464-20) and Full Service Partners for Full Service Community Schools (RFP-471-21) with the Boys and Girls Club of Paterson & Passaic, New Destiny Success Centers,

- Inc, New Jersey Community Development Corp., Oasis-A Haven for Women & Children, Paterson Education Foundation, and St. Paul's Community Development Corp., for the 2021-2022 school year, at an amount not to exceed \$717,550.00 in total, annually. **APPROVED**
- I&P-26. Approve award of contracts for Full Service Partners for the Paterson Public Schools' Full Service Community Schools for College and Career Readiness and Evaluation—School 2 and John F. Kennedy Educational Complex (RFP-476-21(2) to Felician University and ActKnowledge, Inc., for the 2020-2021, 2021-2022, and 2022-2023 school years, at an amount not to exceed \$86,000.00, in total, annually. **APPROVED**
- I&P-27. Approve award of a contract for Medical Services for Full Service Community Schools and 21st Century Programs (RFP-479-22) to Health & Wellness Services LLC, for the 2021-2022 school year, with the option to renew for the 2022-2023 school year, at an amount not to exceed \$826,456.00 annually. *APPROVED*
- I&P-28. Approve the partnership between St. Paul's Community Development Corporation, Paterson Public Schools' Full-Service Community Schools partner for New Roberto Clemente (NRC) School and School No. 15, with the Community Foodbank of NJ, to provide non-perishable food distributions at Schools 2, 5, 15, 16, JFKHS, Napier, NRC, SFLS, Taub and Al Moody, from September 1, 2021 through August 31, 2022, at no cost to the district. *APPROVED*
- I&P-29. Approve the Memorandum of Understanding (MOU) with Cigna Foundation, for participation in the Social Emotional Learning (SEL) Programs and Mindful Schools at Schools 7, 10, 15, 28, Martin Luther King, Jr., and New Roberto Clemente, from September 2021 through June 2023, at no cost to the district. APPROVED
- I&P-30. Approve entering into a contract with Summit Educational Services LLC to provide in person and/or virtual ESL services at the Full Service Community Center, located at 512 Market Street, Paterson, NJ, for the 2021-2022 school year, at an amount not to exceed \$11,025.00. *APPROVED*
- I&P-31. Approve entering into contracts with private providers Bayada Home Health Care, Inc., Care Finders Total Care, LLC, and Stay Well Services, Inc., to provide 1:1 nursing services, for the 2021-2022 school year, at an amount not to exceed \$818,864.00. APPROVED
- I&P-32. Approve entering into an agreement with ASL Interpreter Referral Service, Inc., for providing ASL sign language interpreter services, during the 2021-2022 school year, at an amount not to exceed \$2,120.00. **APPROVED**
- I&P-33. Approve entering into an agreement with EI US, LLC dba Learnwell, to provide bedside services to classified and non-classified district students that are hospitalized at various hospitals due to medical, emotional and behavioral health issues, during the 2021-2022 school year, at an amount not to exceed \$7,000.00. APPROVED
- I&P-34. Approve entering into an agreement with Mental Health Clinic of Passaic to provide psychiatric evaluations to determine eligibility for special education and develop appropriate educational planning, for the 2021-2022 school year, at an amount not to exceed \$15,000.00. APPROVED

- I&P-35. Approve entering into an agreement with Saint Clare's Hospital to provide inpatient behavioral health services in accordance with a student's Individualized Education Program, for the 2021-2022 school year, at an amount not to exceed \$6,875.00. **APPROVED**
- I&P-36. Approve entering into an agreement with Educational Specialized Associates to provide bilingual educational assessments, bilingual psychological assessments, speech assessments, and social assessments, to determine eligibility for special education and develop appropriate educational planning, for the 2021-2022 school year, at an amount not to exceed \$100,000.00. *APPROVED*
- I&P-37. Approve entering into an agreement with Passaic County Technical Institute (PCTI) to provide tuition reimbursement for regular education students attending during the 2021-2022 school year, at an amount not to exceed \$19,703,422.00. **APPROVED**
- I&P-38. Approve entering into an agreement with The Master Teacher to provide online professional development to help Para-educators working with student's disabilities, for the 2021-2022 school year, at an amount not to exceed \$11,499.00. **APPROVED**
- I&P-39. Approve entering into an agreement with Tobii Dynavox, LLC, to provide online district wide licenses for Boardmaker Web-Based Services that allows the Speech and Language Therapist, Teachers, Students, and Parents to create Mayer Johnson symbols that in turn are used to augment a student's speech, for the 2021-2022 school year, at no cost to the district. APPROVED

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- I&P-41. Approve out of district placement/educational services for students. APPROVED
- I&P-42. Approve the purchase of ONEder products and services Transition Curriculum to support students with disabilities ages 18-21, in the development of independent living and work skills, with a structured learning environment with imbedded community based instruction, for the 2021-2022 school year, at an amount not to exceed \$3,699.00. **APPROVED**

### **OPERATIONS**

- O-43. Approve entering into a contract with William Paterson University to provide a Professor in Residence at Don Bosco Technology Academy, for the 2021-2022 school year, to provide a combination of professional development programs for staff and student activities to improve content knowledge and pedagogical skills of experience and novice teachers, at an amount not to exceed \$10,000.00. **APPROVED**
- O-44. Approve entering into a contract with William Paterson University for membership in the Professional Development Network to provide a Professor in Residence at School No. 12, for the 2021-2022 school year, to provide professional development opportunities for staff and experiential learning opportunities for students, at an amount not to exceed \$10,000.00. APPROVED
- O-45. Approve entering into an agreement with Maria Santa to conduct ten professional development sessions for principals at Schools 2 and John F. Kennedy Educational Complex, in implementing the Full Service Community

- Schools model, from September 1, 2021 to August 31, 2022, at an amount not to exceed \$3,500.00. *APPROVED*
- O-46. Approve submission of the School Safety, Emergency Management and Operations Pan, along with COVID Guidelines and Procedures, for the 2021-2022 school year. **APPROVED**
- O-47. Approve award of a contract to the City of Paterson as per agreement with the Paterson Police Union to provide off duty police security coverage to selected schools, for the 2021-2022 and 2022-2023 school years, at an hourly rate of \$36.00 per hour and a \$10.00 per hour administrative fee. **APPROVED**
- O-48. Approve addendums to transportation contracts for the 2021 extended school year to remove general bus aide on routes for students with special needs, at a deduction of (\$11,250.80). **APPROVED**
- O-49. Approve award of quoted transportation contracts to various schools in-district and out-of-district, for the 2021 extended school year, in the amount of \$69,385.00. **APPROVED**
- O-50. Approve award of quoted transportation contracts to various schools in-district and out-of-district, for the 2021 extended school year, at an approximate amount of \$16,256.00. **APPROVED**
- O-51. Approve award of quoted transportation contracts to various schools in-district and out-of-district, for the 2020-2021 school year, in the amount of \$7,680.00. **APPROVED**
- O-52. Approve addendums to transportation contracts for the 2021 extended school year to add 1:1 general bus aide on routes for students with special needs, in the amount of \$7,198.80. **APPROVED**
- O-53. Approve award of quoted transportation contracts for students residing out of district attending an in-district school, for the 2020-2021 extended school year, in the amount of \$6,315.00. **APPROVED**
- O-54. Approve addendums to transportation contracts for the 2020-2021 school year to add 1:1 general bus aide on routes for students with special needs, in the amount of \$5,544.00. **APPROVED**
- O-55. Approve award of a transportation jointure agreement with Prospect Park Board of Education, to receive reimbursement from sending district, for the 2021 extended school year, in the amount of \$2,244.00. **APPROVED**
- O-56. Approve addendum to a transportation contract for the 2021 extended school year to add additional days for route NBHSESY1Q, in the amount of \$1,240.00. **APPROVED**
- O-57. Approve addendum to a transportation contract for the 2020-2021 school year to pay an additional \$19.74 per day for route PANS1Q, in the amount of \$98.70. **APPROVED**
- O-58. Approve that the Board of Education has received the Harassment, Intimidation, or Bullying investigations for the months of May and June 2021, in which there was 6 investigations reported, 1 being confirmed and 5 being unfounded bullying incidents requiring consequences. **APPROVED**

## FISCAL MANAGEMENT

- F-59. Approve payment of bills and claims dated August 18, 2021, beginning with check number 227617 and ending with check number 227844, and direct deposit number 1069 through 1070 in the amount of \$5,809,903.51, and wire in the amount of \$5,000,000.00, for a total of \$10,809,903.51. *APPROVED*
- F-60. Approve transfer of funds within the 2020-2021 school year budget for the month of May 2021, so that no budgetary line item account has been over-expended and that sufficient funds are available to meet the district's financial obligations. *APPROVED*
- F-61. Approve transfer of funds within the 2020-2021 school year budget for the month of June 2021, so that no budgetary line item account has been over-expended and that sufficient funds are available to meet the district's financial obligations. *APPROVED*
- F-62. Acknowledge receipt and accept the Monthly Financial Report, Board Secretary A148, for the month of May 2021. *APPROVED*
- F-63. Acknowledge receipt and accept the Monthly Financial Report, Board Secretary A148, for the month of June 2021. **APPROVED**
- F-64. Acknowledge receipt and accept the Monthly Financial Report, Report of the Treasurer A149, for the month of May 2021. **APPROVED**
- F-65. Acknowledge receipt and accept the Monthly Financial Report, Report of the Treasurer A149, for the month of June 2021. *APPROVED*
- F-66. Approve payment for the health benefit refunds for retired 10 month employees dated July 15, 2021, beginning with direct deposit number D003325844 and ending with D003325879, payment for the gross payroll checks and direct deposits dated July 15, 2021, beginning with check number 1013172 and ending with check number 1013199 and direct deposit number D003325880 and ending with D003327141 in the amount of \$2,652,748.93, and gross payroll checks dated July 15, 2021, beginning with check number 1013200 and ending with check number 1013202 in the amount of \$15,916.00, payment for the gross payroll checks and direct deposits dated July 29, 2021, beginning with check number 1013203 and ending with check number 1013214 and direct deposit number D003327142 and ending with D003329894 in the amount of \$4,790,796.91, and gross payroll checks dated July 29, 2021, beginning with check number 1013215 and ending with check number 1013222 in the amount of \$30,875.06. *APPROVED*
- F-67. Approve renewal of the contract for Paperless Forms Software System (RFP-427-15RB) to Versivo Inc., for the 2021-2022 school year, at an amount not to exceed \$10,800.00. *APPROVED*
- F-68. Approve renewal of the contract for Bread, Rolls & Cookies (PPS-312-20) to R.P. Baking LLC dba: Pechter's Baking Group, for the 2021-2022 school year, at an amount not to exceed \$575,000.00. **APPROVED**
- F-69. Approve renewal of the contract for Fresh Produce (PPS-315-20) to Seashore Fruit & Produce Co., for the 2021-2022 school year, at an amount not to exceed \$700,000.00. *APPROVED*

F-70. Approve award of a contract for Milk & Dairy Products (PPS-321-22) to Cream-O-Land Dairies, LLC, for the 2021-2022 and 2022-2023 school years, at an amount not to exceed \$1,450,000.00. *APPROVED* 

#### **PERSONNEL**

P-71. Approve personnel recommendations of the Superintendent of Schools for adoption at the August 18, 2021, board meeting. *APPROVED* 

# **GOVERNANCE**

- G-72. Approve policies and regulations (P0131 Bylaws, Policies, and Regulations; P2421 Career and Technical Education; P3134 Assignment of Extra Duties; P3142 Nonrenewal of Nontenured Teaching Staff Member; P3221 Evaluation of Teachers (M); R3221 Evaluation of Teachers (M); P3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M); R3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M); P3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M); R3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M); P3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M); R3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M); P4146 Nonrenewal of Nontenured Support Staff Member; P5411 Promotion from Elementary and Middle School; P5412 Promotion from Preschool and Kindergarten; P5460.02 Bridge Year Pilot Program (M); P6471 School District Travel (M); R6471 School District Travel (M); P8561 Procurement Procedures for School Nutrition Programs (M) for first reading; and that the following policies and regulations are abolished: (P1521 Educational Improvement Plans: P1649 Federal Families First Coronavirus (COVID-19) Response Act; R2421 Vocational -Technical Education; R4146 Nonrenewal of Nontenured Support Staff Member). APPROVED
- G-73. Approve implementation of the District Organizational Chart for the 2021-2022 school year. *APPROVED*

#### **ADDITIONAL**

- I&P-74. Approve award of a contract for Tutoring Services (RFP-434-22) to Tutor.com/Princeton Review, for the 2021-2022 school year, at an amount not to exceed \$245,000.00. **APPROVED**
- I&P-75. Approve award of a contract for Professional Blended Learning Through Technology (RFP-422-22) to Houghton Mifflin Harcourt Publishing Co., for the 2021-2022, 2022-2023 and 2023-2024 school years, at an amount not to exceed \$125,000.00, annually. *APPROVED*
- I&P-76. Approve out of district placement/educational services for students. **APPROVED**
- I&P-77. Approve award of a contract for Diversity & Equity Learning (RFP-432-22) to Corwin, for the 2021-2022 and 2022-2023 school years, at an amount not to exceed \$100,000.00, annually. **APPROVED**
- O-78. Approve award of a contract for a Teacher and Staff Professional Development in Social Emotional Learning (RFP-430-22) to Mindful Schools, for the 2021-2022 and 2022-2023 school years, at an amount not to exceed \$220,000.00, annually. *APPROVED*

- O-79. Approve award of a contract for Professional Development Program for Social-Emotional Learning Platform (RFP-480-22(2) to Panorama Education, Inc., for the 2021-2022, 2022-2023 and 2023-2024 school years, at an amount not to exceed \$100,000.00, annually. *APPROVED*
- F-80. Approve renewal of the contract with Siteimprove to help ensure Paterson's website is digitally accessible per new ADA guidelines, for the 2021-2022 school year, at an amount not to exceed \$4,367.72. **APPROVED**
- F-81. Approve award of contracts for AHERA, Asbestos Compliance, Monitoring, Testing, and Training (PPS-207-21) to Tectonic Engineering Consultants, Geologists, and Land Surveyors DPC, Inc.(primary), and TTI Environmental, Inc. (secondary), for the 2020-2021 and 2021-2022 school years, at an amount not to exceed \$50,000.00. **APPROVED**
- F-82. Approve award of contracts for Boiler Inspections and Services District Wide (PPS-214-22) to CJ Vanderbeck & Son, Inc., and McCloskey Mechanical Contractor, for the 2021-2022 and 2022-2023 school years, at an amount not to exceed \$250,000.00. *APPROVED*
- F-83. Approve award of contracts for Elevator Services and Repairs (PPS-263-22) to Slade Industries, Inc., and Elevator Maintenance Corp., for the 2021-2022 and 2022-2023 school years, at an amount not to exceed \$125,000.00. *APPROVED*
- F-84. Approve award of a contract for Environmental & Remedial Services (PPS-274-22) to TTI Environmental Inc., for the 2021-2022 and 2022-2023 school years, at an amount not to exceed \$100,000.00. **APPROVED**
- F-85. Approve award of a contract for Courtyard Site Drainage at Eastside High School (PPS-298-22) to William Kohl Construction Corp, for the 2021-2022 school year, at an amount not to exceed \$124,375.00. **APPROVED**
- F-86. Authorize the Department of Purchasing to initiate the competitive contracting process, pursuant to 18A:18A-4.3(k), to contract for a search consultant for the Superintendent of Schools. *NOT APPROVED*
- G-87. Approve adoption of the District Goals for the 2021-2022 school year, which include goals/strategies to complete the goal, and indicators of success in completing the goals. *APPROVED*