	Knox County Schools Transportation Department	Descriptor Code: <i>B</i>
	Bus Rider Eligibility: Parent Responsibility Zone (PRZ)	Date of Last Change: November 1, 2009

1 **B.1 Determination of Parent Responsibility Zone (PRZ)**

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3 The parent responsibility zone is determined by the measurement of the shortest route from
4 the student's residence to the bus drop-off location of the student's zoned school.

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6 **B.2 Parent Responsibility Zone for Grades K-5**

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8 Elementary school students who live within an area of one (1) mile from the school, by the
9 shortest route, live in the parent responsibility zone and are not eligible for transportation ser-
10 vice.

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12 **B.3 Parent Responsibility Zone for Grades 6-12**

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14 Middle and high school students who live within an area of one and one-half (1 1/2) miles
15 from the school, by the shortest route, live in the parent responsibility zone and are not eligi-
16 ble for transportation service.

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18 **B.4 Parent Responsibility Zone Verification**

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20 Parent responsibility zone verification is determined by the Transportation Department. The
21 principal or his/her designee should request verification from the Transportation Supervisor if
22 specific clarification is desired.

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24 **B.5 Parent Responsibility Zone Enforcement**

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26 Enforcement of the PRZ is the responsibility of the principal. The bus Contracted Service
27 Providers or driver should notify the principal if students are suspected to reside within the
28 PRZ. The Contracted Service Providers or driver cannot direct students to not ride the bus.

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30 **B.6 Distance Measurements**

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32 Distance measurements for transportation purposes shall include only publicly maintained
33 roads.

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	Knox County Schools Transportation Department	Descriptor Code: <i>E</i>
	Bus Routes: Route and Stop Parameters	Date of Last Change: November 1, 2009

1 **E.1 Assignment of Routes**

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3 Knox County Board of Education policy delegates the Transportation Department responsible
4 for "surveying all bus routes and scheduling bus transportation, including the determination of
5 bus stops and the assignment of students" (EDD).
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7 The Contracted Service Providers when called upon by the Transportation Department shall
8 make adjustments necessary for changes to assigned runs or routes, as directed by the Trans-
9 portation Department (EDAC).
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11 The Transportation Department has the sole discretion as to the service location, the order in
12 which students are picked up and dropped off, and the path traveled between pick up points
13 (EDAC).
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15 **E.2 Route Path and Time Parameters**


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17 • Routes shall be arranged in such a way as to travel the shortest possible distance from the
18 time the first student is picked up until the trip is complete (EDD).
19 • Every effort shall be made to avoid scheduling students is not scheduled to be in transit
20 more than one hour each way (EDD)
21 • Students shall not be in transit to and from school more than one and one-half hours each
22 way" (EDD).
23 • When feasible, students shall not be transported past their assigned school (EDD).
24 • Transfers may be made from one bus to another when practical (EDD).
25 • The Transportation Department will schedule the PM run so that there is minimal deadhead.
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27 **E.3 Distance between Stops**

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29 Bus stops shall be no closer than one-fourth (1/4) mile apart along designated bus routes for
30 elementary students. Bus stops shall be no closer than one-half (1/2) mile apart along desig-
31 nated bus routes for middle and high school students. Adequate visibility between the bus
32 driver and other motorists at bus stops may alter these distances (EDD).
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35 **E.4 Service Assignment Number**

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37 The Superintendent, or his designee, shall provide a unique number for each Service The Contracted
38 Service Providers shall provide a separate school bus and submit a separate designated bus driver for
39 each Service Assignment initiated and scheduled by the Transportation Department on each Instruc-
40 tional Day.
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	Knox County Schools Transportation Department	Descriptor Code: <i>E</i>
	Bus Routes: Route and Stop Parameters	Date of Last Change: November 1, 2009

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E.5 Subdivision Stops for Grades K-5

Students within an area of one (1) mile from the school, by the shortest route, are not eligible for and shall not have transportation services provided by the Knox County Schools. Those students residing on a road with continuous travel should have a designated bus stop located no further than one-fourth (1/4) mile from their home unless a bus stop cannot be situated at a location within the one-fourth (1/4) mile range which allows adequate visibility between the bus driver and other motorists. Eligible students residing in a subdivision development or other roads with NO continuous route will have a designated bus stop located near the development entrance or nearest intersection. Designated stops should be added within these areas if the distance from the entrance to the last residence along the shortest road route exceeds three-fourths (3/4) mile or where fifteen (15) or more K-5 grade students are eligible for services and a suitable turnaround location for the bus exists. In cases where there is a continuous route through a subdivision, the distance must meet or exceed three-fourths (3/4) mile from the nearest entrance to the last eligible student's residence. The only exception to this policy shall be where a subdivision has fifteen or more elementary or fifteen or more middle and high school students who ride the bus on a regular basis. In the aforementioned exception the bus will enter the subdivision, travel to a safe intersection and then exit the subdivision (EDD).

E.6 Subdivision Stops for Grades 6-12

Students within an area of one and one-half (1 1/2) miles from the school, by the shortest route, are not eligible for and shall not have transportation services provided by the Knox County Schools. Those students residing on a road with continuous travel should have a designated bus stop located no further than one-half (1/2) mile from their home unless a bus stop cannot be situated at a location within the one-half (1/2) mile range that allows adequate visibility between the bus driver and other motorist. Eligible students residing in a subdivision development or other roads with NO continuous route will have a designated bus stop located near the development entrance or nearest intersection. Designated stops should be added within these areas if the distance from the entrance to the last residence along the shortest road route exceeds three-fourths (3/4) mile or where fifteen (15) or more 6-12 grade students are eligible for services and a suitable turnaround location for the bus exists. In cases where there is a continuous route through a subdivision, the distance must meet or exceed three-fourths (3/4) mile from the nearest entrance to the last eligible student's residence. The only exception to this policy shall be where a subdivision has fifteen (15) or more ele-