Apollo High School Behavioral Expectations

RESPECT IS THE CORNERSTONE OF ALL OUR INTERACTIONS AND BEHAVIORS. WE ACKNOWLEDGE THE DIGNITY AND WORTH OF ONE ANOTHER, AND STRIVE NEVER TO DIMINISH ANOTHER BY OUR CONDUCT OR OUR ATTITUDES.

Our discipline plan is based on the philosophy that all behavior relates to satisfying one's needs. We help students focus on their behavior, take responsibility for it, and come up with a plan for positive change to make better choices. The student looks at consequences and makes a commitment to follow through with their choices. (Parents/guardians may be involved in reviewing the expectations.) Students who are unwilling to cooperate may be held to consequences established in collaboration with staff, students, and parents. This is necessary in order to preserve a safe and secure environment for all students and staff.

ITEM	BEHAVIOR	CONSEQUENCES
1	**Attendance** – Students are encouraged to earn a minimum of 25 credits per quarter with 80% attendance. **All absences must be cleared by parent/guardian within 5 school days.** All 5th year seniors will be required to be on an attendance contract. Should attendance drop below 80%, it may result in the student being referred to SICE to continue his/her education.	The following consequences may apply: ● Meeting with a counselor. ● Administrator holds a conference with student and student may be placed on Attendance Expectation Agreement. ● SART (Parent/Guardian/Student/Admin In-Person or Phone/Zoom Conference) and student may be placed on a daily or weekly check in sheet. ● Student referred to SARB (Student Attendance Review Board) with possible citations for student &/or parent/guardian.
2	**Tardies** - Students are expected to be on time to all classes. Students have a 4 minute passing period in between each class (tardies are calculated on a quarterly basis).	In addition, the following consequences may apply: ● Loss of ½ attendance hour in class. ● Conference with student. ● Parent/guardian notified. ● Placed on Goal Setting Agreement (Contract). ● Saturday school ● At 25 tardies, the student may be assigned to the Discipline Lab for 1 day. ● At 35 tardies, the student may be assigned to the Discipline Lab for 2 days.
3	**Willful Disobedience** - Defiance of authority and/or continuous inappropriate behavior.	The following consequences may apply: ● Conference with student. ● Parent/guardian notified. ● Placed on Goal Setting Agreement (Contract). ● Saturday school ● Student placed in Discipline Lab for 1 to 5 days. ● Repeated violations may result in suspension from school.

4	**1:1 Surface Pro Device** (Red Card Policy) - Students should bring their district-provided Surface Pro device, fully charged, everyday.	The following consequences may apply: ● Teacher gives a Red Card and the student is sent to the office to meet with an administrator to receive a warning. ● The 2nd Red Card results in the Administrator scheduling a conference with parent/guardian and placing the student on a Goal Setting Agreement (Contract). ● The 3rd Red Card results with the student being placed in the Discipline Lab for 1 day.
5	**Cell Phone Policy** - All communication devices must be in the off position and stored out of sight during class hours. The exception is before school, after school, and during passing periods. Failure to keep phones off and away is defiance. All staff have the right to confiscate cell phones **(BP5131.12, ED48901.5).** **Students must leave their cell phone in class with their teacher when using the restroom.** Teachers may establish reasonable cell phone policies for their individual classrooms. **Apollo High School is not responsible for the replacement of, or repair to, any cell phone.**	The following consequences may apply: ● Conference with student. ● Parent/guardian notified. ● Placed on Goal Setting Agreement (Contract). ● Saturday school ● Student placed in Discipline Lab for 1 to 2 days.
6	**Sexual Harassment** – Unwelcome sexual advances, requests for sexual favors and other verbal, visual or physical conduct of a sexual nature, or any verbal abuse due to one's sexual orientation or gender are never appropriate.	The following consequences may apply: ● Conference with student and parent/guardian notified. ● Referral to the Simi Valley Police Department. ● Discipline Lab/Suspension up to 5 days. ● Possible recommendation for expulsion.
7	**Bullying, Threatening, and Harassment** includes any physical, spoken or written acts of abuse, violence, intimidation, extortion, use of vulgarity, cursing or remarks of a personally destructive nature towards any other person and/or any restriction of free movement of an individual. Parents/guardians/students are encouraged to report ANY student safety issues to school staff immediately. **Cyber Bullying** includes threats, intimidation and/or harassment delivered through any form of electronic device. This also includes violations of the Computer and Internet Acceptable Use Policy.	The following consequences may apply: ● Conference/counseling/mediation with student and contract signed. ● Discipline Lab/Suspension up to 5 days. ● Referral to the Simi Valley Police Department.

8	**Fighting/Physical Altercations** – Students are expected to resolve conflicts by talking and using problem solving techniques and, when necessary, request the assistance of staff members.	The following consequences may apply: ● **Students involved in a physical altercation (or instigating a physical altercation) on campus <u>WILL</u> receive a 5 day suspension AND be assigned to Discipline Lab for 3 to 5 weeks.** ● Possible recommendation for expulsion. ● Referral to the Simi Valley Police Department. ● Verbal altercations (or instigating a verbal altercation) may result in a 1 to 3 day out of school suspension and/or 1 to 3 days in Discipline Lab. ● Incidents that take place during the 4th quarter may result in the loss of participation in graduation activities, including Grad Night and/or Apollo's graduation ceremony.
9	**Possession, use, or being under the influence of any drugs (including prescription and over the counter drugs), marijuana (wax), and/or alcohol.** **Possession of alcohol or drug paraphernalia (including wax pens).** *Prescription and over the counter drugs must be held in the office with appropriate completed district forms.*	The following consequences may apply: ● Parent/Guardian notified. ● Referral to the Simi Valley Police Department. ● Referral to Aspire or Ventura County Behavioral Health for drug addiction counseling (to happen on campus before, during, or after the school day). ● 1st offense - 1 day out of school suspension AND 2 days in Discipline Lab if student is cooperative and agrees to after school counseling with Aspire. If not, student will be suspended out of school for 5 days. ● 2nd offense - 5 day out of school suspension ● Recommendation for expulsion. ● Incidents that take place during the 4th quarter may result in the loss of participation in graduation activities, including Grad Night and/or Apollo's graduation ceremony.
10	**Selling or distributing drugs (including prescription and over the counter drugs) and/or alcohol**	The following consequences may apply: ● Parent/Guardian Notified. ● Referral to the Simi Valley Police Department. ● 5 day out of school suspension. ● Recommendation for expulsion.

11	**Smoking** – In accordance with state and local law, the School Board prohibits the use of tobacco products on school property. **This includes E-Cigarettes, Vape Pens, or any other smoking device.** **Discipline is dependent upon details of the incident (possession, smoking, location, etc.).**	The following consequences may apply: ● Parent/Guardian notified. ● Referral to the Simi Valley Police Department. ● Referral to Aspire or Ventura County Behavioral Health counselor for drug addiction counseling (to happen on campus before, during, or after the school day). ● Warning. ● Placed on Goal Setting Agreement (Contract). ● Saturday school ● Discipline Lab (1 to 3 days). ● Out of school suspension (1 to 3 days).
12	**Possession of a Weapon** – Guns, gun replicas, pepper spray, knives, sharpened objects, clubs, explosives, or any other dangerous objects are not allowed on school grounds.	The following consequences may apply: ● Parent/Guardian Notified. ● Referral to the Simi Valley Police Department. ● 5 day out of school suspension. ● Recommendation for expulsion.
13	**Tagging/Graffiti** is never appropriate on any school surface, including folders and books.	The following consequences may apply: ● Parent/Guardian Notified. ● Saturday school ● Discipline Lab (1 to 5 days). ● Suspension (1 to 5 days). ● Referral to the Simi Valley Police Department. ● Restitution
14	**Vandalism, Theft and or Possession of Stolen Property** - Vandalism is the destruction of school or another's property. Theft is the taking of school's or another person's property without his/her permission. **Apollo High School is not responsible for the replacement of, or repair to, any personal property.**	The following consequences may apply: ● Parent/Guardian Notified. ● Saturday school ● Discipline Lab (1 to 5 days). ● Suspension (1 to 5 days). ● Referral to the Simi Valley Police Department. ● Restitution
15	**Restrooms** - During class time students must have a restroom pass from their teacher to use the restrooms. Restrooms will be unlocked by campus supervisors and be used by one student at a time. Students may not wander around campus during class time. **Students must leave their cell phone in class with their teacher when using the restroom.**	Any one or more of the following consequences may apply: ● Conference/counseling with student. ● Parent/Guardian Notified. ● Student placed on Goal Setting Agreement (Contract). ● Saturday school ● Discipline Lab (1 to 5 days).

16	**Bicycles/Skateboards/Scooters** - No riding is permitted on campus. These items should not be stored in classrooms. A safe place to store these items is provided on campus.	Any one or more of the following consequences may apply: ● Conference/counseling with student. ● Parent/Guardian Notified. ● Student placed on Goal Setting Agreement (Contract). ● Failure to comply may result in a loss of the privilege to bring a bike or skateboard to school.
17	**Dress Code** - Apollo High School is a professional learning institution. Students are expected to dress for the work of learning and collaborating. Garments must not promote, depict, or reference violent, sexual, illegal, or inappropriate activities or language. **Shoes** - To prevent injuries and to be in compliance with the health code and district guidelines, all students at Apollo must wear shoes. **Administration has the right to adjust the dress code, as needed, in consultation with the Simi Valley Unified School District and/or the Simi Valley Police Department.**	The following consequences may apply: ● Conference with student and change/remove clothing. ● Students will be sent home if he/she refuses to change out of his/her inappropriate clothing. ● Parent/Guardian Notified. ● Student placed on Goal Setting Agreement (Contract). ● Saturday school ● Discipline Lab (1 to 5 days). ● Suspension (1 to 5 days).
18	**Visitors** – Are not allowed on campus without permission from the office. All authorized visitors must check in at the office prior to coming to any classroom.	Any one or more of the following consequences may apply: ● Warning letter for trespassing. ● Citation for trespassing.