

**Highland School District #203**  
**MWC Library**  
**Tuesday, April 15, 2025**  
**Regular Board Meeting -7:00 p.m.**

The **April 15, 2025, Regular Board Meeting** was called to order by Chair David Barnes at 7:00 pm.

Those also present included Superintendent Mark Anderson, Director of Student Success/Superintendent Designee Mindy Schultz, Board members Kerry Jones, Carlos López, and Cindy Reed, MWC Teachers Lisa Biddick, Colleen Christenson, and Bre Hoffee, several MWC students and family members, and Recording Secretary Julie Notman. Board member Lupita Flores was excused.

The **flag salute** was led by Cindy.

**I. D. APPROVAL OF MINUTES**: There were no questions about the minutes. Cindy moved, Kerry 2<sup>nd</sup> to approve the March 3, 2025, AM Meeting, March 10, 2025, Special Meeting, and March 18, 2025, PM Meeting Minutes as presented; motion carried.

**II. COMMUNICATIONS**

**A. MWC Presentation Mrs. Hoffee's 'Wax Museum'**: MWC 2<sup>nd</sup> grade teacher Mrs. Hoffee, shared a history of the historical wax museum that she has used as a learning tool in her classes since 2015 when she first did it in summer school. She described and demonstrated what the students are required to do to research, create and present their chosen historical figure. Four students were there to share their project and the board and those present got to visit with each, hear their presentation, and ask questions.

The meeting was paused from 7:12 to 7:21 to interact with the students.

7:21 Those involved in the wax museum presentation left the meeting.

**B. Public Comment**: None.

**C. Administrator Reports**: There were no comments nor questions about any of the reports.

**D. Assistant Superintendent Report**: Mindy: this past month has learned about the district's contracts with ESD 105, what we have with them, how they work, and what they cost, met with ESD Nurse Corps and reviewed our district evaluation, attended the [state] audit entrance meeting, spent more time on budgets on the operation side (transportation), learning a lot from Francis. Mark shared the audit process, which we are finished with, now they are compiling results.

**III. UNFINISHED BUSINESS**

**A. Policy Review Process Options**: Mark reviewed how we've done policy review in the past so the board can decide going forward what process to utilize. Options include having a committee do the 1<sup>st</sup> reading or have all three readings done by the whole board, which takes longer to approve policies. Add to agenda on the May AM meeting/Work Study.

**IV. NEW BUSINESS**

**A. Budget Status /Enrollment and Operations Report**: Mark: No update on the budget since we went over it at yesterday's meeting. Enrollment: A few more enrolled this month than withdrew and from the beginning of the year we are up seven for headcount. Our trajectory is still going in the wrong direction, though. Being 30 down at the start of the year with the number of seniors leaving and the [smaller] number of kindergartners enrolling put us \$500k in the hole right from the beginning. For this coming year we hope it will be an enrollment loss due only to the discrepancy between the number of seniors graduating vs the number of kindergartners enrolling and not another drop in enrollment of 20 or 30 for other factors.

**B. Personnel Report:** Mark: The best news we've had in a long time is that we've hired two onsite Speech Language Pathologists, one of which is returning, Eva Lamas. Still looking for a lot of substitutes and a middle school counselor, there has been a first round of interviews and there will be a second round. There were no questions about the report, so Carlos moved, Kerry 2<sup>nd</sup> to approve the April Personnel Report as presented; motion passed.

**J. Legislative Report:** Cindy: They did not pass the MSOC and not sure if they got to anything that pertains to schools as they are focusing on other items. Not expecting to get any funding for schools.

## **V. FINANCE**

**A. Payment of Bills-General, ASB, Capital Projects, and Payroll:** There were no questions, so Carlos moved, Cindy 2<sup>nd</sup> to approve payment of the bills as presented; motion carried.

- **General Fund bills** for \$279,826.44 with warrants 79460 through 79545.
- **ASB Fund bills** for \$18,784.11 with warrants 7193 through 7206.
- **Capital Project bills** for \$39,282.70 with warrants 773 through 774.
- **Payroll Fund bills** for \$237,724.29 with warrants 79546 through 79559 and \$1,040,232.45 by direct deposit.

**VI. CALENDAR OF EVENTS:** David reviewed the upcoming district dates. The AM meeting is May 5 and the 20<sup>th</sup> is the PM meeting, no conflicts.

## **VII. ADJOURNMENT**

There being no further business, Chair David Barnes adjourned the meeting at 7:32 p.m.

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Chair

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Secretary