ALLEN EAST BOARD OF EDUCATION

MINUTES

TUESDAY, MAY 20, 2025

REGULAR SESSION

7:00 PM Business Meeting

This meeting is a meeting of the Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

1. CALL TO ORDER:

The Allen East Board of Education was called to order at 7:00 PM by President, Kyle Miller.

2. ROLL CALL:

Emerick X Hershberger X Jones X Miller X Werling X

3. PLEDGE OF ALLEGIANCE: Recited

4. STUDENT RECOGNITION:

High School Students of the Month

February:
- Hayden Williams
- Hayden McKenzie
- Aniya Prowant
- Braelyn Schultz

March:
- Steven Emerick
- Campbel Hawk
- Morgan Burkholder
- Asher Brown

April:
- Asya Boddie
- Avah Arnett
- Cole Kruger
- Jackson Friesner

May:
- Jatelynn Bell
- Evelyn Lehman
- Delaney Neff
- Sophia Zeller

5. HEARING OF THE PUBLIC: NOT TO EXCEED THIRTY (30) MINUTES – THREE (3) MINUTES PER INDIVIDUAL COMMENT – PER BOARD POLICY O.R.C. 3313.20. –

6. ACCEPTANCE OF AGENDA: (# 0525-2308)

Sara Jones moved and Jason Werling seconded.

Discussion:

Emerick yea Hershberger yea Jones yea Miller yea Werling yea

7. APPROVAL OF MINUTES: (# 0525-2309)

The "Record of Proceedings" of the April 18, 2025 regular session have been distributed by the Treasurer and read:

Steve Emerick moved and Jason Werling seconded.

Discussion:

Hershberger yea Jones yea Miller yea Werling yea Emerick yea

8. TREASURER CONSENT AGENDA: (# 0525-2310)

A. MONTHLY BILLS: Reports: Checks

B. FINANCIAL REPORT: Reports: Appropriation Summary, Cash Reconciliation, Cash Summary Report, Outstanding Checks, Revenue Summary, and Spending Plan Summary

C. INVESTMENTS: Report: Investment Report

D. DONATIONS:

- American Red Cross – HS Student Council - $500
- Frostys - Track $70
- Hog Creek Game Club - FFA - $500
- Honda Matching - Robotics Club - $197.21
- Kiwanis Club of Lima - Nifty Fifty Task Trip - $100
- Lima Exchange Club - Nifty Fifty Task Trip - $500
- Patricia Hefner Estate - for High School - $2,000
- Moms & Dads Club - Nifty Fifty Task Trip - $900
- Moms & Dads Club - HS Student Support - $3,500
- Moms & Dads Club - Athletics - $4,825.50
- Moms & Dads Club - Baseball - $1,298
- Moms & Dads Club - Boys Basketball $1,250
- Moms & Dads Club - Boys Soccer $250
- Moms & Dads Club - Track $612.43
- Moms & Dads Club - Girls Basketball $250
- Moms & Dads Club - Softball $1,035
- Moms & Dads Club - Volleyball $80
- Moms & Dads Club - Robotics $125

E. FIVE YEAR FORECAST:

The treasurer recommends the Allen East Board of Education approve the Five-Year Forecast for the period FY2025-2029 as hereinafter reproduced: (as attached).

Brian Hershberger moved and Steve Emerick seconded.

Discussion:

Jones yea Miller yea Werling yea Emerick yea Hershberger yea

9. REPORTS:

Mr. Rentschler – Superintendent's Report

10. PURCHASES AND/OR SERVICES AUTHORIZATION: (# 0525-2311)

The superintendent recommends the Allen East Board of Education approve the following purchases and/or services:

- Rettig Music – Concert Marimba $5,333.60
- Snappy's Outdoor Equipment – 2 new Ferris 60" Mowers $26,500.00
- Terrian Asphalt, LLC – Sealcoat & Repair Parking Lots $27,683.00

Jason Werling moved and Sara Jones seconded.

Discussion:

Miller yea Werling yea Emerick yea Hershberger yea Jones yea

11. ANNUAL ADOPTION CONSENT AGENDA: (# 0525-2312)

"Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Superintendent, that the following items be approved."

A. Contract with the West Central Ohio Assistive Technology Center for the 2025-2026 school year.

B. Enter into a contract with the Allen County Educational Service Center for special education and alternative school services for the 2025-2026 fiscal year at a cost of $142,075.15 (prior year $180,340.00).

C. Recognition of the following district support organizations for the 2025-2026 school year:

a. Allen East Youth Sports Alliance
b. Allen East Music Association
c. Allen East Mom's and Dad's Club
d. Allen East Mustang Wrestling Club

With each organization being responsible for following Allen East Board Policy 9211 whereas:

- School employees and Board-approved school volunteers may not be directly compensated in any manner by District support organizations.
- It shall be the responsibility of each District support organization to monitor its activities to assure compliance with Board Policy.
- The organization shall permit the Board to review all financial books and documentation upon request, and shall conduct a financial audit upon request of the Board. In addition, organizations must produce the following documents to the Superintendent and/or Treasurer upon request:
  - A determination letter from the Internal Revenue Service that verifies the organization is a tax-exempt organization in good standing as described in Section 501(c)(3) of the Internal Revenue Code (if applicable).
  - A copy of the support organization's Bylaws and any amendments are on file with the Treasurer.
  - A current list of names, addresses and titles of each officer of the organization. No administrative employee of the School District may be an officer of the booster organization for the organization to obtain Board recognition.

- A description of the projects or activities the organization intends to undertake during the ensuing school year and the objective and goals of such projects or activities.

➢ Donations from District support organizations must be made in accordance with Board Policy 7230 and any accompanying guidelines. Donations shall become the property of the Board and used in a manner determined by the Board, in accordance with its policies and administrative guidelines.

➢ The activities of District support organizations shall not involve the use of public funds and the District shall not assume responsibility for any purchases made on behalf of any support organization governed by this policy. The school district tax identification number shall not be used for District support organization purchases.

➢ Each District support organization must abide by the policies and guidelines established for the use of District facilities and grounds. Projects that require any modification or alteration to District property must be pre-approved by the Superintendent.

D. Graduation will be held on Sunday, May 25, 2025 at 2:00 PM in the gymnasium. The superintendent recommends the Allen East Board of Education accept the graduating Class of 2025 upon completion of all necessary requirements. The members of the Class of 2025 are presented.

E. Approve the Athletic Training Coverage Agreement with Mercy Health-St. Rita's Medical Center for licensed athletic trainers, effective July 1, 2025 – June 30, 2027.

F. Approve the one-year Satellite Program Standards & Maintenance Agreement between Apollo Career Center and Allen East Local Schools for the 2025-2026 school year.

G. Approve the Venue Rental Agreement with 19 Hawthorne LLC for prom on April 18, 2026 for $3,000.00.

H. Approve the service agreement with Northern Buckeye for MS & HS Digital Academy Licenses and annual support for the 2025-2026 school year.

I. Approve agreement with TouchMath for tier 2 math intervention and the initial purchase for $47,849.20 for the 2025-2026 school year.

J. The following individual is approved to drive a school van for school purposes for the remainder of 2024-2025 and 2025-2026:
   a. Morgan Dirmeyer

K. Approve an overnight trip for the FFA in June 2025 to Mears, Michigan for an officer retreat.

Brian Hershberger moved and Steve Emerick seconded.

Discussion:

Werling yea Emerick yea Hershberger yea Jones yea Miller yea

12. READING TUTOR RATE: (# 0525-2313)

Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Superintendent, to approve the pay rate of $23.00 per hour for part-time elementary reading tutors with federal grant monies for the 2025-2026 school year.

Brian Hershberger moved and Sara Jones seconded.

Discussion:

Emerick yea Hershberger yea Jones yea Miller yea Werling abstain

13. HANDBOOKS - FIRST READING: (#0525-2314)

The superintendent recommends the Allen East Board of Education review the following handbooks as a first reading for the 2025-2026 school year:

- Preschool Handbook
- Elementary Student Handbook
- Middle School Student Handbook
- High School Student Handbook
- Athletic Handbook

Sara Jones moved and Steve Emerick seconded.

Discussion:

Hershberger yea Jones yea Miller yea Werling yea Emerick yea

14. ALL FEDERAL PROGRAMS HEARING: (# 0525-2315)

Hearing of the public: Grants: Early Childhood Education, IDEA-B Special Education, Title I, McKinney Vento Homeless, Title IV-A, IDEA-B Preschool, Title II-A

Steve Emerick moved and Jason Werling seconded.

Discussion:

Jones yea Miller yea Werling yea Emerick yea Hershberger yea

15. EXECUTIVE SESSION: (# 0525-2316)

Pursuant to Ohio Revised Code Section 121.22 (G), the superintendent recommends that the Allen East Board of Education move that the Board adjourn to executive session for the following reason(s):

(a.) To consider the appointment ____, employment X dismissal ___, discipline ___, promotion ___, demotion ___, or compensation ___ of a public employee or official; (check one or more of the purposes for which the executive session is to be held);

b. Investigation of charges or complaints against a public employee, official, licensee or student requests a public meeting except that consideration of the discipline of an Allen East Board member for conduct related to the performance of his/her duties of his/her removal from office shall not be held in executive session;

c. To consider the purchase of property for public purposes or the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest;

d. Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;

e. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;

f. Matters required to be kept confidential by federal law or regulations or state statutes;

g. Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

h. Consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

1. The information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and

2. An unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

* Collective bargaining meetings and audit conferences are exempt from ORC 121.22

Brian Hershberger moved and Jason Werling seconded.

Discussion:

Miller yea Werling yea Emerick yea Hershberger yea Jones yea

Adjourned 7:42 P.M.

Reconvened 8:04 P.M.

16. SUPERINTENDENT CONSENT AGENDA: (# 0525-2317)

The superintendent recommends the Allen East Board of Education hire the following candidates contingent upon BCII clearance, FBI clearance, and all proper ODE licenses and/or certifications.

A. CERTIFIED:

1. RESIGNATIONS:

- Alexis Swaney, Teacher – effective August 15, 2025

2. EMPLOYMENT – REGULAR:

NAME	POSITION	SALARY	TERM
Katherine Hohenbrink	Teacher	5 @ BA	2025-2026
Paige Miller	Teacher	4 @ BA	2025-2026
Cheyann Schadewald	Teacher	2 @ BA	2025-2026

3. EMPLOYMENT – SUPPLEMENTAL:

NAME	POSITION	SALARY	TERM
Brittany Billings	Mentor	$1,000.00	2025-2026
Melissa Carter	Mentor	$1,000.00	2025-2026
Nicole Flory	MS Robotics Advisor	2 @ 7%	2025-2026
Alaina Hermon	After-School Monitor	$30/hr	2025-2026
Tyler Huber	Football Coach, Asst. HS	3 @ 10%	2025-2026
Zachery Johnson	Cross Country Coach, Head HS	3 @ 10%	2025-2026
	Track Coach, Asst. HS	3 @ 8%	2025-2026
Katrina Meyer	Volleyball Coach, 7th Grade	0 @ 7%	2025-2026
Jessica Rolfes	After-School Monitor	$30/hr	2025-2026
Corey Zimmerly	Mentor	$1,000.00	2025-2026

4. EMPLOYMENT – SUBSTITUTE:

NAME	POSITION	SALARY	TERM
Daphna Dyer	Substitute Nurse	as per salary schedule	2025-2026
David Lawrence	Substitute Teacher	as per salary schedule	2025-2026
Joy McDorman	Substitute Nurse	as per salary schedule	2025-2026
Lucinda Shafer	Substitute Nurse	as per salary schedule	2025-2026

- List as attached from Allen County Educational Service Center

5. STAFF SALARY ADVANCES:

NAME	FROM	TO	TERM
Zachery Johnson	150hrs	MA	2025-2026
Shelby Marsteller	BA	150hrs	2025-2026
Stephanie Miller	MA	MA+15	2025-2026

B. CLASSIFIED:

1. RESIGNATIONS:

- Sierra Neu, 8th Grade Girls Basketball, effective immediately
- Brennan Davies, Assistant Football Coach, effective immediately
- Brennen Davies, Strength & Conditioning Coach, effective immediately.

2. EMPLOYMENT – REGULAR:

NAME	POSITION	SALARY	TERM
Tracy Bolender	Special Education Aide (as needed)	as per salary schedule	2025-2026
Jennifer Covault	Reading Tutor	as per salary schedule	2025-2026
Melissa Evans	Special Education Aide (as needed)	as per salary schedule	2025-2026
Amber Schaefer	Reading Tutor	as per salary schedule	2025-2026
Jaelyn Schultz	Special Education Aide (as needed)	as per salary schedule	2025-2026
Debra Swickrath	Special Education Aide (as needed)	as per salary schedule	2025-2026
Alexandra Watkins	Reading Tutor	as per salary schedule	2025-2026
Lisa Winegardner	Special Education Aide (as needed)	as per salary schedule	2025-2026

3. EMPLOYMENT – SUBSTITUTE:

NAME	POSITION	SALARY	TERM
Sherry Arnold	Substitute Custodian	as per salary schedule	2025-2026
Keith Brown	Substitute Custodian	as per salary schedule	2025-2026
Jodi Culbertson	Substitute Custodian	as per salary schedule	2025-2026
Cynthia Kaufman	Substitute Secretary	as per salary schedule	2025-2026
Angela Keiffer	Substitute Secretary	as per salary schedule	2025-2026
Gerald Molina	Substitute Custodian	as per salary schedule	2025-2026
Taylor Nickles	Substitute Custodian	as per salary schedule	2025-2026
Nicole Plaugher	Substitute Custodian	as per salary schedule	2025-2026
	Substitute Secretary	as per salary schedule	2025-2026
Cecelia Reese	Substitute Custodian	as per salary schedule	2025-2026
Amber Schaefer	Substitute Secretary	as per salary schedule	2025-2026
Tom Schultz	Substitute Custodian	as per salary schedule	2025-2026
Diane Shulaw	Substitute Custodian	as per salary schedule	2025-2026
Tyler Stevens	Substitute Custodian	as per salary schedule	2025-2026
Florence Tatro	Substitute Custodian	as per salary schedule	2025-2026
Jennifer Young	Substitute Custodian	as per salary schedule	2025-2026

4. EMPLOYMENT – SUPPLEMENTAL:

NAME	POSITION	SALARY	TERM
Kevin Bacon	Basketball Coach, 8th Grade Boys	1 @ 7%	2025-2026
Hayley Closson	Cheerleading Advisor, Asst. HS	1 @ 6%	2025-2026

Gregory Jennings	Soccer Coach, Asst. JV HS Boys	1 @ 8%	2025-2026
Darrin Seger	Basketball Coach, Asst. HS Boys	1 @ 10%	2025-2026
Richard Waughtel	Wrestling Coach, JH	3 @ 7%	2025-2026

Sara Jones moved and Steve Emerick seconded.

Discussion:

Werling yea Emerick yea Hershberger yea Jones yea Miller yea

17. PERSONNEL: (#0525-2318)

The superintendent recommends the Allen East Board of Education approve the employment of the following classified regular contracts:

NAME	POSITION	SALARY	TERM
Tiffany Werling	Reading Tutor	as per salary schedule	2025-2026

Brian Hershberger moved and Sara Jones seconded.

Discussion:

Emerick yea Hershberger yea Jones yea Miller yea Werling abstain

18. PERSONNEL ADMINISTRATIVE: (#0525-2319)

The superintendent recommends the Allen East Board of Education approve the employment of the following:

NAME	POSITION	SALARY	TERM
Jill Ackerman	Middle School Principal	Step 10	2025-2026; 2026-2027

Sara Jones moved and Jason Werling seconded.

Discussion:

Hershberger yea Jones yea Miller yea Werling yea Emerick yea

19. UNPAID LEAVE OF ABSENCE: (#0525-2320)

The superintendent recommends the Allen East Board of Education approve a quarter of a day of unpaid leave of absence for Jennifer Young on the following dates: April 28, 2025 to attend her sons senior signing, May 15, 2025 to attend her sons Senior Scholarship and Awards Banquet, and May 21, 2025 to attend her grandson's preschool graduation.

Brian Hershberger moved and Steve Emerick seconded.

Discussion:

Jones yea Miller yea Werling yea Emerick yea Hershberger yea

20. QUESTIONS/DISCUSSION:

21. ADJOURNMENT: There being no further business, the meeting adjourned at 8:05 PM.