

**A. W. Beattie Career Center
Joint Operating Committee**

Combined Board Meeting May 22, 2025

5:00 PM – Picnic Dinner

5:30 PM – Student Organizations and Cooperative Education Program presentations

6:00 – Executive Session – Personnel and Legal Matters

6:15 PM - Joint Operating Committee Meeting

Arlene J. Bender Student Conference Center

ZOOM (video & audio conference): Using a PC, tablet or smart phone,
click on this link *or* cut & paste into your browser ↓

<https://zoom.us/j/98938897569?pwd=sJlyvMXs1Xikv0JalikQLaoLtheyRA.1>

❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible as early as 6:00 PM ET, however, the JOC Meeting will not start until 6:15 PM ET.

AGENDA

- I. Call to Order***
- II. Pledge of Allegiance***
- III. Roll Call***
- IV. Invitation for the public to address the Committee on Agenda Items***
- V. Approval of Minutes of April 24, 2025***
- VI. President’s Report***
- VII. Superintendent of Record’s Report***
- VIII. Solicitor’s Report***
- IX. Executive Director’s Report***
 - Report on 2025 – 2026 budget and voting process – Mrs. Golden
 - 2025 – 2026 Insurance Update – Mrs. Golden

X. Committee Report

Organization & Curriculum Committee (Libby Blackburn – Chairperson)

Action Items:

1. To approve a list of course/programs for the 2025 - 2026 school year.
 - Advertising Design AM & PM
 - Automotive Collision Technology AM & PM
 - Automotive Technology AM & PM
 - Carpentry/Building Construction AM & PM
 - Cosmetology AM & PM
 - Culinary Arts AM & PM
 - Dental Careers AM & PM
 - Early Childhood Education AM & PM
 - Emergency Response Technology AM & PM
 - Health and Nursing Sciences AM & PM
 - HVAC AM & PM
 - Introduction to Pharmacy (11th and 12th Grade) AM & PM
 - Network Engineering and Cyber Security AM & PM
 - Pastry Arts AM & PM
 - Robotics Engineering Technology (RET) AM & PM
 - SMART-EST AM & PM
 - Surgical Sciences AM & PM
 - Veterinary Sciences AM & PM
2. To approve the Executive Director continuing to serve on the 2025 – 2026 FCCLA Board of Directors with meeting expenses funded through the Operating Budget at an estimated cost of \$350.00.
3. To approve the 2025 – 2026 Non-Consortium Tuition Rates for Cyber/Charter students at \$14,800.00.
4. To approve the returning post graduating Cosmetology students at an hourly rate of \$10.00 hr. to complete their required Cosmetology hours for certification.
5. To approve Hartman’s Medical Assisting – The Basic for implementation in the Health and Nursing Sciences program beginning in the 2025 – 2026 school year.
 - Textbook 2023 – ISBN 978-1-60425-148-7
Albuquerque, NM \$62.50 each
 - Workbook 2023 – ISBN 978-1-60425-149-4
\$25.00 each
6. To approve the administration implementing Eduready 360 software platform effective July 1, 2025 on a five (5) year agreement with Eduready 360 of Latrobe, PA.
 - Cost Year 1: \$7,290.00
 - Cost Year 2 – 5: \$8,910.00 each year
Year two through five will contain the new student enrollment module, that cost is being waved year one as the module is not required.

The Organization & Curriculum Committee recommends items 1 through 6 be approved.

Information Items:

1. On May 1, 2025 the State Board of Cosmetology conducted an on-site inspection of our training salon and quarterly reports. All was found to be in order. I appreciate the efforts of the Cosmetology teachers and assistants.
2. The Intro to Pharmacy program has been recertified by the Pharmacy Technician Certification Board as a recognized PTCB – Recognized Education/Training Program. I appreciate the work of Mrs. Gibson for her students.

XI. Committee Report**Personnel Committee (Ron Frank – Chairperson)****Action Items:**

1. The A.W. Beattie Career Center Joint Operating Committee elects _____ as the JOC Treasurer effective July 1, 2025 through June 30, 2026.
2. The A.W. Beattie Career Center Joint Operating Committee elects _____ as the JOC Secretary effective for the terms July 1, 2025 through June 30, 2029.
3. To approve payment of the following supplemental contracts for the 2024 -2025 school year to the following individuals: (Final reports of activities as stated in the Collective Bargaining Agreement have been received and approved by the Executive Director.)

• FCCLA	John Ellis	\$ 1,500.00
	Cari Ludwig	\$ 1,500.00
	Aaron Yurek	\$ 1,500.00
• SkillsUSA	John Brown	\$ 1,500.00
	Paula Gibson	\$ 1,500.00
	Heather Brown	\$ 1,500.00
• Cosmetology Student Teacher Supervisor	Cindy Cazin	\$ 1,000.00
• Cosmetology Supervisor	Cindy Cazin	\$ 1,500.00
• Cosmetology Supervisor Substitute	Sarah Christen	\$ 450.00
• National Technical Honor Society	Darren Vtipil	\$ 1,000.00
	Scott Scariot	\$ 1,000.00
• Culinary Supervisor	Aaron Yurek	\$ 1,500.00
• Beattie Ambassadors	Jennifer Groomes	\$ 1,000.00
• Modular Home/Related Projects	John Brown	
Shed Projects 2020 – 2024		\$ 2,450.00
Chicken Coop/Dog Boxes 2023 – 2025		\$ 2,450.00
• Teacher Mentor (Year 3 of 3)	Roy Hughes for Charles Wike	\$ 466.66
• Teacher Mentor (Year 3 of 3)	John Brown for Dale Dankmyer	\$ 466.66
• Teacher Mentor (Year 3 of 3)	Jennifer Groomes for Lee Silnutzer	\$ 466.66
• Teacher Mentor (Year 3 of 3)	Darren Vtipil for Chris Cowger	\$ 466.66
• Teacher Mentor (Year 2 of 3)	Michael Purucker for Michael Lingsch	\$ 466.66
• Teacher Mentor (Year 2 of 3)	Andrew Dumbeck for Jon Mansfield	\$ 466.66
• Teacher Mentor (Year 2 of 3)	Erin Brennan for Bella Ellis	\$ 466.66
• Teacher Mentor (Year 2 of 3)	Nate Monroe for Rick Bennett	\$ 466.66
• Teacher Mentor (Year 2 of 3)	John Brown for Cam Galloway	\$ 466.66
• Teacher Mentor (Year 1 of 3)	Sara Goodyear for Nick Sauer	\$ 466.66
• Teacher Mentor (Year 1 of 3)	Cindy Cazin for Stevie Slogan	\$ 466.66

- Teacher Mentor (Year 1 of 3) Aaron Yurek for Evelyn Sussman \$ 466.66

Non-contracted

- EMT Lee Silnutzer \$ 1,500.00
- Administrative Assistance Scott Scariot \$ 2,100.00
Attendance-Discipline-
Busses & Student Parking Supervision
- Bus & Parking Lot Duty
 - Tad Thayer \$ 425.00
 - Joe Pelesky \$ 425.00
 - Eric Szalc \$ 425.00
 - Madalyn Calvert \$ 425.00
 - Jonathan Chuckery \$ 425.00
 - Michael Powers \$ 425.00
- E-Sports
 - Andrew Dumbeck \$ 1,200.00
 - Jennifer Dumbeck \$ 1,200.00
 - Vincenzina Olszewski \$ 1,200.00
 - Mike Lingsch \$ 1,200.00

- To authorize the Executive Director to advertise any open positions over the summer, subject to ratification at the August 21, 2025 JOC meeting.
- To approve the continued employment of Robert Scott, School Police Officer, for the 2025 – 2026 school year at the hourly rate of \$29.00/hr. with benefits. Funded through the Operating Budget.
- To approve the following IT Department Summer Interns effective June 3 – August 31, 2025. Approximately 30/hrs. per week.

\$12.50/HR, no benefits – Year 1	\$15.50/HR, no benefits – Year 2
• Mason Giesey (NH) • Jacob Wiegand (DL)	• Caleb Brandt (NG & Beattie Grad)
- To approve the requests of the following administrators for the payment of sick/PTO days not utilized during the 2024 – 2025 school year per the Management and Supervision Compensation Plan of July 1, 2021 at 85% of their respective daily per diems.
 - Dr. Jason Watkins, Assistant Director (3 days)
 - Mr. Joe Miller, Technology Director (3 days)
- To approve the following request in accordance with the Business Manager's agreement for the payment of PTO days not utilized during the 2024 – 2025 school year at 85% of the respective daily per diem.
 - Maureen Golden, Business Manager (3 days)
- To approve Dominic Gralia as a part-time summer custodial/maintenance and IT employee at the hourly rate of \$15.50/hr., no benefits effective June 3 – August 9, 2025.
- To approve the continued part-time employment for the 2025 – 2026 school term of:
 - Madalyn Calvert – Instructional Assistant HVAC (Approximately 35/hrs. per week, no healthcare benefits)
 - Jonathan Chuckery – Instructional Assistant Building Wide (Approximately 35/hrs. per week, no healthcare benefits)
 - Hilary Falo – Instructional Assistant Medical Programs (Approximately 35/hrs. per week, no healthcare benefits)
 - Ashton Monroe – Instructional Assistant Culinary Arts (Approximately 35/hrs. per week, no healthcare benefits – Perkins and Operating Budget)

- Diane Murray – Instructional Assistant ECE (Approximately 35/hrs. per week, no healthcare benefits)
 - Michael Powers – Instructional Assistant Networking/Cyber Security (Approximately 35/hrs. per week, no healthcare benefits)
 - Casey Santonastaso – Instructional Assistant Veterinary Sciences (Approximately 35/hrs. per week, no healthcare benefits)
 - Samantha Singer – Pastry Arts Baker (Approximately 35/hrs. per week, no healthcare benefits)
 - Eric Szalc – Instructional Assistant Auto Tech (Approximately 35/hrs. per week, no healthcare benefits)
 - Anna Yourish – Instructional Assistant Cosmetology (Approximately 35/hrs. per week, no healthcare benefits)
11. To approve the change in status for Bridgette Long, Support Secretary, to Administrative Assistant/PIMS Coordinator effective July 1, 2025 at the salary of \$45,200.00 with benefits.
12. To approve the change in status for Jonathan Mansfield from Automotive Technology Student Support Specialist (Perkins) to Automotive Technology Instructor effective with the 2025 – 2026 school year, Operating Budget. Mr. Mansfield's salary is in alignment with the Education Association Collective Bargaining Agreement.
13. To approve the 2025 – 2026 salary rate increases, as recommended by the Executive Director, for the following personnel effective July 1, 2025 through June 30, 2026. Attachment #1
Attachment #2
- Instructional Assistants
 - Instructional Support
 - Custodial/Maintenance
 - Administrative/IT Support
 - Administrators
 - Kiddie Tech Day Care
 - Director
 - Assistant Director
 - Staff Members
14. To approve a one-time performance bonus of \$3,000.00 for Dr. Patrick Mannarino for his work during the teacher collective bargaining process.

The Personnel Committee recommends items 1 through 14 be approved.

XII. Committee Report

Finance Committee (Beau Blaser – Chairperson)

Action Items:

- | | | | |
|---------------------|---|-----------|-----------------|
| 1. ACCOUNTS PAYABLE | AWBCC Operating Fund | 4/30/2025 | \$ 845,003.00 |
| | AWBCC Capital Reserve Fund | 4/30/2025 | \$ 7,854.56 |
| | Alfred W. Beattie Memorial Fund | 4/30/2025 | \$ |
| | Conroy D. Guyer Fox Chapel Charitable Trust | 4/30/2025 | \$ |
| 2. BUDGET REPORTS | AWBCC Operating Budget | 4/30/2025 | \$ |
| 3. CASH REPORTS | AWBCC Operating Fund | 4/30/2025 | \$ 954,625.16 |
| | PLGIT & PSDLAF | 4/30/2025 | \$ 2,377,070.89 |
| | AWBCC Certificate of Deposit | 4/30/2025 | \$ 535,829.84 |
| | AWBCC Money Market Fund | 4/30/2025 | \$ 1,188,031.28 |
| | AWBCC Capital Reserve Fund | 4/30/2025 | \$ 205,461.96 |
| | Alfred W. Beattie Memorial Fund | 4/30/2025 | \$ 208,890.19 |
| | Conroy D. Guyer Fox Chapel Charitable Trust | 4/30/2025 | \$ 1,803.81 |
| | AWBCC Student Activity Accounts | 4/30/2025 | \$ 35,990.29 |
4. To approve the 2025 - 2026 Kiddie Tech Childcare and Early Learning Center Operating Budget in the amount of \$608,888.00. This amount will have to be included with the Career Center's 2025 – 2026 PDE budget submittal, this is reflective of the prior JOC resolution on the operation of the Kiddie Tech Childcare and Early Learning Center dated February 23, 2017. Attachment #3
5. To approve the recommended tuition rate increases for the Kiddie Tech Childcare and Early Learning Center, effective July 1, 2025. Attachment #4
6. To accept a \$1,500.00 donation from The Glenshaw Century Club, Inc. to assist Shaler Area students during the 2025 – 2026 school year.
7. To approve the following equipment purchases for the HVAC program through the 2024 – 2025 PDE Supplemental Equipment Grant and the 2024 – 2025 Operating Budget.
- A. Bosch 96% AFUE Gas Furnace Training Package with Heat Pump set-up through Johnstone Supply of Pittsburgh, PA at the estimated cost of \$10,108.34. (PDE Supplemental Equipment Grant)
 - B. Goodman 96% AFUE Gas Furnace Training Package with AC set-up through Johnstone Supply of Pittsburgh, PA at the estimated cost of \$7,223.64. (PDE Supplemental Equipment Grant)
 - C. 2275 Clawsing 20" Drill Press through Saw Sales of Gibsonia, PA in the estimated amount of \$7,945.00.
 - \$5,486.35 2024 – 2025 PDE Supplemental Equipment Grant
 - \$2,458.65 2024 – 2025 Operating Budget

8. To approve the following budget transfers within the 2024 – 2025 A.W. Beattie Career Center Operating Budget.

Account	Account Description	To:	From:
10-1300-580-000	VOC ED - Travel	\$ 16,000	
10-1300-450-000	VOC ED - Construction Services		\$ 16,000
To cover additional cost of travel to various conferences and state/national competitions			

Account	Account Description	To:	From:
10-1300-640-000	VOC ED - Books and Periodicals	\$ 15,860	
10-1300-650-000	VOC ED - Software Licensing Fees		\$ 8,500
10-1300-610-000	VOC ED - General Supplies		\$ 7,360
To account for increased costs of textbooks for various instructional programs			

Account	Account Description	To:	From:
10-1380-610-001	ACR- General Supplies	\$ 10,000	
10-1380-610-002	AT- General Supplies		\$ 10,000
To account for increased costs of supplies and quantities needed in the Auto Collision Program			

Account	Account Description	To:	From:
10-1380-610-003	CBC - General Supplies	\$ 17,500	
10-1380-430-003	CBC - Repairs and Maintenance		\$ 2,500
10-1380-720-003	CBC - Modular Home		\$ 15,000
Move funds within the CBC program to cover additional costs supplies-partially due to the Modular Home funds not being utilized			

Account	Account Description	To:	From:
10-1380-610-007	Cosmo - General Supplies	\$ 3,000	
10-1380-613-007	Cosmo - Student Mannequin Reimbursement		\$ 3,000
To account for the increased costs of supplies/quantities needed for the Cosmetology program			

Account	Account Description	To:	From:
10-1380-610-018	ROB - General Supplies	\$ 20,000	
10-2220-760-000	IT - Replacement Equipment		\$ 20,000
To account for the increased unit costs of supplies, and increased quantities purchased for the Robotics Program			

9. To approve the Repayment Agreement between A.W. Beattie Career Center and the North Allegheny School District, as presented, contingent upon reciprocal approval before July 1, 2025. Attachment #5
10. To approve American Fidelity as the recognized Flexible Spending Account (FSA) provider for A.W. Beattie effective July 1, 2025 (No cost to A.W. Beattie).

The Finance Committee recommends items 1 through 10 be approved.

Information Items:

1. Final step in the 2025 - 2026 Operating Budget review and approval process by the nine-member districts:

May, 2025 Full Board approval – **As per the Articles of Agreement:** “The budget shall be adopted, by joint meeting or mail ballot by two-thirds of the Member School Districts and by the affirmative vote of a majority of all the members of the Full Board during the month of May. Said budget shall be subject to final approval by the Pennsylvania Department of Education.”

2. Report on the results of the member districts’ vote to approve the AWBCC 2025 - 2025 Operating Budget.
3. Kiddie Tech Child Care and Early Learning Center:
- A. April 2025 – Report of Enrollment, Revenue and Expenditures.
 - B. Report on Enrollment, Revenue and Expenditures YTD.

XIII. Committee Report

Building and Grounds Committee (Dee Spade – Chairperson)

Action Item:

1. To approve the purchase and installation of a 12' X 43' "Pet Heaven" turf drainage system for the Vet Science program.
In the estimated amount of \$11,900.00 through Zambito Flooring America of Triadelphia, WV.

The Building and Grounds Committee recommends item 1 be approved.

XIV. Committee Report

Policy Committee (Elizabeth Warner – Chairperson)

No Action Items

XV. Committee Report

Legislative Report (Libby Blackburn – Chairperson)

Action Item:

1. To approve _____ as the A.W. Beattie Career Center – PSBA voting delegate for the 2025 – 2026 school term.

The Legislative Committee recommends that item 1 be approved.

XVI. Public Relations Report (Rachael Rennebeck– Chairperson)

No Action Items

XVIII. Old Business

XIX. New Business

XX. Next Meeting:

June 19, 2025 - A. W. Beattie Career Center

5:30 p.m. Light Dinner

5:45 p.m. Executive Session

- PCCD Required Safety Report
- Personnel and Legal Matters

6:15 p.m. Joint Operating Committee Meeting (Arlene J. Bender Student Conference Center)