



MIDWESTERN INTERMEDIATE UNIT IV
BOARD OF DIRECTORS
NOTICE OF MEETING



The May meeting will be held on Wednesday, May 21, 2025, at the Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, Pennsylvania at **5:30 p.m.**

MEMBERS

RODNEY BOBBY Mercer	_____	DR. MICHAEL PANZA Moniteau	_____
KEVIN BOARIU Ellwood City	_____	ANNA PASCARELLA New Castle	_____
JOSEPH BOLTZ Karns City	_____	DEBORAH ROBERSON Sharon City	_____
ERIC DITULLIO Seneca Valley	_____	RICHARD ROSSI Greenville	_____
MERLE GLASS Shenango	_____	GARY SHINGLETON Butler	_____
MICHAEL LENZI Sharpsville	_____	PATTY WILSON Grove City	_____
		DR. WAYDE KILLMEYER _____ Executive Director	

Donna Volpe _____
Board Secretary

Melissa Wyllie _____
Director of Special Education

Brenda Marino, Esq. _____
Assistant to the Executive Director

Maureen Werwie _____
Director of Business Services

Jason Williams _____
Director of Technology

OTHERS

AGENDA

- I. Call to order by the President.
- II. Roll call by the Secretary (____Members present)
- III. Discussion of negotiations and/or personnel will require a closed session at the discretion of the president. Start Time: _____ Stop Time: _____
- IV. Minutes of April 23, 2025, meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 have been sent to members. Their acceptance is recommended.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

- V. Approval of the Agenda is recommended with the following:

CHANGE: Contracts for Approval (D)
CHANGE: Voluntary Transfer motion (H)
ADDITION: 2025-2026 Insurance Package (O)
ADDITION: Bid Award-Flooring (P)

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VI. PUBLIC PARTICIPATION

Prior Notice

Prior Notice Waiver

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Financial Statements and Bills

It is recommended that the following financial statements and bills for the various IU Budgets be accepted:

FINANCIAL STATEMENTS April 1, 2025, through April 30, 2025

1.	State and Federal Programs (Fund 10)	\$ 24,557,255.00
2.	Special Education (Fund 20)	\$ 14,837,436.00
3.	Capital Projects (Fund 30)	\$ 299,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,364,383.00
5.	IU General Fund (Fund 10)	\$ 4,162,498.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 188,950.00
7.	Internal Service Fund – Dental & Vision (72)	\$ 171,200.00
8.	OPEB Trust (Fund 73)	\$ 230,000.00

TOTAL	\$ 46,810,722.00
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BILLS April 1, 2025, through April 30, 2025

1.	General Fund (Fund 10)	\$	2,999,299.68
	• State and Federal Programs • Nonpublic School Services • General Fund		
2.	Special Education (Fund 20)	\$	953,193.41

TOTAL	\$ 3,952,493.09
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Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

B. Updated Listing of Credit Card Corporations and Authorized Employees

It is recommended that the attached updated listing of credit cards and authorized employees, as shown, be approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement, and it will be made part of the employee’s personnel file maintained in Human Resources.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

C. Program Budgets

It is recommended that the following Program Budgets be approved.

Budget	Amount
PA Pre-K Counts 2024-25 Final	\$ 1, 140,340
WRAST Preliminary IU 13 2025-26	\$ 127,665
PC Technicians 2024-25 Final	\$ 195,609
Annual Homeless Grant 2024-25 Final	\$ 209,804
Act 89 NonPublic 2024-25 Final	\$ 2, 441,019
Title 1 NonPublic 2024-25 Final Budget	\$ 360,423
Early Intervention Access 2024-25 Final	\$ 822,000
IDEA 619 Budget 2024-25 Final	\$ 455,892
CORE 2024-25 Final	\$ 5, 898,862
IDEA Component 1 2024-25 Final	\$ 1,116,149
IDEA 619 2024-25 Final	\$ 455,892
IDEA EP/Component 3 2024-25 Final	\$11,597,62
Transportation 2024-25 Final	\$ 77,218
Early Intervention 2024-25 Final	\$ 9,161,143
School Age Access 2024-25 Final	\$ 375,000
IDEA Component 2 2024-25 Final	\$ 1,073,984
Preschool Early Intervention Service	\$ 10,000

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

D. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

E. Resignations

It is recommended that the following persons be approved for resignation.

Business Services

Maggie Reiser, Assistant Fiscal Manager, effective the close of work on May 16, 2025.

Special Education

Lauren Clark, Speech Language Therapist, effective the close of work on June, 27 2025.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

F. Employment

It is recommended that the following persons be approved for employment.

Special Education

Dalton Foore, Floating Substitute Teacher, effective June 19, 2025 ending 2025-2026 school year. His salary will be set at 92% of Bachelor, Step 1 on the PSEA 2025-2026 salary schedule. He will be issued a Temporary Professional Contract for the 2025-2026 school year only. Employment is contingent upon receiving the required Pennsylvania teaching certification within a reasonable time after hire

Davin Beahm, Floating Substitute Teacher, effective August 11, 2025 and ending 2025-2026 school year. His salary will be set at 92% of Bachelor, Step 1 on the PSEA 2025-2026 salary schedule. He will be issued a Temporary Professional Contract for the 2025-2026 school year only.

Jessa Girty, Floating Substitute Teacher, effective August 11, 2025 and ending 2025-2026 school year. Her salary will be set at 92% of Bachelor, Step 1 on the PSEA 2025-2026 salary schedule. She will be issued a Temporary Professional Contract for the 2025-2026 school year only. Employment is contingent upon receiving the required Pennsylvania teaching certification within a reasonable time after hire.

Nichole Laborie, Special Education Teacher, effective May 5, 2025 due to an increase in student caseload. Her salary will be set at Step 1, Masters, on the 2025-2026 PSEA salary scheduled. She shall be issued a Temporary Professional Contract.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

G. Leave

It is recommended that the following person be recommended for Family Medical Leave.

Employee #8 of 2024-2025, a twelve-week (60 work day) unpaid, intermittent leave beginning May 5, 2025 with MIU IV coverage of all health benefits as provided by MIU IV Policy 335, Family and Medical Leave.

Employee #9 of 2024-2025, a twelve-week (60 work day) unpaid leave beginning May 20, 2025 with MIU IV coverage of all health benefits as provided by MIU IV Policy 335, Family and Medical Leave.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

H. Voluntary Transfer

It is recommended that Valerie Mitcheltree, 190-day Coordinator of Early Intervention (Act 93) be transferred to the position of a 185-day, Special Education Teacher (PSEA) effective August 11, 2025, or upon hiring a replacement, whichever is later. Her salary will be set at Step 3, Masters in Special Education, on the PSEA salary schedule. She shall be issued a Professional Contract.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

I. Employment Rescind and Hire

It is recommended that the board approved motion of March 26, 2025 for employment of Ashley Roberts be rescinded. The March 26, 2025 board motion was as follows: Ashley Roberts, Special Education Teacher, effective June 19, 2025 due to the resignation of Hillary Mellott. Her salary will be based on the 2025-2026 PSEA salary, Step 7, Bachelor + 12. She will receive a Professional Contract.

Ashley Roberts, Special Education Teacher, effective June 19, 2025 due to the resignation of Hillary Mellott. Her salary will be based on the 2025-2026 PSEA salary, Step 1, Bachelor + 12. She will receive a Professional Contract.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

J. Job Description -Fiscal Services Assistant

It is recommended that the attached Job Description be approved.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

K. Student Accident Insurance

It is recommended that the Board approve Student Accident Insurance through AG Administrators LLC at a cost of \$575 for the period covering July 1, 2025 to June 30, 2026.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

L. 2025-2026 Cyber Insurance

It is recommended that the board approve Cyber Insurance for 2025-2026 through Crum & Forster Specialty Insurance and AI Specialty Insurance at the price and with the features as discussed.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

M. PSBA Better Unemployment Compensation (BUCS) Comprehensive Program

It is recommended that Pennsylvania School Boards Association Insurance Trust (PSBA Better Unemployment Compensation (BUCS) Comprehensive Program) be retained to provide a program for management of unemployment compensation risks and claims and related services for a term commencing July 1, 2025, and ending upon a cancellation notice by either party ninety (90) days before June 30, 2026. Services of the PSBA BUCS Comprehensive program include:

Claims Control Services
Administrative Services
Management Reports and Information Services
Field Services
Aggregate Excess Insurance Coverage
The 2025-2026 Claim Stop Loss Point \$120,818.72

The recommendation that MIU IV participate in the PSBA BUCS Comprehensive Program at a cost of \$19,331 which includes the aggregate excess insurance coverage feature is based on a review of MIU IV's prior claims experience

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

N. State and Federal Project Submission Authorization

Authorization is requested for the Executive Director to submit applications for State and Federal funds for specific projects during the 2025-2026 school year on behalf of the IU and/or local district consortiums when applicable.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

O. 2025-26 Insurance Package

It is recommended that Encova Insurance Company provides 2025-26 worker's compensation coverage at a cost of \$93,207 and CM Regent provides coverage for auto insurance, property and general liability insurance, school leader's insurance, umbrella insurance, and equipment insurance at a cost of \$66,681.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

P. Bid Award-Flooring

Bids were reviewed following the advertised bid opening for flooring on May 8, 2025. It is recommended that the total bid award be made to Spiegel's Flooring.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

IX. ADJOURNMENT

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____