



FACILITIES USER REQUEST & AGREEMENT FORM

This user request form is required for use of Cache County School District property. This is not a confirmation of your request. Once received by the Cache County School District, we will reply as soon as possible. If your request is approved for use as a Civic Center, it will constitute a permit for use of this property pursuant to UCA.

§ 53A-3-413, 414. The Cache County School District is thereby not liable for any claims, injuries, or lawsuit arising from use of District property under UCA § 63-7-301 (5).

Contact Name: _____ Today's Date: _____

Organization/Group Name: _____

Address: _____

Phone: _____ Email: _____

Type of Activity: _____

Date(s) Requested: _____

Location Requested: District Office: Legacy: Transportation: Number of People Expected: _____

Room(s) Requested: _____

Time(s) Requested: _____

I acknowledge that I have received a copy of the Cache County School District Facilities Permit and Use Policy #6400 and agree to comply with all stated requirements and guidelines. I further agree to return the facility to its original condition upon completion of use, including restoring all furniture and equipment to their original placement.

I agree to provide appropriate supervision for all participants and ensure that the facility is used in a safe and respectful manner. I also agree to use the facility only during the approved times and understand that additional fees may apply for unauthorized use outside of those hours.

Name (please print): _____

Signature: _____ Date: _____