

Pathway to Coaching

Temporary Coaching License:

- Apply for Temporary Coaching License through TeachNY
- Valid First Aid/CPR Course Completion
- Child Abuse Identification Workshop (can be completed through GV Boces)
- School Violence and Prevention Workshop (can be completed through GV Boces)
- DASA Training Workshop- Harassment, Bullying, Cyberbullying and Discrimination in Schools (can be completed through GV Boces)
- Fingerprint Clearance- Through NYS Education Department
- School District Recommendation

Not required immediately, but will need to be completed within 2 years of coaching appointment:

- Health Sciences of Coaching Coursework
- Philosophies, Principles and Organization of Athletics in Education Coursework
- Sport-Specific Theory and Techniques Coursework

DUTIES AND RESPONSIBILITIES OF COACHES

- Maintain required coursework for coaching certification, including up to date First Aid/CPR cards.
- Keep informed of new coaching techniques and attend professional development pertaining to coaching when possible.
- Be aware of all rules and regulations pertaining to their sport.
- Inventory and maintain equipment.
- Obtain approval for hosting sports camps from the Building Principal.
- Be knowledgeable of school policy relative to reporting of accidents.
- Be sure all eligible athletes have obtained a physical.
- Conduct oneself in an ethical and professional manner and be a positive role model in the community. Coaches are expected to use appropriate language.
- The head coach of each Varsity sport is responsible for overseeing the modified and J.V. programs.
- Will report to the Athletic Director and Building Principal when necessary.
- The coach will monitor student academic progress and maintain regular communication with parents, teachers, guidance counselors and principals.
- Varsity coaches will report necessary scores and statistics to appropriate school officials and media agencies.

SPECIFIC DUTIES OF COACHES

1. Eligibility

- Check the daily attendance list for player eligibility.
- Submit a roster to the Director of Athletics at the beginning of each sport season.

2. Physical Examination

- Every athlete must pass a physical examination. The physical may be given by the school physician or the family physician. The athlete is responsible for the cost of the physical if completed by the family physician.
- All athletic registration components are to be completed and signed by appropriate personnel.

3. Injuries

- Obtain prompt and competent medical attention. Call 911 if necessary.
- A fully equipped medicine kit and fresh ice should be present at all practices and athletic contests.
- Complete and turn in an accident report to the school nurse within 24 hours of the injury. Obtain a copy from the nurse.

- Notify parents immediately.
- All medical information should be in the possession of the coach during practice and athletic events. Student information can be found on the rSchool Activity Scheduler app.

4. Security

- It is the responsibility of the coach to turn off the lights and lock the facilities after each use.
- Keep all students out of storage areas if unsupervised.
- Do not allow students to use your keys.

5. Supervision of Athletes

- LCS coaches will be required to supervise all athletes before and after each contest and practice.
- It is the responsibility of the coaches that no student/athlete be unsupervised at any time.

6. Budget

- Coaches should make budget requests to the Director of Athletics.

7. End of Season Report

At the conclusion of the season, each coach is to present to the Director a report to include:

- Season Record – final standing in Association and League and overall won and lost record. Include scores of all games.
- Squad Roster – complete roster with names of all individuals who participated. Alphabetical order, please.
- Awards – those athletes receiving awards shall be so noted and the Director will get the proper awards and certificates to you.
- Special Awards and Honors – note any players who receive special recognition.
- Statistics – a summary of statistics showing player, team and other facts and records.
- Inventory – an accounting of supplies, equipment and uniforms on hand.
- Delinquent Uniforms – collect your own uniforms, have them laundered and store them. Turn in a list of delinquent uniforms to the Athletic Director.
- Newsletter Article – it is recommended that a written summary article is submitted to the Superintendent's secretary for inclusion in the school bulletin.

Coaching vs. Volunteering

- It is the responsibility of the coach to get the names of any assistant coaches to the Athletic Director for BOE approval prior to the start of the season.
- A volunteer can help at sporting events in indirect ways such as timing, recording stats, and videotaping and does not need to be certified.
- An assistant coach can work directly with students under the direction of the coach and **does** need to be certified.
- NYSED Coaching Requirements must be met prior to BOE approval.