

**Board of Education Regular Meeting
April 21, 2025 6:00 PM
Sharp Middle School
District Training Room
35 Wright Road
Butler, KY 41006**

Attendance Taken at: 6:00 PM

Present Board Members:

Ms. Cheri Griffin--Chairperson
Mrs. Laura Schack—Vice Chairperson
Mr. Kevin Barnard
Mr. Derek Brown
Emily Best—Student Board Representative

Absent Board Members:

Mrs. Amber Beebe

Pendleton County Schools Mission

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

I. Call to Order

Chairperson Griffin called the meeting to order at 6:00 pm.

A. Approve Agenda

Order #25-10549 - Motion Passed: Superintendent Buerkley's recommendation to approve the agenda passed with a motion by Mr. Kevin Barnard and a second by Mrs. Laura Schack.

**VOTE: Griffin-Yes; Barnard-Yes; Brown-Yes; Schack-Yes
Motion Carried**

B. Pledge of Allegiance

Student Board Representative, Ms. Emily Best, led the group in the Pledge of Allegiance

C. Mission Statement

Student Board Representative, Ms. Emily Best, led the group in the Pledge of Allegiance

D. Moment of Silence

E. Great News

II. Unwrapping Standards Presentation

The District Staff Developers presented information to the BOE regarding staff trainings for the upcoming 2025-26 school year.

III. Communications

A. Audience Comments

B. Board Member Comments

C. Superintendent Report

D. Personnel Actions

Personnel Changes Board Meeting

April 21, 2025

Last Name	First Name	Location	Position	Effective Date
Hire				
Brownfield	Patty	SMS	Cook/Baker I	3/17/2025
Bruener	Adam	PHS	Girls Golf Head Coach	3/26/2025
Record	Emma	PHS	Assistant Coach Track	3/7/2025
Rogers	Caleb	PHS	Assistant Football Coach	3/25/2025
Spaulding	Erika	PHS	Girls Freshman basketball Coach	4/2/2025
Tarter	Evan	DIST	Substitute Teacher	3/24/2025
Resigned				
Evans	Cody	SMS	Teacher	6/30/2025
Kenner	Michele	DIST	Substitute Cook/Baker	4/3/2025
McCoy	Dean	DIST	Substitute Cook/Baker	4/3/2025
Miller	Terri	DIST	Substitute Bus Monitor	4/7/2025
Spaulding	Erika	SMS	Girls 8th grade basketball coach	4/2/2025
Tackett	David	SMS	Girls 7th grade basketball coach	4/2/2025
Retire				
Beagle	Karen	PHS	Instructional Assistant II	6/30/2025
Harper	Steve	DSS	Bus Driver	6/30/2025

IV. Written Communications & Reports

A. DPP Report

B. Transportation Monthly Trip Report

C. SBDM Minutes

D. FRYSC Reports

E. Public Relations Report

F. SES Field Trip Request--Cincinnati Zoo

G. NES Field Trip Request--Cincinnati Zoo

H. Quarterly Reports

I. Final SBDM Staffing/Instructional Allocations 2025-26

J. Maintenance/Technology Report

K. Monthly Financial Report

V. Action Agenda

A. 2025-26 Emergency Substitute Certification

Order #25-10550 - Motion Passed: Superintendent Buerkley's recommendation to approve the use of emergency substitutes for the 2025-2026 school year passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Barnard-Yes; Brown-Yes; Schack-Yes
Motion Carried

B. 24-25 Amended School Calendar

Order #25-10551 - Motion Passed: Superintendent Buerkley's recommendation to approve the amended calendar for 2024-25 passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Barnard-Yes; Brown-Yes; Schack-Yes
Motion Carried

C. Revision of Job Description

Order #25-10552 – Motion Passed: Superintendent Buerkley's recommendation to approve the job description passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Barnard-Yes; Brown-Yes; Schack-Yes
Motion Carried

D. English as a Second Language Endorsement Agreement

Order #25-10553 – Motion Passed: Superintendent Buerkley's recommendation to approve the job description passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Barnard-Yes; Brown-Yes; Schack-Yes
Motion Carried

E. 2025-26 District Technology Plan

Order #25-10554 – Motion Passed: Superintendent Buerkley's recommendation to approve the district technology plan as presented, passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Barnard-Yes; Brown-Yes; Schack-Yes
Motion Carried

F. District Allocations and Section 7 Allocations Add-On Request

Order #25-10555 – Motion Passed: Superintendent Buerkley's recommendation to approve the 2025-26 district allocations and section 7 allocations as presented passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Barnard-Yes; Brown-Yes; Schack-Yes
Motion Carried

G. Acceptance of Donation

Order #25-10556 – Motion Passed: Superintendent Buerkley's recommendation to accept the donation from Mr. Moreland passed with a motion by Mr. Derek Brown and a second by Mr. Kevin Barnard.

VOTE: Griffin-Yes; Barnard-Yes; Brown-Yes; Schack-Yes
Motion Carried

H. Technology Surplus

Order #25-10557 – Motion Passed: Superintendent Buerkley's recommendation to approve of his request to surplus the technology items presented passed with a motion by Mr. Derek Brown and a second by Mr. Kevin Barnard.

VOTE: Griffin-Yes; Barnard-Yes; Brown-Yes; Schack-Yes
Motion Carried

I. Approval of DFP Public Hearing Report

Order #25-10558 - Motion Passed: Superintendent Buerkley's recommendation to approve the Hearing Officer's Report passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Barnard-Yes; Brown-Yes; Schack-Yes
Motion Carried

VI. Consent Agenda

Order #25-10559 – Motion Passed: Superintendent Buerkley's recommendation to approve the consent agenda passed with a motion by Mr. Derek Brown and a second by Mr. Kevin Barnard.

VOTE: Griffin-Yes; Barnard-Yes; Brown-Yes; Schack-Yes
Motion Carried

- A. Board Meeting Minutes
- B. Treasurer's Report
- C. Professional Development Diagnostic for SY 24-25
- D. Orientation and Mobility Contract
- E. Speech Language Therapy Contract
- F. Occupational Therapy and Physical Therapy Contract
- G. Orders of the Treasurer
- H. Leave Requests

BOARD MEMO

DATE: 04/21/2025
TO: Mr. Buerkley & Board Members
FR: Jennifer K. Pierce
RE: Request for Leaves

A request for Leave of Absence has been received from the following:

Jessica Winkle– SES – Instructional Assistant - The request for intermittent Family Medical Leave of Absence will begin approximately April 14, 2025, and end approximately the end of the school year.

I recommend approval by the Board.



Name: Jennifer K. Pierce
 Title: Director of Finance and Human Resources

VII. Executive Session

A. Board Policy 01.43 and KRS 61.810(1)(f)- Student Discipline Action

Order #25-10560 - Motion Passed: Superintendent Buerkley's recommendation to go into Executive Session. Passed with a motion by Mr. Derek Brown and a second by Mr. Kevin Barnard

VOTE: Griffin-Yes; Barnard-Yes; Brown-Yes; Schack-Yes
Motion Carried

. **Vice Chairperson Laura Schack did not attend the closed session.

VIII. Return From Executive Session

Order #25-10561 – Motion Passed: Superintendent Buerkley's recommendation to return from Executive Session passed with a motion by Mr. Derek Brown and a second by Mr. Kevin Barnard.

VOTE: Griffin-Yes; Barnard-Yes; Brown-Yes; Schack-Yes
Motion Carried

IX. Recommendation for Expulsion

Order #25-10562 - Motion Passed: A recommendation by Superintendent Buerkley to the Pendleton County Board of Education pursuant to board Policy 09.435 and KRS 158.150 (a student who is determined to have brought a weapon to school or on school property shall be expelled for a period of at least twelve (12) months to accept the agreed upon waiver of formal hearing and adopt an expulsion for one year due to the repetitive nature of the threats, the access to multiple weapons and in accordance with applicable board policy and statutory requirements passed with a motion by Mr. Derek Brown and a second by Mr. Kevin Barnard.

VOTE: Griffin-Yes; Barnard-Yes; Brown-Yes; Schack-Abstain
Motion Carried

X. Adjournment

Order #25-10563 - Motion Passed: A recommendation to adjourn passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Barnard-Yes; Brown-Yes; Schack-Yes
Motion Carried

_____ Board Chairperson

_____ Board Secretary