



IOLA INDEPENDENT SCHOOL DISTRICT



P.O. Box 159
Iola, Texas 77861
(936) 394-2361

Jeff Dyer
Superintendent

Brian Fowler
Secondary Principal

Hollie Guilbeau
Elementary Principal

SHAC Meeting Minutes

May 20 at 4:30 in the High School Cafeteria

[Meeting Recording](#)

- I. Welcome & Introductions
 - Jorie Kerl- IES Parent (Zoom)
 - Mollie Burnside- IHS Parent (Zoom)
 - Christy Jurney- IHS Parent (Zoom)
 - Hayley Hoke- IHS Parent (Zoom)
 - Saundra Elliott- IISD Nurse (Phone)
 - Hollie Guilbeau- IES Principal (Zoom)
 - Jeanne Stautzenberger- IHS Counselor (in-person)
 - Kristin Sajewski- SHAC Coordinator (in-person)
- II. Updates
 - A. Nurse Elliott shared that the staff will be trained in August next year on fentanyl and how to administer NARCAN in emergency situations.
 - B. Nurse Elliott also shared that staff members will receive Stop the Bleed training.
- III. Over the Counter medication policy- Nurse Elliott explained the reasoning behind the need to change the policy. She is governed by the Texas State Board of Nursing and must follow their policy, which says that nurses can only administer OTC medication with doctor's orders. Nurse Elliott has been trying to get a doctor to issue the district standing orders for medication distribution, but has not been successful yet.
 - A. Parents will need to provide the nurse with a doctor's note for any OTC medication that needs to be given at school.
 - B. The school district can no longer buy and stock OTC meds, with the exception of Benadryl, to be used in emergency situations.
 - C. Parents must provide OTC medication for their child that matches the doctor's orders.
 - D. Coaches will be provided a copy of the doctor's order so they can distribute OTC medications as well.
 - E. The importance of clear communication when letting parents know of the change will be the key to a smooth transition to the new policy.
- IV. Vote to change the OTC medication policy: 8 yes, 0 no
- V. The recommended policy change will be presented to the Board for approval and for changes to take place at the beginning of the 2025-26 school year.

Current Medication Policy

Medication Provided by Parent

The Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations:

1. Prescription medication in accordance with legal requirements.
2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container.
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.

Recommended Changes

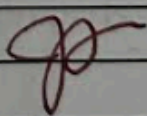
****Reasoning:** According to the Texas State Board of Nursing, school nurses can't administer over-the-counter medications without a physician's authorization, even with a parent's note.*

Medication Provided by Parent

~~The Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent.~~ An authorized employee is permitted to administer the following medication in accordance with administrative regulations:

1. Prescription medication in accordance with legal requirements.
2. Nonprescription medication, **with written physician order**, ~~upon a parent's written request~~, when properly labeled and in the original container. **Parents must provide the medication written in the physician's order.**
3. ~~Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.~~
3. **Medications to be used in emergency situations, such as but not limited to: Benadryl and NARCAN.**

2024-25 SHAC Members Attendance
May 20, 2025

Name	Role	Initials
Kayla Dunlap	Member- Elem.Parent	
Jorie Kerl	Member- Elem. Parent	Zoom
Mollie Burnside	Member-JH Parent	Zoom
Celina McKown	Member- JH Parent	
Jamie Scheiner	Member- HS Parent	
Christy Journey	Member- HS Parent	Zoom
Brandy Bradicich	Member- Parent	
Hayley Hoke	Member- Parent	Zoom
Randal Walton	Member- Parent	
	Member- Parent	
Brandy Brantley	Member- Parent	
Nomination: Traci Mabry	Member- JH Teacher	
Saundra Elliott	Member- Nurse	Phone
Linda Evans	Member- Director of Child Nutrition	
Kristin Sajewski	Member- Director of Special Programs	KS
Brian Fowler	Member- HS Principal	
Jeff Dyer	Superintendent	
Hollie Guilbeau	Elementary Principal	Zoom
Mandi Jackson	Co-Chair Elementary Counselor	
Jeanne Stautzenberger	HS Counselor	
Jeanne Stautzenberger	HS Counselor	

Vote to recommend changes to the OTC Policy					
Name	Role	Yes Vote	No Vote	Abstain	Not Present
Kayla Dunlap	Member- Elem.Parent				
Jorie Kerl	Member- Elem. Parent	✓			
Mollie Burnside	Member-JH Parent	✓			
Celina McKown	Member- JH Parent				
Jamie Scheiner	Member- HS Parent				
Christy Journey	Member- HS Parent	✓			
Brandy Bradicich	Member- Parent				
Hayley Hoke	Member- Parent	✓			
Randal Walton	Member- Parent				
	Member- Parent				
Brandy Brantley	Member- Parent				
Nomination: Traci Mabry	Member- JH Teacher				
Saundra Elliott	Member- Nurse	✓			
Linda Evans	Member- Director of Child Nutrition				
Kristin Sajewski	Member- Director of Special Programs	✓			
Brian Fowler	Member- HS Principal				
Jeff Dyer	Superintendent				
Hollie Guilneau	Elementary Principal	✓			
Mandi Jackson	Co-Chair Elementary Counselor				
Jeanne Stautzenberger	HS Counselor	✓			
Jeanne Stautzenberger	HS Counselor				
	Totals	8			