

Northern York County School District



Regular Meeting of the Board of School Directors April 15, 2025

A regular meeting of the Board of School Directors was held on April 15, 2025 at the District Administration Office.

The meeting was called to order at 6:30PM

Members in attendance: Zachary Kile, John Gunning, Gerald Schwille, Joe Rudy, Greg Hlatky, Gregory Weir, Paul Miller, Renee Bordlemay

Absent: Steve Becker

Non-Members present:

Mr. Kirkpatrick	Superintendent
Dr. Meakin	Assistant Superintendent
Mr. Young	Chief Financial & Operations Officer
Mrs. Sentman	Director of Human Resources

Pledge of Allegiance

Motion by Rudy, seconded by Hlatky
Approval the March 18, 2025 and March 25, 2025 Board Meeting Minutes
Motion carried, with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by Rudy
Amend the agenda to remove Section 10, Item J, Coach Resignations.
Motion carried, with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Hlatky
Approve the April 15, 2025 Amended Board Meeting Agenda, as presented.
Motion carried, with all 8 Directors voting *Yes*.

Recognition of the Public – Items on the Agenda (See attached)

Reports:

Superintendent Report – Mr. Kirkpatrick

- Welcome PA State Representative Marc Anderson
- Dr. Meakin reviewed the status of the Book Reconsideration Board Level Appeals Process (Pol. 109).

Student Liaison – Claire Hubbard

- Update on sports and student activities at NHS

Inter-Municipal – No Report

CAIU – Gerald Schville – No Report

Cumberland Perry CTC – Gregory Weir – No Report

Polar Bear Foundation – Renee Bordlemay - No Report

Motion by Rudy, seconded by Weir

General Fund manual checks dated from March 1, 2025 to March 31, 2025 for check number 340804 to check 340817, check 340819 to check 340854, check 340856 to check 340905, check 340907 to check 340952, and check 350957 to check 341012 in the amount of \$ 1,675,818.21.

General Fund payroll check dated March 14, 2025 for check number 340855 in the amount of \$197.12 and checks dated March 28, 2025 for check 340953 to check 340956 in the amount of \$3,618.26.

2023 Construction Fund checks dated March 1, 2025 to March 31, 2025 for check number 1087 to check 1093 in the amount of \$ 1,302,010.39.

Food Service Account checks dated March 10, 2025 for check 9330 to check 9341 in the amount of \$ 140,679.11.

Student Activity Account checks dated March 1 to March 31, 2025 for check 1107 to check 1112 amount of \$ 2,164.14.

Motion carried with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Weir

General Fund check 340818 dated on March 7, 2025 in the amount of \$528.32

and check 340906 dated on March 21, 2025 in the amount of \$1,774.08

made payable to H&H Service Company Inc

Motion carried, with 7 Directors voting *Yes*, and 1 *Abstain* (Hlatky)

Motion by Rudy, seconded by Weir

Acceptance of the April 2025 Treasurer's Report

Motion carried with all 8 Directors voting *Yes*.

Review Report of Various Accounts.

Motion by Hlatky, seconded by Rudy

Approve by consent the Curriculum Committee Report

A. Resource Materials for Approval – 109-1 ([Attachment](#))

B. Multiple Day Conference Requests:

1) Charles Griscavage
PSEA House of Delegates (No Cost)
Pittsburgh – May 16 & 17, 2025

2) Wendy Simpson
Wilson Reading System Advanced Word Study (Steps 7-12)
Asynchronous – July 1, 2025 – June 30, 2026

Motion carried with all 8 Directors voting *Yes*.

Motion by Schwille, seconded by Rudy
Approve by consent the Athletics and Activities Report

A. Approve Trip Requests:

- 1) Trip #288107 – NHS FFA National Convention, Indianapolis, Indiana, Monday, October 27, 2025 – Saturday November 1, 2025. (Overnight trip)
- 2) Trip #288137 – NHS students - Visit to Job Corps Center, Drums, PA, Tuesday, April 29, 2025.

Motion carried with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Gunning
Approve by consent the Budget and Finance Report

A. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for March 2025.

[\(Attachment #4\)](#)

B. Approve the list of Real Estate Tax Refunds for April 2025

[\(Attachment #5\)](#)

Motion carried with all 8 Directors voting *Yes*.

Motion by Gunning, seconded by Rudy
Approve by consent the Building and Grounds Committee Report

A. Approve the following Facility Use Requests:

1) West Shore YMCA

Youth Basketball Practices

NE – Lobby and Gym

11/17/2025-2/27/2026 – Mon-Fri – 6:15 pm – 8:45 pm

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian

Certificate of liability insurance is on file.

2) West Shore YMCA

Youth Basketball Try Outs

NMS – Lobby and Gym

~~10/3/2025 – Friday – 5 pm – 7 pm~~ -- Conflicts with District Athletics

10/5/2025 – Sunday – 12 noon – 4 pm

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian

Certificate of liability insurance is on file.

3) West Shore YMCA

Youth Basketball Practices

NE – Lobby and Gym

11/17/2025-2/27/2026 – Monday through Friday – 6:15 pm – 8:45 pm

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian

Certificate of liability insurance is on file.

- 4) West Shore YMCA
Youth Basketball Practices
SME – Lobby and Gym
11/17/2025-2/27/2026 – Monday through Friday – 6 pm – 8:45 pm
Category 3
Rental Fees – None
Custodial Fees -- \$12.50/hr per custodian
Certificate of liability insurance is on file.
- 5) West Shore YMCA
Youth Basketball Practices
WE – Lobby and Gym
11/17/2025-2/27/2026 – Monday through Friday – 5:30 pm – 8:45 pm
Category 3
Rental Fees – None
Custodial Fees -- \$12.50/hr per custodian
Certificate of liability insurance is on file.
- 6) West Shore YMCA
Youth Basketball Games
NHS or NMS – Lobby and Gym
12/7/2025-2/22/2026 – Sundays – 12 noon-6 pm
Category 3
Rental Fees – None
Custodial Fees -- \$12.50/hr per custodian
Certificate of liability insurance is on file.
- 7) Dillsburg Area Soccer Club (DASC)
Wildfire Travel 7-14 Team Games
NHS – Turf Field
4/27/2025 – Sunday -- 1 pm – 3:30 pm
Category 3
Rental Fees -- \$100 per event
Certificate of liability insurance is on file.
- 8) Dillsburg Area Soccer Club (DASC)
Wildfire Travel 7-14 Team Games
NHS – Turf Field
6/1/2025 – Sunday - 9 am – 11:30 am
Category 3
Rental Fees -- \$100 per event
Certificate of liability insurance is on file.
- 9) Summer Program
Kindercademy
DE – Playground and Restrooms
Occasionally – One hour per day during the summer. Coordinated with Mrs. Quintana
Category 5
No fees for playground usage.
Certificate of liability insurance is on file.

- 10) Karate Tournament
Swatara Twp/Dillsburg Karate Academy
NE – Gym
11/1/2025 – Saturday -- 8 am – 4 pm
Category 5 (501c-3 form is received)
Rental Fees -- \$115/hr for Elementary Gym
Custodial Fees -- \$25/hr per custodian
Security Fees -- \$25/hr per event staff
Certificate of liability insurance is on file.

Motion carried with all 8 Directors voting *Yes*.

Motion by Miller, seconded by Rudy
Approve by consent the Policy Committee Report

A. Policy for Tentative Approval:

Board Policy 253 – Sex-Based Distinctions in Multi-User Privacy Facilities

Motion carried with all 8 Directors voting *Yes*.

Board Operations Committee – *No items for approval*.

Motion by Bordlemay, seconded by Rudy

Approve by consent the Personnel Committee Report **Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

A. Tenure

The following staff members have earned tenure and shall shift from Temporary to Professional status in accordance with the Pennsylvania School Code:

	Last	First	Assignment	Tenured
1	Good	Kirsten	Special Ed. – Autism Teacher	1/3/2025
2	Reed	Kelsea	Reading Specialist	3/28/2025

B. Support Staff Resignation

- 1) Kerrie Freeburn, SME, Instructional Aide / Learning Support Aide, effective April 11, 2025.

C. LWOP

- 1) Sherry Shoop, NMS, Food Service Aide, April 2, 2025 – April 11, 2025.
2) Heather O'Toole, WES, Elementary School Counselor, May 27, 2025 – May 30, 2025.

D. ESS Employment

- 1) Calisha Owens, NHS, Instructional Aide / PACE Classroom Aide, effective April 7, 2025.

E. Substitute Custodian

- 1) Nicole Grim
- 2) Sophie Mundis

F. Act 86 Prospective Student Teacher

- 1) Faith Manila

G. Guest Teacher

- 1) Cheryl Ussery

H. Support Staff Transfer

- 1) Maggie Horvath, SME, Instructional Aide / Building Aide, 5.75 hours per day to Instructional Aide / Learning Support Aide, 5.75 hours per day effective April 14, 2025 (Freeburn). (Learning Support Aide position changed from 5.50 hours to 5.75 hours.)

I. Questeq Termination

- 1) Matthew Braccili, Technical Specialist, effective April 7, 2025.

Motion carried with all 8 Directors voting *Yes*.

Items for Board Action:

Motion by Rudy, seconded by Schwille

- A. Appoint Saxton & Stump as the District's solicitor (due to the current solicitor, Stock & Leader, joining that firm), for the period of April 1, 2025 through June 30, 2025, in accordance with the Engagement Letter dated March 17, 2025 ([Attachment: Engagement Letter](#))

Motion carried with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Gunning

B. Proposed Final Budget Resolution:

Adopt the 2025-2026 proposed budget, and tentatively set taxes to be levied as follows: Real Estate Tax Mill Rate 20.3350; Per Capita Tax imposed under Section 679 - \$0.00; Per Capita Tax imposed under Act 511 - \$0.00; Reenactment of the 1.25% Earned Income Tax at the collection rate of .75%; Reenactment of the 1% Realty Transfer Tax at the collection rate of ½%; Reenactment of the Amusement Tax rate at 10% (shared with municipality); and that these taxes be tentatively adopted to finance the 2025-2026 budget which calls for proposed expenditures in the amount of \$70,477,440 and proposed revenues in the amount of \$70,528,817. ([Attachment](#))

Motion carried with all 8 Directors voting *Yes by Roll call Vote*.

Motion by Rudy, seconded by Schwille

- C. Approve the Physician Services Agreement with OSS Orthopaedical Hospital, LLC for physician support services at athletic events. ([Attachment #6](#))

Motion carried with all 8 Directors voting *Yes*

Motion by Rudy, seconded by Weir

- D. Approve the agreement with TherAbilities, Inc. for occupational and physical therapy for the 2025-2026 school year. ([Attachment #7](#))

Motion carried with all 8 Directors voting *Yes*.

New Business:

A. NMS Project Discussion.

Recognition of the Public – Items not on the agenda - *None*

Items for Future Agendas:

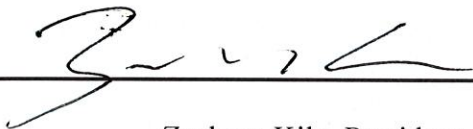
A. Board Policy 253 - Mr. Hlatky requested both ILC and Saxton and Stump attend next Board meeting to further review/answer any questions.

Presentations Not Previously Included on Agenda:

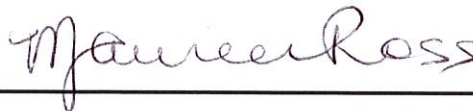
[Northern Middle School Maintenance](#)

Motion by Hlatky, seconded by Rudy, to Adjourn at 7:51 PM.

Motion carried with all 8 Directors voting *Yes*.



Zachary Kile, President



Maureen Ross, Secretary

Recognition of the Public – Items on the Agenda

- 1) Sue Rizzo – NMS Project and Policy 253
- 2) Galen Kapp – NMS Project
- 3) Kevin Cummings – NMS Project