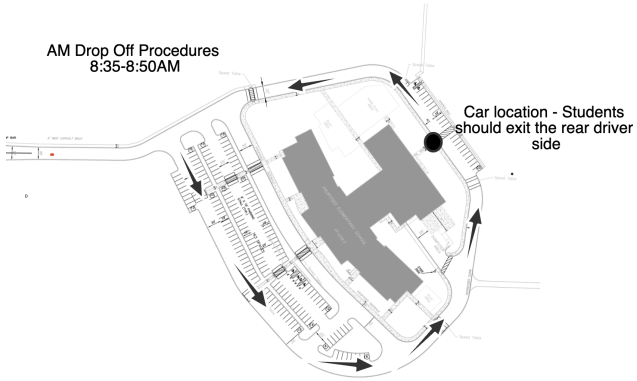
Dear Kindergarten Families,

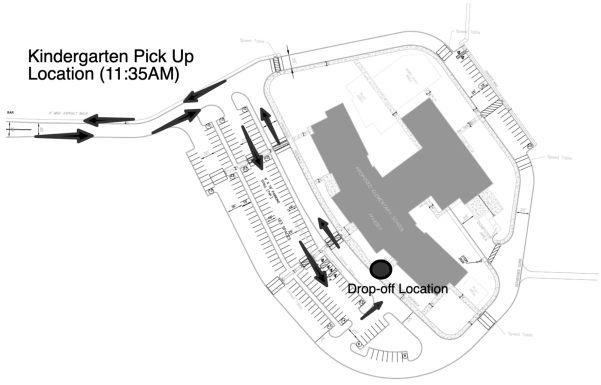
In order to assist families in becoming familiar with the procedures for arrival and dismissal, the following guide has been created. Our priority is to ensure that kindergarten students safely transition between school and home. Therefore, we ask that all families abide by the following:

- Child should be ready to sit on the right side of the car, not behind the driver's seat.
- Children should practice buckling independently.
- Please refrain from using your cell phone during pick up.
- Please pay attention and be aware of the cars in front of you.
- Please do not get out of your car.
- Please wait until all the cars in front of you depart.

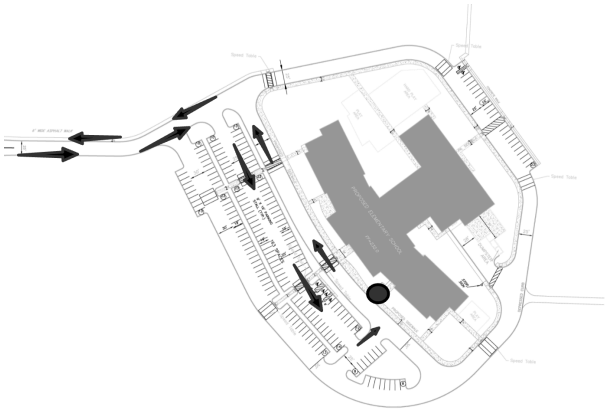
AM DROP OFF PROCEDURE (8:35-8:50AM): If you are choosing to drop-off your child in the morning, please do so through the car drop-off line around the back of the school. Students should not arrive before 8:35 AM. Please be sure to follow the drop-off procession and do not pull out in front of other cars after dropping off your child. Students should exit the cars from the rear driver side. Staff members will be on hand to assist your child in entering the building and locating his or her classroom. Parents should NOT exit their cars.



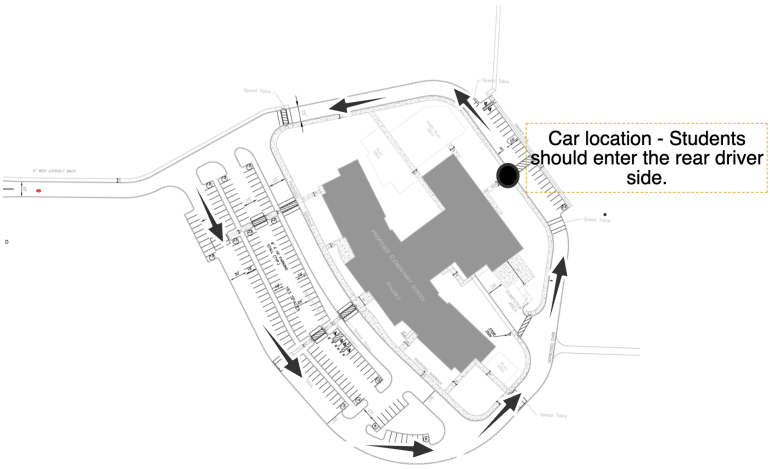
AM PICK UP PROCEDURES (11:35AM) : Form a line at the kindergarten canopy and remain in that line until your child is safely in the car. Remain in your car and allow the teacher or aide to bring your child to you. **Car tags will be needed for pick-up**. No children will be allowed to enter a car without a car tag. If a child is to be picked up by someone other than an adult with a car tag, please notify the office prior to 11:00AM. In this case, pick-up will take place through the front office.



PM DROP OFF PROCEDURES (12:10PM): The PM Session is 12:35 – 3:25PM. Students should not be dropped off prior to 12:25 PM. Form a line at the kindergarten canopy and remain in that line until your child is safely out of the car. When dropping students off at school, please wait until you see a teacher or aide before leaving the drop off area. Please be sure to follow the drop-off procession and do not pull out in front of other cars after dropping off your child. Students should exit the cars from the rear passenger side. Staff members will be on hand to assist your child in entering the building and locating his or her classroom.



PM DISMISSAL PROCEDURES (3:20PM): Students may either be picked up by a parent or guardian or ride the bus home from school. If you are planning to pick up your child, families will use the PickupPatrol system to notify the school. This automated system can be used from a cell phone or other device. Families should proceed through the parent pick up line around the back of the school using the car tag provided. Staff will bring your child to the car for contactless pickup.



EARLY DISMISSAL PROCEDURES: In the event of a planned or unplanned early dismissal due to weather related concerns, the following procedures will be implemented. Unless otherwise communicated by the District, early dismissals occur at 12:10PM. Kindergarten students have the option of being picked up at 11:35AM or staying until 12:10PM in order to ride the school bus home. Families should indicate their plans in Pickup Patrol.

2 HOUR DELAY KINDERGARTEN MODIFIED SCHEDULE: In the event there is inclement weather that delays the start of school, the following schedule will be followed.

AM: 10:50-12:35 (AM arrives on the bus with pick-up by parents.)
Students may be dropped off between 10:35 and 10:50 AM in the rear of the school.
PM: 1:25-3:30 (PM students dropped off by parents at the kindergarten canopy and ride the bus home.)
Students may be dropped off between 1:15 and 1:25PM

We are here to assist families as questions arise, please call the EC Office at 610-469-5103.