CHULA VISTA ELEMENTARY SCHOOL DISTRICT
Education Service & Support Center
District Advisory Council (DAC)
District English Learner Advisory Committee (DELAC)

EXECUTIVE BOARD VIRTUAL PLANNING MEETING
MARCH 11, 2022 – 9:00-11:00 A.M.

MINUTES

1. CALL TO ORDER/INTRODUCTION

DELAC Chairperson Pedro Carrillo called the meeting to order at 9:09 a.m.

2. ROLL CALL – Quorum was established.

Members present:

Matthew Baker, DAC Chairperson
Tiffany Gonzalez, DAC Vice-Chairperson
Jaqueline Gonzalez, DAC Past Chairperson
Pedro Carrillo, DELAC Chairperson
Carmen Vega, DELAC Vice Chairperson
Paola Granados, DELAC Past Chairperson
Jennifer Clemente, DELAC Board Member

Members absent:

Vanessa Alvarez, DAC Board Member

District Support Staff present:

Laura Casas, Interpreter
Patricia Magaña, Principal
Lalaine Perez, Executive Director
Patricia Pimentel, Coordinator

3. APPROVAL OF AGENDA (*Action*)

Mrs. Perez requested to add Timeline Review and Executive Board Emails under Item 6., New Business.

Approve the March 11, 2022, Agenda as Amended.

MOTION: BAKER *SECOND: GRANADOS* *VOTE: UNANIMOUS*

4. APPROVAL OF MINUTES (*Action*)

MOTION: BAKER *SECOND: GRANADOS* *VOTE: UNANIMOUS*

5. ADOPT RESOLUTION FOR VIRTUAL MEETINGS (Action)

MOTION: BAKER *SECOND: CARRILLO* *VOTE: UNANIMOUS*

6. NEW BUSSINESS

a. Debrief March 8, 2022, DAC/DELAC Meeting *(Information)*

The Executive Board reviewed the March 8 meeting and agreed facilitation of the meeting went very well and shared positive comments on the presentations. Mrs. Perez added it was great to see that Superintendent Dr. Reyes engaged with parents also sharing that Dr. Reyes commented after the meeting ended that it was a great DAC/DELAC meeting.

b. Timeline Review *(Information)*

Ms. Pimentel went over the Executive Board Recruitment timeline, indicating which items were complete, in process, or pending. The Executive Board agreed to write personalized cards to parent representatives and alternatives, thanking them for their service and to encourage them to run for a Board position. Selected dates to perform this task are set for April 5, 6, and 7, at the ESSC, Room F between 8 a.m. to 5 p.m. An opportunity drawing was planned for the April 19 meeting.

c. Executive Board Emails *(Discussion)*

A discussion on whether the District can provide/create an official email account for the DAC/DELAC Executive Board, one that can be passed on to the next Executive Board. District-sponsored email account would be viewed as an official email contact, avoiding the use of their personal email accounts, with respect to privacy. Ms. Pimentel stated that she will further research this request with the District's Information Technology Director and if there are other options.

d. Plan 22-23 Executive Board Elections (*Information)*

Patricia Pimentel reviewed the process and timeline for the Executive Board elections. Ms. Pimentel will email the timeline to the Executive Board.

e. Plan April 19, DAC/DELAC Meeting *(Information)*

The agenda for the April 19 Regular Meeting was planned and finalized. Due to a full agenda, the Executive Board agreed to move Legal Requirement English Learner Master Plan (Roadmap) to the May 17 meeting.

f. Schedule April Script Meeting *(Information)*

A script rehearsal for the April 19 meeting was scheduled for Thursday, April 14 from 9:00-10:30 a.m.

7. DISTRICT COMMUNICATIONS (*Information*)

None.

8. PUBLIC/ORAL COMMUNICATION (*Information*)

Dr. Carrillo mentioned that first responders serving in the Ukraine have shared that there is a vital need for emotional support for the families abroad, especially children. If interested, please provide your name and number.

Marina Beltran, President of Chula Vista Elementary Council of PTAs, addressed the Executive Board on what topics of interest DAC/DELAC would like the Council of PTAs to present at the April 19 meeting.

9. CHAIRPERSONS' REPORT (*Information*)

Jaqueline Gonzalez wished all a happy Spring Break.

10. ADJOURNMENT

DELAC Chairperson Pedro Carrillo wished all an enjoyable Spring Break and adjourned the meeting at 10:28 a.m.

Matthew Baker	Pedro Carrillo	Claire De Soto
DAC Chairperson	DELAC Chairperson	Recording Secretary