

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent
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May 20, 2025

**SPECIAL MEETING ANNOUNCEMENT FOR THE
KALAMAZOO PUBLIC SCHOOLS BOARD OF EDUCATION**

A special meeting of the Board of Education of the Kalamazoo Public Schools will be held on Thursday, **May 22, 2025, at 6:45 p.m.** in the Boardroom of the Administration Building, 1220 Howard Street, Kalamazoo, MI 49008. The meeting will be live streamed on Public Media Network on the Live TV Channel PMN 5: <https://publicmedianet.org/pmn-five/>.

The purpose of the meeting is to consider designation of electoral representative for June 2nd KRESA Biennial Election, as well as to discuss any other matters that may come before the board.

The Board of Trustees, Superintendent, and senior staff will have an informational dinner meeting at 5:30 p.m. in the Superintendent's office area and will also discuss any matters that may come before the Board.

KALAMAZOO PUBLIC SCHOOLS

Jennie Hill, Secretary
Board of Education

- ❖ Please contact the Superintendent's Office in advance of the meeting if auxiliary aids or services for individuals with disabilities are needed.
- ❖ Official minutes of Kalamazoo Public Schools Board of Education open meetings are available for inspection within eight working days of the meeting at the Superintendent's Office, 1220 Howard Street, Kalamazoo, MI 49008.

**POLICY
of the
BOARD OF EDUCATION
KALAMAZOO PUBLIC SCHOOLS**

1.2 Public Participation During a Meeting of the Board of Trustees

Policy

While balancing legitimate privacy interests of students and staff, the Board of Trustees welcomes community input at public meetings of the Board of Trustees.

Specifics

1. Persons requesting to address the board will be asked to complete a sign-in sheet by the end of the public comment period. The portion of that sign-in sheet requiring completion will include: name, school district in which the person resides, and connection to/interest in the Kalamazoo Public Schools. The optional portion will be held private and will include: mailing address, email address, phone number, topic about which they will be speaking and, if authorized and applicable, the organization they represent.
2. The presiding board officer will invite persons to come to the podium in the order in which the sign-in sheets were completed.
3. If after 30 minutes everyone who has completed a sign-in sheet has not had the opportunity to address the board, the public comment period will be tabled and resume before adjournment.
4. Speakers have three minutes each and must stop speaking promptly when signaled.
5. Speakers may not address confidential student or personnel matters, but may submit such concerns to the board in writing.
6. Speakers are encouraged to provide the board with a written copy of their comments and other appropriate supporting documentation, which will be copied and distributed as needed to appropriate staff/personnel.
7. The public is required to exercise common courtesy during the meeting and must follow rule of order. The presiding board officer may terminate public comments that are profane, vulgar, or defamatory, especially if these comments result in a disturbance or breach of peace. Personal attacks against an employee or board member that are totally unrelated to his or her duties are prohibited. If a person engages in disruptive conduct or is out of order, the board presiding officer will strike his or her gavel and warn the person to discontinue their behavior. Further disruptions will result in the person being asked to leave. Refusal to leave will result in being escorted out of the building. (MCL 380.1808)

Adopted: February 13, 2003

Revised: December 17, 2009

Revised: June 25, 2013

Adopted: December 19, 2019

This policy supersedes all other policies on this issue.

KALAMAZOO PUBLIC SCHOOLS
Board of Education Meeting
1220 Howard Street, Kalamazoo, MI 49008
May 22, 2025 – 6:45 p.m.
A G E N D A

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Acceptance of Agenda**
- IV. Attendance**
- V. Persons Requesting to Address the Board (3-minute individual limit)**
- VI. Other Business**
Resolution to Consider Designation of Electoral Representative for June 2nd Biennial Election
- VII. Comments by Trustees/Superintendent**
- VIII. Closed Session (if needed)**
- IX. Next Regular Board of Education Meeting: Thursday, May 22, 2025 – 7:00 p.m.**

**2025 INTERMEDIATE SCHOOL DISTRICT
BIENNIAL ELECTION SCHEDULE**

Monday, May 5, 2025*	Deadline for candidates to file nominating petitions or \$100 fee (and Affidavit of Identity) for candidacy with ISD's election coordinator (county clerk).
Monday, May 12, 2025**	Earliest date for constituent board to adopt the resolution to designate the district's representative to the electoral body and to support its desired candidate(s).
Friday, May 23, 2025	Deadline for the ISD board secretary to send notice by certified mail to the secretary of each constituent board of education of the date, time, and place of the biennial election meeting.
Monday, June 2, 2025	Electoral body meeting to conduct the election.

* Note that 30 days before the election date is May 3. Because that date falls on a Saturday, the deadline moves to Monday, May 5.

** Revised School Code Section 614(2) states: "The board shall consider the resolution at not less than one public meeting before adopting the resolution." This language suggests a constituent board must hold a public meeting before the meeting at which it adopts the resolution appointing its representative. In other words, the process requires two public board meetings.

Refer to Thrun Law Firm's February 2025 edition of *School Law Notes* for additional information concerning ISD biennial elections.

**RESOLUTION TO CONSIDER DESIGNATION OF ELECTORAL BODY
REPRESENTATIVE FOR THE JUNE 2, 2025 BIENNIAL ELECTION**

_____ (the "District")

A _____ meeting of the board of education of the District (the "Board") was held in the _____, within the boundaries of the District, on the _____ day of _____, 2025, at _____ o'clock in the ____m. (the "Meeting").

The Meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. The Revised School Code provides that the board members of Kalamazoo Regional Educational Service Agency, Michigan (the "ISD"), be elected biennially on the first Monday in June by an electoral body composed of one (1) person designated by the board of each constituent school district; and

2. The Revised School Code further provides that this Board shall consider the resolution designating its representative to the electoral body at not less than one (1) public meeting before adopting the designation resolution; and

3. At the 2025 biennial election, there will be two (2) ISD board seats on the ballot; and

4. This Board now determines it necessary and desirable to establish the public meeting at which this Board will consider the proposed resolution designating the District's representative to the electoral body, which resolution is attached hereto and incorporated herein as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. At the public meeting of this Board to be held on the _____ day of _____, 2025, at _____ o'clock in the ____m., to be held _____, this Board will consider for adoption the resolution attached hereto and incorporated herein as Exhibit A to appoint _____ as the designated representative of this District to the electoral body for the ISD biennial election to be

held June 2, 2025 and _____ as an alternate in the event the designated representative is unable to attend.

2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

EXHIBIT A

**RESOLUTION DESIGNATING DISTRICT'S ELECTORAL BODY
REPRESENTATIVE AND FIRST BALLOT CANDIDATE CHOICE**

[To be adopted on or after May 12, 2025]

_____ (the "District")

A _____ meeting of the board of education of the District (the "Board") was held in the _____, within the boundaries of the District, on the _____ day of _____, 2025, at _____ o'clock in the ____m. (the "Meeting").

The Meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. The biennial election of the board of Kalamazoo Regional Educational Service Agency, Michigan (the "ISD Board") will be held on Monday, June 2, 2025; and

2. _____ ISD Board seat(s) will be filled by an election conducted by an electoral body composed of one (1) person designated by the board of each of the constituent school districts; and

3. In accordance with Revised School Code Section 614(2), MCL 380.614(2), this Board desires to designate _____ as its representative and _____ as an alternate designated representative in the event the designated representative is unable to attend and further desires to direct said representative and alternate to vote on behalf of this Board for a specific candidate or candidates; and

4. The Board previously considered this resolution at its public meeting on _____, 2025.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board does hereby approve the designation of _____ as the representative of this Board to the electoral body, which body will elect _____ (____) candidate(s) to the vacancy(ies) on the ISD Board on Monday, June 2, 2025, and

_____ as an alternate in the event the designated representative is unable to attend.

2. The designated representative and alternate are further directed to cast a vote on at least the first ballot on behalf of this Board for _____.

3. The Secretary of this Board is hereby further directed to promptly file a certified copy of this resolution with the ISD Board Secretary.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education