

DAC/DELAC Executive Board Roles and Responsibilities

Chula Vista
Elementary School District

DAC/DELAC

April 16, 2024

Acronyms

CVESD:	Chula Vista Elementary School District
DAC:	District Advisory Council
DELAC:	District English Learner Advisory Committee
ELAC:	English Learner Advisory Committee
SSC:	School Site Council

Executive Board Officers

Collaborate	Collaborate with the Executive Board and CVESD staff to schedule, plan general meetings, planning meetings, and special meetings
Attend and Participate	Attend and participate in DAC/DELAC general meetings, planning meetings, and special meetings
Support	Support SSC's and ELAC to strengthen parent engagement

DAC/DELAC Chairperson Roles and Responsibilities

- Act on behalf of the DAC/DELAC members and preside over all meetings
- Report to the Board of Education on matters pertaining to DAC/DELAC
- Serve in an advocacy role on issues related to site councils, state and federal programs and/or English Learner programs
- May participate in an advisory capacity in personnel matters involving state and federal programs directly related to the roles and responsibilities of DAC/DELAC
- Support SSC's and ELAC to strengthen parent engagement
- Monitor District DAC/DELAC emails

DAC/DELAC Vice-Chairperson Roles and Responsibilities

- Preside at meetings and perform all duties of the Chairperson in his/her absence
- Commit to learning roles and responsibilities of the Chairperson
- Attend meetings and appropriate leadership training in preparation for assuming the Chairperson role the following year
- Support SSC's and ELAC to strengthen parent engagement

DAC/DELAC Past Chairperson Roles and Responsibilities

- Provide mentoring support for all executive board members
- Preside at meetings and perform all duties of the Chairperson in the absence of both, Chairperson and Vice-Chair
- Advise on parliamentary procedures
- Support SSC's and ELAC to strengthen parent engagement

DAC/DELAC Board Member Roles and Responsibilities

- Serve as a liaison to support site councils and ELACs to strengthen parent engagement
- Advise on parliamentary procedures
- Serve as a time-keeper during meetings
- Attend appropriate trainings as needed
- Support SSC's and ELAC to strengthen parent engagement

DAC/DELAC Elections



Nominations will be accepted ahead of time AND taken from the floor

Candidates who accept their nomination will give a short statement

Once each nominee has taken the floor, an election for each position will take place

Open Positions and Term of Office

Vice-Chairperson

- 3 Year Commitment
  - Year 1: Serve as Vice-Chairperson
  - Year 2: Serve as Chairperson
  - Year 3: Serve as Past Chairperson

Board Member

- 1 Year Commitment



Questions

DAC Chairperson – Luis Chavez

- DAC-Chair@cvesd.org

DELAC Chairperson – Priscilla Miller

- DELAC-Chair@cvesd.org

