

**Charter School for Applied Technologies  
2303 Kenmore Avenue, Buffalo NY 14207**

**BOARD OF TRUSTEES MEETING 12/12/17**

**MINUTES**

**Board Members Present:** David Quackenbush, Andrea Pasioka, Lisa Smith, John Cinquino, Ian Donnelly, Danielle Salasavage, Michael Keller, Joseph Berti, Kenneth Robinson, Robert Mikulec

**Others Present:** Efrain Martinez, Garrick Loveria, Bob Shannon, Andy Zloty, Alan Gregory, Sue Jurewicz, Tralina Middlebrooks, Ann Morgante, Brandon Pafk, Fred Carstens, Adam Brignone (Fine Arts Director), Nicole Killion, Neil Shanahan, Derek Mears

**MINUTES**

Motion to approve the November 14, 2017 Minutes including permanent committee reports and those submitted under ad hoc committee by Mr. Berti, seconded by Mr. Keller. Minutes approved.

**PUBLIC COMMENTS**

- None

**FOLLOW UP FROM PREVIOUS MEETING(S)**

- None

**PRESENTATION**

- Alan Gregory, Senior Technology Support Specialist, provided the Board of Trustees an overview of some of the new technology installed in CHSAT room 73 which is a part of the new addition completed this year. The presentation began with an overview of how the room will be utilized by not only the Physical Education department for fitness-based activities like yoga but also by other departments due to its unique technological capability and larger capacity. Much of the room's value is related to the integration of the latest audio/vision features that can provide for a more interactive student instructional experience.

**PERMANENT BOARD COMMITTEES**

- **Quality Assurance** – Ms. Smith outlined the discussion points of the Quality Assurance’s last meeting which was held on November 28, 2017 at which time the group reviewed extant parent survey data to determine if any trends could be deciphered within the last three years of survey results. The information returned was fairly basic in nature however one concern was the general decline in overall parent satisfaction. When the data was disaggregated further to determine the areas most impacting the decline in overall satisfaction transportation immediately appeared as an issue for parents. The committee acknowledged that this was a serious concern and as CSAT does not solely control its own transportation the committee turned its attention to the areas that might more immediately be improved, such as Extracurricular Activities. Historically, parents have sought to have the school field a football team and this was reflected in the parent surveys however due to the prohibitive cost of field and team CSAT has never really considered this option. One possibility of increasing satisfaction in this area might be to begin a concerted campaign to raise awareness of the many those extracurriculars that are currently offered, some of which are singular to our school, such as the Logistics and Fencing clubs. Additionally, the committee discussed creating more athletic club teams to supplement popular traditional sports teams, like basketball. These clubs might even be supervised/staffed through the creation of college partnerships. Lastly, the topic of food service showed up in the surveys as an area needing improvement, with specific concern arising over all students being able to access all lunch options as periodically, specialized lunch options are not available to all students. Ms. Smith noted that at the next committee meeting the focus will be to begin working towards additional solutions to some of these concerns.
- **Career Readiness** – Mr. Berti revisited his petition to the other trustees to review the current and alternative school mission statements.

### **AD HOC BOARD COMMITTEES**

- **PAC** – None
- **Appeals** – None.

### **OLD BUSINESS**

- **Policy Approval** - None

### **NEW BUSINESS**

- **Enrollment** – Mr. Martinez reviewed the enrollment report which illustrates that the current enrollment of school stands at 2,169 students.
- **Personnel Report** – Mr. Martinez reviewed the personnel report which includes the hiring of three new middle school teachers in the areas of Science, Math and Music. Additionally, a K-5 Aide has been moved into the new position of K-5 secretary. One middle school math teacher resigned along with a high school Spanish teacher. Six new substitute teacher candidates have cleared fingerprint protocol and are eligible to begin service at CSAT. There were four total resignations, along with the list of current and anticipated leaves of absences under the FMLA. Motion to approve the personnel report by Mr. Donnelly, seconded by Mr. Berti. Report approved.

### **ADMINISTRATIVE REPORTS**

- **Staff Survey Results** – Mr. Martinez announced to the Board that the Staff Survey results will be examined by the entire Board and the CSATTA representation was thanked for their time and involvement. Martinez stated that the Board intended to come to consensus via email on its points of emphasis and reply to the union after consideration. Mr. Donnelly and Mrs. Pasieka both mentioned that they were not currently receiving emails sent to the Board mailing group to which Martinez stated that the situation would be remedied directly.

### **AGENDA SETTING**

- **Next meeting January 12 at 4:30 p.m.**

### **ADJOURNMENT**

- Motion to adjourn the regular Board meeting and move to executive session at 5:30 p.m. by Mr. Keller, seconded by Mr. Mikulec. In executive session, the Board discussed several issues relating to personnel. No actions requiring Board vote transpired. Motion to leave executive session and adjourn at 5:50 p.m. by Mr. Berti, seconded by Mr. Cinquino, approved. Meeting adjourned.