

**Charter School for Applied Technologies  
2303 Kenmore Avenue, Buffalo NY 14207**

**BOARD OF TRUSTEES MEETING 03/13/18**

**MINUTES**

**Board Members Present:** David Quackenbush, Andrea Pasioka, Danielle Salasavage, Ian Donnelly, Joseph Berti, Lisa Smith, John Cinquino (*absent*-Michael Keller, Karen Kelley, Robert Mikulec, Kenneth Robinson)

**Others Present:** Efrain Martinez, Garrick Loveria, Nadine Williamson, Ann Morgante, Sue Jurewicz, Andy Lyle, Tanya Moore, Brandon Pafk, Lindsey Dust, Bob Shannon, Tralina Middlebrooks, Laurie Ferraro, Derrick Mears

**MINUTES**

Motion to approve the February 13, 2018 Minutes including permanent committee reports and those submitted under ad hoc committee by Mr. Berti, seconded by Mrs. Pasioka. Minutes approved.

**PUBLIC COMMENTS**

- None

**FOLLOW UP FROM PREVIOUS MEETING(S)**

- None

**PRESENTATION**

- None

**PERMANENT BOARD COMMITTEES**

- **Quality Assurance** – Ms. Smith discussed how benchmarking at the middle school and high school as it was the topic of the last QA meeting. This process is facilitated by the Curriculum Coaches and a similar process was followed at the K-5 building with the addition of how to best facilitate intervene groups. K-5 Principal, Andy Lyle, discussed how the iReady assessment tool works and where the tool differs from eDoctrina. Director of Academic Intervention, Nadine Williamson, added to the conversation by citing that iReady is a diagnostic tool to assess specific

student skills. K-5 students are scheduled to use iReady forty-five minutes per day. Smith mentioned that the school might want to build in more professional development in iReady administration and application moving forward. CFO, Tanya Moore, added that Title I funding was utilized for the acquisition of the program so we might be able to use those funds in the future to pay for increased professional development. Williamson announced that iReady trainers will be on-site to extend training at the K-8 grades the on March 15<sup>th</sup>, 2018.

### **AD HOC BOARD COMMITTEES**

- **Appeals** – Director of Student Services, Garrick Loveria, reported on appeals in Mrs. Kelley’s absence. Since the February Board meeting there have been one appeal by a parent of a high school student who was placed on a probationary agreement. This probation agreement was the result of a superintendent’s hearing conducted by Loveria. At this hearing Loveria found that the evidence supported extending a recently expired probationary agreement for conduct that related to possessing a weapon on school grounds. The parent felt that the student’s speech did not relate to this conduct. Ms. Smith denied the appeal on its merit.

### **OLD BUSINESS**

### **NEW BUSINESS**

- **2018-2019 Calendars** – Martinez presented the Board with a 2018-19 school calendar for each school and requested that the trustees accept the proposed calendars to be reviewed and voted upon a later meeting. The Board requested to know how the calendar(s) has historically changed over the course of the past five years. Martinez replied that it has remained consistently unchanged in regarding to both student contact days and teacher attendance days.
- **Oracle Resolution** – Martinez presented the Board a resolution that would provide current Oracle students who plan to attend CSAT next year a +1 weight in our upcoming lottery due to their classification as ‘high risk of academic failure.’ Oracle Charter School will be closing at the end of this year and the parents of students attending Oracle may still desire educational choice. Should the Board choose to approve this one-time resolution, it would then need to be directed to NYSED Charter School Office for final approval. Motion to approve said resolution by Mr. Berti, seconded by Ms. Smith. Resolution approved.
- **Enrollment** – Mr. Martinez reviewed the enrollment report which illustrates that the current enrollment of school stands at 2,185 students.

- **Personnel Report** – Mr. Martinez presented the current school organization chart which he classified as one that is typical of most school organizations. After referencing the current structure Martinez invited the Trustees to view the next page of the Board packet that revealed a revised corporate-style plan that the superintendent was recommending in light of his impending retirement. The revised chart illustrates the responsibilities, not positions of each Cabinet member which Martinez explained would provide organizational stability during the transition period starting when the outgoing superintendent (CEO) leaves and the new superintendent (CEO) is hired. This plan and structure will become especially beneficial should the hiring of a new superintendent prove difficult in the new few months. Martinez then discussed how the proposed Cabinet structure would be populated as the would take the position of Chief Executive Officer, Andy Lyle would become the Chief Academic Officer, Bob Shannon the Chief Technology Officer, Garrick Loveria would be moved into the position of Chief Operations Officer, while Tanya Moore would remain as Chief Financial Officer however her position would be augmented with the hiring of a Comptroller. Martinez explained that should his plan be approved several other staff positional changes might need to occur and provided the Trustees of the costs budgeted for these revisions. Mr. Berti asked if this structure might dissuade any potential candidates from applying to the vacated superintendent position to which Martinez replied that many larger schools are transitioning to this type of organization format, and that even his own roll here at CSAT began as something quite different than what has been realized today. The Board requested that it would like to discuss the matter further in executive session without the administration present.
  - Motion to move into executive session at 6:00 p.m. to discuss matters related to personnel by Mr. Cinquino, seconded by Mr. Donnelly. Approved.
  - Motion to leave executive session at 7:15 p.m. by Mrs. Salasavage, seconded by Mr. Berti. Approved.

Motion to approve the personnel report inclusive of the new Cabinet structure by Mr. Donnelly, seconded by Mr. Cinquino. Report approved.

### **ADMINISTRATIVE REPORTS**

- **Superintendent Report** – None

### **AGENDA SETTING**

- **Next meeting April 10<sup>th</sup> at 4:30 p.m.**

### **ADJOURNMENT**

- Motion to adjourn the regular Board meeting at 7:20 p.m. by Ms. Smith, seconded by Mr. Cinquino. Meeting adjourned.