

Charter School for Applied Technologies  
317 Vulcan Street, Buffalo NY 14207

## **BOARD OF TRUSTEES MEETING 06/26/18**

### **MINUTES**

**Board Members Present:** David Quackenbush, Andrea Pasioka, John Cinquino, Michael Keller, Karen Kelley, Joseph Berti, Robert Mikulec, Lisa Smith **Absent:** Ian Donnelly, Kenneth Robinson, Danielle Salasavage

**Others Present:** Efrain Martinez, Tanya Moore, Garrick Loveria, Frederick Carstens, Thomas Sullivan

### **MINUTES**

Motion to approve the June 12, 2018 Minutes including permanent committee reports and those submitted under ad hoc committee; made by Mr. Mikulec, seconded by Mr. Keller. Minutes approved.

### **PUBLIC COMMENTS**

- None

### **FOLLOW UP FROM PREVIOUS MEETING(S)**

- None

### **PRESENTATION**

- None

### **PERMANENT BOARD COMMITTEES**

- **Quality Assurance** – Mrs. Pasioka discussed the recent QA meeting. The focus of the meeting was on the creation of the dashboard...a presentation on that was given by Mr. Lyle and Ms. Kuitems, CSAT Technology/Curriculum Specialist. Ms. Kuitems will provide a link so Board members can view the dashboard. Mr. Quackenbush inquired as to whether all stakeholders have been informed, particularly the teachers. Mr. Loveria commented that he and Mr. Lyle will present this to staff at all 3 buildings at the start of the school year. He reiterated that the dashboard goals are designed to drive the charter renewal. Mrs. Smith commented that she was concerned that the Mid-Term report was not a positive one, citing the Report being critical of the Board being lax on

its own self-evaluation. Mr. Martinez noted that in his experience with these reports it was a good once, it is an honest reflection of where CSAT is now. Mr. Quackenbush also felt that he does not perceive any hidden agendas from State Ed.

- **Finance-** Mrs. Moore began her presentation by asking the Board to approve a resolution in order to ensure a smooth and effective transition of its leadership, notably...1. Empower the Cabinet to operate collaboratively during the 2018-2019 academic year while a search for a new school leader is conducted; 2. That Garrick Loveria be added as an additional authorized check signer for banking transactions; 3. That Tanya Moore and Garrick Loveria be empowered to be school's chief executives for State Education Department (SED) reporting and other SED matters. Motion to approve the resolution by Mr. Berti, seconded by Mrs. Kelley. Motion approved.

Mrs. Moore presented a detailed overview of the 2018-2019 school budget. She began by stating that the budget has been properly vetted in Finance and Negotiations committees. The budget detailed the projected number of students for the upcoming school year, and total revenue and expenses. There is an increase of 84 students, which includes an increase in 4<sup>th</sup> grade and in high school and reflects 99% of the projected enrollment. The budget shows a positive net change in assets of \$288,130.88. Mrs. Moore will follow-up with an update on assets with some minor changes that may occur, as per negotiations. There was some discussion among board members regarding union salaries and how raises are determined (3% vs. Bring to Minimum, BMI). The FTE staff increases from 277 to 300...depreciation is also included in the budget. A Motion to accept the budget, subject to changes as per negotiation and with regard to determination of union salaries (3% vs. BMI) made by Mr. Cinquino, seconded by Mr. Keller. Motion approved.

### **AD HOC BOARD COMMITTEES**

- **Negotiations-** Mrs. Kelley noted that a great deal of work and progress has been made to address some of the issues...next scheduled meeting is July 12, 2018.
- **Appeals** – Mrs. Kelley mentioned that there are 3 appeals open, one just arrived last Friday. It is hoped to have decisions on the open appeals by end of the week. Mr. Mikulec asked if the type of infractions have changed...Mrs. Kelley noted that there was an increase in fighting in the Middle School this year.

### **OLD BUSINESS**

- None

## **NEW BUSINESS**

**Enrollment** – Mr. Loveria reviewed the enrollment report which illustrates that the current enrollment of the school stands at 2,163 students.

**Personnel Report** – Mr. Loveria also reviewed the personnel report; new hires, position and salary changes, resignations, leaves of absences, and anticipated leaves of absences. He noted the new salary change for Ms. Simchick, the departure of ISS teacher at the high school. Mr. Martinez noted that there likely will be an uptick in resignations in August when other school districts hire some of our teachers. A motion to accept the enrollment and personnel report was made by Mrs. Kelley seconded by Mr. Mikulec. Motion approved.

Mr. Loveria then made reference to changes in the following school policies:

**Alternate Site Instruction:** the change is only for those students permanently suspended, proposal is change instruction time from a maximum of 3 consecutive weeks to 10 school days.

**Attendance:** the change is to the Progression of Attendance Monitoring under Step #3 reduce Days of Absence from 20 to 15. Mr. Loveria pointed out that the critical piece is Step #2, Attendance Improvement Plan. The school will also no longer track tardy minutes, as it has become a burden on staff

**School Safety Plans:** the changes are minor, with the exception of the removal of emergency busing drills as CSAT is not the bus provider.

Motion to accept all three policy changes made by Mrs. Kelley, seconded by Mr. Mikulec. Motion approved.

The 2018-2019 Board Calendar was reviewed...Motion to accept the calendar made by Mr. Berti, seconded by Mr. Cinquino. Motion approved.

## **ADMINISTRATIVE REPORTS**

Mr. Carstens presented a proposal regarding a mural on the outside wall of the High School. The mural will be created by artist Julia Douglas, who has worked with CSAT in the past. The students will have input regarding the final design and that design will be presented to the Board in the Fall for approval. The funds for the mural will come from excess funds currently in the yearbook account and fundraising by the Arts Honor Society. There were a number of comments by Board members regarding the proposal which included: actual involvement of students in mural design, cost of project, any political message on the mural, images used especially if they are of current students and one of those students is dismissed, graffiti and defacing of mural. Mrs. Smith proposed that if a mural is approved, perhaps it could be located on the inside walls of the school and careful selection of the images should be scrutinized. Mr. Quackenbush suggests that the scope of the project be reduced and concentrate more on character traits

rather than images of persons. Mr. Carstens will come back to the Board at a later date with a new proposal that reflects the changes discussed.

A letter was received from on June 12, 2018 from attorney Lisa Coppola with a donation of \$1,000 in honor of Efrain Martinez's retirement. The contribution will go toward CSAT's literacy efforts.

Motion to move into executive session at 6:15pm was made by Mrs. Kelley, seconded by Mr. Mikulec.

### **AGENDA SETTING**

- **Next meeting August 14, 2018, 4:30 p.m.**

### **ADJOURNMENT**

Meeting adjourned at 6:15pm